

**ELIOT INSTITUTE
MUSIC ACCOMPANIST
(Revised January 2017)**

SELECTION: Selected by and responsible to the Dean or the Music Coordinator.

QUALIFICATIONS: A musician.

GENERAL RESPONSIBILITIES: Enrich the total camp experience by providing musical accompaniment to events and singers.

SPECIFIC RESPONSIBILITIES: [See Timeline]

**MUSIC ACCOMPANIST
TIMELINE**

BEFORE CAMP

- _____ Register for camp. Sign contract and Code of Ethics. Return to Registrar.
- _____ Regularly check the website job description for a new Revised date.
See www.eliotinstitute.org —> Volunteers —> Camp Jobs
- _____ Contact the Music Coordinator, Worship Coordinator, and Speaker to find out what music/songs/songbooks they are planning to use and if they expect you to play it.
- _____ Be in touch with Choir Director several weeks before camp to get copies of choir music.
- _____ Be aware that Eliot Institute honors copyright laws and asks that no copied music be brought to or used at camp.
 - Policy: Eliot Institute honors copyrights on music, poetry, books, art and other published works. UUA guidelines on copyright can be found at <http://www.uua.org/worship/copyright>. In particular, we do not photocopy copyrighted materials for distribution. Also note that lyrics may be projected as long as Eliot Institute owns a legal copy of the lyrics and the lyrics being projected are adequately protected from duplication.

ARRIVAL DAY

- _____ Attend staff meeting.
- _____ There is a piano light available. Check with Storage Closet Manager as to where it is located.
- _____ Obtain a copy of any songbook and other music to be used during camp from the Music Coordinator and/or Worship Coordinator.

DURING CAMP

- _____ Keep in communication with Music Coordinator, Worship Coordinator, and Speaker to know what songs/music will be needed for each days events.
- _____ Provide music, as you are able and requested, for morning ingatherings, choir practice and evening entertainment.
- _____ Reserve time in the schedule for practice. Ask Volunteer Coordinator where pianos canbe found on campus.

LAST DAY OF CAMP

- _____ Return any Eliot music inventory to the Music Coordinator.

AFTER CAMP

- _____ Within two weeks of the end of camp, submit a report to the camp Deans using the template they provide.