
REGULAR SEMI-MONTHLY MEETING
January 26, 2010

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Nagle, Salvesen, Tanczos and Walbert, Engineer Birdsall, Attorney Wendy Nicolosi for Solicitor Broughal and Public Works Director Vince Milite. Township Manager John J. Finnigan, Jr. was not in attendance.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda, with deletion to Administration.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved the minutes, as written, from the Reorganization meeting of the Board of Supervisors dated January 4, 2010.

Mr. Salvesen abstain, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Walbert, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated January 12, 2010.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the List of Bills and Transfers as prepared by the Secretary/Treasurer, and to enter the signed List of Bills by the Secretary/Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye with the exception General Fund Ck#'s 13991 and 14005 payable to PPL and Recreation Ck# 11913 payable to PPL.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis congratulated Mr. Walbert on his election to Chairman of the Colonial Regional Police Commission at their reorganization meeting.

REPORT OF THE VICE CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 – Mr. Nagle reported that the pedestrian button at Westgate Drive & Schoenersville Road has not yet been repaired by the City of Bethlehem.

Mr. Walbert – Road District #2 – Nothing to report.
Mr. Diacogiannis – Road District #3 – Nothing to report.
Mr. Salvesen – Road District #4 – Nothing to report.
Mr. Tanczos – Road District #5 – Nothing to report.

APPOINTMENTS & RESIGNATIONS

There were no items on the Agenda.

ADMINISTRATION

Authorize Chairman to sign the 2009 Survey of Financial Condition

Mr. Nagle moved that the Board approve to authorize the Chairman to sign the 2009 Survey of Financial Condition for the Township as completed by the Secretary/Treasurer.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Chairman to sign the Independent Contractor Agreement for HTCC

Mr. Nagle moved that the Board approve to authorize the Chairman to sign the Independent Contractor Agreement between Hanover Township and Traci Cyr for providing Basketball program services.

Mr. Salvesen seconded the motion.

Upon further discussion, Mr. Nagle revised his motion to include “conditioned upon review by the Solicitor’s office”.

Mr. Salvesen seconded the amended motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Chairman and Secretary to sign Resolution 10-06 stating the Township’s contacts for Berkheimer.

Mr. Nagle moved that the Board approve the following Resolution stating the Township’s contacts for Berkheimer; to authorize the Chairman and Secretary to sign the Resolution and to send a copy of the Resolution to Berkheimer Associates.

Mr. Salvesen seconded the motion.

HANOVER TOWNSHIP NORTHAMPTON COUNTY

RESOLUTION 10-06

A RESOLUTION OF THE GOVERNING BOARD OF HANOVER TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA, AUTHORIZING, EMPOWERING AND DIRECTING THE PROPER OFFICERS OF THE GOVERNING BOARD TO APPOINT A LIASON BETWEEN IT AND BERKHEIMER, THE DULY APPOINTED COLLECTOR OF EARNED INCOME TAX, EMERGENCY AND MUNICIPAL SERVICE TAX, AND BUSINESS PRIVILEGE/MERCANTILE TAX FOR THE DISTRICT, FOR THE EXPRESS PURPOSE OF SHARING CONFIDENTIAL TAX INFORMATION WITH THE DISTRICT FOR OFFICIAL PURPOSES.

WHEREAS, Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania (53 P.S. §6901 et seq.), enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including, to provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act, and

WHEREAS, HANOVER TOWNSHIP, NORTHAMPTON COUNTY, has entered into contractual agreement with **BERKHEIMER** of Bangor, Pennsylvania, whereby and whereunder CLIENT appointed Berkheimer to collect **Earned Income Tax, Local Services Tax (fka: Emergency and Municipal Service Tax) and Business Privilege/Mercantile Tax** and

WHEREAS, said Act 511 specifically mandates that any information gained by the appointed tax officer, his agents or by any other official or agent of the taxing district, as a result of any declarations, returns, investigations, hearings or verifications required or authorized by the taxing municipality's ordinance or resolution, be kept confidential, except for official purposes, and

WHEREAS, any person who divulges any information which is confidential under the provisions of any ordinance or resolution, upon conviction may be subject to fines and/or imprisonment, upon conviction, and dismissal from office or discharge from employment; and

WHEREAS, Berkheimer requires passage of a resolution by the governing body of **HANOVER TOWNSHIP, NORTHAMPTON COUNTY** specifying that said confidential information is needed for official purposes and absolving Berkheimer from any liability in connection with the release of said confidential information;

NOW, THEREFORE, BE IT RESOLVED that:

1. **HANOVER TOWNSHIP, NORTHAMPTON COUNTY** hereby appoints **John J. Finnigan, Jr.** (Primary), **Lori A. Stranzl** (Secondary) and **Francine J. Spevak** (Thirdly) as its **authorized representative to make requests** upon and receive any and all tax information and records **from Berkheimer**, relative to the collection of taxes for CLIENT, as desired and deemed necessary by CLIENT, to be used for official purposes only; and
2. Berkheimer is hereby directed to provide and/or transmit any and all tax information and records, or any portion thereof, relating to the collection of taxes for the Township, upon request, to **John J. Finnigan, Jr.** (Primary), **Lori A. Stranzl** (Secondary) and **Francine J. Spevak** (Thirdly) as the authorized contact representative for it.
3. **HANOVER TOWNSHIP, NORTHAMPTON COUNTY** hereby saves harmless, indemnifies and/or absolves Berkheimer from and against any and all liability in connection with the release of said confidential information.

RESOLVED, ENACTED AND ADOPTED at a meeting held on the **26th** day of **January, 2010**.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Resale Certificate of Occupancy Ordinance – Advertise

Mr. Nagle moved that the Board authorize the Township Solicitor to advertise the proposed Resale Certificate of Occupancy Ordinance for adoption.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approve Wages for Pool, Parks & Camps for Part-time Employees

Mr. Nagle moved that the Board approve the following wages for the Pool and Park & Camps part-time employees, as recommended by the Township Manager and that the Secretary/Treasurer notify the Recreation Director and Recreation Advisory Board of the Board’s action.

Mr. Salvesen seconded the motion.

Pool Staff	Position	Hourly Wage/Up To Effective 1/4/2010
	Lifeguard – 1 st Year	8.38
	Lifeguard – 1 or 2 Years Experience	8.65
	Lifeguard – 3 or 4 Years Experience	9.09
	Lifeguard – 5 Years or more Experience	9.41
	Head Lifeguard(s)	10.38
	Pool Gate Attendant	8.38
	Pool Manager	11.08
	Private Swimming Instructor	15.00

Parks & Camps

Park & Recreation Program Coordinator	13.80
Park & Recreation – Park Counselor	8.65
Lead Camp Counselor	9.90
Camp Counselor	8.65

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PLANNING & ZONING

There were no items on the Agenda.

PUBLIC WORKS

There were no items on the Agenda.

DEVELOPMENTS

Traditions of America (Hanover Corporate Center 2 Lot 5) Extension Request

Mr. Tanczos moved that the Board approve to grant the Developer of Traditions of America – Hanover Corporate Center 2 Lot 5 a twelve (12) month extension to March 5, 2011 for their Subdivision and Improvements Agreement; and to notify the Developer of the Board’s action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Monocacy Farms Lot 61 Subdivision Plan – Extension Request

Mr. Tanczos moved that the Board approve to grant the Developer of Monocacy Farms Lot 61 Resubdivision an extension of one (1) year to February 7, 2011 to record the Monocacy Farms Lot 61 Subdivision Plan; and to notify the Developer of the Board's action.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Holiday Inn Subdivision – Lot 3

Mr. Tanczos moved that the Board approve to grant Eastupland Associates – Lot 3, for the Preliminary/Final Subdivision Plan a thirty (30) day extension to February 26, 2010 conditioned upon the Developer/Owner providing a thirty (30) day extension to the Letter of Credit no later than January 28, 2010 at Noon. Should an extension to the Letter of Credit not be received, the Special Solicitor is authorized to pull the Letter of Credit.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

LVIP IV Lot 12 – Status of Security

Mr. Birdsall reported to the Board that he has no further information and that no action is required at this time.

Northgate II Lot 3 – Airport Commons – Extension Request

Ms. Stranzl reported that the Letter of Credit expires February 21, 2010 and Drew Bycoskie has not returned her phone calls.

Mr. Diacogiannis, as recommended by the Township Engineer, authorized the Township Solicitor to send a letter stating the Letter of Credit will be pulled on February 15, 2010 if an extension request is not received by the next Board meeting of February 9, 2010 and that they are requested to be present to discuss the status of their improvements.

Myers Power Project – LVIP IV Lot 38/39

Mr. Tanczos moved that the Board approve to grant the developer of Myers Power Products, Inc., 44 S. Commerce Way an extension of time to May 11, 2010 to complete punch list items as per Hanover Engineering's letter dated December 23, 2009; and to notify the developer of the Board's action.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Hanover Corporate Center 2 – Jaindl – Roadway Maintenance Status

Mr. Tanczos moved that the Board approve to notify Jaindl Land Company that as per Hanover Engineering's letter dated January 21, 2010 in regards to Hanover Corporate Center 2 Roadway Maintenance Status – Improvements Agreement, that the roadways remain in Maintenance until the Developer addresses the items in the Punch List(s) and requests an inspection of all items before the Township releasing Maintenance Security.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

1,144 acre Lot Location/Consolidation Plan for Lehigh Northampton Airport Authority

Mr. Tanczos noted for the record that Lehigh Northampton Airport Authority has granted the Township a ninety (90) day extension to review the 1,144 Acre Lot Location/Consolidation Plan.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

STAFF REPORTS

Mr. Birdsall had nothing to report.

Attorney Wendy Nicolosi had nothing to report.

Mr. Milite provided copies of the Fire Company monthly report and the Annual Report from the Borough of Catasauqua on the sewer flow from the West District.

ADJOURNMENT

Upon motion of Mr. Nagle, seconded by Mr. Walbert, the Board approved adjournment at 7:58 P.M.

Lori A. Stranzl
Secretary/Treasurer