

MONTECITO FIRE PROTECTION DISTRICT

Minutes for the Fire Station Location Committee Meeting

Held at Montecito Fire Protection District, 595 San Ysidro Road, Santa Barbara, CA 93108 on January 13, 2020 at 2:00 p.m.

Director van Duinwyk called the meeting to order at 2:00 p.m.

Present: Director Sylvia Easton, Director Peter van Duinwyk, Director Suzy Cawthon, Director Chris Johnson, Chief Kevin Taylor and Chief Greg Fish.

- 1. Public comment: Any person may address the Committee at this time on any non-agenda matter that is within the subject matter jurisdiction of the Montecito Fire Protection District; 30 minutes total time is allotted for this discussion.**

There were no public comments at this meeting.

- 2. Review purpose, scope and intent of the Committee.**

Chief Taylor suggested that the group appoint a chair of the standing committee. Director Easton nominated Director van Duinwyk as the chair of the standing committee, seconded by Director Johnson and unanimously passed. Chief Taylor stated that the purpose and scope of the Committee is to start the process to identify mutually beneficial fire station locations that offer an opportunity for the two Independent Fire Districts to potentially share resources.

- 3. Review Committee ground rules and decorum.**

Chief Taylor stated the Committee will function as a regular standing committee, ran in accordance to the Brown Act.

- 4. Individual Fire District expectations.**

Chief Fish stated that when looking at individual Fire District expectations, the Committee should collectively agree that the needs of both agencies are met, in an effort to best serve the constituents in both Districts. Chief Taylor echoed that it is critically important that the group be focused on the community needs. He stated that Montecito Fire District's intent and expectation would be to first validate that the need does truly exist, to evaluate the area that runs from the western Montecito Fire District border within the city of Santa Barbara to Highway 150 which represents the Eastern most border of the Carpinteria-Summerland Fire District, to hopefully locate a mutually beneficial fire station location that offers an opportunity for the two Districts to partner on, and to engage a non-biased consultant to provide this level of expertise.

5. Potential scope of a Fire Station Location Committee.

After thorough Committee discussion, motion to authorize the Chiefs to solicit an RFP for consulting services regarding fire station location made by Director Easton, seconded by Director Cawthon and unanimously passed.

6. Projected timeline for committee.

Chief Taylor provided the following sequential steps:

- Each full District Board, or the authorized Standing Committee would request an RFP.
- Chief Fish and Chief Taylor would develop an RFP for a vendor.
- Committee would go through a vendor selection process, selecting the lowest most responsive bidder.
- Vendor would go to work doing data collection, host a public meeting in each District, and maybe four total preliminary draft release and post draft release meetings.
- Vendor would present the Committee with a final report. And, if a mutually beneficial fire station location exist, it would present the Committee with a mile and a half concentric circle. Together, the Standing Committee would identify suitable sites within that sphere, at which time an environmental consultant would be brought in to research the properties to identify entitlements. If an appropriate site is found, the Districts would make a purchase offer contingent on EIR or other contingencies, and begin construction. Chief Taylor stated that timeline could potentially be from October 2020 through December, 2021.

7. Establish future meeting dates.

The Chiefs suggested that the next meeting be held on March 9 to allow time for both Boards to vote on going out for an RFP, and to allow the Chiefs time to put the actual document together for Committee review.

Meeting adjourned at 2:35 p.m.

The next meeting is scheduled for Monday, March 9, 2020 at 2:00 p.m. at Carpinteria-Summerland Fire Protection District Headquarters, 1140 Eugenia Pl, Suite A, Carpinteria.