



AGENDA

CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS

To be held at the
Carpinteria City Hall, Council Chambers
5775 Carpinteria Avenue, Carpinteria, California 93013

August 2, 2023

A. Call to order – 5:30 p.m.

Board Members: Suzy Cawthon, President
Jena Jenkins, Vice-President
Lisa Guravitz, Secretary
John Nicoli, Director
Randy McGlade, Director

Administrator: Greg Fish, Fire Chief
District Counsel: Mark Manion

This regular meeting tonight is being broadcast live over Government Access Television Channel 21. It will be re-broadcast Friday, August 4, 2023, at 7:00 p.m.

NOTE: PUBLIC COMMENTS ON REGULAR AGENDA ITEMS MAY BE TAKEN AT THE TIME THE AGENDA ITEM IS HEARD. The District requests that a speaker slip be completed and the remarks be limited to three minutes.

Agenda Modifications: The District may modify the regular agenda by tabling items, adding urgent items, or changing the order in which items are considered.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if persons need special assistance to participate in this meeting or need this agenda provided in a disability-related alternative format, please get in touch with the Carpinteria-Summerland Fire Protection District Office (805) 684-4591. Notification 24 hours before the meeting will assist the District in making arrangements.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria-Summerland Fire Protection District offices located at 1140 Eugenia Place, Suite A, Carpinteria, California, during regular business hours.

B. Pledge of Allegiance

C. Public Hearing – District-Based Elections

RESOLUTION NO. 2023-03

**A RESOLUTION OF THE CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT
ADOPTING ELECTION DIVISION BOUNDARY MAP AND ESTABLISHING BY-DIVISION
ELECTIONS**

D. Introductions, Proclamations, Presentations, and Recognitions
none

E. Public Comments

Any person may address the Board at this time on any agenda or non-agenda matter within the District's subject matter jurisdiction. The District is not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

F. Correspondence
Letter from Liebert, Cassidy Whitmore – rate increases

G. Approval of Minutes
• Motion to approve minutes of the July 5, 2023 – Regular Board Meeting

H. Financial Matters
• Motion to Approve Financial Status Report Fiscal Year 2022/2023

I. Annual Review of Fire Protection Mitigation Fees
Staff Report
• Motion to approve the 2023 Annual Review of the Fire Mitigation Fees and director the Fire Chief is to forward the report the Santa Barbara County and Carpinteria City as required by County Code Section 15-67(a) and Municipal Code Section 8.26.040

J. Moving Fire Administration
Staff Report
Note and file

K. Administrative Report
The Administrator may report on various matters involving the District. There will be no Board discussion except to ask questions or refer matters to Staff and no action unless listed on a subsequent agenda.
• Administrative Report

- Fire Prevention Report
- Logistics Report
- Operations Report
- Training Report
 - Committee Reports (if any)

L. Board Communications

Each member of the Board may report about various matters involving the District. There will be no Board discussion except to ask questions or refer matters to Staff, and action will only be taken if listed on a subsequent agenda.

M. Upcoming Agenda Items

Upcoming agenda items can be discussed by individual Board Members to ascertain priority and direction given to administrative staff members. If the President directs, items will be placed on future agendas for discussion and/or action.

N. Closed Session

1. PUBLIC EMPLOYEE APPOINTMENT

(Government Code Section 94953)

Title: Fire Chief

2. CONFERENCE WITH LABOR NEGOTIATORS

(Government Code Section 54957.6)

Agency Negotiators: Directors Cawthon and Jenkins

Unrepresented Employee: Fire Chief

O. Appointment of Fire Chief and approval of Fire Chief Employment Agreement

P. Adjournment

RESOLUTION NO. 2023-03

A RESOLUTION OF THE CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT ADOPTING ELECTION DIVISION BOUNDARY MAP AND ESTABLISHING BY-DIVISION ELECTIONS

WHEREAS, the Carpinteria-Summerland Fire Protection District ("District") is governed by a five-member Board of Directors ("Board") and an at-large election system, where each of the Directors is required to live within the boundary of the District but not in any one specific area;

WHEREAS, on August 2, 2023, the Board adopted Resolution No. 2023-03, which indicated the Board's intention to transition from at-large to by-division elections;

WHEREAS, the District retained an experienced demographer, National Demographics Corporation, to develop proposed division boundaries;

WHEREAS, the populations of the divisions in all of the proposed boundary maps are substantially equal in population and are drawn to be compact and contain contiguous territory to the extent possible in compliance with legal requirements;

WHEREAS, pursuant to Elections Code section 10010, the District held five public hearings on potential division boundary maps; two public hearings prior to the drafting of any maps (March 9, 2023 and May 3, 2023), two public hearings at which public comment was sought on draft maps (June 7, 2023 and July 5, 2023), and a final public hearing at the meeting at which this resolution is considered (August 2, 2023);

WHEREAS, Election Code section 10650 allows a special district to require, by resolution, that the members of its governing body be elected using by-division elections, without being required to submit the resolution to the voters for approval where the resolution includes a declaration that the change in the method of electing members of the governing body is being made in furtherance of the purposes of the California Voting Rights Act ("CVRA"); and,

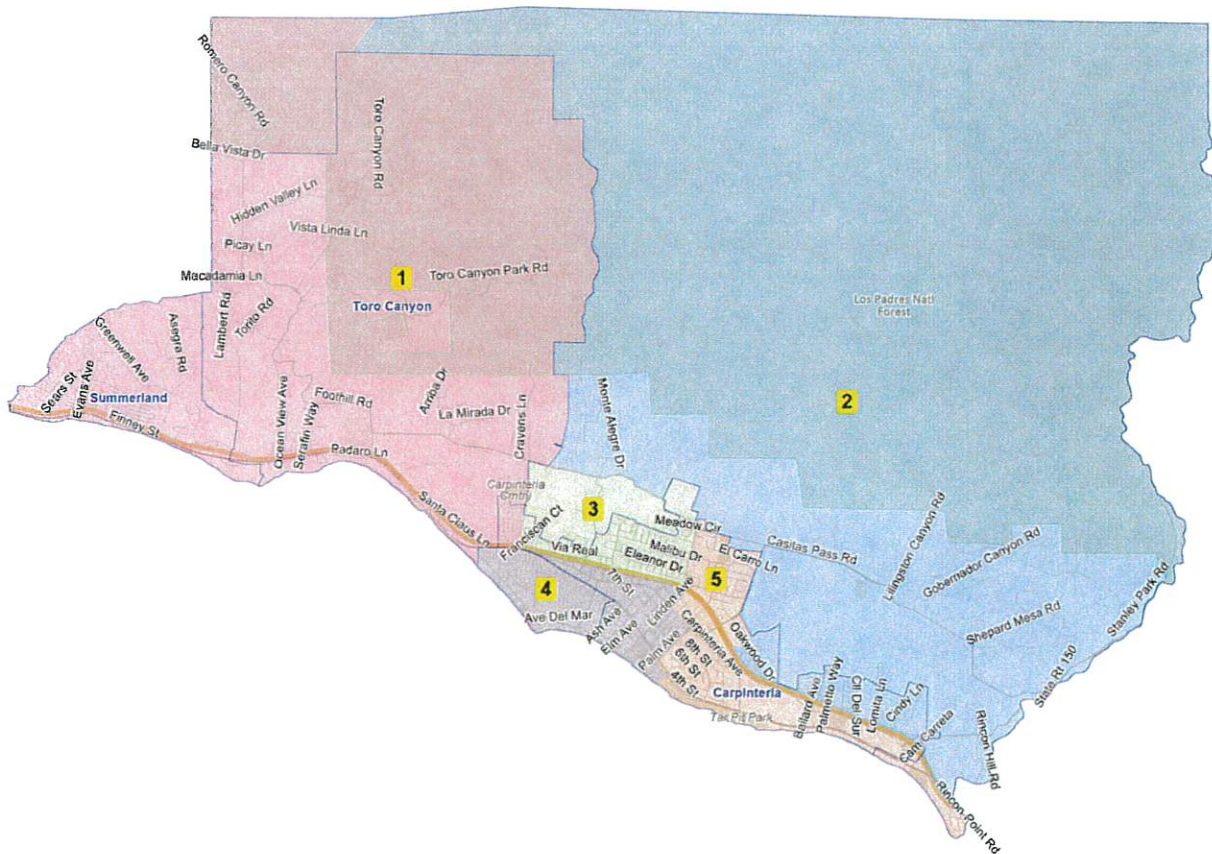
NOW, THEREFORE, BE IT RESOLVED the Board of Directors of the Carpinteria-Summerland Fire Protection District hereby finds, determines, and resolves as follows:

1. That the Board adopts the division boundary map attached hereto as "Exhibit A" (also known as the "Yellow Map") and believes that its adoption would serve the public interest of the District's residents and voters.
2. That this resolution shall serve as the establishment of by-division elections for election of members of the Board pursuant to Elections Code section 10010.
3. That this change in the method of electing members of the governing body is being made in furtherance of the purposes of the CVRA.
4. That the division boundaries and by-division elections shall take effect with the November 2024 elections.
5. That the divisions from which directors shall be elected in November 2024, and every four years thereafter, are Divisions 1 and 2.

6. That the divisions from which Board members shall be elected in November 2026, and every four years thereafter, are Divisions 3, 4, and 5.
7. If necessary to facilitate the implementation of this resolution, District staff is authorized to make technical adjustments to division boundaries that do not substantively affect the populations in the divisions, the eligibility of candidates, or the residence of elected officials within any division.

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the Carpinteria-Summerland Fire Protection District at a regular meeting thereof, held on the 2nd day of August 2023, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:





LIEBERT CASSIDY WHITMORE

NOTICE TO ALL CLIENTS

Please be advised that Liebert Cassidy Whitmore will be increasing its rates effective July 1, 2023. A summary of rate changes is located below.

Partners	\$435.00
Senior Counsel	\$365.00
Associates	\$260.00 - \$345.00
Labor Relations/HR Consultant	\$280.00
Paraprofessionals & Litigation Support	\$145.00 - \$185.00

Thank you for giving Liebert Cassidy Whitmore the opportunity to provide legal services to your Agency. You are truly a valued client and it is our mission to continue to provide you with the very best and most cost effective legal representation possible. If you have any questions regarding this notice, or any other matter involving our Legal Services Agreement, please do not hesitate to contact Paul Hessing at (310) 981-2075.

**CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT
MINUTES
REGULAR BOARD MEETING OF JULY 5, 2023**

CALL TO ORDER

President Cawthon called the meeting to order at 5:30 p.m. at Carpinteria City Hall, Council Chambers, 5775 Carpinteria Avenue, Carpinteria, California.

ROLL CALL

Directors Present: Suzy Cawthon, President
Jena Jenkins, Vice-President
Lisa Guravitz, Secretary
John Nicoli, Director
Randy McGlade, Director

Administrator: Greg Fish, Fire Chief

District Counsel: Mark Manion

PLEDGE OF ALLEGIANCE

Led by Director Cawthon

PUBLIC HEARING – District-Based Elections

Kristen Parks, Consultant for National Demographics Corporation, gave a PowerPoint presentation on the following:

- Districting Timeline
- Districting Rules and Goals
- Demographics Summary
- 3 Maps – “Purple,” “Yellow,” & “Yellow B”

THE PUBLIC HEARING WAS OPENED

There were no public comments.

THE PUBLIC HEARING WAS CLOSED

The Board gave direction to bring a Resolution to the August Regular Board Meeting to adopt the map labeled “Yellow B.”

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

INTRODUCTIONS, PROCLAMATIONS, PRESENTATIONS, AND RECOGNITIONS

None

PUBLIC COMMENT

None

CORRESPONDENCE

Thank you card from a citizen.

APPROVAL OF THE MINUTES

The motion to approve the minutes of the Regular Board Meeting of June 7, 2023, was made by Director Nicoli with corrections presented by Director Guravitz for staff, seconded by Director Jenkins, and passed unanimously.

The motion to approve the minutes of the Special Board Meeting of June 9, 2023, was made by Director Jenkins, seconded by Director Guravitz, and passed unanimously.

The motion to approve the minutes of the Special Board Meeting of June 27, 2023, was made by Director McGlade, seconded by Director Cawthon, and passed unanimously.

FINANCIAL MATTERS

Director Nicoli shared that he had misspoken on the subject of rent being paid for CSFD Headquarters and that the actual dollar amount is much less, and we should consider this when discussing moving headquarters.

The motion to approve the Financial Status Report for the 2022/2023 Fiscal Year was made by Director Jenkins, seconded by Director McGlade, and passed unanimously.

CONSIDERATION OF ACCEPTING STATE-MANDATED ANNUAL FIRE INSPECTIONS REPORT IN COMPLIANCE WITH SB 1205

A staff report was given by Fire Marshal LoMonaco.

The motion to accept the report on the status of all state-mandated annual fire inspections in the Carpinteria-Summerland Fire Protection District in conjunction with SB1205 and California Health and Safety Code Section 13146.4 requirements, was made by Director Jenkins, seconded by Director Nicoli, and passed unanimously.

INTRODUCTIONS, PROCLAMATIONS, AND RECOGNITIONS

PUBLIC COMMENT

CORRESPONDENCE

APPROVAL OF THE MINUTES

FINANCIAL MATTERS

STATE-MANDATED ANNUAL FIRE INSPECTIONS REPORT IN COMPLIANCE WITH SB 1205

ANNUAL REVIEW OF FIRE PREVENTION MITIGATION FEES

A staff report was given by Fire Marshal LoMonaco. The motion to approve the 2023 Annual Review of the Fire Mitigation Fees and direct the Fire Chief to forward the report to Santa Barbara County and Carpinteria City as required by County Code Section 15-67(a) and Municipal Code Section 8.26.040 was made by Director Guravitz with direction to bring back the revised Exhibit B at the August 2nd Regular Board Meeting, seconded by Director Jenkins and passed unanimously.

UPDATE ON 873 WALNUT AVENUE PROPERTY

A staff report was given by Chief Fish
(Note and file)

ADMINISTRATIVE REPORT

Chief Fish reported that the Station 61 window project is still on hold, awaiting permitting from the City of Carpinteria.

The Chief presented a poster to the Board of 4 potential plans for the property on Via Real where we may put Station 63. There is an option specifically with the headquarters located on the frontage of Via Real (option 4). We will proceed with option 4 to discuss purchasing additional land from Zevo Holdings.

Chief Fish spoke on the June 28th Fire Station Location Committee meeting, stating we had positive feedback from Montecito Fire District's Committee Members, Chief Neels, and our committee members. The Chiefs were instructed to move forward with negotiations with the UCI Team.

BOARD COMMUNICATIONS

Directors Nicoli and Cawthon remarked on the success of their Fire Station Location Meeting with Montecito Fire District.

UPCOMING AGENDA ITEMS

- Exhibit B of the Mitigation Fees
- Sta 61, 62, 63, and Annex House
- Discussion with administrative personnel on their thoughts on moving locations
- Televising board meetings

ANNUAL REVIEW OF FIRE PREVENTION MITIGATION FEES

UPDATE ON 873 WALNUT AVENUE PROPERTY

ADMINISTRATIVE REPORT

BOARD COMMUNICATIONS

UPCOMING AGENDA ITEMS

Board Adjourned into Closed Session at 6:12 p.m.

CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT

(Government Code Section 94953)

Title: Fire Chief

2. CONFERENCE WITH LABOR NEGOTIATORS

(Government Code Section 54957.6)

Agency Negotiators: Director Cawthon and Jenkins

Unrepresented Employee: Fire Chief

The board came out of Closed Session at 6:32 p.m. with no reportable action and adjourned.

ATTEST:

Lisa Guravitz, Secretary

Minutes Prepared By: G. Rampton

CLOSED SESSION

Financial Status (Real-Time)

As of: 7/27/2023 (7% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 3630; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3630 -- Carp/Sumld Fire Protection

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	7/27/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Licenses, Permits and Franchises				
3201 -- Building Permits	0.00	3,605.00	3,605.00	--
3279 -- Miscellaneous Permits	0.00	3,299.00	3,299.00	--
Licenses, Permits and Franchises	0.00	6,904.00	6,904.00	--
Intergovernmental Revenue-State				
3750 -- State-Emergency Assistance	0.00	-51,649.16	-51,649.16	--
Intergovernmental Revenue-State	0.00	-51,649.16	-51,649.16	--
Revenues	0.00	-44,745.16	-44,745.16	--
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	0.00	-25,311.48	25,311.48	--
6300 -- Overtime	0.00	-3,893.78	3,893.78	--
6301 -- Overtime - Reimbursable	0.00	-641.00	641.00	--
6310 -- Overtime - Constant Staffing	0.00	-21,231.29	21,231.29	--
6400 -- Retirement Contribution	0.00	-45,914.81	45,914.81	--
6475 -- Retiree Medical OPEB	0.00	-2,979.15	2,979.15	--
6550 -- FICA/Medicare	0.00	-1,588.60	1,588.60	--
6600 -- Health Insurance Contrib	0.00	98,152.88	-98,152.88	--
6900 -- Workers Compensation	0.00	434,239.98	-434,239.98	--
Salaries and Employee Benefits	0.00	430,832.75	-430,832.75	--
Services and Supplies				
7053 -- Telephone Service Local	0.00	3,156.09	-3,156.09	--
7070 -- Household Supplies	0.00	2,993.27	-2,993.27	--
7090 -- Insurance	0.00	64,404.00	-64,404.00	--
7120 -- Equipment Maintenance	0.00	259.09	-259.09	--

Financial Status (Real-Time)

As of: 7/27/2023 (7% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 3630; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3630 -- Carp/Sumld Fire Protection

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	7/27/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
7205 -- Fire Defense Zone	0.00	2,523.36	-2,523.36	--
7362 -- Building Maintenance	0.00	1,120.00	-1,120.00	--
7363 -- Equipment Maintenance	0.00	51.52	-51.52	--
7400 -- Medical, Dental and Lab	0.00	355.84	-355.84	--
7450 -- Office Expense	0.00	61.24	-61.24	--
7460 -- Professional & Special Service	0.00	38,862.00	-38,862.00	--
7507 -- ADP Payroll Fees	0.00	648.92	-648.92	--
7508 -- Legal Fees	0.00	12,710.00	-12,710.00	--
7510 -- Contractual Services	0.00	10,894.84	-10,894.84	--
7580 -- Rents/Leases-Structure	0.00	6,249.00	-6,249.00	--
7653 -- Training Fees & Supplies	0.00	2,363.17	-2,363.17	--
7671 -- Special Projects	0.00	601.75	-601.75	--
7731 -- Gasoline-Oil-Fuel	0.00	4,153.40	-4,153.40	--
7732 -- Training	0.00	4,973.00	-4,973.00	--
7738 -- Health Reimbursement Cash	0.00	130.50	-130.50	--
7740 -- Retirement- Benefit Payments	0.00	4,786.60	-4,786.60	--
7760 -- Utilities	0.00	2,406.56	-2,406.56	--
Services and Supplies	0.00	163,704.15	-163,704.15	--
Expenditures	0.00	594,536.90	-594,536.90	--
Carp/Sumld Fire Protection	0.00	-639,282.06	-639,282.06	--
Net Financial Impact	0.00	-639,282.06	-639,282.06	--

Financial Status (Real-Time)

As of: 7/27/2023 (7% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 3633; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3633 -- Carp/Sumld Fire Prot-Aco-Resv

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	7/27/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Charges for Services				
5305 -- Parks Quimby Fees	0.00	2,196.57	2,196.57	--
Charges for Services	0.00	2,196.57	2,196.57	--
Revenues	0.00	2,196.57	2,196.57	--
Expenditures				
Services and Supplies				
7460 -- Professional & Special Service	0.00	7,606.50	-7,606.50	--
Services and Supplies	0.00	7,606.50	-7,606.50	--
Expenditures	0.00	7,606.50	-7,606.50	--
Carp/Sumld Fire Prot-Aco-Resv	0.00	-5,409.93	-5,409.93	--
Net Financial Impact	0.00	-5,409.93	-5,409.93	--

Financial Status (Real-Time)

As of: 7/27/2023 (7% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 3634; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3634 -- Capital Replacement Fund

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	7/27/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Revenues				
Charges for Services				
5105 -- Reimb for District Services	0.00	54,217.56	54,217.56	--
Charges for Services	0.00	54,217.56	54,217.56	--
Revenues	0.00	- 54,217.56	54,217.56	--
Capital Replacement Fund	0.00	54,217.56	54,217.56	--
Net Financial Impact	0.00	54,217.56	54,217.56	--

Balance Sheet (Real-Time)

As of: 7/27/2023
Accounting Period: OPEN

Selection Criteria: Fund = 3630

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3630 -- Carp/Sumld Fire Protection

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 7/31/2023
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	13,967,787.07	503,227.03	1,187,627.30	13,283,386.80
0112 -- Deposits in Transit	343.00	0.00	343.00	0.00
0113 -- Cash in Treasury-Props 215/64	0.00	229.00	229.00	0.00
0120 -- Imprest Cash	300.00	0.00	0.00	300.00
0230 -- Accounts Receivable	51,649.46	0.00	51,649.16	0.30
0240 -- Interest Receivable	76,466.06	0.00	76,466.06	0.00
0510 -- Prepaid W/C Insurance	57,572.49	0.00	57,572.49	0.00
0550 -- Deposits with Others	1,512.90	0.00	0.00	1,512.90
Total Assets	14,155,630.98	503,456.03	1,373,887.01	13,285,200.00
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	119,861.57	125,842.13	5,980.56
1015 -- EFT Payable	5,206.86	624,421.63	619,214.77	0.00
1020 -- Salaries & Benefits Payable	169,837.62	169,837.62	0.00	0.00
1100 -- Payroll Taxes Payable	1,665.10	1,665.10	0.00	0.00
1210 -- Accounts Payable	52,151.38	745,056.90	699,126.40	6,220.88
1240 -- Accrued Expenses	12,158.40	12,158.40	0.00	0.00
1331 -- Due To Other Governments	1,679,508.85	0.00	0.00	1,679,508.85
1730 -- Unidentified Deposits	0.00	7,018.00	4,687.00	-2,331.00
1733 -- Unident Deposits-Props 215/64	0.00	229.00	229.00	0.00
Total Liabilities	1,920,528.21	1,680,248.22	1,449,099.30	1,689,379.29
Equity				
2130 -- Fund Balance-Committed	9,400,031.86	0.00	0.00	9,400,031.86
2200 -- Fund Balance-Residual	2,835,070.91	1,251,692.15	612,410.09	2,195,788.85

Balance Sheet (Real-Time)

As of: 7/27/2023
Accounting Period: OPEN

Selection Criteria: Fund = 3630

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3630 -- Carp/Sumld Fire Protection

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 7/31/2023
Total Equity	12,235,102.77	1,251,692.15	612,410.09	11,595,820.71
Total Liabilities, Equity & Other Credits	14,155,630.98	2,931,940.37	2,061,509.39	13,285,200.00

Balance Sheet (Real-Time)

As of: 7/27/2023
Accounting Period: OPEN

Selection Criteria: Fund = 3633

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3633 -- Carp/Sumld Fire Prot-Aco-Resv

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 7/31/2023
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	492,548.81	2,609.05	7,606.50	487,551.36
0240 -- Interest Receivable	2,609.05	0.00	2,609.05	0.00
Total Assets	495,157.86	2,609.05	10,215.55	487,551.36
Total Assets & Other Debits	495,157.86	2,609.05	10,215.55	487,551.36
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	7,254.00	7,254.00	0.00
1015 -- EFT Payable	0.00	352.50	352.50	0.00
1210 -- Accounts Payable	0.00	7,606.50	7,606.50	0.00
1730 -- Unidentified Deposits	0.00	2,196.57	0.00	-2,196.57
Total Liabilities	0.00	17,409.57	15,213.00	-2,196.57
Equity				
2120 -- Fund Balance-Restricted	545,760.21	0.00	0.00	545,760.21
2130 -- Fund Balance-Committed	205,292.00	0.00	0.00	205,292.00
2200 -- Fund Balance-Residual	-255,894.35	7,606.50	2,196.57	-261,304.28
Total Equity	495,157.86	7,606.50	2,196.57	489,747.93
Total Liabilities, Equity & Other Credits	495,157.86	25,016.07	17,409.57	487,551.36

Balance Sheet (Real-Time)

As of: 7/27/2023
Accounting Period: OPEN

Selection Criteria: Fund = 3634

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3634 -- Capital Replacement Fund

	Beginning Balance 7/1/2023	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 7/31/2023
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	512,321.21	56,804.98	0.00	569,126.19
0240 -- Interest Receivable	2,587.42	0.00	2,587.42	0.00
Total Assets	514,908.63	56,804.98	2,587.42	569,126.19
Total Assets & Other Debits	514,908.63	56,804.98	2,587.42	569,126.19
Liabilities, Equity & Other Credits				
Liabilities				
1730 -- Unidentified Deposits	0.00	54,217.56	54,217.56	0.00
Total Liabilities	0.00	54,217.56	54,217.56	0.00
Equity				
2130 -- Fund Balance-Committed	34,758.91	0.00	0.00	34,758.91
2200 -- Fund Balance-Residual	480,149.72	0.00	54,217.56	534,367.28
Total Equity	514,908.63	0.00	54,217.56	569,126.19
Total Liabilities, Equity & Other Credits	514,908.63	54,217.56	108,435.12	569,126.19

CSFPD Expenditures July 1 - 27, 2023

VendorName	Description	Dollars	Document
ALLSTAR FIRE EQUIPMENT INC	FLASHLIGHT	\$ 98.00	CLM - 0742360
AMERAVANT	CARPFIRE.COM WEBSITE HOSTING JULY-DEC 2023	\$ 600.00	CLM - 0741623
AMERICAN RIVER BENEFIT ADMINISTRATORS	ARBA-ADDT'L LIFE AUGUST	\$ 105.00	CLM - 0741751
ANTHEM BLUE CROSS	ANTHEM-ADMIN MEDICAL ER - AUGUST	\$ 5,061.16	CLM - 0742340
ANTHEM BLUE CROSS	ANTHEM-ADMIN MEDICAL EE - AUGUST	\$ 654.64	CLM - 0742340
BANKS PLANNING	LAND USE CONSULTING	\$ 352.50	CLM - 0741626
Blum & Sons Electric Inc	STA 62 - GENERATOR MAINTENANCE	\$ 560.00	MIC - 0182884
Blum & Sons Electric Inc	STA 61 - GENERATOR MAINTENANCE	\$ 560.00	MIC - 0182884
BRIAN BULL	IQS CLASS - MILEAGE, LODGING AND MEALS	\$ 706.71	TRC - 0058793
CARPINTERIA SUMMERLAND FIREFIGHTERS ASSOC	CSFFA-UNION DUES AUGUST	\$ 5,106.77	CLM - 0743438
CARPINTERIA VALLEY LUMBER CO	HOUSEHOLD EXPENSES	\$ 1,008.89	CLM - 0741627
CARPINTERIA VALLEY LUMBER CO	HOUSEHOLD EXPENSE	\$ 1,070.13	CLM - 0742384
CARPINTERIA VALLEY WATER DISTRICT	ANNEX	\$ 76.26	MIC - 0182885
CARPINTERIA VALLEY WATER DISTRICT	HQ	\$ 130.26	MIC - 0182885
CARPINTERIA VALLEY WATER DISTRICT	STA 61	\$ 398.69	MIC - 0182885
CHAS DONNER	S-230 - TUITION AND MILEAGE	\$ 509.49	TRC - 0058782
CITY OF CARPINTERIA	MAY AND JUNE 2023 LIVE BROADCASTS	\$ 90.00	CLM - 0744118
COAST AUTO PARTS	AUTO PARTS	\$ 51.52	CLM - 0742350
COLONIAL LIFE & ACCIDENT INSURANCE COMPANY	COLONIAL LIFE-AUGUST	\$ 910.56	CLM - 0743435
COX COMMUNICATIONS - BUSINESS	STA 62 - INTERNET	\$ 574.99	MIC - 0182881
COX COMMUNICATIONS - BUSINESS	HQ - CABLE	\$ 9.55	MIC - 0182881
COX COMMUNICATIONS - BUSINESS	STA 61 - INTERNET	\$ 574.00	CLM - 0744117
COX COMMUNICATIONS - BUSINESS	HQ - INTERNET	\$ 615.00	CLM - 0744134
E J Harrison & Sons Inc	STA 61	\$ 307.02	CLM - 0743231
EMPOWERMENT RETIREMENT	EMPLOYEE DEFERRED COMP 07-03-23	\$ 24,429.81	EFC - 0036497
FIRE AGENCIES INSURANCE RISK AUTHORITY	FAIRA 23-24 RENEWAL	\$ 64,404.00	CLM - 0740575
FRONTIER	LOCAL PHONE SERVICE	\$ 44.24	CLM - 0741769
FRONTIER	LOCAL PHONE SERVICE	\$ 95.43	MIC - 0182879
FRONTIER	LOCAL PHONE SERVICE	\$ 80.81	MIC - 0182879

CSFPD Expenditures July 1 - 27, 2023

VendorName	Description	Dollars	Document
FRONTIER	LOCAL PHONE SERVICE	\$ 97.02	MIC - 0182879
GODKIN DESIGN / BUILD INC	ANNEX REMODEL	\$ 7,254.00	CLM - 0742369
IMPULSE INTERNET SERVICES	CSFD PHONE SYSTEM	\$ 1,528.58	CLM - 0742372
INTERSTATE BATTERIES OF SIERRA MADRE	BATTERIES	\$ 161.09	CLM - 0741629
JOHAN NILSSON	PARAMEDIC LICENSE	\$ 250.00	CLM - 0741616
LATITUDE 34 TECHNOLOGIES INC	CONTRACT SUPPORT JULY 2023	\$ 8,479.40	CLM - 0741631
LIEBERT CASSIDY WHITMORE	LCW PREMIUM MEMBERSHIP RENEWAL 23/24	\$ 5,070.00	CLM - 0743441
Life Assist Inc	MEDICAL SUPPLIES	\$ 157.32	CLM - 0742356
LINDE GAS & EQUIPMENT INC	CYLINDER RENTAL	\$ 38.53	CLM - 0741630
MARBORG INDUSTRIES	ANNEX - ROLL OFF	\$ 466.75	CLM - 0741633
MARBORG INDUSTRIES	ANNEX - CLEAN UP ROLL OFF	\$ 135.00	CLM - 0742357
MARBORG INDUSTRIES	CHIPPING ROLL OFF - 125 EVANS AVENUE SUMMERLAND	\$ 707.84	MIC - 0182700
MARBORG INDUSTRIES	CHIPPING ROLL OFF - 7268 SHEPARD MESA	\$ 637.70	MIC - 0182700
MARBORG INDUSTRIES	CHIPPING ROLL OFF - 1959 PAQUITA	\$ 365.85	MIC - 0182700
MARBORG INDUSTRIES	CHIPPING ROLL OFF - 2840 HIDDEN VALLEY	\$ 811.97	MIC - 0182700
MARBORG INDUSTRIES	STA 62	\$ 169.12	CLM - 0743235
MASTER CLEAN USA INC	HQ CLEANING	\$ 390.00	CLM - 0741635
MAX KLETT	PARAMEDIC LICENSE	\$ 300.00	CLM - 0743101
McCormix Corporation	GASOLINE	\$ 715.38	MIC - 0182693
McCormix Corporation	GASOLINE	\$ 2,205.85	MIC - 0182693
McCormix Corporation	GASOLINE	\$ 1,232.17	CLM - 0743230
MICHAEL HAYEK	CFED CONF - LODGING & REGISTRATION	\$ 596.97	TRC - 0058855
MIDAMERICA ADMINISTRATIVE & RETIREMENT SOLUT	MIDAMERICA-07-03-23	\$ 1,000.00	CLM - 0740743
MISSION LINEN SUPPLY	STA 61 - TOWELS AND MOPS	\$ 111.92	MIC - 0182691
MISSION LINEN SUPPLY	HQ - MATS	\$ 21.93	MIC - 0182691
MISSION LINEN SUPPLY	STA 62 - TOWELS AND MOPS	\$ 60.53	MIC - 0182691
MISSION LINEN SUPPLY	STA 61 - TOWELS AND MOPS	\$ 111.92	MIC - 0183117
MISSION LINEN SUPPLY	HQ - MATS	\$ 21.93	MIC - 0183117
MISSION LINEN SUPPLY	STA 62 - TOWELS AND MOPS	\$ 60.53	MIC - 0183117

CSFPD Expenditures July 1 - 27, 2023

VendorName	Description	Dollars	Document
MONTECITO WATER DISTRICT	STA 62	\$ 150.24	CLM - 0742736
MRC SMART TECHNOLOGY SOLUTIONS	KIP PRINTER CONTRACT INVOICE	\$ 123.29	MIC - 0182959
MRC SMART TECHNOLOGY SOLUTIONS	KIP PRINTER CONTRACT INVOICE	\$ 68.87	MIC - 0182959
MRC SMART TECHNOLOGY SOLUTIONS	KIP PRINTER PAPER	\$ 482.09	MIC - 0182959
O'CONNOR PEST CONTROL-SB	STA 61 - PEST CONTROL	\$ 77.00	CLM - 0742376
O'CONNOR PEST CONTROL-SB	STA 62 - PEST CONTROL	\$ 59.00	CLM - 0743233
ON DUTY HEALTH PC	ON DUTY HEALTH-ANNUAL PHYSICALS	\$ 38,862.00	CLM - 0742341
PAYLOCITY	PAYLOCITY PR FEE-PROCESSING FEE	\$ 247.22	EFC - 0036495
PAYLOCITY	PAYLOCITY PR FEE-HR ADVANCED JUNE	\$ 147.42	EFC - 0036495
PAYLOCITY	PAYLOCITY PR FEE-HR ADVANCED JULY	\$ 147.42	EFC - 0036495
PAYLOCITY	PAYLOCITY PR FEE SPECIAL 07-07-23 PR	\$ 106.86	EFC - 0036554
PLANMEMBER SERVICES CORPORATION	PLAN MEMBER DEFERRED COMP 07-03-23	\$ 6,950.00	CLM - 0740742
PRICE POSTEL & PARMA	LEGAL FEES	\$ 156.00	MIC - 0182878
PRICE POSTEL & PARMA	LEGAL FEES	\$ 7,484.00	MIC - 0182878
Rayne Water Conditioning Santa Barbara	STA 61 - WATER CONDITIONER	\$ 187.90	CLM - 0742353
ROBERT KOVACH	FIRE ADM	\$ 408.00	CLM - 0742824
ROBERT KOVACH	FIRE ADM COURSES	\$ 4,565.00	CLM - 0742827
ROBERT W HANRAHAN	1140 EUGENIA PLACE - JULY 2023 RENT	\$ 6,249.00	CLM - 0741628
SATCOM GLOBAL INC	SIM CARDS	\$ 110.47	CLM - 0741647
SOUTHERN CALIFORNIA EDISON	STA 61	\$ 554.24	MIC - 0182697
SOUTHERN CALIFORNIA EDISON	HQ	\$ 470.57	MIC - 0182697
SOUTHERN CALIFORNIA EDISON	STA 62	\$ 381.47	CLM - 0742382
SOUTHERN CALIFORNIA FIREFIGHTERS BENEFIT TRUST	SO CA FF BENEFITIS TRUST-EE 07-03-23	\$ 18,062.68	CLM - 0740741
SOUTHERN CALIFORNIA FIREFIGHTERS BENEFIT TRUST	SO CA FF BENEFITIS TRUST-ER 07-03-23	\$ 2,800.00	CLM - 0740741
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	SDRMA-WC 23/24 RENEWAL	\$ 446,398.38	CLM - 0739304
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	SDRMA-MEDICAL, DENTAL & VISION ER AUG	\$ 43,639.77	CLM - 0741752
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	SDRMA-MEDICAL, DENTAL & VISION EE AUG	\$ 5,013.60	CLM - 0741752
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	SDRMA-MEDICAL, DENTAL & VISION RETIREE AUG	\$ 4,786.60	CLM - 0741752
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	\$ 61.24	CLM - 0741639

CSFPD Expenditures July 1 - 27, 2023

VendorName	Description	Dollars	Document
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD DIRECT DEPOSIT 07-03-23	\$ 315,585.20	EFC - 0036492
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD ER PAYROLL TAXES 07-03-23	\$ 7,198.20	EFC - 0036493
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD EE PAYROLL TAXES 07-03-23	\$ 94,274.97	EFC - 0036493
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD DIRECT DEPOSIT REVERSAL JULY	\$ (315,585.20)	EFC - 0036526
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD ER PAYROLL TAXES REVERSAL JULY	\$ (7,198.20)	EFC - 0036528
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD EE PAYROLL TAXES REVERSAL JULY	\$ (94,274.97)	EFC - 0036528
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD DIRECT DEPOSIT SPECIAL 07-07-23 PR	\$ 923.50	EFC - 0036552
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD ER PAYROLL TAXES SPECIAL 07-07-23 PR	\$ 76.50	EFC - 0036553
STATE/FEDERAL TAXES & DIRECT DEPOSITS	CSFPD EE PAYROLL TAXES SPECIAL 07-07-23 PR	\$ 76.50	EFC - 0036553
STERICYCLE INC	MEDICAL WASTE DISPOSAL	\$ 198.52	CLM - 0741642
THE GAS COMPANY	STA 62	\$ 35.22	CLM - 0741646
THE GAS COMPANY	STA 61	\$ 199.31	MIC - 0182886
THE GAS COMPANY	ANNEX	\$ 10.30	MIC - 0182886
THE GUARDIAN LIFE INSURANCE COMPANY OF AMERICA	GUARDIAN-ADMIN DENTAL & VISION ER AUGUST	\$ 442.18	CLM - 0743439
THE GUARDIAN LIFE INSURANCE COMPANY OF AMERICA	GUARDIAN-ADMIN DENTAL & VISION EE AUGUST	\$ 56.93	CLM - 0743439
WAXIE SANITARY SUPPLY	HOUSEHOLD GOODS	\$ 382.91	CLM - 0742527
WAXIE SANITARY SUPPLY	HOUSEHOLD GOODS	\$ 55.20	CLM - 0743234

Agenda Item I

Annual Review of Fire Protection Mitigation Fees

Report being prepared – will be provided when available.



STAFF REPORT

To: Carpinteria-Summerland Fire Protection District Board of Directors
From: Greg Fish, Fire Chief *GF*
Date: August 2, 2023
Topic: Moving Fire Administration

Summary

The Board of Directors have requested that the topic of moving Fire Administration be agendaized for discussion. Moreover, the direction to the Fire Chief was to get the opinions from those who work at Fire Administration regarding such a move.

Discussion

On July 25, 2023, all CSFD employees who work out of Fire Administration met to discuss options of moving the current Fire Administration location. The consensus was unanimous from the group that Fire Administration should remain where it is until there could be a new building built adjacent to the proposed Fire Station 63, which is currently at 3806 Via Real.

Conclusion

The Board of Directors now have staff input on the moving of Fire Administration. This report will provide the Board with the requested information to assist with future decisions regarding this topic.

Recommendation:

Note and File



CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT

FIRE PREVENTION REPORT

TO: Carpinteria-Summerland Fire Protection District Board of Directors
FROM: Michael LoMonaco, Fire Marshal
SUBJECT: July 2023 Fire Prevention Report
DATE: July 27, 2023

Planning and Development

10% of this month we have met our 10-business day turnaround for plan reviews. The Bureau also conducted twenty-eight construction-related inspections.

Fire Investigations

Trash fire: Palm Ave
Salt Fire: Salt Marsh
Franklin Fire: Franklin Trail
Dumpster Fire: Pear Street

Defensible Space

Annual compliance inspections started June 1st for defensible space. Currently, 265 out of the 724 inspections have been completed. Sheep have finished grazing on the East side of Greenwell Ave, cleaning up 25 acres of land. Firefighter Justin Martin created a before, during, and after drone video of the project. <https://youtu.be/T9pQsMmmQvA>

Citizen Complaints

We received seven complaints for this month. Five have been resolved. Two are in progress.

Cannabis

There are currently thirty-four cannabis operators that are in the business license process. Thirty licenses have been issued by the County. Five facilities have shut down and are no longer growing.

Upcoming Projects

Avocado Festival



LOGISTICS REPORT

TO: Carpinteria-Summerland Fire Protection District Board of Directors
FROM: Noah Tunney, Battalion Chief
SUBJECT: July, 2023 Logistics Report
DATE: August 2, 2023

Fleet

- 2023 California smog compliance paperwork submitted and approved.
- All apparatus and support vehicles are in service.

Facilities

- Station 61 Windows
 - Windows have been ordered. Delivery pending in August.
- 875 Walnut
 - Overhaul of property is in progress.
 - Wifi installation complete.
 - Network installation complete.
- Location Station Alert System
 - Purchase in progress. Project being managed by Communications Program Manager, Engineer Dan Hagstrom.
- Upcoming projects:
 - Station 61 dormitory air conditioning (FY 23-24).
 - Kitchen remodel at Station 61 (FY 23-24).
 - Security gate, drain repair and asphalt resurfacing behind Station 61 (FY 24-25).

General Logistics

- Station and apparatus re-stickering project underway and being led by Captain Domini.



CARPINTERIA~SUMMERLAND FIRE PROTECTION DISTRICT

OPERATIONS ADMINISTRATIVE REPORT

TO: Carpinteria-Summerland Fire Protection District Board of Directors
FROM: Robert Kovach, Battalion Chief
SUBJECT: July 2023 Operations Report
DATE: July 26, 2023

Mutual Aid:

Brush Engine 361, with four personnel, responded to the Rabbit Fire in Riverside County as part of a mixed agency strike team. They were assigned for six days with active fire conditions.

Captain Dave Baker completed an assignment as an Expanded Dispatch Recorder at the Los Padres National Forest Communication Center from June 26th to July 5th. On July 24th, he started a second assignment that is expected to last for another full two weeks.

BC Kovach participated in the S.B. County CICCIS (CA Incident Command Certification System) committee meeting to review wildland fire certification packets from all the agencies throughout the county.

Health and Wellness Committee:

The new OnDutyHealth physicals were completed at station 61 on July 3, 5 & 6. A few personnel that were on vacation during the time frame were able to complete their physicals at Santa Barbara City Fire and Montecito Fire.

Public Events:

The agency participated in the Independence Day parade with Engine 61.



CARPINTERIA~SUMMERLAND FIRE PROTECTION DISTRICT

STAFF REPORT

To: **Carpinteria-Summerland Fire Protection District Board of Directors**
From: **Brian Roberson, Battalion Chief**
Date: **July 30, 2023**
Topic: **July Training Activity**

Emergency Response

- On July 11th, 13th and 14th CSFD personnel received natural gas emergency response training from Southern California Gas personnel. The training focused on gas leak safety, pipeline identification, and neighborhood evacuation considerations.
- On July 17th, 19th, and 21st CSFD personnel received battery electrical storage system training from Fire Department of New York Battalion Chief Brian Fink (ret.). Southern California Edison is in the process of building a battery electrical storage site adjacent to Carpinteria High School. Project completion is anticipated in 2024.

Succession Planning and Professional Development

- Engineer Kenan Marting earned his Bachelor of Science degree in Fire Administration from Columbia Southern University.
- Captain Han Domini and Johan Nilsson continued work on their acting Battalion Chief task books.
- Firefighter Paramedic Connor Borum and Jake Joyner continued work on their acting Captain task books.
- Firefighter Paramedic John Rieger started work on his acting Engineer task book.

Emergency Medicine

- CSFD hosted multi-casualty incident training facilitated by Nurse educator Kelly Kam in the month of July. Training focused on utilization of the incident command system, effective resource management, and Santa Barbara County pre-hospital emergency care policies and procedures.
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