
REGULAR SEMI-MONTHLY MEETING
February 9, 2010

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Nagle, Salvesen, Tanczos and Walbert, Engineer Birdsall, Solicitor Broughal, and Township Manager John J. Finnigan, Jr. Public Works Director Vince Milite was not in attendance.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the Agenda. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated January 26, 2010. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the List of Bills and Transfers as prepared by the Secretary/Treasurer, and to enter the signed List of Bills by the Secretary/Treasurer and the Board of Supervisors as an attachment to the minutes. Mr. Salvesen aye with the exception of General Fund Check #2036, the portion of the proceeds which benefit me, Mr. Nagle aye with the exception of General Fund Check #2036, the portion of the proceeds which benefit me, Mr. Tanczos aye with the exception of General Fund Check #2036, the portion of the proceeds which benefit me, Mr. Walbert aye with the exception of General Fund Check #2036, the portion of the proceeds which benefit me, Mr. Diacogiannis aye with the exception of General Fund Check #2036, the portion of the proceeds which benefit me and General Fund Check #14029 payable to PPL Utilities.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

A moment of silence was observed in memory of Mark T. Rheiner. Mark was a past Fire Chief and current Safety Captain of the Hanover Township Northampton County Volunteer Fire Company No. 1.

REPORT OF THE VICE CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 – Mr. Nagle requested that the pedestrian button at Westgate Drive & Schoenersville Road be checked out, as he does not believe it is functioning

properly. The responsibility for maintenance is with the City of Bethlehem. Mr. Finnigan indicated he will review the situation.

Mr. Walbert – Road District #2 – Nothing to report.

Mr. Diacogiannis – Road District #3 – Nothing to report.

Mr. Salvesen – Road District #4 – Nothing to report however Mr. Salvesen announced that the Advent Moravian Church will be holding their “all you can eat” spaghetti dinner on Saturday, February 13, 2010 from 5 – 8 p.m.

Mr. Tanczos – Road District #5 – Nothing to report.

APPOINTMENTS & RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

Resignation of Elizabeth Soltys from the Park and Recreation Advisory Board

Mr. Nagle moved that the Board accept, with regret, the resignation of Mrs. Elizabeth Soltys from the Park and Recreation Advisory Board, effective February 1, 2010 and to send Mrs. Soltys a letter thanking her for her dedication and years of service while serving on the Board; and to notify the Recreation Director of the resignation.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

ADMINISTRATION

Approve Job Descriptions for Community Center

Mr. Nagle moved that the Board approve the following Job Descriptions for the Community Center: Aerobics Instructor, Custodian, Fitness Instructor / Personal Trainer, Fitness Instructor / Personal Trainer – Advanced, Front Desk – Customer Service Associate, Child Care Worker, Front Desk Supervisor, Office Administrator, Program Instructor – Art, Program Instructor – Baseball, Program Instructor – Basketball, Program Instructor – Cheer, Program Instructor – Dance, Program Instructor – Golf, Program Instructor – Karate, Program Instructor – Miscellaneous, Program Instructor – Music, Program Instructor – Soccer, Program Instructor – Tennis & Program Instructor – Yoga.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approve Job Descriptions for the Pool

Mr. Nagle moved that the Board approve the following Job Descriptions for the Pool: Lifeguard – 1st Year, Lifeguard – 1 or 2 Years Experience, Lifeguard – 3 or 4 Years Experience, Lifeguard – 5 Years or more Experience, Head Lifeguards Administration and Maintenance, Pool Gate Attendant, Pool Manager & Private Swimming Instructor.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approve Job Descriptions for Parks & Camps

Mr. Nagle moved that the Board approve the following Job Descriptions for the Parks & Camps: Park & Recreation Program Coordinator, Park & Recreation – Park Counselor, Lead Camp Counselor & Camp Counselor.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Signature of Hosting agreement with Northampton Community College and Hanover Township

Mr. Nagle moved that the Board approve to authorize the Chairman to sign the Hosting Agreement between Northampton Community College and Hanover Township relative to the “AHA Heartsaver Pediatric First Aid for Child Care Practitioners” workshop on Saturday, February 20, 2010 at the Hanover Township Community Center.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PLANNING & ZONING

Zoning Hearing Petition – Richard and Ann Hawkes, 3695 Kim Street, Bethlehem, PA, for variances from setback requirements of the Ordinance to enclose an existing patio

Mr. Walbert reported that the Township Staff has reviewed the petition and recommended that the Engineer and Solicitor not attend the Zoning Hearing Board meeting.

PUBLIC WORKS

There were no items on the Agenda.

DEVELOPMENTS

Hanover Ridge Phases I, II and III – Maintenance Status

Mr. Tanczos moved that the Board approve, as recommended by the Township Engineer, to notify the Developer of Hanover Ridge Phases, I, II and III that the improvements remain in maintenance until the Developer provides a minimum ninety (90) day extension to the security by February 15, 2010, addresses the items in the Punch List(s), and requests a re-inspection of all items.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Status Updates – Hindu Temple, Hanover Pointe, Becker Minor Subdivision and Northgate II Lot 3

Mr. Tanczos reported that there have been no responses from any of above. Northgate II Lot 3 was notified by the Solicitor to contact the Board by February 6th and request an extension to the agreement and to attend the February 9th Board meeting.

Regarding Northgate II Lot 3, Mr. Diacogiannis directed the Zoning Officer not issue any building permits until the owners appear before the Board.

After further discussion, the Board agreed to review the status at a later meeting.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

STAFF REPORTS

Mr. Birdsall reported that TD Bank may be occupied before the end of the month and that the Minrad plans are available for the Chairman and Secretary to sign.

Solicitor Broughal had nothing to report.

Mr. Finnigan had nothing to report.

ADJOURNMENT

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved adjournment at 7:25 P.M.

Lori A. Stranzl
Secretary/Treasurer