

ELIOT INSTITUTE
TECHNOLOGY COMMITTEE
(Adopted January 2016, Edited December 2017)

GENERAL RESPONSIBILITY

- Research, recommend, and implement technological solutions to further the Eliot Institute mission.
- Provide support for technological infrastructure including but not limited to the website, registration process, camper database, camp surveys, and hardware and software systems owned by the organization

ELIGIBILITY & TERM

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STRUCTURE

- The Registrar, the VP of Communications, and the current board survey expert sit on the committee.
- It is recommended that at least two technically-inclined campers sit on the committee to ensure that at least two people understand our systems well enough to support them.

SPECIFIC RESPONSIBILITIES [See Timeline]

TECHNOLOGY COMMITTEE
TIMELINE

PROJECTS FOR 2016

- Implement staff contracts as Wufoo forms.
- Improve registration form system.
- Design and implement system for importing registration data into camper database.
- Support changes to the post-camp survey.