



AGENDA

CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT SPECIAL MEETING OF THE BOARD OF DIRECTORS

To be held at the
Carpinteria-Summerland Fire Protection District
Headquarters
1140 Eugenia Place, Suite A, Carpinteria, California 93013

October 12, 2023

A. Call to order – 5:30 p.m.

Board Members: Suzy Cawthon, President
Jena Jenkins, Vice-President
Lisa Guravitz, Secretary
John Nicoli, Director
Randy McGlade, Director

Administrator: Robert Kovach, Fire Chief

NOTE: PUBLIC COMMENTS ON REGULAR AGENDA ITEMS MAY BE TAKEN AT THE TIME THE AGENDA ITEM IS HEARD. The District requests that a speaker slip be completed and the remarks be limited to three minutes.

Agenda Modifications: The District may modify the regular agenda by tabling items, adding urgent items, or changing the order in which items are considered.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if persons need special assistance to participate in this meeting or need this agenda provided in a disability-related alternative format, please get in touch with the Carpinteria-Summerland Fire Protection District Office (805) 684-4591. Notification 24 hours before the meeting will assist the District in making arrangements.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria-Summerland Fire Protection District offices located at 1140 Eugenia Place, Suite A, Carpinteria, California, during regular business hours.

B. Pledge of Allegiance

- C. **Introductions, Proclamations, Presentations, and Recognitions**
none
- D. **Public Comments**
Any person may address the Board at this time on any agenda or non-agenda matter within the District's subject matter jurisdiction. The District is not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.
- E. **Correspondence**
SDRMA Letter
- F. **Approval of Minutes**
• Motion to approve minutes of the September 6, 2023 – Regular Board Meeting
- G. **Financial Matters**
• Motion to Approve Financial Status Report Fiscal Year 2023/2024
- H. **Consideration of hiring financial consultant Fieldman, Rolapp & Associates for the Joint Fire Station Project with Montecito Fire Protection District located in Summerland, California**
Staff Report
• Motion to approve the Fire Chief to execute a joint agreement with financial consultant Fieldman, Rolapp & Associates not to exceed \$25,000.00 shared equally with the Montecito Fire Protection District
- I. **Administrative Report**
The Administrator may report on various matters involving the District. There will be no Board discussion except to ask questions or refer matters to Staff and no action unless listed on a subsequent agenda.
• Administrative Report
• Fire Prevention Report
• Logistics Report
• Operations Report
• Training Report

• Fleet & Facilities Sub-Committee Report (Cawthon & Nicoli)
- J. **Board Communications**
Each member of the Board may report about various matters involving the District. There will be no Board discussion except to ask questions or refer matters to Staff, and action will only be taken if listed on a subsequent agenda.
- K. **Upcoming Agenda Items**
Upcoming agenda items can be discussed by individual Board Members to ascertain priority and direction given to administrative staff members. If the President directs, items will be placed on future agendas for discussion and/or action.

E



1112 I Street, Suite 300
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Maximizing Protection. Minimizing Risk. * www.sdrma.org

September 21, 2023

Mr. Pete Thompson
Board President
Carpinteria-Summerland Fire Protection District
1140 Eugenia Place, Suite A
Carpinteria, California 93013

Re: No Paid Workers' Compensation Claims in 2022-23

Dear Mr. Thompson,

This letter is to formally acknowledge the dedicated efforts of the Carpinteria-Summerland Fire Protection District's Governing Body, management and staff towards proactive loss prevention and workplace safety. Your agency's efforts have resulted in no "paid" workers' compensation claims for program year 2022-23. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year. This is a great accomplishment!

In addition to this annual recognition, members with no "paid" claims during 2022-23 earned one credit incentive point (CIP) thereby reducing their annual contribution amount. Also, members without claims receive a lower "experience modification factor" (EMOD), which also reduces their annual contribution amount.

As SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing work-related injuries. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any ideas or suggestions to us at memberplus@sdrma.org.

On behalf of the SDRMA Board of Directors and staff, it is my privilege to congratulate the Governing Body, management, and staff for their commitment to proactive loss prevention and safety in the workplace.

Sincerely,
Special District Risk Management Authority

Sandy A. Seifert-Raffelson, President
Board of Directors

F

**CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT
MINUTES
REGULAR BOARD MEETING OF SEPTEMBER 6, 2023**

CALL TO ORDER

President Cawthon called the meeting to order at 5:30 p.m. at Carpinteria City Hall, Council Chambers, 5775 Carpinteria Avenue, Carpinteria, California.

ROLL CALL

Directors Present: Suzy Cawthon, President
Jena Jenkins, Vice-President
Lisa Guravitz, Secretary
John Nicoli, Director
Randy McGlade, Director

Administrator: Robert Kovach, Battalion Chief

*Greg Fish, Fire Chief, was in attendance

PLEDGE OF ALLEGIANCE

Led by Director McGlade

PUBLIC HEARING – District-Based Elections

THE PUBLIC HEARING WAS OPENED

There were no public comments.

THE PUBLIC HEARING WAS CLOSED

RESOLUTION NO. 2023-06

A RESOLUTION OF THE CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT ADOPTING ELECTION DIVISION BOUNDARY MAP AND ESTABLISHING BY DIVISION ELECTIONS AND REPEALING RESOLUTION NO. 2023-03

Motion to adopt Resolution No. 2023-06 was made by Director Jenkins, seconded by Director Nicoli, and the roll call was as follows:

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

RESOLUTION NO. 2023-06

Cawthon: Aye
Jenkins: Aye
Guravitz: Aye
McGlade: Aye
Nicoli: Aye

**INTRODUCTIONS, PROCLAMATIONS, PRESENTATIONS, AND
RECOGNITIONS**

None

PUBLIC COMMENT

None

CORRESPONDENCE

Flyer for CSFPD 9/11 Event
Flyer for GranVida 9/11 Event

APPROVAL OF THE MINUTES

The motion to approve the minutes of the Regular Board Meeting of August 2, 2023, was made by Director Guravitz, seconded by Director Cawthon, and passed unanimously.

FINANCIAL MATTERS

The motion to approve the Financial Status Report for the 2023/2024 Fiscal Year was made by Director McGlade, seconded by Director Jenkins, and passed unanimously.

RESOLUTION NO. 2023-04

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT IN
THE MATTER OF THE ADOPTION OF THE FINAL BUDGET FOR
THE FISCAL YEAR 2023-2024**

Motion to adopt Resolution No. 2023-04 was made by Director Nicoli, seconded by Director Jenkins, and the roll call was as follows:

Cawthon: Aye
Jenkins: Aye
Guravitz: Aye
McGlade: Aye
Nicoli: Aye

**INTRODUCTIONS, PROCLAMATIONS,
AND RECOGNITIONS**

PUBLIC COMMENT

CORRESPONDENCE

APPROVAL OF THE MINUTES

FINANCIAL MATTERS

RESOLUTION NO. 2023-04

ANNUAL REVIEW OF FIRE PREVENTION MITIGATION FEES
Fire Marshal Mike LoMonaco presented the new Mitigation fees to the Board of Directors.

RESOLUTION NO. 2023-05

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT
DECLARING THAT THE EXISTENCE OF WEEDS AND RUBBISH
ON CERTAIN REAL PROPERTY CONSTITUTES A PUBLIC
NUISANCE**

Motion to adopt Resolution No. 2023-05 was made by
Director Guravitz, seconded by Director Nicoli, and the roll call
was as follows:

Cawthon: Aye

Jenkins: Aye

Guravitz: Aye

McGlade: Aye

Nicoli: Aye

ADMINISTRATIVE REPORT

Chief Kovach updated the board on the following items:

Station 62: The mold issue has been abated, and the flooring
still needs to be installed. Special thanks to Regency
Innovation Place, LLC, for the temporary housing
accommodation for our crews.

Station 61 Renovation: Window replacement should be
completed this week. Kitchen remodel conceptual plans
received; we await estimates to schedule a facilities
committee meeting for review.

Station 63 Concept: We are waiting for a broker from Zevo
Holdings on a proposal to purchase the rear lot.

Battalion Chief Promotional Flyer is out, and we want to have
the BC test on December 4th and 5th. Fire Captain test is
tentatively scheduled for December 11, 12, and 13, if needed.
The Avocado Festival is October 6-8, 2023; we have created
an Event Action Plan. CSFPD Paramedics will staff the medical
booth at the festival.

Chief Fish Updated the board on the following items:

Station 62 Relocation Project: Trenching completed for
seismic testing; no earthquake fault line found within 50 feet
of the proposed project. A formal report will be completed on
the fault survey to be paid for by Regency Innovation Place,
LLC. The site plan to follow from engineers.

**ANNUAL REVIEW OF FIRE
PREVENTION MITIGATION FEES**

RESOLUTION NO. 2023-05

ADMINISTRATIVE REPORT

Facilities Committee Report: Directors Cawthon and Nicoli discussed a date for an upcoming Fire Station Location Committee Meeting.

BOARD COMMUNICATIONS

Director Cawthon thanked Chief Fish for his time with our agency and shared her excitement to have Chief Kovach as our new Fire Chief.

Director Guravitz shared that the Carpinteria Library is hosting its last bingo on the beach this Thursday evening, and it is free.

UPCOMING AGENDA ITEMS

Facilities Report

Sta 61, Sta 62 current and future, Sta 63, and Annex House

The Board adjourned at 5:52 p.m.

ATTEST:

Lisa Guravitz, Secretary

Minutes prepared by Grace Rampton, Clerk of the Board/Executive Assistant

BOARD COMMUNICATIONS

UPCOMING AGENDA ITEMS

G

Financial Status (Real-Time)

As of: 10/9/2023 (27% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 3630

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3630 -- Carp/Sumld Fire Protection

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/9/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Taxes				
3010 -- Property Tax-Current Secured	11,600,000.00	-21,167.67	-11,621,167.67	-0.18 %
3011 -- Property Tax-Unitary	142,000.00	101.05	-141,898.95	0.07 %
3015 -- PT PY Corr/Escapes Secured	0.00	16,097.00	16,097.00	--
3020 -- Property Tax-Current Unsecd	410,000.00	-1,247.95	-411,247.95	-0.30 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	3,437.08	3,437.08	--
3040 -- Property Tax-Prior Secured	0.00	10.24	10.24	--
3050 -- Property Tax-Prior Unsecured	0.00	1,733.68	1,733.68	--
3054 -- Supplemental Pty Tax-Current	100,000.00	62,873.07	-37,126.93	62.87 %
3056 -- Supplemental Pty Tax-Prior	0.00	-41.31	-41.31	--
Taxes	12,252,000.00	61,795.19	-12,190,204.81	0.50 %
Licenses, Permits and Franchises				
3201 -- Building Permits	50,000.00	19,527.00	-30,473.00	39.05 %
3279 -- Miscellaneous Permits	25,000.00	8,316.00	-16,684.00	33.26 %
Licenses, Permits and Franchises	75,000.00	27,843.00	-47,157.00	37.12 %
Fines, Forfeitures, and Penalties				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	188.38	188.38	--
Fines, Forfeitures, and Penalties	0.00	188.38	188.38	--
Use of Money and Property				
3380 -- Interest Income	75,000.00	68,625.98	-6,374.02	91.50 %
Use of Money and Property	75,000.00	68,625.98	-6,374.02	91.50 %
Intergovernmental Revenue-State				
3750 -- State-Emergency Assistance	350,000.00	-11,048.54	-361,048.54	-3.16 %
4220 -- Homeowners Property Tax Relief	43,000.00	0.00	-43,000.00	0.00 %
Intergovernmental Revenue-State	393,000.00	-11,048.54	-404,048.54	-2.81 %



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Fund 3630 -- Carp/Sumld Fire Protection

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/9/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Intergovernmental Revenue-Federal				
4476 -- Federal Emergency Assistance	150,000.00	76,791.03	-73,208.97	51.19 %
Intergovernmental Revenue-Federal	150,000.00	76,791.03	-73,208.97	51.19 %
Charges for Services				
5105 -- Reimb for District Services	5,000.00	389.25	-4,610.75	7.79 %
5433 -- Inspection Fees	1,000.00	0.00	-1,000.00	0.00 %
Charges for Services	6,000.00	389.25	-5,610.75	6.49 %
Miscellaneous Revenue				
5909 -- Other Miscellaneous Revenue	3,000.00	901.08	-2,098.92	30.04 %
Miscellaneous Revenue	3,000.00	901.08	-2,098.92	30.04 %
Revenues	12,954,000.00	225,485.37	-12,728,514.63	1.74 %
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	4,900,000.00	1,278,556.27	3,621,443.73	26.09 %
6300 -- Overtime	105,000.00	11,543.17	93,456.83	10.99 %
6301 -- Overtime - Reimbursable	500,000.00	416,687.82	83,312.18	83.34 %
6310 -- Overtime - Constant Staffing	995,000.00	213,625.72	781,374.28	21.47 %
6400 -- Retirement Contribution	2,500,000.00	624,250.36	1,875,749.64	24.97 %
6475 -- Retiree Medical OPEB	170,000.00	34,018.89	135,981.11	20.01 %
6550 -- FICA/Medicare	150,000.00	27,021.11	122,978.89	18.01 %
6600 -- Health Insurance Contrib	580,000.00	162,678.35	417,321.65	28.05 %
6900 -- Workers Compensation	435,000.00	434,239.98	760.02	99.83 %
Salaries and Employee Benefits	10,335,000.00	3,202,621.67	7,132,378.33	30.99 %
Services and Supplies				
7030 -- Clothing and Personal	45,000.00	15,081.11	29,918.89	33.51 %

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Fund 3630 -- Carp/Sumld Fire Protection

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/9/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
7050 -- Communications	25,000.00	1,152.75	23,847.25	4.61 %
7053 -- Telephone Service Local	72,000.00	12,939.16	59,060.84	17.97 %
7070 -- Household Supplies	15,000.00	5,094.88	9,905.12	33.97 %
7090 -- Insurance	60,000.00	64,404.00	-4,404.00	107.34 %
7120 -- Equipment Maintenance	67,000.00	8,252.55	58,747.45	12.32 %
7205 -- Fire Defense Zone	40,000.00	17,273.36	22,726.64	43.18 %
7324 -- Audit and Accounting Fees	16,000.00	0.00	16,000.00	0.00 %
7347 -- Furniture & Fixtures < \$5000	15,000.00	0.00	15,000.00	0.00 %
7348 -- Instruments & Equip. < \$5000	20,000.00	189.98	19,810.02	0.95 %
7362 -- Building Maintenance	65,000.00	46,662.28	18,337.72	71.79 %
7363 -- Equipment Maintenance	120,000.00	24,569.27	95,430.73	20.47 %
7383 -- Licenses & Taxes	2,000.00	0.00	2,000.00	0.00 %
7400 -- Medical, Dental and Lab	60,000.00	3,952.15	56,047.85	6.59 %
7430 -- Memberships	15,000.00	639.98	14,360.02	4.27 %
7450 -- Office Expense	10,000.00	2,069.34	7,930.66	20.69 %
7455 -- Printing Expense	500.00	0.00	500.00	0.00 %
7456 -- IT Hardware Purchase < \$5K	20,000.00	0.00	20,000.00	0.00 %
7460 -- Professional & Special Service	120,000.00	50,966.15	69,033.85	42.47 %
7506 -- Administrative Expense (SBC)	6,000.00	0.00	6,000.00	0.00 %
7507 -- ADP Payroll Fees	7,000.00	2,094.41	4,905.59	29.92 %
7508 -- Legal Fees	70,000.00	26,820.00	43,180.00	38.31 %
7510 -- Contractual Services	150,000.00	45,757.94	104,242.06	30.51 %
7530 -- Publications & Legal Notices	4,000.00	90.00	3,910.00	2.25 %
7546 -- Administrative Expense	135,000.00	0.00	135,000.00	0.00 %
7580 -- Rents/Leases-Structure	75,000.00	24,996.00	50,004.00	33.33 %
7650 -- Special Departmental Expense	135,000.00	0.00	135,000.00	0.00 %
7653 -- Training Fees & Supplies	75,000.00	10,308.27	64,691.73	13.74 %
7671 -- Special Projects	52,000.00	14,646.85	37,353.15	28.17 %



Financial Status (Real-Time)

As of: 10/9/2023 (27% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 3630

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3630 -- Carp/Sumld Fire Protection

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/9/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
7694 -- Illness & Injury Prevention	10,000.00	0.00	10,000.00	0.00 %
7730 -- Transportation and Travel	20,000.00	2,927.92	17,072.08	14.64 %
7731 -- Gasoline-Oil-Fuel	75,000.00	19,217.12	55,782.88	25.62 %
7732 -- Training	43,000.00	7,339.57	35,660.43	17.07 %
7738 -- Health Reimbursement Cash	1,500.00	522.00	978.00	34.80 %
7740 -- Retirement- Benefit Payments	0.00	6,316.25	-6,316.25	--
7760 -- Utilities	35,000.00	8,077.47	26,922.53	23.08 %
Services and Supplies	1,681,000.00	422,360.76	1,258,639.24	25.13 %
Expenditures	12,016,000.00	3,624,982.43	8,391,017.57	30.17 %
Changes to Fund Balances				
Increase to Committed				
9830 -- Accumulated Capital Outlay	325,000.00	0.00	325,000.00	0.00 %
9831 -- Capital Equipment Replacement	325,000.00	0.00	325,000.00	0.00 %
Increase to Committed	650,000.00	0.00	650,000.00	0.00 %
Changes to Fund Balances	-650,000.00	0.00	650,000.00	0.00 %
Carp/Sumld Fire Protection	288,000.00	-3,399,497.06	-3,687,497.06	-1,180.38 %
Net Financial Impact	288,000.00	-3,399,497.06	-3,687,497.06	-1,180.38 %

Financial Status (Real-Time)

As of: 10/9/2023 (27% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 3633; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3633 -- Carp/Sumld Fire Prot-Aco-Resv

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/9/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	5,000.00	2,715.04	-2,284.96	54.30 %
Use of Money and Property	5,000.00	2,715.04	-2,284.96	54.30 %
Charges for Services				
5305 -- Parks Quimby Fees	45,000.00	33,315.45	-11,684.55	74.03 %
Charges for Services	45,000.00	33,315.45	-11,684.55	74.03 %
Revenues	50,000.00	36,030.49	-13,969.51	72.06 %
Expenditures				
Services and Supplies				
7460 -- Professional & Special Service	0.00	22,299.15	-22,299.15	--
Services and Supplies	0.00	22,299.15	-22,299.15	--
Capital Assets				
8200 -- Structures&Struct Improvements	420,000.00	0.00	420,000.00	0.00 %
Capital Assets	420,000.00	0.00	420,000.00	0.00 %
Expenditures	420,000.00	22,299.15	397,700.85	5.31 %
Changes to Fund Balances				
Decrease to Committed				
9830 -- Accumulated Capital Outlay	420,000.00	0.00	-420,000.00	0.00 %
Decrease to Committed	420,000.00	0.00	-420,000.00	0.00 %
Increase to Restricted				
9730 -- Allocated for Capital Outlay	50,000.00	0.00	50,000.00	0.00 %
Increase to Restricted	50,000.00	0.00	50,000.00	0.00 %
Changes to Fund Balances	370,000.00	0.00	-370,000.00	0.00 %

Financial Status (Real-Time)

As of: 10/9/2023 (27% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 3633; Department = 890
Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3633 -- Carp/Sumld Fire Prot-Aco-Resv

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/9/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Carp/Sumld Fire Prot-Aco-Resv	0.00	13,731.34	13,731.34	--
Net Financial Impact	0.00	13,731.34	13,731.34	--



Financial Status (Real-Time)

As of: 10/9/2023 (27% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 3634; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3634 -- Capital Replacement Fund

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	10/9/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Use of Money and Property				
3380 -- Interest Income	5,000.00	3,117.17	-1,882.83	62.34 %
Use of Money and Property	5,000.00	3,117.17	-1,882.83	62.34 %
Charges for Services				
5105 -- Reimb for District Services	230,000.00	108,435.12	-121,564.88	47.15 %
Charges for Services	230,000.00	108,435.12	-121,564.88	47.15 %
Revenues	235,000.00	111,552.29	-123,447.71	47.47 %
Expenditures				
Capital Assets				
8300 -- Equipment	235,000.00	0.00	235,000.00	0.00 %
Capital Assets	235,000.00	0.00	235,000.00	0.00 %
Expenditures	235,000.00	0.00	235,000.00	0.00 %
Capital Replacement Fund	0.00	111,552.29	111,552.29	--
Net Financial Impact	0.00	111,552.29	111,552.29	--

Balance Sheet (Real-Time)

As of: 10/9/2023
Accounting Period: OPEN

Selection Criteria: Fund = 3630

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3630 -- Carp/Sumld Fire Protection

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 10/31/2023
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	13,967,787.07	1,202,650.70	4,729,521.07	10,440,916.70
0112 -- Deposits in Transit	343.00	73,917.75	74,260.75	0.00
0113 -- Cash in Treasury-Props 215/64	0.00	229.00	229.00	0.00
0120 -- Imprest Cash	300.00	0.00	0.00	300.00
0230 -- Accounts Receivable	51,649.46	0.00	51,649.16	0.30
0240 -- Interest Receivable	76,466.06	68,625.98	76,466.06	68,625.98
0510 -- Prepaid W/C Insurance	57,572.49	0.00	57,572.49	0.00
0550 -- Deposits with Others	1,512.90	0.00	0.00	1,512.90
Total Assets	14,155,630.98	1,345,423.43	4,989,698.53	10,511,355.88
Total Assets & Other Debits	14,155,630.98	1,345,423.43	4,989,698.53	10,511,355.88
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	237,062.10	237,062.10	0.00
1015 -- EFT Payable	5,206.86	945,865.44	941,310.15	651.57
1020 -- Salaries & Benefits Payable	169,837.62	169,837.62	0.00	0.00
1100 -- Payroll Taxes Payable	1,665.10	1,665.10	0.00	0.00
1210 -- Accounts Payable	52,151.38	1,177,445.81	1,125,294.43	0.00
1240 -- Accrued Expenses	12,158.40	12,158.40	0.00	0.00
1331 -- Due To Other Governments	1,679,508.85	0.00	0.00	1,679,508.85
1730 -- Unidentified Deposits	0.00	270,105.97	265,695.72	-4,410.25
1733 -- Unident Deposits-Props 215/64	0.00	229.00	229.00	0.00
Total Liabilities	1,920,528.21	2,814,369.44	2,569,591.40	1,675,750.17
Equity				
2130 -- Fund Balance-Committed	9,400,031.86	0.00	0.00	9,400,031.86
2200 -- Fund Balance-Residual	2,835,070.91	18,255,408.14	14,855,911.08	-564,426.15



Balance Sheet (Real-Time)

As of: 10/9/2023
Accounting Period: OPEN

Selection Criteria: Fund = 3630
Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3630 -- Carp/Sumld Fire Protection

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 10/31/2023
Total Equity	12,235,102.77	18,255,408.14	14,855,911.08	8,835,605.71
Total Liabilities, Equity & Other Credits	14,155,630.98	21,069,777.58	17,425,502.48	10,511,355.88



Balance Sheet (Real-Time)

As of: 10/9/2023
Accounting Period: OPEN

Selection Criteria: Fund = 3633

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3633 -- Carp/Sumld Fire Prot-Aco-Resv

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 10/31/2023
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	492,548.81	32,337.41	22,299.15	502,587.07
0112 -- Deposits in Transit	0.00	19,517.67	19,517.67	0.00
0240 -- Interest Receivable	2,609.05	2,715.04	2,609.05	2,715.04
Total Assets	495,157.86	54,570.12	44,425.87	505,302.11
Total Assets & Other Debits	495,157.86	54,570.12	44,425.87	505,302.11
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	21,182.90	21,182.90	0.00
1015 -- EFT Payable	0.00	1,116.25	1,116.25	0.00
1210 -- Accounts Payable	0.00	22,299.15	22,299.15	0.00
1730 -- Unidentified Deposits	0.00	52,833.12	49,246.03	-3,587.09
Total Liabilities	0.00	97,431.42	93,844.33	-3,587.09
Equity				
2120 -- Fund Balance-Restricted	545,760.21	0.00	0.00	545,760.21
2130 -- Fund Balance-Committed	205,292.00	0.00	0.00	205,292.00
2200 -- Fund Balance-Residual	-255,894.35	492,299.15	506,030.49	-242,163.01
Total Equity	495,157.86	492,299.15	506,030.49	508,889.20
Total Liabilities, Equity & Other Credits	495,157.86	589,730.57	599,874.82	505,302.11

Balance Sheet (Real-Time)

As of: 10/9/2023
Accounting Period: OPEN

Selection Criteria: Fund = 3634

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3634 -- Capital Replacement Fund

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 10/31/2023
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	512,321.21	56,804.98	0.00	569,126.19
0240 -- Interest Receivable	2,587.42	3,117.17	2,587.42	3,117.17
Total Assets	514,908.63	59,922.15	2,587.42	572,243.36
Total Assets & Other Debits	514,908.63	59,922.15	2,587.42	572,243.36
Liabilities, Equity & Other Credits				
Liabilities				
1730 -- Unidentified Deposits	0.00	108,435.12	54,217.56	-54,217.56
Total Liabilities	0.00	108,435.12	54,217.56	-54,217.56
Equity				
2130 -- Fund Balance-Committed	34,758.91	0.00	0.00	34,758.91
2200 -- Fund Balance-Residual	480,149.72	235,000.00	346,552.29	591,702.01
Total Equity	514,908.63	235,000.00	346,552.29	626,460.92
Total Liabilities, Equity & Other Credits	514,908.63	343,435.12	400,769.85	572,243.36

CSFPD Expenditures Sept 1 - Oct 9, 2023

VendorName	Description	Dollars	Document
AMERICAN RIVER BENEFIT ADMINISTRATORS	ARBA-ADDT'L LIFE OCTOBER	\$105.00	CLM - 0749728
AMERIGAS Oxnard 1061	STA 62 - TANK RENTAL	\$124.62	MIC - 0185167
AMERIGAS Oxnard 1061	STA 62 - TANK RENTAL	\$124.62	MIC - 0185167
ANTHEM BLUE CROSS	ANTHEM-ADMIN MEDICAL ER - OCTOBER	\$5,061.16	CLM - 0751746
ANTHEM BLUE CROSS	ANTHEM-ADMIN MEDICAL EE - OCTOBER	\$654.64	CLM - 0751746
BANKS PLANNING	STA 62 - LAND USE CONSULTING & PLANNING SERVICES	\$763.75	CLM - 0749869
BOUND TREE MEDICAL	MEDICAL SUPPLIES	\$148.98	MIC - 0185743
BOUND TREE MEDICAL	MEDICAL SUPPLIES	\$859.40	MIC - 0185743
BOUND TREE MEDICAL	MEDICAL SUPPLIES	\$23.71	CLM - 0753278
BRIAN BULL	SMITH RIVER INCIDENT - GAS, CAR RENTAL AND LODGING	\$1,435.35	TRC - 0059634
BRIAN LOMBARDI	WILDLAND BOOTS	\$651.57	CLM - 0751961
CALIFORNIA ASSOC OF PROFESSIONAL FIREFIGHTER	CAPF-LTD OCTOBER	\$944.00	CLM - 0752463
CARPINTERIA SUMMERLAND FIREFIGHTERS ASSOC	CSFFA-UNION DUES OCTOBER	\$3,925.02	CLM - 0751750
CARPINTERIA VALLEY WATER DISTRICT	ANNEX	\$76.26	MIC - 0185745
CARPINTERIA VALLEY WATER DISTRICT	HQ	\$130.26	MIC - 0185745
CARPINTERIA VALLEY WATER DISTRICT	STA 61	\$390.57	MIC - 0185745
CHAS DONNER	CO2A - MILEAGE, TUITION, MEALS	\$663.47	TRC - 0059732
CHAS DONNER	CO2B- -TUITION, MEALS AND MILEAGE	\$503.10	TRC - 0059757
COLONIAL LIFE & ACCIDENT INSURANCE COMPANY	COLONIAL LIFE-OCTOBER	\$839.48	CLM - 0751836
CONNOR BORUM	INCIDENT - LODGING	\$170.61	TRC - 0059473
COX COMMUNICATIONS - BUSINESS	HQ - CABLE	\$9.55	CLM - 0751977
COX COMMUNICATIONS - BUSINESS	INTERNET	\$622.62	CLM - 0752883
DEAN CAREY	GASOLINE	\$418.09	TRC - 0059472
E J Harrison & Sons Inc	STA 61	\$307.02	CLM - 0751973
EMPOWERMENT RETIREMENT	EMPLOYEE DEFERRED COMP 09-29-23	\$37,579.81	EFC - 0037157
EMPOWERMENT RETIREMENT	EMPLOYEE DEFERRED COMP 09-29-23	\$2,300.00	EFC - 0037157
EXPRESS ROOTER	STA 61 - PLUMBING REPAIR	\$290.00	CLM - 0749265
FRONTIER	LOCAL PHONE SERVICE	\$44.24	CLM - 0749871
FRONTIER	LOCAL PHONE SERVICE	\$119.99	CLM - 0749896
FRONTIER	LOCAL PHONE SERVICE	\$80.81	MIC - 0185746
FRONTIER	LOCAL PHONE SERVICE	\$97.02	MIC - 0185746
FRONTIER	LOCAL PHONE SERVICE	\$95.43	MIC - 0185746

CSFPD Expenditures Sept 1 - Oct 9, 2023

VendorName	Description	Dollars	Document
IAFF-MERP	IAFF-MERP EMPLOYEE BENEFIT TRUST-ER SEPTEMBER	\$3,780.00	CLM - 0749729
IAFF-MERP	IAFF-MERP EMPLOYEE BENEFIT TRUST-EE SEPTEMBER	\$6,725.00	CLM - 0749729
IMPULSE INTERNET SERVICES	CSFD CELL PHONES AND MDCS	\$1,522.71	CLM - 0751981
JUSTIN MARTIN	SMITH RIVER COMPLEX-FOOD AND GASOLINE	\$550.06	TRC - 0059756
LATITUDE 34 TECHNOLOGIES INC	CONTRACT INVOICE	\$8,526.40	CLM - 0752888
LIEBERT CASSIDY WHITMORE	LCW-LEGAL FEES AUGUST	\$130.50	CLM - 0750698
Life Assist Inc	MEDICAL SUPPLIES	\$47.95	CLM - 0752992
MARBORG INDUSTRIES	STA 61	\$169.12	CLM - 0751986
MARLIN BUSINESS BANK	HQ - COPIER LEASE	\$271.77	CLM - 0752895
McCormix Corporation	GASOLINE	\$2,759.54	CLM - 0749891
McCormix Corporation	GASOLINE	\$1,856.20	CLM - 0751994
McCormix Corporation	GASOLINE	\$1,432.92	CLM - 0752893
MIDAMERICA ADMINISTRATIVE & RETIREMENT SOLUTIONS	MIDAMERICA-09/29/23	\$1,500.00	CLM - 0753009
MISSION LINEN SUPPLY	STA 62 - TOWELS AND MOPS	\$60.53	MIC - 0185750
MISSION LINEN SUPPLY	HQ - MATS	\$21.93	MIC - 0185750
MISSION LINEN SUPPLY	STA 61 - TOWELS AND MOPS	\$111.92	MIC - 0185750
MISSION LINEN SUPPLY	STA 61 - TOWELS AND MOPS	\$111.92	MIC - 0185851
MISSION LINEN SUPPLY	HQ - MATS	\$21.93	MIC - 0185851
MISSION LINEN SUPPLY	STA 62 - TOWELS AND MOPS	\$60.53	MIC - 0185851
MONTECITO WATER DISTRICT	STA 62	\$108.47	CLM - 0751975
MRC SMART TECHNOLOGY SOLUTIONS	KIP PRINTER - CONTRACT	\$73.68	CLM - 0751992
O'CONNOR PEST CONTROL-SB	STA 62	\$59.00	MIC - 0185754
O'CONNOR PEST CONTROL-SB	STA 61	\$77.00	MIC - 0185754
ON DUTY UNIFORMS INC	MCMANN UNIFORM PATCHES AND NAME	\$60.34	CLM - 0751985
ON DUTY UNIFORMS INC	KOVACH - 3UGLES	\$25.86	CLM - 0752900
PAYLOCITY	PAYLOCITY PR FEE - 9/29/23	\$426.54	EFC - 0037152
PAYLOCITY	PAYLOCITY PR FEE-10/03/23 SUPPLEMENTAL	\$244.71	EFC - 0037216
PERFORMANCE TRUCK REPAIR INC	E-62 REPAIRS	\$3,035.52	MIC - 0184960
PERFORMANCE TRUCK REPAIR INC	E-361 SEATS	\$2,802.66	MIC - 0184960
PERFORMANCE TRUCK REPAIR INC	E-361 REPAIRS	\$465.00	MIC - 0186007
PERFORMANCE TRUCK REPAIR INC	E-61 REPAIRS	\$417.18	MIC - 0186007
PERFORMANCE TRUCK REPAIR INC	E-62 REPAIRS	\$189.56	MIC - 0186007

CSFPD Expenditures Sept 1 - Oct 9, 2023

VendorName	Description	Dollars	Document
PERFORMANCE TRUCK REPAIR INC	E-662 REPAIRS	\$1,778.27	MIC - 0186007
PERRY FORD LINCOLN MAZDA	2014 VEHICLE MAINTENANCE	\$115.73	CLM - 0752307
PLANMEMBER SERVICES CORPORATION	PLAN MEMBER DEFERRED COMP 09-29-23	\$6,950.00	CLM - 0753004
PLANMEMBER SERVICES CORPORATION	PLAN MEMBER DEFERRED COMP 09-29-23	\$700.00	CLM - 0753004
PRICE POSTEL & PARMA	LEGAL FEES	\$2,028.00	MIC - 0185752
PRICE POSTEL & PARMA	LEGAL FEES	\$1,092.00	MIC - 0185752
PRICE POSTEL & PARMA	LEGAL FEES	\$858.00	MIC - 0185752
PRICE POSTEL & PARMA	LEGAL FEES	\$1,131.00	MIC - 0185752
Rayne Water Conditioning Santa Barbara	STA 61 - WATER SOFTENER	\$187.90	CLM - 0751988
RINCON CATERING INC	DEPOSIT FOR HOLIDAY PARTY	\$9,500.00	CLM - 0751972
ROBERT W HANRAHAN	1140 EUGENIA PL SUITE A - LEASE - OCT 2023	\$6,249.00	CLM - 0752885
ROCKWELL PRINTING	KOVACH - BUSINESS CARDS	\$148.79	CLM - 0749899
SANTA BARBARA OVERHEAD DOOR	STA 62 - DOOR MAINTENANCE	\$400.00	MIC - 0185849
SANTA BARBARA OVERHEAD DOOR	STA 61 - DOOR INSTALLATION	\$1,490.00	MIC - 0185849
SATCOM GLOBAL INC	SIM CARDS	\$110.47	CLM - 0749892
SOUTHERN CALIFORNIA EDISON	STA 61	\$661.04	MIC - 0185182
SOUTHERN CALIFORNIA EDISON	HQ	\$769.57	MIC - 0185182
SOUTHERN CALIFORNIA EDISON	STA 62	\$349.51	CLM - 0751990
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	SDRMA-MEDICAL, DENTAL & VISION ER OCTOBER	\$37,903.08	CLM - 0749995
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	SDRMA-MEDICAL, DENTAL & VISION EE OCTOBER	\$5,013.60	CLM - 0749995
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	SDRMA-MEDICAL, DENTAL & VISION RETIREE OCTOBER	\$6,316.25	CLM - 0749995
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	\$516.60	CLM - 0749930
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD DIRECT DEPOSIT 09/29/23	\$491,740.15	EFC - 0037151
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD ER PAYROLL TAXES 09/29/23	\$10,931.93	EFC - 0037153
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD EE PAYROLL TAXES 09/29/23	\$157,036.68	EFC - 0037153
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD DIRECT DEPOSIT -10/02/23 SUPPLEMENTAL	\$19,409.31	EFC - 0037214
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD ER PAYROLL TAXES -10/02/23 SUPPLEMENTAL	\$453.36	EFC - 0037215
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD EE PAYROLL TAXES -10/02/23 SUPPLEMENTAL	\$11,856.63	EFC - 0037215
STRYKER SALES CORPORATION	MEDICAL SUPPLIES	\$421.55	CLM - 0749929
THE GAS COMPANY	STA 62	\$26.87	CLM - 0749895
THE GAS COMPANY	ANNEX	\$11.04	MIC - 0185180
THE GAS COMPANY	STA 61	\$210.05	MIC - 0185180

CSFPD Expenditures Sept 1 - Oct 9, 2023

VendorName	Description	Dollars	Document
THE GUARDIAN LIFE INSURANCE COMPANY OF AMERIC	GUARDIAN-ADMIN DENTAL & VISION ER OCTOBER	\$442.18	CLM - 0751752
THE GUARDIAN LIFE INSURANCE COMPANY OF AMERIC	GUARDIAN-ADMIN DENTAL & VISION EE OCTOBER	\$56.93	CLM - 0751752
US BANK CORPORATE PAYMENT SYSTEM	HOUSEHOLD GOODS	\$71.87	CLM - 0749661
US BANK CORPORATE PAYMENT SYSTEM	FIRE EQUIPMENT	\$1,933.57	CLM - 0749661
US BANK CORPORATE PAYMENT SYSTEM	SOFTWARE - ADOBE, DOCUSIGN, JAMF	\$179.98	CLM - 0749661
US BANK CORPORATE PAYMENT SYSTEM	BLDG MAINTENANCE	\$350.00	CLM - 0749661
US BANK CORPORATE PAYMENT SYSTEM	VEHICLE MAINTENANCE	\$3,363.07	CLM - 0749661
US BANK CORPORATE PAYMENT SYSTEM	OFFICE SUPPLIES	\$341.99	CLM - 0749661
US BANK CORPORATE PAYMENT SYSTEM	TELESTAFF CONSULTING AND CHIEFS CARWASH	\$715.00	CLM - 0749661
US BANK CORPORATE PAYMENT SYSTEM	TRAINING	\$3,253.00	CLM - 0749661
US BANK CORPORATE PAYMENT SYSTEM	STA 62 REPAIR-MEALS OUT OF STATION & MEETING MEALS	\$3,753.97	CLM - 0749661
US BANK CORPORATE PAYMENT SYSTEM	FOOD AND LODGING ON INCIDENT	\$380.04	CLM - 0749661
US BANK CORPORATE PAYMENT SYSTEM	GASOLINE ON INCIDENT	\$299.43	CLM - 0749661
WAXIE SANITARY SUPPLY	HOUSEHOLD GOODS	\$368.91	CLM - 0749266
WAXIE SANITARY SUPPLY	HOUSEHOLD GOODS	\$52.17	CLM - 0749931
XEROX FINANCIAL SERVICES LLC	KIP PRINTER - LEASE	\$613.73	CLM - 0752904

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CARPINTERIA~SUMMERLAND FIRE PROTECTION DISTRICT

STAFF REPORT

To: Carpinteria-Summerland Fire Protection District Board of Directors
From: Robert Kovach, Fire Chief
Date: October 12, 2023
Topic: Station 62 Relocation Project Financial Consultant

Summary

The Joint Fire Station Location Standing Committee of Carpinteria-Summerland Fire Protection District and the Montecito Fire Protection District recommends a financial consultant for the Fire Station 62 relocation project.

Discussion

On September 14, 2023, the Joint Fire Station Location Standing Committee met and reviewed the status of the Fire Station 62 relocation project. The committee reviewed the site location of the project and the Letter of Intent from the property owner along with the ground lease terms and directed Chief Kovach, Chief Neels and Legal Counsel Mark Manion to obtain proposals and select a financial consulting group with expertise in commercial lease agreements to utilize on contract as a financial consultant.

The committee determined that the ground lease terms needed expert financial consulting to both fire districts. The financial consultant will provide a financial analysis of the terms of the ground lease presented by the property owner, provide financial options related to construction, and provide options related to financing if the lease terms are acceptable to move the project forward.

After review of three proposals submitted, Fieldman, Rolapp & Associates, Inc. was selected as the leading registered municipal advisor to provide financial consulting to both fire districts on the project. The company has been operating in California for 56 years and focuses on public sector financial services. The cost of the consulting contract will be shared equally with both fire districts.

Conclusion

Staff respectfully recommends the Board to authorize the Fire Chief to execute a joint agreement for financial consulting with Fieldman, Rolapp & Associates at a cost of \$17,925 not to exceed \$25,000 shared equally with both fire districts.

Attachment

1. Fieldman, Rolapp & Associates statement of qualifications letter



CARPINTERIA- SUMMERLAND FIRE PROTECTION DISTRICT AND MONTECITO FIRE PROTECTION DISTRICT

**STATEMENT OF QUALIFICATIONS
FOR
MUNICIPAL ADVISORY SERVICES**

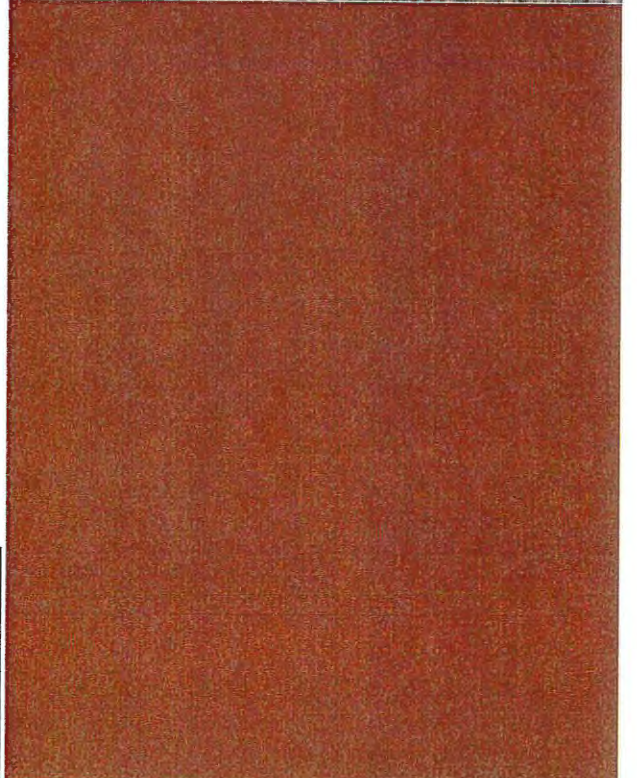
By:



October 2, 2023

Irvine | Oakland | San Francisco | Washington | Hawaii

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October 2, 2023

Robert Kovach, Fire Chief
Carpinteria-Summerland Fire Protection District
1140 Eugenia Place, Ste A
Carpinteria, CA 93013

David Neels, Fire Chief
Montecito Fire Protection District
595 San Ysidro Rd.
Santa Barbara, CA 93108

Dear Mr. Kovach and Mr. Neels,

Fieldman, Rolapp & Associates, Inc. ("Fieldman" or the "Firm") is pleased to submit this Statement of Qualifications ("SOQ") for Municipal Advisory Services to the Carpinteria-Summerland Fire Protection District and the Montecito Fire Protection District (the "Districts"). In this SOQ, we demonstrate that our Firm and proposed team of professionals are highly experienced and have in-depth knowledge of a wide range of financing structures and have a history of delivering high quality municipal advisory services and work products. We will offer the Districts an unparalleled combination of highly relevant financial expertise, reliable transaction execution, and value.

Fieldman is a California corporation that has been a leader in independent municipal advisory services to California public agencies since 1966. We offer education, guidance, and recommendations, acting as an extension of our clients' staff. In this context, we firmly believe that Fieldman has a competitive advantage in knowing the nuances of recent trends and changes in the municipal bond market, enabling us to have insight on what strategy and structure might work best for the Districts.

Furthermore, as a registered municipal advisor with the MSRB and SEC, the needs of our clients are our priority and, as a fiduciary, we guard their short-term and long-term interests. Our firm is structured around the following core principles:

- ✓ **Experience:** Our proposed team includes our most-experienced senior advisors in California finance, debt structuring, and financial modeling.
- ✓ **Integrity:** We pride ourselves on the quality of our service, our long client relationships and the confidence public agencies have in our abilities and integrity.
- ✓ **Service:** We offer customized financial advice that has distinguished us from our competitors and are committed to delivering innovative solutions for our clients.

We trust that the material contained herein will conclusively demonstrate the usefulness of hiring our team. The team assigned to the Districts is prepared to start the engagement immediately.

Sincerely,

FIELDMAN, ROLAPP & ASSOCIATES, INC.



James V. Fabian, Principal
(949) 660-7307 direct
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jfabian@fieldman.com



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CARPINTERIA~SUMMERLAND FIRE PROTECTION DISTRICT

FIRE CHIEF REPORT

DATE: October 12, 2023

On Duty Health Physicals:

A new cancer screening component caught undetected thyroid cancer with one of our personnel. They were considered early diagnoses with strong potential for a positive outcome—removal of affected thyroid at Sanford on Oct 23rd, follow-up with radiation treatment.

Testing:

- Battalion Chief & Captain application period closed, testing in December.
- Firefighter/Paramedic and Firefighter/EMT flyers coming out, testing in January.

Current Station 62:

- Mold issue abated, flooring installation completed.

Station 62 relocation project:

- Project planner Brian Banks gave notice that the City of Carpinteria has hired him as a principal planner and will not be able to continue with this project. He provided recommendations to both fire districts for a replacement planner.
- Fire Station Location joint standing committee meeting on September 14th, a financial consultant was recommended for the project, and proposals have been received.
- Waiting for the final seismic testing report, the contractor was 10-15' from the road due to a high-pressure gas line.
- Site plan to follow from engineers once seismic report is presented.

Station 61 renovation:

- Window replacement project completed.
- Kitchen remodel conceptual plans & cost estimates received; facilities subcommittee will report on the project.

Station 63 concept:

- Multiple contacts attempted to broker from Zevo Holdings with no response for proposal to purchase the rear lot.

Holiday Party set for Dec 2nd – mark your calendars!



CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT

FIRE PREVENTION REPORT

TO: Carpinteria-Summerland Fire Protection District Board of Directors
FROM: Michael LoMonaco, Fire Marshal
SUBJECT: September 2023 Fire Prevention Report
DATE: September 30, 2023

Planning and Development

3% of this month, we have met our 10-business day turnaround for plan reviews. The Bureau also conducted twenty-six construction-related inspections.

Fire Investigations

Vegetation fire 5th Street and the RR tracks (Possible fireworks)
Vegetation fire Carpinteria Bluffs (Warming fire)

Defensible Space

Annual compliance inspections started June 1st for defensible space. Currently, 507 out of the 724 inspections have been completed.

Citizen Complaints

We received two complaints for this month. Both have been resolved.

Cannabis

There are currently thirty-four cannabis operators that are in the business license process. The County has issued thirty-two licenses. Five facilities have shut down and are no longer growing.

Upcoming Projects

4745 Carpinteria Ave. Mixed-use development 24 apartments, 4,300 sf of commercial space.
Polo Villas. Grading started for 15 condos and 25 single-family homes.
499 Linden. Surflliner hotel project. 38 Rooms, café, and roof bar.
November community brush chipping



LOGISTICS REPORT

TO: Carpinteria-Summerland Fire Protection District Board of Directors
FROM: Noah Tunney, Battalion Chief
SUBJECT: September 2023 Logistics Report
DATE: October 12, 2023

Fleet

- Builds of E362 and SQ61 replacement are in progress.

Facilities

- Station 61 Windows
 - Project has been complete
- Station 62 Mold Remediation
 - Project has been completed
- 875 Walnut
 - Overhaul of property is in progress.
 - Estimated completion date is November 1, 2023
- Locution Station Alert System
 - Purchase of the system is in progress.
 - Project being managed by Communications Program Manager, Engineer Dan Hagstrom with assistance from Firefighter Justin Martin
- Station 61 Kitchen Remodel
 - Conceptual plans have been completed by the architect.
 - Waiting for rough estimate on price per square foot so that plans can be presented to the Fire Board Facilities Committee.
- Upcoming projects:
 - Station 61 dormitory air conditioning (FY 23-24).
 - Security gate, drain repair and asphalt resurfacing behind Station 61 (FY 24-25).



CARPINTERIA~SUMMERLAND FIRE PROTECTION DISTRICT

OPERATIONS ADMINISTRATIVE REPORT

TO: Carpinteria-Summerland Fire Protection District Board of Directors
FROM: Robert Kovach, Battalion Chief
SUBJECT: September 2023 Operations Report
DATE: September 30, 2023

Mutual Aid:

The agency upstaffed our Brush Patrol E-662 for a red flag weather event on September 26th with no reportable fire incidents.

Multiple resources went to the Smith River Complex by Crescent City, California, for a full two weeks. Firefighters Patrick Cockrum and Justin Martin went as part of CA Incident Management Team 15. Brush Patrol E-662, with two personnel, went to the incident as part of a mixed agency strike team. Engineer Brian Lombardi, Firefighter Brian Bull, and Vegetation Specialist Dan Fawcett went as Heavy Equipment Boss. Captain Nick Koepenick went as a Task Force Leader trainee. Firefighter Gabe Aubert went as a Fireline Paramedic.

Firefighters Dean Carey and Connor Borum went to the Happy Camp Complex in the Klamath National Forest for two weeks as Fireline Paramedics.

Public Events:

The agency held a 9-11 ceremony in front of Fire Station 61.

The agency finalized the Event Action Plan for the 2023 Avocado Festival scheduled for October 6, 7 & 8, 2023. The agency will be staffing the first aid booth during the festival.

The agency attends the CHS home football games with an engine crew on medical standby.

Regional Fire Communications Center:

The Operations Working Group Committee met several times in the month to review response codes and standardize terminology.



CARPINTERIA~SUMMERLAND FIRE PROTECTION DISTRICT

STAFF REPORT

To: Carpinteria-Summerland Fire Protection District Board of Directors
From: Brian Roberson, Battalion Chief
Date: October 1, 2023
Topic: September Training Activity

Emergency Operations

- On September 27th, CSFD's water rescue team conducted their Fall quarterly training drill. The drill simulated an unconscious jet ski operator stranded in the ocean just past Carpinteria reef. Our water rescue team launched a rescue watercraft with two operators, secured the injured victim, performed CPR (simulated) while bringing the patient to shore, and transferred the patient to medical crews on the beach. Firefighter Paramedic Jake Joyner served as the drill's incident commander which was the final component of his acting Captain task book.



Succession Planning and Professional Development

- Firefighter Paramedic Jake Joyner completed all necessary training and classes to become acting/provisional captain qualified.
- Engineer Taylor Barnett attended crew boss training (wildland fire) in Rancho Cucamonga, CA.

Fireground Operations and Emergency Medicine

- A-shift completed quarterly cardiac arrest management training.
 - C-shift completed monthly rope rescue training and conducted a multi-engine rope rescue drill.
 - Firefighter Paramedic Mark Blattler taught a firefighter rescue and survival class to A-shift personnel.
 - Captain Johan Nilsson lead acting engineer training for B-shift personnel.
-