



## **AGENDA**

### **CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS**

To be held at the  
**Carpinteria City Hall, Council Chambers**  
**5775 Carpinteria Avenue, Carpinteria, California 93013**

**July 5, 2023**

#### **A. Call to order – 5:30 p.m.**

Board Members:     Suzy Cawthon, President  
                             Jena Jenkins, Vice-President  
                             Lisa Guravitz, Secretary  
                             John Nicoli, Director  
                             Randy McGlade, Director

Administrator:       Greg Fish, Fire Chief  
District Counsel:     Mark Manion

**This regular meeting tonight is being broadcast live over Government Access Television Channel 21. It will be re-broadcast Friday, July 7, 2023, at 7:00 p.m.**

**NOTE: PUBLIC COMMENTS ON REGULAR AGENDA ITEMS MAY BE TAKEN AT THE TIME THE AGENDA ITEM IS HEARD. The District requests that a speaker slip be completed and the remarks be limited to three minutes.**

**Agenda Modifications: The District may modify the regular agenda by tabling items, adding urgent items, or changing the order in which items are considered.**

**Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if persons need special assistance to participate in this meeting or need this agenda provided in a disability-related alternative format, please get in touch with the Carpinteria-Summerland Fire Protection District Office (805) 684-4591. Notification 24 hours before the meeting will assist the District in making arrangements.**

**Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria-Summerland Fire Protection District offices located at 1140 Eugenia Place, Suite A, Carpinteria, California, during regular business hours.**

#### **B. Pledge of Allegiance**

**C. Public Hearing – District-Based Elections**

Public Hearing in connection with establishing district-based elections by Elections Code section 10010 (a) (1).

Kristen Parks of the National Demographics Corporation

**D. Introductions, Proclamations, Presentations, and Recognitions**

none

**E. Public Comments**

Any person may address the Board at this time on any agenda or non-agenda matter within the District's subject matter jurisdiction. The District is not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

**F. Correspondence**

Thank you card from a citizen.

**G. Approval of Minutes**

- Motion to approve minutes of the June 7, 2023 – Regular Board Meeting
- Motion to approve minutes of the June 9, 2023 – Special Board Meeting
- Motion to approve minutes of the June 27, 2023 - Special Board Meeting

**H. Financial Matters**

- Motion to Approve Financial Status Report Fiscal Year 2022/2023

**I. Consideration of accepting state-mandated annual fire inspections report in compliance with SB 1205**

Staff Report

- Motion to accept the report on the status of all state-mandated annual fire inspections in the Carpinteria-Summerland Fire Protection District in conjunction with SB 1205 and California Health and Safety Code Section 13146.4 requirements

**J. Annual Review of Fire Protection Mitigation Fees**

Staff Report

- Motion to approve the 2023 Annual Review of the Fire Mitigation Fees and director the Fire Chief is to forward the report the Santa Barbara County and Carpinteria City as required by County Code Section 15-67(a) and Municipal Code Section 8.26.040

**K. Update on 873 Walnut Avenue Property**

**Staff Report**

- Note and File

**L. Administrative Report**

The Administrator may report on various matters involving the District. There will be no Board discussion except to ask questions or refer matters to Staff and no action unless listed on a subsequent agenda.

- Administrative Report
- Fire Prevention Report
- Logistics Report
- Operations Report
- Training Report
  - Committee Reports (if any)

**M. Board Communications**

Each member of the Board may report about various matters involving the District. There will be no Board discussion except to ask questions or refer matters to Staff, and action will only be taken if listed on a subsequent agenda.

**N. Upcoming Agenda Items**

Upcoming agenda items can be discussed by individual Board Members to ascertain priority and direction given to administrative staff members. If the President directs, items will be placed on future agendas for discussion and/or action.

**O. Closed Session**

**1. PUBLIC EMPLOYEE APPOINTMENT**

(Government Code Section 94953)

Title: Fire Chief

**2. CONFERENCE WITH LABOR NEGOTIATORS**

(Government Code Section 54957.6)

Agency Negotiators: Directors Cawthon and Jenkins

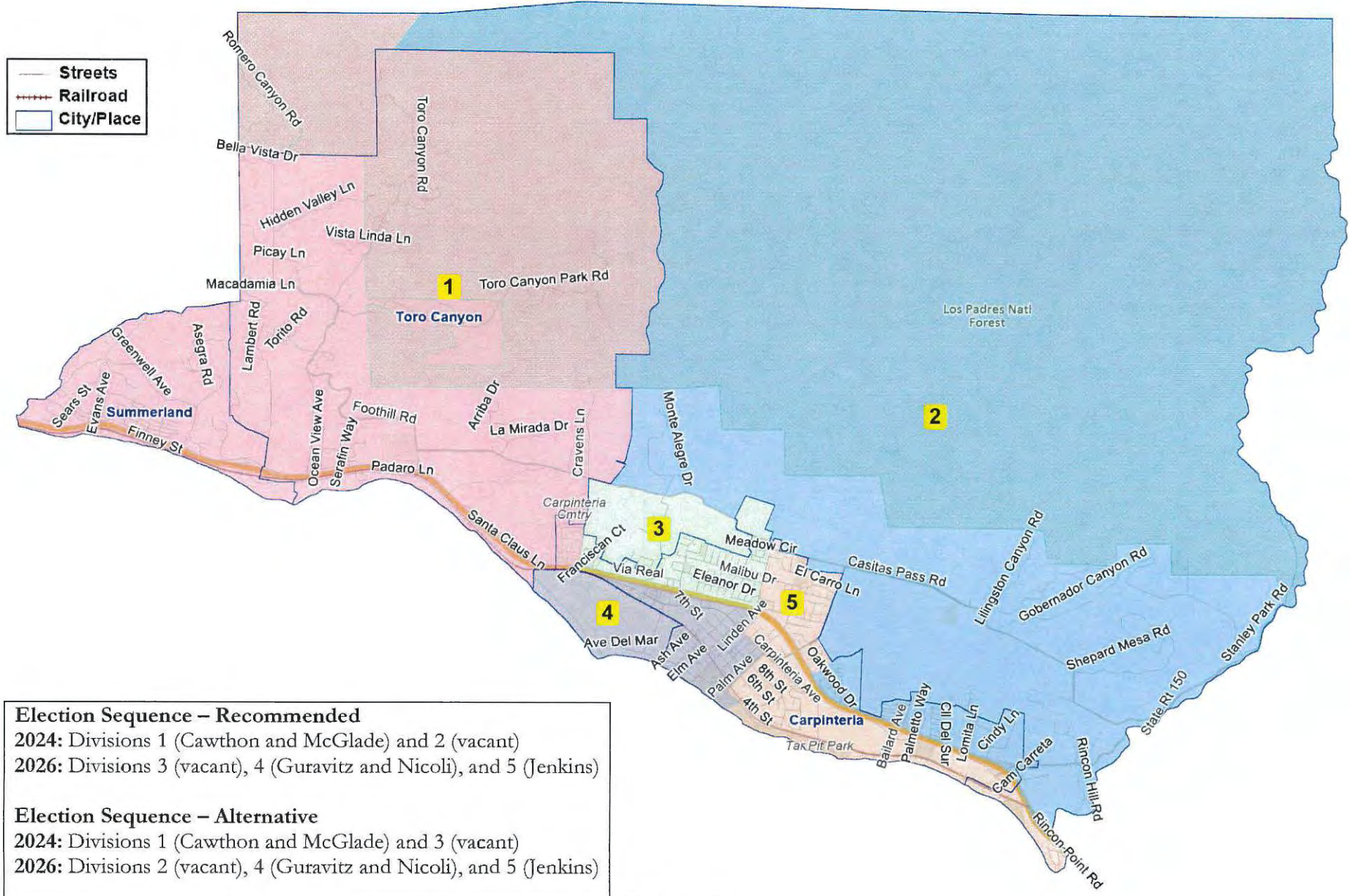
Unrepresented Employee: Fire Chief

**P. Adjournment**

C

# Carpinteria Summerland Fire Protection District 2023

## YELLOW MAP



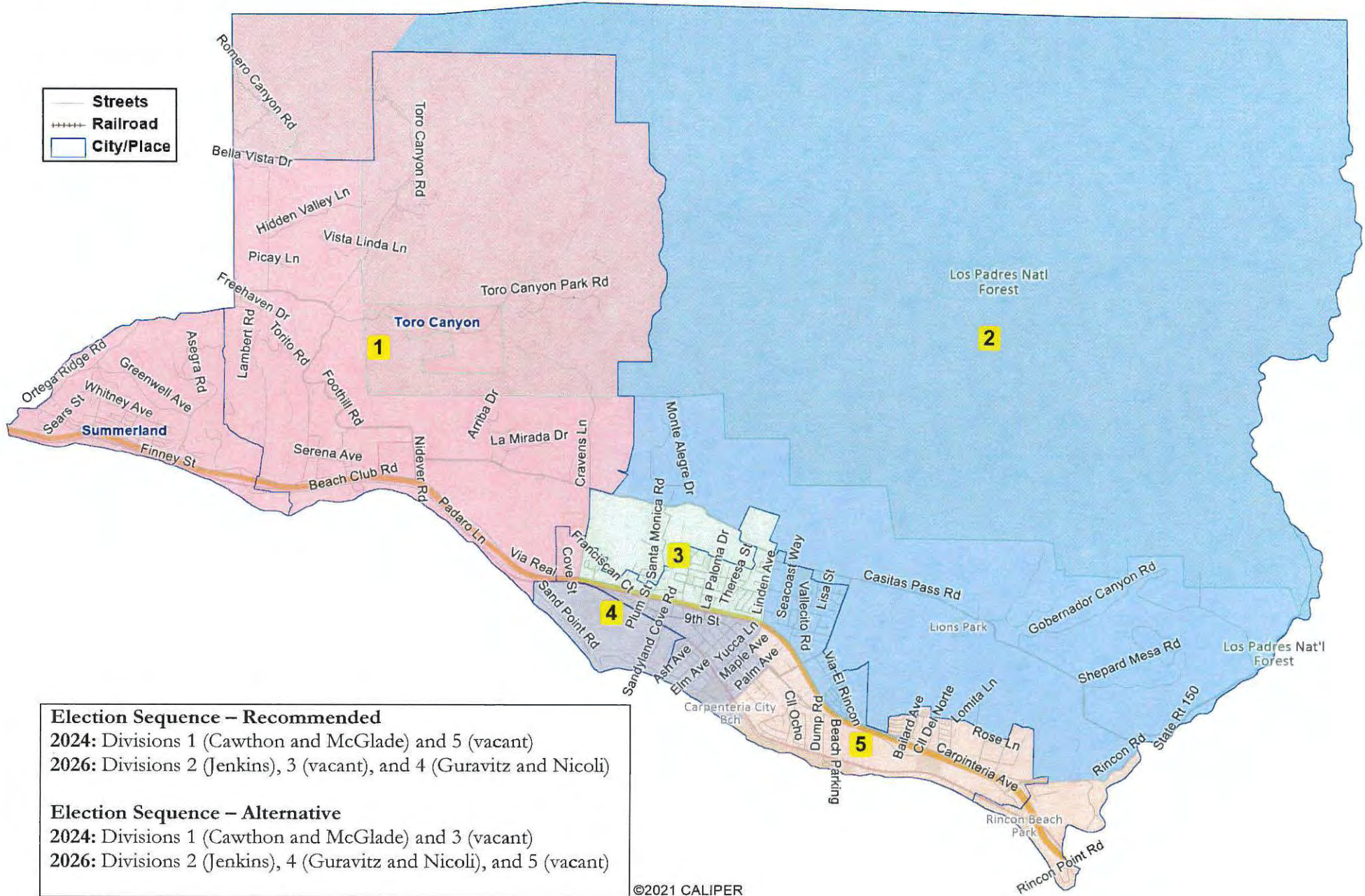
©2021 CALIPER

Yellow							
District		1	2	3	4	5	Total
	Total Pop	3,679	3,691	3,611	3,512	3,516	18,009
	Deviation from Ideal	77	89	9	-90	-96	179
	% Deviation	2.14%	2.47%	0.25%	-2.50%	-2.39%	4.87%
Total Pop	% Hisp	21.9%	47%	52%	53%	36%	42%
	% NH White	71%	48%	41%	40%	57%	51%
	% NH Black	1%	1%	1%	1%	1%	1%
	% Asian-American	3%	4%	3%	2%	4%	3%
Citizen Voting Age Pop	Total	2,606	2,541	2,293	2,049	2,303	11,794
	% Hisp	11%	22%	39%	34%	21%	25%
	% NH White	86%	72%	58%	61%	73%	70%
	% NH Black	0%	2%	0%	0%	2%	1%
	% Asian/Pac.Isl.	2%	3%	2%	4%	2%	2%
Voter Registration (Nov 2020)	Total	2,770	2,239	2,140	1,989	2,446	11,564
	% Latino est.	17%	30%	39%	41%	21%	28%
	% Spanish-Surnamed	16%	27%	36%	38%	19%	26%
	% Asian-Surnamed	2%	2%	2%	1%	2%	2%
	% Filipino-Surnamed	0%	0%	1%	1%	1%	1%
	% NH White est.	82%	63%	61%	60%	76%	70%
	% NH Black	0%	7%	0%	0%	1%	2%
Voter Turnout (Nov 2020)	Total	2,505	2,008	1,893	1,694	2,218	10,318
	% Latino est.	16%	27%	36%	38%	19%	26%
	% Spanish-Surnamed	15%	25%	33%	38%	18%	24%
	% Asian-Surnamed	2%	2%	2%	1%	3%	2%
	% Filipino-Surnamed	0%	0%	1%	1%	1%	1%
	% NH White est.	63%	65%	64%	62%	77%	71%
	% NH Black	0%	7%	0%	0%	1%	2%
Voter Turnout (Nov 2018)	Total	1,880	1,515	1,425	1,192	1,768	7,900
	% Latino est.	14%	23%	29%	31%	17%	21%
	% Spanish-Surnamed	13%	21%	27%	29%	15%	20%
	% Asian-Surnamed	1%	2%	1%	1%	3%	2%
	% Filipino-Surnamed	0%	0%	1%	1%	0%	1%
	% NH White est.	85%	68%	70%	69%	80%	76%
	% NH Black est.	0%	8%	0%	0%	1%	2%
ACS Pop. Est.	Total	3,215	3,667	3,837	3,367	3,498	17,583
Age	age0-19	11%	19%	28%	24%	24%	22%
	age20-60	35%	42%	47%	57%	37%	44%
	age60plus	54%	39%	24%	19%	39%	35%
Immigration	Immigrants	17%	24%	24%	20%	23%	22%
	naturalized	48%	39%	36%	28%	34%	37%
Language spoken at home	english	80%	65%	61%	60%	70%	67%
	spanish	14%	30%	36%	36%	23%	29%
	asian-lang	0%	1%	0%	0%	3%	1%
	other lang	6%	5%	1%	4%	3%	3%
Language Fluency	Speaks Eng. "Less than Very Well"	6%	17%	11%	13%	6%	11%
Education (among those age 25+)	hs-grad	39%	42%	45%	51%	48%	45%
	bachelor	30%	25%	25%	29%	26%	27%
	graduatedegree	22%	17%	17%	6%	19%	17%
Child in Household	child-under18	15%	23%	41%	29%	27%	28%
Pct of Pop. Age 16+	employed	51%	84%	62%	77%	63%	63%
Household Income	Income 0-25k	8%	7%	10%	8%	17%	10%
	Income 25-50k	14%	14%	14%	22%	10%	15%
	Income 50-75k	16%	16%	14%	20%	13%	16%
	Income 75-200k	29%	31%	39%	37%	39%	35%
	Income 200k-plus	34%	30%	23%	13%	21%	25%
Housing Stats	single family	88%	68%	79%	36%	73%	67%
	multi-family	14%	32%	21%	64%	27%	33%
	rented	23%	33%	39%	76%	39%	41%
	owned	77%	67%	61%	24%	61%	59%
Total population data from the 2020 Decennial Census.							
Surname-based Voter Registration and Turnout data from the California Statewide Database.							
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.							



# Carpinteria Summerland Fire Protection District 2023

## YELLOW B MAP

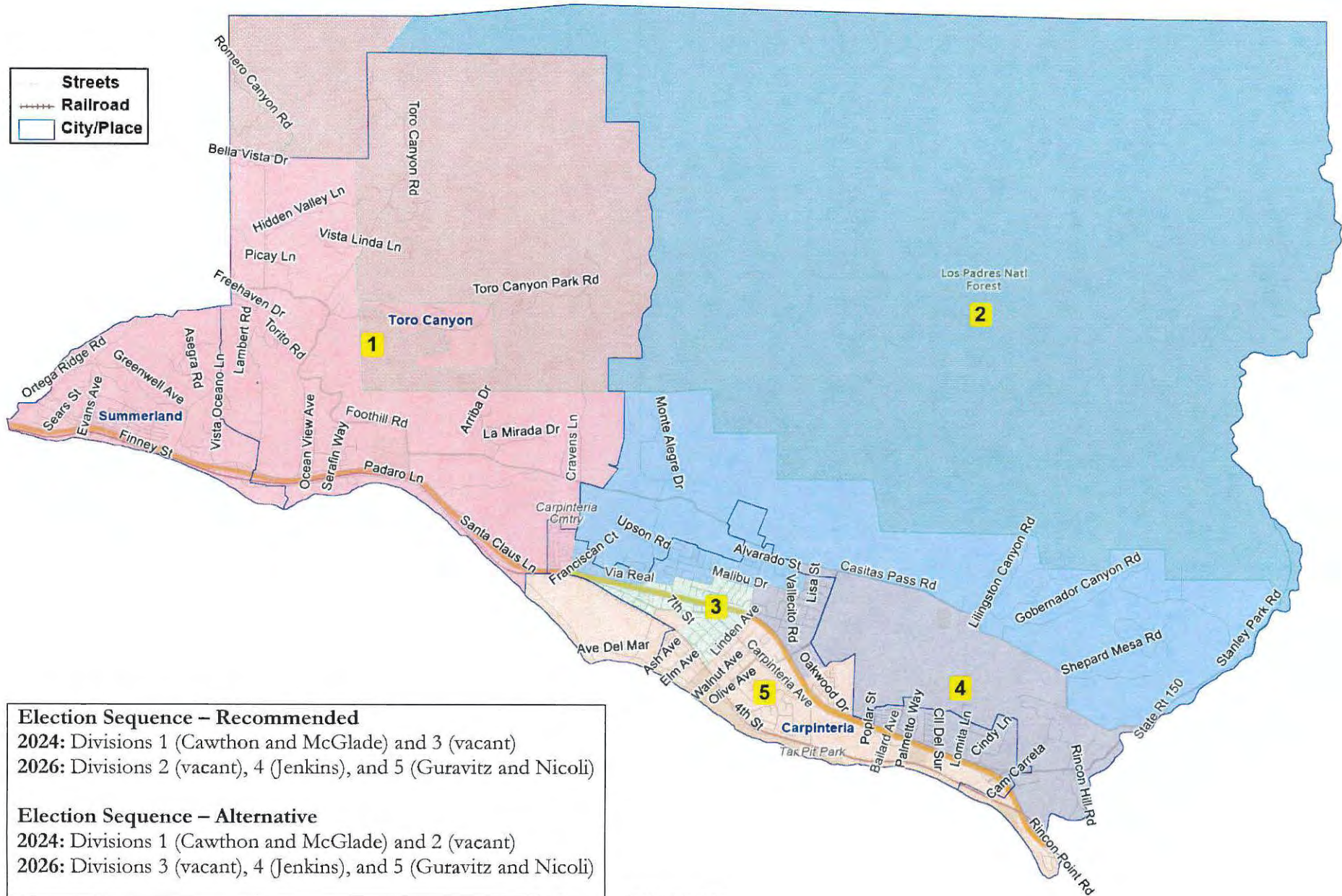


Yellow B							
District		1	2	3	4	5	Total
	Total Pop	3,678	3,479	3,611	3,612	3,728	18,009
	Deviation from Ideal	77	-123	9	-80	126	249
	% Deviation	2.14%	-3.41%	0.25%	-2.50%	3.50%	8.91%
Total Pop	% Hisp	21.8%	35%	52%	53%	46%	42%
	% NH White	71%	58%	41%	40%	47%	51%
	% NH Black	1%	1%	1%	1%	1%	1%
	% Asian-American	3%	4%	3%	2%	3%	3%
Citizen Voting Age Pop	Total	2,606	2,506	2,293	2,049	2,338	11,794
	% Hisp	11%	21%	39%	34%	21%	25%
	% NH White	86%	73%	56%	61%	73%	70%
	% NH Black	0%	1%	0%	0%	2%	1%
	% Asian/Pac. Isl.	2%	3%	2%	4%	2%	2%
Voter Registration (Nov 2020)	Total	2,770	2,800	2,140	1,969	2,085	11,584
	% Latino est.	17%	23%	39%	41%	28%	28%
	% Spanish-Surnamed	15%	21%	38%	36%	26%	26%
	% Asian-Surnamed	2%	3%	2%	1%	2%	2%
	% Filipino-Surnamed	0%	0%	1%	1%	1%	1%
	% NH White est.	82%	75%	61%	60%	64%	70%
	% NH Black	0%	1%	0%	0%	7%	2%
Voter Turnout (Nov 2020)	Total	2,505	2,367	1,893	1,694	1,859	10,318
	% Latino est.	16%	21%	36%	36%	25%	26%
	% Spanish-Surnamed	15%	19%	33%	36%	23%	24%
	% Asian-Surnamed	2%	3%	2%	1%	2%	2%
	% Filipino-Surnamed	0%	0%	1%	1%	1%	1%
	% NH White est.	83%	76%	64%	62%	66%	71%
	% NH Black	0%	1%	0%	0%	7%	2%
Voter Turnout (Nov 2018)	Total	1,980	1,827	1,425	1,192	1,476	7,900
	% Latino est.	14%	18%	29%	31%	21%	21%
	% Spanish-Surnamed	13%	17%	27%	29%	19%	20%
	% Asian-Surnamed	1%	3%	1%	1%	1%	2%
	% Filipino-Surnamed	0%	0%	1%	1%	0%	1%
	% NH White est.	85%	79%	70%	69%	69%	76%
	% NH Black est.	0%	1%	0%	0%	8%	2%
ACS Pop. Est.	Total	3,215	3,778	3,837	3,367	3,388	17,583
Age	age0-19	11%	24%	28%	24%	18%	22%
	age20-60	35%	41%	47%	57%	38%	44%
	age60plus	54%	35%	24%	19%	44%	35%
Immigration	Immigrants	17%	21%	24%	20%	26%	22%
	naturalized	48%	38%	36%	28%	35%	37%
Language spoken at home	english	80%	68%	61%	60%	67%	67%
	spanish	14%	26%	38%	36%	27%	28%
	asian-lang	0%	2%	0%	0%	2%	1%
	other lang	6%	3%	1%	4%	4%	3%
Language Fluency	Speaks Eng. "Less than Very Well"	6%	8%	11%	13%	16%	11%
Education (among those age 25+)	hs-grad	39%	39%	45%	51%	51%	45%
	bachelor	30%	27%	25%	29%	24%	27%
	graduatedegree	22%	22%	17%	6%	14%	17%
Child In Household	child-under18	15%	30%	41%	28%	20%	26%
Pct of Pop. Age 16+	employed	51%	64%	62%	77%	64%	63%
Household Income	Income 0-25k	8%	11%	10%	8%	11%	10%
	Income 25-50k	14%	13%	14%	22%	12%	15%
	Income 50-75k	16%	11%	14%	20%	20%	16%
	Income 75-200k	28%	33%	36%	37%	37%	35%
	Income 200k-plus	34%	32%	23%	13%	20%	25%
Housing Stats	single family	86%	88%	79%	36%	54%	67%
	multi-family	14%	12%	21%	64%	46%	33%
	rented	23%	27%	38%	76%	43%	41%
	owned	77%	73%	61%	24%	57%	59%
Total population data from the 2020 Decennial Census.							
Surname-based Voter Registration and Turnout data from the California Statewide Database.							
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC, Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.							



# Carpinteria Summerland Fire Protection District 2023

## PURPLE MAP



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Purple							
District		1	2	3	4	5	Total
	Total Pop	3,879	3,522	3,640	3,621	3,547	18,009
	Deviation from Ideal	77	-80	38	19	-55	157
	% Deviation	2.14%	-2.22%	1.05%	0.53%	-1.53%	4.36%
Total Pop	% Hisp	21.9%	35%	68%	45%	38%	42%
	% NH White	71%	56%	28%	48%	55%	51%
	% NH Black	1%	2%	1%	0%	1%	1%
	% Asian-American	3%	4%	3%	4%	3%	3%
Citizen Voting Age Pop	Total	2,808	2,533	1,964	2,419	2,271	11,794
	% Hisp	11%	20%	60%	25%	15%	25%
	% NH White	86%	74%	37%	69%	78%	70%
	% NH Black	0%	1%	0%	1%	2%	1%
	% Asian/Pac.Isl.	2%	2%	2%	4%	3%	2%
Voter Registration (Nov 2020)	Total	2,770	2,400	1,955	2,176	2,283	11,564
	% Latino est.	17%	23%	57%	31%	22%	28%
	% Spanish-Surnamed	15%	21%	52%	28%	20%	26%
	% Asian-Surnamed	2%	2%	1%	3%	1%	2%
	% Filipino-Surnamed	0%	0%	1%	1%	0%	1%
	% NH White est.	82%	77%	45%	62%	75%	70%
	% NH Black	0%	0%	0%	6%	2%	2%
Voter Turnout (Nov 2020)	Total	2,505	2,198	1,652	1,934	2,029	10,318
	% Latino est.	16%	21%	54%	28%	20%	26%
	% Spanish-Surnamed	15%	19%	49%	26%	19%	24%
	% Asian-Surnamed	2%	2%	1%	3%	1%	2%
	% Filipino-Surnamed	0%	0%	1%	1%	0%	1%
	% NH White est.	83%	78%	48%	64%	76%	71%
	% NH Black	0%	0%	0%	6%	2%	2%
Voter Turnout (Nov 2018)	Total	1,880	1,689	1,128	1,521	1,582	7,900
	% Latino est.	14%	17%	46%	25%	15%	21%
	% Spanish-Surnamed	13%	15%	42%	23%	14%	20%
	% Asian-Surnamed	1%	2%	1%	3%	1%	2%
	% Filipino-Surnamed	0%	1%	1%	0%	0%	1%
	% NH White est.	85%	81%	55%	67%	81%	76%
	% NH Black est.	0%	0%	0%	7%	2%	2%
ACS Pop. Est.	Total	3,215	3,741	3,626	3,895	3,107	17,583
Age	age0-19	11%	25%	28%	25%	15%	22%
	age20-60	35%	44%	53%	41%	44%	44%
	age60plus	54%	31%	18%	33%	41%	35%
Immigration	immigrants	17%	21%	21%	24%	24%	22%
	naturalized	48%	38%	32%	37%	31%	37%
Language spoken at home	english	80%	68%	53%	62%	72%	67%
	spanish	14%	28%	48%	32%	22%	29%
	asian-lang	0%	0%	0%	2%	2%	1%
	other lang	6%	2%	1%	4%	5%	3%
Language Fluency	Speaks Eng. "Less than Very Well"	6%	8%	15%	13%	11%	11%
Education (among those age 25+)	hs-grad	39%	43%	44%	45%	54%	45%
	bachelor	30%	28%	28%	24%	25%	27%
	graduatedegree	22%	20%	9%	17%	14%	17%
Child in Household	child-under16	15%	33%	40%	32%	16%	26%
Pct of Pop. Age 16+	employed	51%	63%	69%	64%	69%	63%
Household Income	income 0-25k	8%	8%	11%	10%	11%	10%
	income 25-50k	14%	14%	14%	14%	19%	15%
	income 50-75k	16%	10%	20%	17%	19%	16%
	income 75-200k	28%	37%	38%	34%	37%	35%
	income 200k-plus	34%	31%	17%	26%	14%	25%
Housing Stats	single family	86%	84%	63%	73%	35%	67%
	multi-family	14%	16%	37%	27%	65%	33%
	rented	23%	36%	50%	28%	80%	41%
	owned	77%	64%	40%	71%	40%	59%

Total population data from the 2020 Decennial Census.

Surname-based Voter Registration and Turnout data from the California Statewide Database.

Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.

F



help getting George into an ambulance  
and me with directions to follow.  
We lived in Camp for 18 yrs and were  
returning for a vacation. While it  
did not begin as we expected we  
were certainly grateful for the  
support and care the members of  
your team showed.

With thanks

MJ Bradley

June 6, 2023

Dear Fire Chief Fish,

We wish to sincerely thank the  
members of your Fire Dept. for their  
expert care and kindness. Last month  
my husband, George, and I were walking  
and George hit a crack in the pave-  
ment and fell back and hit his head.  
There was quite a lot of blood. A person  
walking behind us called 911 and your  
team responded immediately. Each  
person was professional and caring  
as they assessed the situation.  
We were so grateful for their

G



**CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT  
MINUTES  
REGULAR BOARD MEETING OF JUNE 7, 2023**

**CALL TO ORDER**

President Cawthon called the meeting to order at 5:30 p.m. at Carpinteria City Hall, Council Chambers, 5775 Carpinteria Avenue, Carpinteria, California.

**ROLL CALL**

Directors Present: Suzy Cawthon, President  
Jena Jenkins, Vice-President  
Lisa Guravitz, Secretary  
John Nicoli, Director  
Randy McGlade, Director

Administrator: Greg Fish, Fire Chief

**PLEDGE OF ALLEGIANCE**

Led by Director Cawthon

**PUBLIC HEARING – District-Based Elections**

Kristen Parks, Consultant for National Demographics Corporation, gave a PowerPoint presentation on the following:

- Districting Timeline
- Districting Rules and Goals
- Demographics Summary
- 3 Maps with Demographic Data

The board requested the “yellow” map, the “yellow” map with the additional area of Rincon added, and the “purple” map be brought back for consideration at the July Regular Board Meeting’s Public Hearing.

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC HEARING**

**THE PUBLIC HEARING WAS OPENED**  
There were no public comments.  
**THE PUBLIC HEARING WAS CLOSED**

The next Hearing Date is scheduled for Wednesday, July 5, 2023.

**INTRODUCTIONS, PROCLAMATIONS, PRESENTATIONS, AND RECOGNITIONS**  
None

**PUBLIC COMMENTS**  
None

**CORRESPONDENCE**  
Letter of gratitude from Carpinteria Middle School  
Proof of Publication – Notice of Public Hearing published April 27, 2023  
Proof of Publication – Notice of Public Hearing published May 11, 2023

**APPROVAL OF THE MINUTES**  
The motion to approve the minutes of the Regular Board Meeting of May 3, 2023, was made by Director Nicoli, seconded by Director Jenkins, and passed unanimously.

**FINANCIAL MATTERS**  
The motion to approve the Financial Status Report for the 2022/2023 Fiscal Year was made by Director Jenkins, seconded by Director Nicoli, and passed unanimously.

**MEMORANDUM OF UNDERSTANDING BETWEEN CSFPD AND CHIEF OFFICER'S ASSOCIATION**  
Chief Fish gave a staff report.  
The motion to approve the proposal between the District and CSCCA was made by Director Guravitz, seconded by Director Nicoli, and passed unanimously.

**MEMORANDUM OF UNDERSTANDING BETWEEN CSFPD AND LOCAL 3368**  
Chief Fish gave a staff report.

**INTRODUCTIONS, PROCLAMATIONS, PRESENTATIONS AND RECOGNITIONS**

**PUBLIC COMMENTS**

**CORRESPONDENCE**

**APPROVAL OF THE MINUTES**

**FINANCIAL MATTERS**

**MEMORANDUM OF UNDERSTANDING BETWEEN CSFPD AND CHIEF OFFICER'S ASSOCIATION**

**MEMORANDUM OF UNDERSTANDING BETWEEN CSFPD AND LOCAL 3368**

The motion to approve the proposal between the District and Local 3368 was made by Director Guravitz, seconded by Director Jenkins, and passed unanimously.

#### **MEMORANDUM OF UNDERSTANDING BETWEEN CSFPD AND PROFESSIONAL STAFF**

Chief Fish gave a staff report.

The motion to approve the proposal between the District and Professional Staff was made by Director Nicoli, seconded by Director McGlade, and passed unanimously.

#### **ADMINISTRATIVE REPORT**

Chief Fish asked Fire Marshal LoMonaco to update the Board on the property next to Station 62 in Summerland. LoMonaco stated that Caltrans continues to review how they would like to move forward with this "excess property."

The Chief has RRM working on new plans for Station 63, with Headquarters on the front lot and the station in the back.

Chief Fish said that the team is working on the new Station 62 and determined there is a fault that runs adjacent to Ortega Hills Road. We will need to meet with the UCI Team to determine the feasibility of the location once we have more precise information on the fault line.

The Chief said the window replacement at Station 61 is now in the hands of the City of Carpinteria's permitting department.

#### **BOARD COMMUNICATIONS**

Director Guravitz expressed her appreciation of the posting of our public hearing in the Coastal View Newspaper.

#### **UPCOMING AGENDA ITEMS**

- Sta 61, 62, 63, and Annex House
- Discussion with administrative personnel on their thoughts on moving locations
- Televising board meetings

Board Adjourned into Closed Session at 6:32 p.m.

#### **CLOSED SESSION**

##### **1. PUBLIC EMPLOYEE APPOINTMENT**

(Government Code section 94953)

Title: Fire Chief

#### **MEMORANDUM OF UNDERSTANDING BETWEEN CSFPD AND PROFESSIONAL STAFF**

#### **ADMINISTRATIVE REPORT**

#### **BOARD COMMUNICATIONS**

#### **UPCOMING AGENDA ITEMS**

#### **CLOSED SESSION**

The board came out of Closed Session at 7:22 p.m. with no reportable action and adjourned.

ATTEST:

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Lisa Guravitz, Secretary  
Minutes Prepared By: G. Rampton

**CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT  
MINUTES  
SPECIAL BOARD MEETING OF JUNE 9, 2023**

**CALL TO ORDER**

President Suzy Cawthon called the meeting to order at 5:00 p.m. at the Carpinteria-Summerland Fire Protection District Headquarters, 1140 Eugenia Place, Suite A, Carpinteria, California.

Board Members:     Suzy Cawthon, President  
                             Jena Jenkins, Vice-President  
                             Lisa Guravitz, Secretary  
                             John Nicoli, Director  
                             Randy McGlade, Director

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

There were none.

Board Adjourned into Closed Session at 5:01 p.m.

**CLOSED SESSION**

- 1. PUBLIC EMPLOYEE APPOINTMENT**  
(Government Code Section 54957)  
Title: Fire Chief

The Board came out of Closed Session at 6:03 p.m. with no reportable action, and the meeting was adjourned.

**ATTEST:**

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Lisa Guravitz, Secretary  
Minutes by: G. Rampton

**CALL TO ORDER**

**PUBLIC COMMENTS**

**CLOSED SESSION**



**CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT  
MINUTES  
SPECIAL BOARD MEETING OF JUNE 27, 2023**

**CALL TO ORDER**

President Suzy Cawthon called the meeting to order at 5:45 p.m. at the Carpinteria-Summerland Fire Protection District Headquarters, 1140 Eugenia Place, Suite A, Carpinteria, California.

Board Members:     Suzy Cawthon, President  
                             Jena Jenkins, Vice-President  
                             Lisa Guravitz, Secretary  
                             John Nicoli, Director  
                             Randy McGlade, Director

District Counsel:     Mark Manion  
Human Resources     Denise Kephart

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

There were none.

Board Adjourned into Closed Session at 5:46 p.m.

**CLOSED SESSION**

**1. PUBLIC EMPLOYEE APPOINTMENT**  
(Government Code Section 54957)  
Title: Fire Chief

**2. CONFERENCE WITH LABOR NEGOTIATORS**  
(Government Code Section 54957.6)  
Agency Negotiators: Directors Cawthon and Jenkins  
Unrepresented Employee: Fire Chief

**CALL TO ORDER**

**PUBLIC COMMENTS**

**CLOSED SESSION**

The Board came out of Closed Session at 7:30 p.m. with no reportable action, and the meeting was adjourned.

ATTEST:

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Lisa Guravitz, Secretary  
Minutes by: G. Rampton

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# Financial Status (Real-Time)

As of: 6/29/2023 (100% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 3630; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3630 -- Carp/SumId Fire Protection

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	6/29/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Taxes</b>				
3010 -- Property Tax-Current Secured	10,795,000.00	11,121,604.84	326,604.84	103.03 %
3011 -- Property Tax-Unitary	120,000.00	136,661.00	16,661.00	113.88 %
3015 -- PT PY Corr/Escapes Secured	0.00	31,388.41	31,388.41	--
3020 -- Property Tax-Current Unsecd	360,000.00	382,516.66	22,516.66	106.25 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	7,488.19	7,488.19	--
3040 -- Property Tax-Prior Secured	0.00	2,211.48	2,211.48	--
3050 -- Property Tax-Prior Unsecured	0.00	8,058.11	8,058.11	--
3054 -- Supplemental Pty Tax-Current	100,000.00	470,724.02	370,724.02	470.72 %
3056 -- Supplemental Pty Tax-Prior	0.00	4,555.09	4,555.09	--
Taxes	11,375,000.00	12,165,207.80	790,207.80	106.95 %
<b>Licenses, Permits and Franchises</b>				
3201 -- Building Permits	55,000.00	45,505.50	-9,494.50	82.74 %
3211 -- Cannabis Licenses	0.00	2,700.00	2,700.00	--
3279 -- Miscellaneous Permits	25,000.00	32,070.00	7,070.00	128.28 %
Licenses, Permits and Franchises	80,000.00	80,275.50	275.50	100.34 %
<b>Fines, Forfeitures, and Penalties</b>				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	551.78	551.78	--
Fines, Forfeitures, and Penalties	0.00	551.78	551.78	--
<b>Use of Money and Property</b>				
3380 -- Interest Income	50,000.00	110,995.24	60,995.24	221.99 %
3409 -- Other Rental of Bldgs and Land	18,000.00	17,720.00	-280.00	98.44 %
Use of Money and Property	68,000.00	128,715.24	60,715.24	189.29 %
<b>Intergovernmental Revenue-State</b>				
3750 -- State-Emergency Assistance	350,000.00	193,773.11	-156,226.89	55.36 %

# Financial Status (Real-Time)

As of: 6/29/2023 (100% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 3630; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3630 -- Carp/Sumld Fire Protection

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	6/29/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
4220 -- Homeowners Property Tax Relief	43,000.00	42,056.78	-943.22	97.81 %
Intergovernmental Revenue-State	393,000.00	235,829.89	-157,170.11	60.01 %
<b>Intergovernmental Revenue-Federal</b>				
4476 -- Federal Emergency Assistance	150,000.00	526,520.24	376,520.24	351.01 %
Intergovernmental Revenue-Federal	150,000.00	526,520.24	376,520.24	351.01 %
<b>Charges for Services</b>				
5105 -- Reimb for District Services	7,000.00	8,387.21	1,387.21	119.82 %
5433 -- Inspection Fees	1,000.00	1,258.00	258.00	125.80 %
Charges for Services	8,000.00	9,645.21	1,645.21	120.57 %
<b>Miscellaneous Revenue</b>				
5895 -- Other-Donations	0.00	77,000.00	77,000.00	--
5909 -- Other Miscellaneous Revenue	3,000.00	18,467.63	15,467.63	615.59 %
Miscellaneous Revenue	3,000.00	95,467.63	92,467.63	3,182.25 %
Revenues	12,077,000.00	13,242,213.29	1,165,213.29	109.65 %
<b>Expenditures</b>				
<b>Salaries and Employee Benefits</b>				
6100 -- Regular Salaries	4,888,000.00	4,169,519.52	718,480.48	85.30 %
6300 -- Overtime	100,000.00	175,145.02	-75,145.02	175.15 %
6301 -- Overtime - Reimbursable	500,000.00	567,842.49	-67,842.49	113.57 %
6310 -- Overtime - Constant Staffing	750,000.00	868,012.68	-118,012.68	115.74 %
6400 -- Retirement Contribution	2,463,000.00	2,100,450.89	362,549.11	85.28 %
6475 -- Retiree Medical OPEB	170,000.00	140,441.93	29,558.07	82.61 %
6550 -- FICA/Medicare	150,000.00	81,239.68	68,760.32	54.16 %
6600 -- Health Insurance Contrib	560,000.00	586,434.20	-26,434.20	104.72 %
6900 -- Workers Compensation	360,000.00	305,023.69	54,976.31	84.73 %



# Financial Status (Real-Time)

As of: 6/29/2023 (100% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 3630; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3630 -- Carp/Sumld Fire Protection

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	6/29/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
Salaries and Employee Benefits	9,941,000.00	8,994,110.10	946,889.90	90.47 %
<b>Services and Supplies</b>				
7030 -- Clothing and Personal	50,000.00	44,581.66	5,418.34	89.16 %
7050 -- Communications	25,000.00	13,046.16	11,953.84	52.18 %
7053 -- Telephone Service Local	70,000.00	61,023.24	8,976.76	87.18 %
7070 -- Household Supplies	14,000.00	16,237.37	-2,237.37	115.98 %
7090 -- Insurance	50,000.00	58,134.00	-8,134.00	116.27 %
7120 -- Equipment Maintenance	63,000.00	56,663.48	6,336.52	89.94 %
7205 -- Fire Defense Zone	20,000.00	-48,164.81	68,164.81	-240.82 %
7324 -- Audit and Accounting Fees	16,000.00	17,300.00	-1,300.00	108.13 %
7347 -- Furniture & Fixtures < \$5000	15,000.00	14,723.25	276.75	98.16 %
7348 -- Instruments & Equip. < \$5000	18,000.00	28,514.29	-10,514.29	158.41 %
7362 -- Building Maintenance	61,000.00	54,951.35	6,048.65	90.08 %
7363 -- Equipment Maintenance	120,000.00	226,715.00	-106,715.00	188.93 %
7383 -- Licenses & Taxes	2,000.00	0.00	2,000.00	0.00 %
7400 -- Medical, Dental and Lab	48,000.00	55,896.34	-7,896.34	116.45 %
7430 -- Memberships	13,000.00	15,085.31	-2,085.31	116.04 %
7450 -- Office Expense	10,000.00	7,151.97	2,848.03	71.52 %
7455 -- Printing Expense	500.00	0.00	500.00	0.00 %
7456 -- IT Hardware Purchase < \$5K	20,000.00	14,903.96	5,096.04	74.52 %
7460 -- Professional & Special Service	115,000.00	56,377.67	58,622.33	49.02 %
7506 -- Administrative Expense (SBC)	5,500.00	5,637.79	-137.79	102.51 %
7507 -- ADP Payroll Fees	7,000.00	5,282.62	1,717.38	75.47 %
7508 -- Legal Fees	50,000.00	45,208.50	4,791.50	90.42 %
7510 -- Contractual Services	135,000.00	136,394.76	-1,394.76	101.03 %
7530 -- Publications & Legal Notices	4,000.00	3,787.76	212.24	94.69 %
7546 -- Administrative Expense	125,000.00	117,642.63	7,357.37	94.11 %

# Financial Status (Real-Time)

As of: 6/29/2023 (100% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 3630; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3630 -- Carp/Sumld Fire Protection

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	6/29/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
7580 -- Rents/Leases-Structure	72,000.00	73,555.58	-1,555.58	102.16 %
7650 -- Special Departmental Expense	105,000.00	104,530.00	470.00	99.55 %
7653 -- Training Fees & Supplies	75,000.00	75,038.65	-38.65	100.05 %
7671 -- Special Projects	52,000.00	43,554.46	8,445.54	83.76 %
7694 -- Illness & Injury Prevention	10,000.00	12,679.37	-2,679.37	126.79 %
7730 -- Transportation and Travel	20,000.00	13,343.93	6,656.07	66.72 %
7731 -- Gasoline-Oil-Fuel	60,000.00	63,232.51	-3,232.51	105.39 %
7732 -- Training	36,000.00	21,492.02	14,507.98	59.70 %
7738 -- Health Reimbursement Cash	1,500.00	1,566.00	-66.00	104.40 %
7740 -- Retirement- Benefit Payments	0.00	0.00	0.00	--
7760 -- Utilities	27,500.00	30,184.29	-2,684.29	109.76 %
Services and Supplies	1,516,000.00	1,446,271.11	69,728.89	95.40 %
Expenditures	11,457,000.00	10,440,381.21	1,016,618.79	91.13 %
<b>Other Financing Sources &amp; Uses</b>				
<b>Other Financing Uses</b>				
7901 -- Oper Trf (Out)	2,500,000.00	0.00	2,500,000.00	0.00 %
Other Financing Uses	2,500,000.00	0.00	2,500,000.00	0.00 %
Other Financing Sources & Uses	-2,500,000.00	0.00	2,500,000.00	0.00 %
<b>Changes to Fund Balances</b>				
<b>Decrease to Committed</b>				
9830 -- Accumulated Capital Outlay	2,500,000.00	0.00	-2,500,000.00	0.00 %
Decrease to Committed	2,500,000.00	0.00	-2,500,000.00	0.00 %
<b>Increase to Committed</b>				
9830 -- Accumulated Capital Outlay	310,000.00	310,000.00	0.00	100.00 %
9831 -- Capital Equipment Replacement	310,000.00	310,000.00	0.00	100.00 %

# Financial Status (Real-Time)

As of: 6/29/2023 (100% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 3630; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3630 -- Carp/SumId Fire Protection

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	6/29/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
Increase to Committed	620,000.00	620,000.00	0.00	100.00 %
Changes to Fund Balances	1,880,000.00	-620,000.00	-2,500,000.00	-32.98 %
Carp/SumId Fire Protection	0.00	2,181,832.08	2,181,832.08	--
Net Financial Impact	0.00	2,181,832.08	2,181,832.08	--

# Financial Status (Real-Time)

As of: 6/29/2023 (100% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 3633; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3633 -- Carp/Sumld Fire Prot-Aco-Resv

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	6/29/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Use of Money and Property</b>				
3380 -- Interest Income	5,000.00	5,989.47	989.47	119.79 %
Use of Money and Property	5,000.00	5,989.47	989.47	119.79 %
<b>Charges for Services</b>				
5305 -- Parks Quimby Fees	45,000.00	90,094.61	45,094.61	200.21 %
Charges for Services	45,000.00	90,094.61	45,094.61	200.21 %
Revenues	50,000.00	96,084.08	46,084.08	192.17 %
<b>Expenditures</b>				
<b>Services and Supplies</b>				
7460 -- Professional & Special Service	0.00	353,133.35	-353,133.35	--
7508 -- Legal Fees	0.00	1,455.00	-1,455.00	--
Services and Supplies	0.00	354,588.35	-354,588.35	--
<b>Capital Assets</b>				
8200 -- Structures&Struct Improvements	2,750,000.00	0.00	2,750,000.00	0.00 %
Capital Assets	2,750,000.00	0.00	2,750,000.00	0.00 %
Expenditures	2,750,000.00	354,588.35	2,395,411.65	12.89 %
<b>Other Financing Sources &amp; Uses</b>				
<b>Other Financing Sources</b>				
5911 -- Oper Trf (In)-Other Funds	2,500,000.00	0.00	-2,500,000.00	0.00 %
Other Financing Sources	2,500,000.00	0.00	-2,500,000.00	0.00 %
Other Financing Sources & Uses	2,500,000.00	0.00	-2,500,000.00	0.00 %



# Financial Status (Real-Time)

As of: 6/29/2023 (100% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 3633; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3633 -- Carp/Sumld Fire Prot-Aco-Resv

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	6/29/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
<b>Changes to Fund Balances</b>				
<b>Decrease to Committed</b>				
9830 -- Accumulated Capital Outlay	250,000.00	0.00	-250,000.00	0.00 %
Decrease to Committed	250,000.00	0.00	-250,000.00	0.00 %
<b>Increase to Restricted</b>				
9730 -- Allocated for Capital Outlay	50,000.00	76,293.50	-26,293.50	152.59 %
Increase to Restricted	50,000.00	76,293.50	-26,293.50	152.59 %
Changes to Fund Balances	200,000.00	-76,293.50	-276,293.50	-38.15 %
Carp/Sumld Fire Prot-Aco-Resv	0.00	-334,797.77	-334,797.77	--
Net Financial Impact	0.00	-334,797.77	-334,797.77	--



# Financial Status (Real-Time)

As of: 6/29/2023 (100% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 3634; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3634 -- Capital Replacement Fund

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	6/29/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Use of Money and Property</b>				
3380 -- Interest Income	1,500.00	5,799.43	4,299.43	386.63 %
Use of Money and Property	1,500.00	5,799.43	4,299.43	386.63 %
<b>Charges for Services</b>				
5105 -- Reimb for District Services	200,500.00	207,301.66	6,801.66	103.39 %
Charges for Services	200,500.00	207,301.66	6,801.66	103.39 %
Revenues	202,000.00	213,101.09	11,101.09	105.50 %
<b>Expenditures</b>				
<b>Services and Supplies</b>				
7050 -- Communications	0.00	11,183.27	-11,183.27	--
7120 -- Equipment Maintenance	0.00	44,897.81	-44,897.81	--
7383 -- Licenses & Taxes	0.00	11,079.36	-11,079.36	--
Services and Supplies	0.00	67,160.44	-67,160.44	--
<b>Other Charges</b>				
7833 -- Principal Pmt-Lease Purchase	0.00	121,434.05	-121,434.05	--
Other Charges	0.00	121,434.05	-121,434.05	--
<b>Capital Assets</b>				
8200 -- Structures&Struct Improvements	0.00	1,925.56	-1,925.56	--
8300 -- Equipment	383,825.00	22,431.00	361,394.00	5.84 %
Capital Assets	383,825.00	24,356.56	359,468.44	6.35 %
Expenditures	383,825.00	212,951.05	170,873.95	55.48 %
<b>Changes to Retained Earnings</b>				
<b>Decrease to Retained Earnings</b>				
9600 -- Retained Earnings-Inc/Dec	299,066.09	0.00	-299,066.09	0.00 %

# Financial Status (Real-Time)

As of: 6/29/2023 (100% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 3634; Department = 890

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3634 -- Capital Replacement Fund

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	6/29/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
Decrease to Retained Earnings	299,066.09	0.00	-299,066.09	0.00 %
Changes to Retained Earnings	299,066.09	0.00	-299,066.09	0.00 %
<b>Changes to Fund Balances</b>				
<b>Decrease to Committed</b>				
9899 -- Purpose of Fund	34,758.91	0.00	-34,758.91	0.00 %
Decrease to Committed	34,758.91	0.00	-34,758.91	0.00 %
<b>Increase to Committed</b>				
9831 -- Capital Equipment Replacement	152,000.00	0.00	152,000.00	0.00 %
Increase to Committed	152,000.00	0.00	152,000.00	0.00 %
Changes to Fund Balances	-117,241.09	0.00	117,241.09	0.00 %
Capital Replacement Fund	0.00	150.04	150.04	--
Net Financial Impact	0.00	150.04	150.04	--

# Balance Sheet (Real-Time)

As of: 6/29/2023  
Accounting Period: OPEN

Selection Criteria: Fund = 3630

Layout Options: Summarized By = Fund; Page Break At = Fund

## Fund 3630 -- Carp/Sumld Fire Protection

	Beginning Balance 7/1/2022	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 6/30/2023
<b>Assets &amp; Other Debits</b>				
<b>Assets</b>				
0110 -- Cash in Treasury	11,994,540.36	24,777,273.30	22,125,974.43	14,645,839.23
0112 -- Deposits in Transit	873.00	130,442.79	131,315.79	0.00
0113 -- Cash in Treasury-Props 215/64	0.00	801.00	343.00	458.00
0120 -- Imprest Cash	300.00	0.00	0.00	300.00
0230 -- Accounts Receivable	154,611.80	0.00	154,611.50	0.30
0240 -- Interest Receivable	18,245.61	148,227.33	166,472.94	0.00
0510 -- Prepaid W/C Insurance	0.00	57,572.49	0.00	57,572.49
0550 -- Deposits with Others	1,512.90	0.00	0.00	1,512.90
<b>Total Assets</b>	<b>12,170,083.67</b>	<b>25,114,316.91</b>	<b>22,578,717.66</b>	<b>14,705,682.92</b>
<b>Total Assets &amp; Other Debits</b>	<b>12,170,083.67</b>	<b>25,114,316.91</b>	<b>22,578,717.66</b>	<b>14,705,682.92</b>
<b>Liabilities, Equity &amp; Other Credits</b>				
<b>Liabilities</b>				
1010 -- Warrants Payable	0.00	586,846.20	586,846.20	0.00
1015 -- EFT Payable	8,338.77	2,119,354.52	2,111,015.75	0.00
1020 -- Salaries & Benefits Payable	179,268.84	179,268.84	0.00	0.00
1100 -- Payroll Taxes Payable	1,817.66	1,817.66	0.00	0.00
1210 -- Accounts Payable	62,458.96	2,695,354.25	2,635,029.66	2,134.37
1215 -- Nonresident Withhold Payable	0.00	487.34	487.34	0.00
1240 -- Accrued Expenses	11,117.64	11,117.64	0.00	0.00
1331 -- Due To Other Governments	1,679,508.85	0.00	0.00	1,679,508.85
1730 -- Unidentified Deposits	0.00	1,420,631.89	1,414,808.56	-5,823.33
1733 -- Unident Deposits-Props 215/64	0.00	343.00	801.00	458.00
<b>Total Liabilities</b>	<b>1,942,510.72</b>	<b>7,015,221.34</b>	<b>6,748,988.51</b>	<b>1,676,277.89</b>
<b>Equity</b>				
2130 -- Fund Balance-Committed	8,780,031.86	0.00	620,000.00	9,400,031.86

# Balance Sheet (Real-Time)

As of: 6/29/2023  
Accounting Period: OPEN

Selection Criteria: Fund = 3630

Layout Options: Summarized By = Fund; Page Break At = Fund

## Fund 3630 -- Carp/Sumld Fire Protection

	Beginning Balance 7/1/2022	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 6/30/2023
2200 -- Fund Balance-Residual	1,447,541.09	38,663,715.28	40,845,547.36	3,629,373.17
Total Equity	10,227,572.95	38,663,715.28	41,465,547.36	13,029,405.03
Total Liabilities, Equity & Other Credits	12,170,083.67	45,678,936.62	48,214,535.87	14,705,682.92

# Balance Sheet (Real-Time)

As of: 6/29/2023  
Accounting Period: OPEN

Selection Criteria: Fund = 3633

Layout Options: Summarized By = Fund; Page Break At = Fund

## Fund 3633 -- Carp/Sumld Fire Prot-Aco-Resv

	Beginning Balance 7/1/2022	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 6/30/2023
<b>Assets &amp; Other Debits</b>				
<b>Assets</b>				
0110 -- Cash in Treasury	778,713.09	96,600.97	383,455.57	491,858.49
0112 -- Deposits in Transit	0.00	17,092.13	17,092.13	0.00
0240 -- Interest Receivable	1,207.21	8,084.77	9,291.98	0.00
Total Assets	779,920.30	121,777.87	409,839.68	491,858.49
Total Assets & Other Debits	779,920.30	121,777.87	409,839.68	491,858.49
<b>Liabilities, Equity &amp; Other Credits</b>				
<b>Liabilities</b>				
1010 -- Warrants Payable	0.00	369,496.56	369,496.56	0.00
1015 -- EFT Payable	2,653.22	9,104.85	6,451.63	0.00
1210 -- Accounts Payable	26,214.00	375,948.19	349,734.19	0.00
1730 -- Unidentified Deposits	0.00	107,186.74	106,496.42	-690.32
Total Liabilities	28,867.22	861,736.34	832,178.80	-690.32
<b>Equity</b>				
2120 -- Fund Balance-Restricted	469,466.71	0.00	76,293.50	545,760.21
2130 -- Fund Balance-Committed	205,292.00	0.00	0.00	205,292.00
2200 -- Fund Balance-Residual	76,294.37	3,482,977.15	3,148,179.38	-258,503.40
Total Equity	751,053.08	3,482,977.15	3,224,472.88	492,548.81
Total Liabilities, Equity & Other Credits	779,920.30	4,344,713.49	4,056,651.68	491,858.49



# Balance Sheet (Real-Time)

As of: 6/29/2023  
Accounting Period: OPEN

Selection Criteria: Fund = 3634

Layout Options: Summarized By = Fund; Page Break At = Fund

## Fund 3634 -- Capital Replacement Fund

	Beginning Balance 7/1/2022	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 6/30/2023
<b>Assets &amp; Other Debits</b>				
<b>Assets</b>				
0110 -- Cash in Treasury	511,654.03	213,799.75	212,951.05	512,502.73
0240 -- Interest Receivable	698.66	7,931.52	8,630.18	0.00
Total Assets	512,352.69	221,731.27	221,581.23	512,502.73
Total Assets & Other Debits	512,352.69	221,731.27	221,581.23	512,502.73
<b>Liabilities, Equity &amp; Other Credits</b>				
<b>Liabilities</b>				
1010 -- Warrants Payable	0.00	145,591.58	145,591.58	0.00
1015 -- EFT Payable	0.00	22,431.00	22,431.00	0.00
1210 -- Accounts Payable	0.00	168,022.58	168,022.58	0.00
1730 -- Unidentified Deposits	0.00	207,301.66	207,301.66	0.00
Total Liabilities	0.00	543,346.82	543,346.82	0.00
<b>Equity</b>				
2130 -- Fund Balance-Committed	34,758.91	0.00	0.00	34,758.91
2200 -- Fund Balance-Residual	477,593.78	750,908.14	751,058.18	477,743.82
Total Equity	512,352.69	750,908.14	751,058.18	512,502.73
Total Liabilities, Equity & Other Credits	512,352.69	1,294,254.96	1,294,405.00	512,502.73

**CSFPD Expenditures June 1 - 29, 2023**

<b>VendorName</b>	<b>Description</b>	<b>Dollars</b>	<b>Document</b>
ACTION ROOFING	STA 62 - ROOF REPAIR	\$ 422.00	CLM - 0737213
ALLSTAR FIRE EQUIPMENT INC	TURNOUTS AND SUSPENDERS (JOYNER & DOMINI)	\$ 2,717.92	CLM - 0735572
ALLSTAR FIRE EQUIPMENT INC	6 SETS OF TURNOUTS	\$ 22,174.20	CLM - 0736419
AMERICAN RIVER BENEFIT ADMINISTRATORS	ARBA-ADDT'L LIFE JULY	\$ 105.00	CLM - 0736455
ANTHEM BLUE CROSS	ANTHEM-ADMIN MEDICAL ER - JULY	\$ 4,832.68	CLM - 0737865
ANTHEM BLUE CROSS	ANTHEM-ADMIN MEDICAL EE - JULY	\$ 883.12	CLM - 0737865
BANKS PLANNING	STA 63 - LAND USE CONSULTING & PLANNING	\$ 117.50	CLM - 0735915
CARPINTERIA SUMMERLAND FIREFIGHTERS ASSOC	CSFFA-UNION DUES JULY	\$ 5,106.77	CLM - 0739299
CARPINTERIA VALLEY LUMBER CO	HOUSEHOLD GOODS	\$ 326.97	CLM - 0735908
CARPINTERIA VALLEY WATER DISTRICT	ANNEX	\$ 93.86	MIC - 0181320
CARPINTERIA VALLEY WATER DISTRICT	HQ	\$ 122.14	MIC - 0181320
CARPINTERIA VALLEY WATER DISTRICT	STA 61	\$ 390.57	MIC - 0181320
CHERYLYNN LEE	PTSI TRAINING MAY 2023	\$ 1,500.00	CLM - 0737217
COLONIAL LIFE & ACCIDENT INSURANCE COMPANY	COLONIAL LIFE-JULY	\$ 910.56	CLM - 0739276
COX COMMUNICATIONS - BUSINESS	HQ - CABLE	\$ 9.55	MIC - 0181595
COX COMMUNICATIONS - BUSINESS	STA 62 - INTERNET	\$ 574.99	MIC - 0181595
DEAN CAREY	TUITION APR - JUN 2023	\$ 1,787.50	TRC - 0058541
DEAN CAREY	TUITION - OCT 22 - MAR 23	\$ 3,775.00	TRC - 0058542
DEAN CAREY	FEMA L-952	\$ 681.65	TRC - 0058544
EMPLOYEE SERVICES LLC	EMPLOYEE SERVICES-EAP RENEWAL	\$ 2,500.00	CLM - 0735762
EMPOWERMENT RETIREMENT	EMPLOYEE DEFERRED COMP 06-01-23	\$ 23,829.81	EFC - 0036231
EXPRESS ROOTER	STA 61 - PLUMBING REPAIR	\$ 179.00	CLM - 0736346
EXPRESS ROOTER	STA 61 - PLUMBING	\$ 390.00	CLM - 0737011
FIRE CATT LLC	HOSE AND LADDER TESTING	\$ 2,642.16	CLM - 0735913
FRONTIER	LOCAL PHONE SERVICE	\$ 44.24	CLM - 0736715
FRONTIER	LOCAL PHONE SERVICE	\$ 97.02	MIC - 0181587
FRONTIER	LOCAL PHONE SERVICE	\$ 80.81	MIC - 0181587
FRONTIER	LOCAL PHONE SERVICE	\$ 95.43	MIC - 0181587
IMPULSE INTERNET SERVICES	CSFD PHONE SYSTEM AND MDCS	\$ 1,528.83	CLM - 0737221
INNOVATIVE DESIGN AND SHEET METAL PRODUCTS INC	PREV 66 SILVERADO OUTFITTING	\$ 5,799.27	MIC - 0181061
INNOVATIVE DESIGN AND SHEET METAL PRODUCTS INC	FM60 SILVERADO OUTFITTING	\$ 5,799.27	MIC - 0181061
JACOB JOYNER	CA-219 - TUITION, MEALS AND MILEAGE	\$ 1,033.67	TRC - 0058545



**CSFPD Expenditures June 1 - 29, 2023**

VendorName	Description	Dollars	Document
JOHAN NILSSON	CHIEF OFFICER 3B-MILEAGE, LODGING, MEALS, TUITION	\$ 939.39	TRC - 0058547
JOHAN NILSSON	AH-330 MILEAGE AND MEAL	\$ 272.18	TRC - 0058548
JOHAN NILSSON	CHIEF OFFICER 3D	\$ 19.67	TRC - 0058549
JOY EQUIPMENT PROTECTION INC	FIRE EXTINGUISHER SERVICING	\$ 900.00	CLM - 0738084
KENAN MARTING	FIRE GROUND TACTICS 1 - TUITION	\$ 686.50	TRC - 0058202
KENAN MARTING	PARTIAL PAY OUT OF TRAINING COSTS	\$ 63.50	TRC - 0058203
KENAN MARTING	WILDLAND BOOTS	\$ 393.95	CLM - 0735568
KENAN MARTING	RESCUE SYSTEMS 2	\$ 756.70	TRC - 0058550
Life Assist Inc	MEDICAL SUPPLIES	\$ 222.22	CLM - 0735620
Life Assist Inc	MEDICAL SUPPLIES	\$ 724.61	CLM - 0736709
Life Assist Inc	MEDICAL SUPPLIES	\$ 1,920.43	CLM - 0737218
Life Assist Inc	MEDICAL SUPPLIES	\$ 285.40	CLM - 0737845
LINDE GAS & EQUIPMENT INC	CYCLINDER RENTAL	\$ 38.06	CLM - 0736348
MARBORG INDUSTRIES	ANNEX - YARD ROLL OFF RENTAL - 1 DAY	\$ 4.50	CLM - 0737222
MARBORG INDUSTRIES	CHIPPING PROJECT - 2750 BELLA VISTA	\$ 428.67	MIC - 0181420
MARBORG INDUSTRIES	CHIPPING PROJECT - 2750 BELLA VISTA	\$ 58.50	MIC - 0181420
MARBORG INDUSTRIES	CHIPPING PROJECT - 2840 HIDDEN VALLEY	\$ 58.50	MIC - 0181420
MARBORG INDUSTRIES	CHIPPING PROJECT - 1959 PAQUITA DR	\$ 58.50	MIC - 0181420
MARBORG INDUSTRIES	CHIPPING PROJECT - 7268 SHEPARD MESA	\$ 58.50	MIC - 0181420
MARBORG INDUSTRIES	CHIPPING PROJECT - 125 EVANS AVE	\$ 58.50	MIC - 0181420
MARBORG INDUSTRIES	CHIPPING PROGRAM - 125 EVANS	\$ 1,417.56	MIC - 0181793
MARBORG INDUSTRIES	CHIPPING PROGRAM - 7268 SHEPARD MESA	\$ 990.67	MIC - 0181793
MARBORG INDUSTRIES	CHIPPING PROGRAM - 1959 PAQUITA	\$ 745.71	MIC - 0181793
MARBORG INDUSTRIES	CHIPPING PROGRAM - 2840 HIDDEN VALLEY	\$ 869.13	MIC - 0181793
MARBORG INDUSTRIES	ANNEX - ROLL OFF	\$ 95.00	MIC - 0181793
MARLIN BUSINESS BANK	HQ - COPIER CONTRACT	\$ 271.77	CLM - 0735621
MASTER CLEAN USA INC	HQ CLEANING - JUNE 2023	\$ 390.00	CLM - 0736775
MAX KLETT	DRIVER OPERATOR 1B	\$ 229.42	TRC - 0058552
McCormix Corporation	GASOLINE	\$ 2,042.29	CLM - 0735914
MICHAEL HAYEK	MPA THEORY & METHODS, TUITION, BOOKS, GRAD COST	\$ 1,089.08	TRC - 0058554
MICHAEL HAYEK	QUANTATIVE RESEARCH	\$ 39.50	TRC - 0058555
MISSION LINEN SUPPLY	STA 62 - TOWELS AND MOPS	\$ 60.53	MIC - 0181162

**CSFPD Expenditures June 1 - 29, 2023**

<b>VendorName</b>	<b>Description</b>	<b>Dollars</b>	<b>Document</b>
MISSION LINEN SUPPLY	STA 61 - TOWELS AND MOPS	\$ 111.92	MIC - 0181162
MISSION LINEN SUPPLY	HQ - MATS	\$ 21.93	MIC - 0181162
MONTECITO WATER DISTRICT	STA 62	\$ 127.86	CLM - 0738401
O'CONNOR PEST CONTROL-SB	PEST CONTROL	\$ 77.00	CLM - 0737009
O'CONNOR PEST CONTROL-SB	STA 62 - PEST CONTROL	\$ 59.00	CLM - 0740534
PAYLOCITY	PAYLOCITY PR FEE 06-01-23	\$ 228.08	EFC - 0036232
PLANNING AND DEVELOPMENT	22ACT-00909 PLANNING STAFF LABOR 5/15/23	\$ 506.00	CLM - 0737835
PRICE POSTEL & PARMA	LEGAL FEES	\$ 1,287.00	MIC - 0181599
PRICE POSTEL & PARMA	LEGAL FEES	\$ 1,209.00	MIC - 0181599
Rayne Water Conditioning Santa Barbara	STA 61 - WATER CONDITIONING	\$ 187.90	CLM - 0737838
SATCOM GLOBAL INC	SIM CARDS	\$ 110.30	CLM - 0736719
SOUTHERN CALIFORNIA EDISON	STA 61	\$ 491.88	MIC - 0181180
SOUTHERN CALIFORNIA EDISON	HQ	\$ 323.41	MIC - 0181180
SOUTHERN CALIFORNIA EDISON	STA 62	\$ 279.51	CLM - 0737219
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	SDRMA-MEDICAL, DENTAL & VISION ER JULY	\$ 45,209.77	CLM - 0736461
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	SDRMA-MEDICAL, DENTAL & VISION EE JULY	\$ 7,471.12	CLM - 0736461
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	SDRMA-MEDICAL, DENTAL & VISION RETIREE JULY	\$ 4,786.60	CLM - 0736461
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	\$ 371.58	CLM - 0736424
THE GAS COMPANY	STA 62	\$ 44.96	CLM - 0736430
THE GAS COMPANY	STA 61	\$ 202.18	MIC - 0181318
THE GAS COMPANY	ANNEX	\$ 25.16	MIC - 0181318
THE GAS COMPANY	HQ	\$ 20.65	MIC - 0181318
THE GUARDIAN LIFE INSURANCE COMPANY OF AMERICA	GUARDIAN-ADMIN DENTAL & VISION ER JULY	\$ 422.32	CLM - 0739277
THE GUARDIAN LIFE INSURANCE COMPANY OF AMERICA	GUARDIAN-ADMIN DENTAL & VISION EE JULY	\$ 76.79	CLM - 0739277
TIM HENNIGAN	BOOTS	\$ 400.00	CLM - 0738314
US BANK CORPORATE PAYMENT SYSTEM	HOUSEHOLD SUPPLY	\$ 97.26	CLM - 0740693
US BANK CORPORATE PAYMENT SYSTEM	FIRE EQUIPMENT	\$ 1,745.69	CLM - 0740693
US BANK CORPORATE PAYMENT SYSTEM	TABLE, KITCHEN SUPPLIES AND VACUUM	\$ 2,274.00	CLM - 0740693
US BANK CORPORATE PAYMENT SYSTEM	JAMF, ADOBE AND AVENZA SOFTWARE	\$ 204.97	CLM - 0740693
US BANK CORPORATE PAYMENT SYSTEM	LANDSCAPING ROCK	\$ 156.60	CLM - 0740693
US BANK CORPORATE PAYMENT SYSTEM	VEHICLE MAINTENANCE	\$ 13,608.82	CLM - 0740693
US BANK CORPORATE PAYMENT SYSTEM	SO CAL FPO MEMBERSHIP AND CODE BOOKS	\$ 215.00	CLM - 0740693

**CSFPD Expenditures June 1 - 29, 2023**

VendorName	Description	Dollars	Document
US BANK CORPORATE PAYMENT SYSTEM	TRAINING	\$ 3,103.44	CLM - 0740693
US BANK CORPORATE PAYMENT SYSTEM	CAL POLY RECRUIT LUNCH, PLAQUE, OFFICERS MEETING	\$ 524.55	CLM - 0740693
Various	RENTAL @ 873 WALNUT AVE SECURITY DEPOSIT	\$ 1,500.00	CLM - 0735520
VERIZON WIRELESS	CSFD CELLS PHONES AND MDCS	\$ 1,333.10	CLM - 0735625
WAXIE SANITARY SUPPLY	HOUSEHOLD GOODS	\$ 195.49	CLM - 0736444
WAXIE SANITARY SUPPLY	HOUSEHOLD SUPPLIES	\$ 52.07	CLM - 0737851





# CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT

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## STAFF REPORT

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**To:** Carpinteria-Summerland Fire Protection District Board of Directors  
**From:** Greg Fish, Fire Chief  
**By:** Michael LoMonaco, Fire Marshal  
**Date:** June 29, 2023  
**Topic:** Consideration of Accepting State-Mandated Annual Fire Inspections Report in Compliance with SB 1205

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### Summary

On September 27, 2018, the Governor of the State of California signed Senate Bill No. 1205. The bill mandates that every city or county fire department or fire district shall report annually to its administering authority on its compliance with the Health and Safety Code, Sections 13146.2 and 13146.3. The bill states that the report shall occur when the administering authority discusses its annual budget, or at another time determined by the administering authority.

This item is before the Board of Directors requesting approval of the state-mandated annual fire inspection report, in compliance with SB 1205.

### Discussion

The California State Fire Marshal, through the California Health and Safety Code, mandates that certain occupancy types shall be inspected annually. These mandated occupancy types include private and public schools, hotels, motels, lodging houses, and apartment/condominium buildings in accordance with California Health and Safety Code Sections 13146.2 and 13146.3. The purpose of annual fire inspections is to mitigate known hazards, reduce risk to the community and ensure reasonable compliance with the California Fire Code. The Carpinteria-Summerland Fire Protection District performs the mandated inspections and inspections of local businesses as part of the District's annual fire inspection program. The Fire District inspected **96 %** of the state-mandated annual inspections within the calendar year 2022.

California Health and Safety Code Section 13146.2 mandates that the local fire department or district inspect all hotels, motels, and lodging houses once annually. The Carpinteria-Summerland Fire Protection District inspected **10 of 10** hotels, motels, and lodging houses during the 2022 calendar year.

California Health and Safety Code Section 13146.2 mandates that the local fire department or district inspect all apartments once annually. The California Building Code also specifies that condominiums should be considered apartments for building code applications. An apartment shall consist of three or more attached units and excludes all duplex and townhome buildings as defined by code. The Carpinteria-Summerland Fire Protection District inspected **174 of 184** apartment/condominium complexes during the 2022 calendar year.

Additionally, the Carpinteria-Summerland Fire Protection District inspected residential care facilities that may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, and similar. The residents may also be non-ambulatory or bedridden. The Carpinteria-Summerland Fire Protection District inspected **9 of 9** residential care occupancies of this nature during the 2022 calendar year.

California Health and Safety Code Section 13146.3 mandates that the local fire department or district inspect all public and private schools once annually. The Carpinteria-Summerland Fire Protection District inspected **20 of 20** school facilities during the 2022 calendar year.

In total, the Carpinteria-Summerland Fire Protection District conducted **213 of the 223** state-mandated inspections during the 2022 calendar year, per the California Health and Safety Code.

The acceptance of this compliance report fulfills the statutory requirements contained in California Health and Safety Code Sections 13146.2, 13146.3, and 13146.4, as amended by SB 1205.

**CEQA Compliance Statement**

Not a project as defined by CEQA.

**Fiscal Impact**

There is no direct fiscal impact associated with the staff recommendation.

**Conclusion**

Staff respectfully recommends that the Board of Directors do the following:

1. Accept the report on the status of all state-mandated annual fire inspections in the Carpinteria-Summerland Fire Protection District in conjunction with SB 1205 and California Health and Safety Code Section 13146.4 requirements.

J





# CARPINTERIA-SUMMERLAND

## FIRE PROTECTION DISTRICT

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### STAFF REPORT

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To: Carpinteria-Summerland Fire Protection District Board of Directors  
From: Greg Fish, Fire Chief  
By: Michael LoMonaco, Fire Marshal  
Date: June 29, 2023  
Topic: Annual Review of Fire Protection Mitigation Fees

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#### Summary

AB 1600, passed into law in 1989, allows government agencies to impose Development Impact Fees (DIF). The law was codified in Government Code section 66000 et seq., also referred to as the Mitigation Fee Act. Development Impact Fees or Mitigation Fees are intended to assist local fire agencies in delivering the increasing service demand caused by additional development. In 2003, the City of Carpinteria and the County of Santa Barbara adopted ordinances imposing fire protection mitigation fees on any new development within the Carpinteria-Summerland Fire Protection District. The City's ordinance is codified in Chapter 8.26 of the Carpinteria Municipal Code. The County ordinance is codified in Chapter 15, Article IIIA, of the County Code.

AB 1600 requires that projects to be financed with DIF must be identified in a Master Facilities Plan. Periodic review and adjustment to the DIF ensures that the district collects sufficient funds to construct and purchase additional facilities and equipment to serve new residential and commercial development.

#### Discussion

Government Code Section 66002 requires that an annual report be prepared that reviews the District's Master Facilities Plan and the estimated costs for constructing public facilities. The estimated costs for construction are adjusted each year by the Engineering News Record Construction Cost Index, which was 4.9 % for FY 2022-2023. In accordance with Carpinteria Municipal Code 8.26.040 and Santa Barbara County Code 15-67, the fees are automatically adjusted.

During FY 2022-2023, fund revenue was \$89,404.22 due to various new estate and oceanfront developments; interest generated was \$5,989.47. Total expenditures during this period were \$354,588.35. The ending fund balance was \$210,272.12.

#### Conclusion

Approve the 2023 Annual Review of the Fire Protection Mitigation Fees and direct the Fire Chief to forward the report to Santa Barbara County and Carpinteria City as required by County Code Section 15-67 (a) and Municipal Code Section 8.26.040.

#### Financial Impact

The proposed fees account for a 4.9% increase of 2023 amounts.

#### Attachments

Exhibit A – Development Impact Fees  
Exhibit B – CSFPD Fund 3633 Balance

**EXHIBIT B****Carpinteria Summerland FPD Fund 3633****Fire Protection District Development Impact Fees – Ledger FY 2021-/2022\***

	Ledger @				Ledger@
	July 1, 2021	Credits	Interest	Debits	June 30, 2022
Fund 3633 Fire Protection Capital Improvements	\$469,466.71	\$73,006.15	\$3,287.35	\$44,707.13	\$501,053.08

\* Final Audited Numbers 7/18/2022

**Fire Protection District Development Impact Fees – Ledger FY 2022-/2023\*\***

	Ledger @				Ledger@
	July 1, 2022	Credits	Interest	Debits	June 30, 2023
Line Item 5305 Fund 3633 Fire Protection Capital Improvements	\$469,466.71	\$89,404.29	\$5,989.47	\$ 354,588.35	\$210,272.12

\*\* Totals are unaudited and require review before the final report is complete.

**K**



# CARPINTERIA~SUMMERLAND FIRE PROTECTION DISTRICT

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## STAFF REPORT

To: Carpinteria-Summerland Fire Protection District Board of Directors  
From: Greg Fish, Fire Chief *GF*  
Date: July 5, 2023  
Topic: Update on 873 Walnut Ave

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### Summary

The Carpinteria-Summerland Fire Protection District owns the house at 873 Walnut Avenue (the annex). This house was occupied by renters for 15 years. In late May of this year the renters moved to a different location. There is much to be done to update and maintain the building.

### Discussion

In the later part of 2023, the annex will be used to temporarily provide a kitchen space for the personnel at Station 61 while the station kitchen is remodeled. There are many things that need to be completed before crews move into the structure. The following list provides a detailed description of the work to be done:

1. Remove fence between annex and Station (completed by crews)
2. Remove overgrown yucca trees between annex and station (yuccas have been cut down by crews, tree company to grind large stumps)
3. Ensure adequate Wi-Fi (in progress with L34/Justin)
4. Wire living room with speaker for tones (Blum Electric will handle this)
5. Support spongy wood floor just inside north entrance
6. Fix loose water spigot on north side near exterior door
7. Re-key three exterior doors, so that they all have the same key
8. Replace rotted north exterior door
9. Put gas shutoff valve on capped supply line near north exterior door for BBQ
10. Make room to the left of kitchen sink for dishwasher (will involve cutting into cabinets, and tapping into water supply and drain under sink)
11. Remove and dispose of door to small "captain's office" in living room
12. Remove shelves in closet of "captain's office" to make room for printer/copier
13. Take down and dispose of antennae no longer in use between north side of annex and shed
14. Add simple wood fence between annex and engine bay for security (gate on concrete walkway to annex)
15. Inexpensive countertop replacement for kitchen
16. Inexpensive vanity countertop for small rear bathroom
17. Replace worn vinyl flooring in kitchen and rear of annex with vinyl like the upstairs at Station 61

Once the work above is completed, the crews will move into the annex for the use of the kitchen. Additionally, all work is being coordinated and supervised by BC Noah Tunney

### Conclusion

The needed work to update the annex will provide flexibility for Station 61 personnel during a much needed kitchen remodeling process.

### Attachment

None

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# CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT

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## FIRE PREVENTION REPORT

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TO: Carpinteria-Summerland Fire Protection District Board of Directors  
FROM: Michael LoMonaco, Fire Marshal  
SUBJECT: June 2023 Fire Prevention Report  
DATE: June 29, 2023

### **Planning and Development**

12% of this month we have met our 10-business day turnaround for plan reviews. The Bureau also conducted Thirty-four construction related inspections.

### **Defensible Space**

Annual compliance inspections start June 1<sup>st</sup> for defensible space. Community chipping program has completed, currently 102 piles have been chipped. We currently have sheep grazing on the East side of Greenwell Ave clearing 25 acres of land.

### **Citizen Complaints**

We received seven complaints for this month. Five have been resolved. Two are in progress.

### **Cannabis**

There are currently thirty-four cannabis operators that are in the business license process. Twenty-eight licenses have been issued by the County. Five facilities have shut down and are no longer growing.

### **Upcoming Projects**

4<sup>th</sup> of July firework patrols  
Carpinteria Avenue/9<sup>th</sup> Street mixed use project.  
4110 Via Real hotel development.





## LOGISTICS REPORT

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TO: Carpinteria-Summerland Fire Protection District Board of Directors  
FROM: Noah Tunney, Battalion Chief  
SUBJECT: June, 2023 Logistics Report  
DATE: July 5, 2023

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### Fleet

- 2006 Colorado in service as "U63."

### Facilities

- Station 61 Windows
  - Project delayed to July due to waiting for approval of permits.
- 875 Walnut
  - Tenants have moved out. Overhaul of property is in progress. Short term plan is to use facility during upcoming Station 61 kitchen remodel and for On Duty physical assessments (first week of July 2023).
    - Steps include (but not limited to):
      - Asbestos remediation
      - Fence removal
      - Tree removal
      - Wire for network, wifi and station alert system
- Locution Station Alert System
  - Purchase in progress. Project being managed by Communications Program Manager, Engineer Dan Hagstrom.
- Upcoming projects:
  - Station 61 dormitory air conditioning (FY 23-24).
  - Kitchen remodel at Station 61 (FY 23-24).
  - Security gate, drain repair and asphalt resurfacing behind Station 61 (FY 24-25).

### General Logistics

- Station and apparatus re-stickering project underway and being led by Captain Domini.



# CARPINTERIA~SUMMERLAND FIRE PROTECTION DISTRICT

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## OPERATIONS ADMINISTRATIVE REPORT

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**TO:** Carpinteria-Summerland Fire Protection District Board of Directors  
**FROM:** Robert Kovach, Battalion Chief  
**SUBJECT:** June 2023 Operations Report  
**DATE:** June 28, 2023

### Mutual Aid:

The 2023 high fire season was declared on June 5<sup>th</sup> for all the agencies within our county. The declaration increases resource responses to vegetation fires and cancels permitted agricultural burns.

All personnel completed training on the new Mutual Aid Reimbursement System (MARS), a new digital system to replace reimbursement paperwork documentation on mutual aid incidents.

Captain Dave Baker has been assigned as an Expanded Dispatch Recorder at the Los Padres National Forest Communication Center starting June 26<sup>th</sup>. The assignment is expected to last for a full two weeks.

The Operations Chiefs from each agency within the county met to update the Santa Barbara County Mutual Aid Plan for the 2023 fire season.

### Health and Wellness Committee:

The new OnDutyHealth physicals will be held on-site at station 61 and are scheduled for July 3, 5 & 6. Each employee's lab work has been completed, and annual TB testing results were provided to the agency.

### Regional Fire Communications Center:

The Joint Operations Committee (JOC) continues to meet every 2-3 weeks to standardize the dispatching process. The committee met several times this month to discuss radio frequencies, alert tones, and the interconnectivity of mobile devices.



# CARPINTERIA~SUMMERLAND FIRE PROTECTION DISTRICT

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## STAFF REPORT

To: Carpinteria-Summerland Fire Protection District Board of Directors  
From: Brian Roberson, Battalion Chief  
Date: June 30, 2023  
Topic: June Training Activity

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### Wildland Fire Training

- On June 1<sup>st</sup>, Captain Johan Nilsson, Engineer Kenan Marting, Engineer Brian Lombardi and Firefighter Paramedic Jake Joyner participated in a 9,000-acre prescribed burn at Camp Roberts, California. The one-day burn provided valuable wildland training and reduced the wildfire threat to the National Guard Base and surrounding communities.
- Captain Dave Baker attended two days of expanded dispatch training with the Los Padres National Forest on June 1<sup>st</sup> and 2<sup>nd</sup>. The Forest provided the free multi-agency training in preparation for the upcoming fire season.

### Succession Planning and Professional Development

- Captain Han Domini completed two California State Fire Marshal Chief Officer courses and has opened his CSFD Acting Battalion Chief task book.
- Firefighter Paramedics Max Klett and John Rieger completed their California State Fire Marshal Firefighter 1 and Firefighter 2 State certifications.
- Firefighter Paramedics Jake Joyner, Dean Carey, and Brian Bull opened, and began working on, their CSFD Acting Captain task books.

### Engine Operations

- Engineer Taylor Barnett attended four days of emergency vehicle operation and driving instruction at the Allan Hancock Public Safety Complex in Lompoc, CA. The train-the-trainer course is aimed at enhancing the code 3 driving skills of CSFD apparatus operators.
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