

**CARPINTERIA-SUMMERLAND FIRE PROTECTION DISTRICT
MINUTES
REGULAR BOARD MEETING OF DECEMBER 5, 2018**

CALL TO ORDER

The meeting was called to order at 5:31 p.m. by President Pete Thompson at Carpinteria City Hall, Council Chambers, 5775 Carpinteria Avenue, Carpinteria, California.

CALL TO ORDER

ROLL CALL

Directors Present: Suzy Cawthon
Chris Johnson
Lisa Guravitz
John Nicoli
Richard Denbow

ROLL CALL

Administrator: Greg Fish, Fire Chief

District Counsel: Mark Manion

PLEDGE OF ALLEGIANCE

Led by Director Johnson

INTRODUCTIONS, PROCLAMATIONS, PRESENTATIONS AND RECOGNITIONS

Chief Fish presented Pete Thompson with a plaque thanking him for his service as a board member on the CSFD Board of Directors.

OATH OF OFFICE

Richard Denbow, Lisa Guravitz and John Nicoli were sworn into office.

OATH OF OFFICE

PUBLIC COMMENTS

none

PUBLIC COMMENTS

**FISCAL YEAR 2017-2018 FINANCIAL AUDIT REPORT –
FECHTER & ASSOCIATES, CRAIG FECHTER**

Craig Fechter went over the financial audit report and answered clarifying questions from the board.

ANNUAL ORGANIZATIONAL MEETING

Nomination of Director Cawthon to the position of President was made by Director Guravitz, seconded by Director Nicoli and passed with Director Cawthon recusing herself.

Nomination of Director Johnson to the position of Vice-President was made by Director Guravitz, seconded by Director Cawthon and passed unanimously.

Nomination of Director Guravitz to the position of Secretary was made by Director Nicoli, seconded by Director Johnson and passed unanimously.

President Cawthon appointed the following committees:

Director Guravitz and Cawthon to the Finance Committee

Director Johnson and Nicoli to the Fleet and Facilities Committee

Director Denbow and Nicoli to the District Relation's Committee

Director Johnson and Cawthon to the Management / Labor Relations Ad-Hoc Committee

Motion to approve the slate was made by Director Nicoli, seconded by Director Denbow and passed unanimously

APPROVAL OF THE MINUTES

The motion to approve the minutes of the Regular Board Meeting of November 7, 2018 was made by Director Johnson, seconded by Director Cawthon and passed unanimously.

CORRESPONDENCE

Letter from Lompoc Fire Department re: Battalion Chief Robert Kovach

Letter from Lompoc Fire Department re: Captain Scott McMann, Engineer Todd Skupien, Firefighter Taylor Barnett and Firefighter Chas Donner

**FISCAL YEAR 2017-2018
FINANCIAL AUDIT REPORT
FECHTER & ASSOCIATES
CRAIG FECHTER**

**ANNUAL ORGANIZATIONAL
MEETING**

APPROVAL OF THE MINUTES

CORRESPONDENCE

FINANCIAL MATTERS

The motion to approve the Financial Status Report for 18/19 Fiscal Year was made by Director Nicoli, seconded by Director Denbow and passed unanimously.

ADMINISTRATIVE REPORT

Chief Fish shared that speaker Mario Soto came and spoke about PTSD to all three shifts and had positive feedback. Mr. Soto will be back in the spring of 2019 and the spouses will be invited to attend. Chief Fish spoke about mental health and that caring for one another is of great importance. Staff is implementing a new performance evaluation system, Tenzinga that should be in place in January 2019.

BOARD COMMUNICATIONS

Guravitz thanked Chief for his attention to mental health issues. She also gave dates of Debris Flow Meetings coming up in the area.

UPCOMING AGENDA ITEMS

None

The Board adjourned into closed session at 6:03 p.m.

The Board reconvened in open session at 6:12 p.m.
There was no reportable action taken in closed session.

Meeting adjourned at 6:13 p.m.

ATTEST:



Lisa Guravitz, Secretary
Minutes Prepared By: G Donnelly

FINANCIAL MATTERS

ADMINISTRATIVE REPORT

BOARD COMMUNICATIONS

UPCOMING AGENDA ITEMS