

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Fire Station Location Committee Meeting

October 2, 2020 at 2:00 p.m.

Held via teleconference connection as permitted under the Governor's Executive Order N-29-20, dated March 17, 2020 due to concerns of COVID-19 ("Executive Order").

Director Cawthon called the meeting to order at 2:08 p.m.

Present: Director Sylvia Easton, Director Peter van Duinwyk, Director Suzy Cawthon, Director Chris Johnson, Chief Kevin Taylor and Chief Greg Fish.

- 1. Public comment: Any person may address the Committee at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.**

There were no public comments at this meeting.

- 2. Receive update on Fire Station Location Study from Chief's Fish and Taylor.**

Chief Taylor provided an update regarding completed tasks in the scope of work of the Fire Station Location Study. He stated that the committee should receive the first Draft Report in mid- December. Chief Fish extended his gratitude to the staff of both organizations for their phenomenal job collecting data. Chief Taylor echoed Chief Fish's comment regarding the great work by both staffs, specifically during this time of COVID, wildland fire assignments and telecommuting.

- 3. Consider recommending to both full Boards of Directors that each organization add a Customer-Centered Strategic Plan to AP Triton's existing Fire Station Location Study Scope of Work at a cost of \$13,890.**

Chief Taylor provided a report regarding the Customer-Centered Strategic Plan. Chief Fish provided additional information regarding the value of a Strategic Plan. Motion made by Director Easton, seconded by Director Cawthon to approve the addition of a Customer-Centered Strategic Plan to AP Triton's existing Fire Station Location Study scope of work. The Roll Call Vote was as follows:

Ayes: P. van Duinwyk, S. Easton, S. Cawthon, C. Johnson

Nays: None

Abstain: None

Absent: None

Meeting adjourned at 2:38 p.m.