

**ELIOT INSTITUTE
CAMP CHAPLAIN
(Revised March 2017)**

SELECTION: Selected by the Eliot Board of Directors and is responsible to the Dean. Candidates may make application stating their interest, qualifications and experience of serving in a chaplain or pastoral role. Suggestions from the dean will be considered if a chaplain has not already been selected.

QUALIFICATIONS: An effective active listener, able to be supportive of and witness to another human being's struggle, and knowledgeable of resources and assistance available.

Chaplain candidates will have one of the following professional designations (not necessarily in an order of priority):

- A Unitarian Universalist parish or community minister in preliminary or final fellowship.
- Candidate for UU ministry who has completed CPE training and is a member of the UUMA;
- A UU Minister of Religious Education;
- A minister in dual fellowship or working to qualify as a UU minister after service in another denomination.
- A Pastoral Counselor
- A trained and certified Spiritual Director

GENERAL RESPONSIBILITIES

Be available to campers to witness and support an individual's struggle or triumph in connecting with their Higher Self at the camp. Be spiritually present to a camper in personal crisis or minister to the camp in the event of a larger crisis. Offer temporary pastoral counsel only and refer a camper to resources in the camper's home community where appropriate.

CONFIDENTIALITY: A Chaplain serves campers in a confidential manner unless for safety reasons they deem it necessary and appropriate to consult with the Deans and/or Board Representative after notifying the camper.

REMUNERATION: In exchange for serving the camp as stated above, the Chaplain may attend the camp at no cost.

SPECIFIC RESPONSIBILITIES: See Timeline

**CAMP CHAPLAIN
TIMELINE**

BEFORE CAMP

- ___ Register for camp. Sign contract and Code of Ethics and return to Registrar.
- ___ If possible, with the Volunteer Coordinator decide a time and place to meet with campers on a drop-in basis.
- ___ Submit a brief article for the pre-camp newsletter telling about yourself. Let campers know you will be available on request by a camper, but also when and where you can meet on a drop-in basis.

ARRIVAL DAY

- ___ Attend Staff Meeting.
- ___ If you have not set a time and place to meeting with campers on a drop-in basis, do so now.

DURING CAMP

___ Attend Daily Staff Meetings.

___ Set a daily set time and place to be available for drop in, for example the Chapel. Let campers know, you are willing to meet with them at other times, if requested. Give this information to the Newsletter Editor.

AFTER CAMP

___ Within two weeks of the end of camp, submit a report to the camp Deans using the template they provide.

IDEAS, HINTS AND TIPS

Finding a place to meeting

- Ask the Volunteer Coordinator to help you find a quiet place to meet with individual campers.
- One chaplain shared: "Meeting on the porch is fine to start, but is too public for most of the conversations. For example I went for a walk in the woods with one person, with another we found a quiet bench by the water, and another conversation took place in the Chapel. If the weather is good then out of doors is fine. Chapel is a good place too, when the weather is wet or hot."

Offer a contemplative walk or practice.

Sit at different tables for meals to get to know all the campers.

[Job description first created and approved April 16, 2005]