
REGULAR SEMI-MONTHLY MEETING
April 13, 2010

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Vice Chairman Glenn Walbert at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Nagle, Salvesen, and Tanczos, Engineer Birdsall, Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr. Chairman John N. Diacogiannis was not in attendance.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda, with deletion to Planning & Zoning.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated March 23, 2010.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved the List of Bills and Transfers as prepared by the Secretary/Treasurer, and to enter the signed List of Bills by the Secretary/Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye with the exception of General Fund Check #2057, the portion of the proceeds which benefit me; Mr. Nagle aye with the exception of General Fund Check #2057, the portion of the proceeds which benefit me; Mr. Tanczos aye with the exception of General Fund Check #2057, the portion of the proceeds which benefit me; Mr. Walbert aye with the exception of General Fund Check #2057, the portion of the proceeds which benefit me.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

Chairman John N. Diacogiannis was not in attendance.

REPORT OF THE VICE CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 – Nothing to report.

Mr. Walbert – Road District #2 – Nothing to report.

Mr. Salvesen – Road District #4 – Nothing to report.

Mr. Tanczos – Road District #5 – Nothing to report.

APPOINTMENTS & RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

There were no items on the Agenda.

PLANNING & ZONING

There were no items on the Agenda.

ADMINISTRATION

Adopt Resolution: Authorization to Submit Application for PA DCNR Grant

Mr. Nagle moved that the Board adopt the following Resolution No. 2010-08, which authorizes the Township to file an application and all required forms for the PA DCNR C2P2 Community Recreation and Conservation Grant, and that the Vice Chairman and Secretary be authorized to sign the Resolution.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

RESOLUTION 2010-08 HANOVER TOWNSHIP – NORTHAMPTON COUNTY

WHEREAS, the Board of Supervisors of Hanover Township, Northampton County, Pennsylvania (“Applicant”) desires to undertake the following project: Hanoverville Road Park; and

WHEREAS, the applicant desires to receive from the department of Conservation and Natural resources (“Department”) a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled “Terms and Conditions of Grant,” and a document entitled “**Grant Agreement Signature Page**”; and

WHEREAS, the applicant understands that the contents of the document entitled “Terms and Conditions of Grant” including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**, and

NOW THEREFORE, IT IS RESOLVED THAT:

1. The “**Grant Agreement Signature Page**” may be signed on behalf of the applicant by the Official who, at the time of signing, has **TITLE** of **Vice Chairman** of the Board of Supervisors.
2. If this Official signed the “**Grant Agreement Signature Page**” prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded the grant, the “**Grant Agreement Signature Page**”, signed by the above Official, will become the applicant/grantee’s **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing the amendment, has the **TITLE** specified in paragraph 1 and the grantee will be bound by the amendment.

PUBLIC WORKS

Award Bid for the New Server / Computer Hardware Project

Mr. Salvesen moved that the Board approve to award the Bid for the New server/Computer Hardware to IntegraOne, 7248 Tilghman Street, Suite 120, Allentown, PA, 18106; accepting the alternate bid in the amount of \$15,444.01 and to notify IntegraOne of their successful bid.

Mr. Tanczos seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

DEVELOPMENTS

Airport Commons – Update

Mr. Ted Laskowski updated the Board regarding progress at Airport Commons. He explained that they continue to market office space however there has been very little interest most probably due to current economic conditions. Mr. Birdsall suggested they ask for an extension to the improvement agreement, which will expire April 30, 2010 and recommend they come up with a plan and commitment to stabilize the property within the next month.

Mr. Walbert informed Mr. Laskowski that a formal request needs to be made for the extension by the April 27, 2010 Board of Supervisors meeting and that any outstanding Plans & Appeals bills must be paid. Ms. Stranzl will advise if there are any outstanding bills.

LVIP IV Lots 38/39 Myers Power Products, Inc. – Improvement Status

Mr. Tanczos moved that the Board, as recommended by the Township Engineer's letter dated April 6, 2010 that the Township accepts the improvements as complete for the LVIP IV – Lot 38/39, Myers Power Products Development Plan, authorize the start of the eighteen (18) month Maintenance Period, effective April 13, 2010, and to return the balance of the Improvements Bond on the following conditions:

1. That the Developer provide Maintenance Security in the amount of \$79,005.00 prior to April 20, 2010.
2. That the Developer maintains the north side swale.
3. That the Developer adhere to Township Policy #25 (payment of Plans and Appeals accounts).

Also, to authorize the Township Secretary to notify the Developer of the Board's action.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

T.D. Bank Land Development Plan Improvement Status

Mr. Tanczos moved that the Board, as recommended by the Township Engineer's letter dated April 6, 2010 that the Township accept the improvements as complete for the T.D. Bank Development Plan, to authorize the start of the eighteen (18) month Maintenance Period, effective April 13, 2010, and to return the balance of the Letter of Credit on the following conditions:

1. That the Developer provide Maintenance Security in the amount of \$32,523.75 prior to April 20, 2010.
2. The Developer is to provide a letter to the Township confirming that: T.D. Bank NA will conduct a Traffic Study on or before April 1, 2011.
3. That the Developer adhere to Township Policy No. 25 (payment of Plans and Appeals accounts).

And, to authorize the Township Secretary to notify the Developer of the Board's action.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

COURTESY OF THE FLOOR

Resident James Buss, 2361 Jacksonville Road, discussed his concern regarding the property at 2351 Jacksonville Road, which is adjacent to his property and the request that the zoning change from R1-S to OI. Mr. Walbert offered that a copy of the ordinance explaining what is permitted in OI zoning is available at the Municipal office.

STAFF REPORTS

Mr. Birdsall had nothing to report.

Solicitor Broughal had nothing to report.

Mr. Milite reported that the street sweeping for the spring is complete.

Mr. Finnigan requested that an agreement with the Center for Animal Health and Welfare and the Township be executed. Mr. Finnigan stated he would need a motion to sign the agreement.

Mr. Nagle moved to authorize the Vice Chairman to sign the agreement with the Center for Animal Health and Welfare.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

Mr. Finnigan updated the Board regarding the status of the work at the Monocacy Farms development.

Mr. Finnigan reported that he and Chairman John N. Diacogiannis met with Mr. Mike Coogan, Fire Company President to discuss budgeting and the vehicle replacement schedule.

Mr. Finnigan advised that there would be a Zoning Hearing Board meeting scheduled for 310 Stoke Park Road regarding a special exception request to put in an autobody shop. Mr. Finnigan stated that he is concerned because they are seeking a variance on the parking requirements and believes that the Township Solicitor and Township Engineer should attend the hearing. Mr. Walbert directed the Township Solicitor and the Township Engineer to attend the hearing on behalf of the Board.

ADJOURNMENT

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved adjournment at 7:25 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

Lori A. Stranzl
Secretary/Treasurer