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**REGULAR SEMI-MONTHLY MEETING**  
**September 14, 2010**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Nagle, Salvesen, Tanczos and Walbert, Engineer Jim Birdsall, Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda with an addition to Administration.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Walbert, seconded by Mr. Tanczos, the Board approved the Minutes, as written, from the meeting of the Board of Supervisors dated August 24, 2010.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the List of Bills and Transfers as prepared by the Secretary/Asst. Treasurer, and to enter the signed List of Bills by the Secretary/Asst. Treasurer and the Board of Supervisors as an attachment to the Minutes.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one was present to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis reported that the Township held its annual 911 Flag Retirement Ceremony on September 11, 2010. Mr. Diacogiannis stated that he was very pleased on the number of Boy Scouts, Cub Scouts and Girl Scouts that were in attendance and thanked everyone who was involved with the event.

REPORT OF THE VICE CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 – Nothing to report.

Mr. Walbert – Road District #2 – Nothing to report.

Mr. Diacogiannis – Road District #3 – Nothing to report.

Mr. Salvesen – Road District #4 – Nothing to report.

Mr. Tanczos – Road District #5 – Nothing to report.

APPOINTMENTS & RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

No items on Agenda.

PLANNING & ZONING

**Hold Harmless Indemnification Agreement – Brian Minotti and Courtney L. Minotti**

Mr. Walbert moved that the Board approve to authorize the Chairman and Secretary to sign the Hold harmless Indemnification Agreement between Hanover Township and Brian Minotti and Courtney L. Minotti, 4924 Maryann Lane, Bethlehem, Pennsylvania, 18017, for the installation of a fence which will encroach into the ten (10) foot drainage and utility easement.

Mr. Nagle seconded the motion

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Public Meeting – Adoption of Ordinance 10-7 RCN Cable Franchise**

Mr. Walbert moved that the Board approve to adopt Ordinance 10 -7 in regard to the RCN Cable Franchise and to authorize the Chairman and Secretary to sign the Ordinance:

**ORDINANCE NO. 10-7**

AN ORDINANCE OF THE TOWNSHIP OF HANOVER, NORTHAMPTON COUNTY, PENNSYLVANIA, GRANTING TO RCN TELECOM SERVICES, INC., A NON-EXCLUSIVE FRANCHISE TO ERECT, INSTALL, MAINTAIN AND OPERATE CABLE SERVICE IN, UNDER, OVER, ALONG, ACROSS AND UPON THE STREETS, SIDEWALKS, ALLEYS, BRIDGES, ROADS, HIGHWAYS AND OTHER PUBLIC PLACES IN THE TOWNSHIP OF HANOVER AND SUBSEQUENT ANNEXATIONS THERETO INCLUDING IN CONNECTION THEREWITH THE RIGHT AND PERMISSION TO ERECT, INSTALL, AND MAINTAIN POLES AND TO INSTALL, ATTACH AND MAINTAIN WIRES, CABLES, APPLIANCES AND OTHER FACILITIES TO SUCH POLES AND TO EXISTING UTILITY POLES FOR THE PURPOSE OF TRANSMISSION AND DISTRIBUTION OF CABLE SERVICE; TO PROVIDE RECEPTION SERVICE FOR THE SAME TO THE MEMBERS OF THE PUBLIC DESIRING SUCH SERVICE IN THE TOWNSHIP OF HANOVER, AND FOR OTHER PURPOSES FOR A PERIOD OF YEARS, SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE SAID FRANCHISE; PROVIDING FOR TOWNSHIP REGULATION AND USE OF THE SYSTEM AND PROVIDING PENALTIES FOR VIOLATIONS.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

ADMINISTRATION

**Authorize Signature of Independent Contractor Agreement - Basketball**

Mr. Nagle moved to authorize the Chairman to sign the Independent Contractor Agreement between Hanover Township and Traci Cyr for Basketball Camps and Clinics.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Authorize Signature of Independent Contractor Agreement – Soccer**

Mr. Nagle moved to authorize the Chairman to sign the Independent Contractor Agreement between Hanover Township and Scott Yeager for an Eight Week Soccer Program.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Authorize Signature of DJ Contract for the Daddy/Daughter Dance**

Mr. Nagle moved to authorize the Chairman to sign the DJ Contract with D.H. Productions for DJ Services at the Daddy/Daughter Dance on November 7, 2010.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Authorize Signature of DJ Contract for Cheer Competition**

Mr. Nagle moved to authorize the Chairman to sign the DJ Contract with D.H. Productions for DJ Services at the Cheer Competition to be held on November 21, 2010.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Adopt Resolution 10-12 Establishing the Fees and Charges for Permit Extensions**

Mr. Nagle moved that the Board adopt the following Resolution Establishing Fees and Charges for Permit Extensions relating to Senate Bill 1042 also known as Act 46 of 2010:

**RESOLUTION NO. 10- 12**

**A RESOLUTION OF THE TOWNSHIP OF HANOVER,  
NORTHAMPTON COUNTY, PENNSYLVANIA, ESTABLISHING THE FEES AND  
CHARGES FOR PERMIT EXTENSIONS**

WHEREAS, on July 2, 2010, the Governor of the Commonwealth of Pennsylvania signed into law Senate Bill 1042 also known as Act 46 of 2010 (the “Act”); and

WHEREAS, Article XVI-1 of the Act deals with Approval (as that term is defined in the Act) extensions; and

WHEREAS, pursuant to the Act, a municipality has a right to charge a fee for requests for verifications of Approvals as well as a fee for automatic Approval extensions.

NOW, THEREFORE, BE IT RESOLVED and it is RESOLVED by the Board of Supervisors of Hanover Township, Northampton County, and Commonwealth of Pennsylvania, as follows:

1. For the Township's written verification of the existence and extension of a valid Approval through the Extension Period (as that term is defined under the Act), a fee up to One Hundred Dollars (\$100.00) for written verification of a residential Approval and Five Hundred Dollars (\$500.00) for written verification of a commercial Approval must be paid to the Township ("Approval Verification Fee"). The Approval Verification Fee shall be paid by the requester at the time a written request for verification is submitted to the Township.

2. Pursuant to the Act, the Township hereby imposes a fee to extend an Approval which shall be no more than twenty-five percent (25%) of the original application fee and, in no event, may that fee be more than Five Thousand Dollars (\$5,000.00) ("Approval Extension Fee"). An owner or developer who obtains an automatic extension pursuant to the Act shall be billed the Approval Extension Fee immediately by the Township. The Approval Extension Fee shall be paid within thirty (30) days after it is sent to the owner or developer. Nonpayment of the Approval Extension Fee shall result in immediate legal action for collection of the same.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

#### **Approve to Endorse Resolution Amending Article IX of the Second Class Township Code**

Mr. Nagle moved that the Board approve to endorse the following Resolution and forward the same to the Northampton County Association of Township Officials for action at their October 1, 2010 meeting:

"Resolution to amend Article IX of the Second Class Township Code to empower Townships of the Second Class to opt out of having an elected Board of Auditors and adhere to Section 917 of Article IX of the second Class Township Code. Townships would be required to pass an Ordinance/Resolution opting into Section 917 as well as an accompanying Ordinance/Resolution prohibiting elected Township Supervisors from being employed full-time by the Township."

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

#### **Note for the record – 2011 Budget Discussions and Adoption Date**

Mr. Nagle noted for the record that the discussion of the 2011 Budget will be on the Board of Supervisors meeting Agendas on November 9, 2010 and November 23, 2010 and the Adoption of the Budget will be placed on the December 14, 2010 Board of Supervisors meeting Agenda.

#### **Adopt Resolution 10-13 – KNBT Governmental Organization Authorization**

Mr. Nagle moved that the Board adopt Resolution 10-13, Governmental Organization Authorization with KNBT for Township Accounts and to authorize the necessary signatures.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Minimum Municipal Obligation for 2011**

NOTE: Mr. Nagle noted for the record that the 2011 Pension Minimum Municipal Obligation will be \$372,082.73 for the Township's Defined Benefit Plan and \$15,394.58 for the Township's Defined Contribution Plan.

### **PUBLIC WORKS**

There were no items on the Agenda.

### **DEVELOPMENTS**

#### **Piramal (formerly Minrad) – For Discussion**

Mr. Ron Madison from Rettew Engineering and Attorney Chris Perucci were present on the behalf of Piramal to discuss the previous warehouse addition plan for Piramal formerly Minrad that was approved but put on hold. Mr. Madison presented the Board with an informal presentation and updated the Board with their strategy on going forward.

### **COURTESY OF THE FLOOR**

It was noted that no one was present to offer any comment.

### **STAFF REPORTS**

Mr. Birdsall had nothing to report.

Mr. Broughal had nothing to report.

Public Works Director Vince Milite updated the Board that the 2010 Road Work Project is complete and that as Deputy Emergency Management Coordinator he is updating personnel files to make sure we have everyone's certifications for NIMS to be PEMA compliant. Those who need certificates or need to take a course will be notified.

Mr. Finnigan distributed the BAPL information and discussed the library meeting he attended. Mr. Finnigan stated that Hanover Township has the top three Bookmobile numbers.

### **ADJOURNMENT**

Mr. Diacogiannis adjourned the meeting at 8:17 P.M.

Lori A. Stranzl  
Secretary/Assistant Treasurer