SimplyTime
Time & Attendance. Human
Resources. Scheduling.

Business applications for mobile, global and social.

A member of the SimplyWork family.

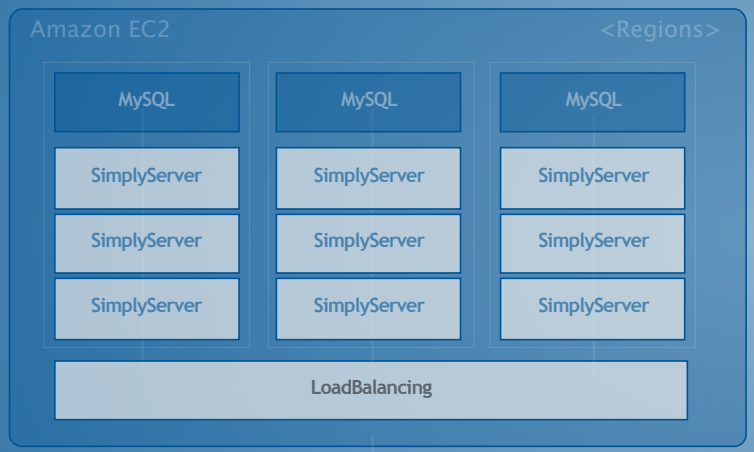
SimplyWork
Simplifying Business.

Cloud Platform.

SimplyFramework

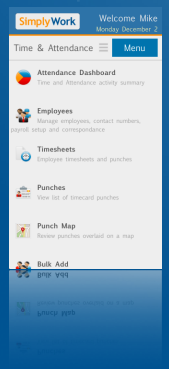
Open Architecture. SaaS. Cloud Platform.

Seamless Interface on any device.

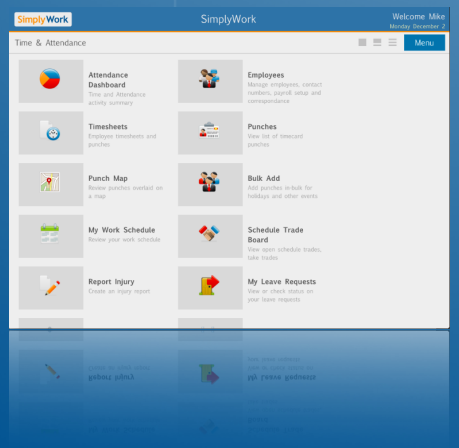


SSL JSON

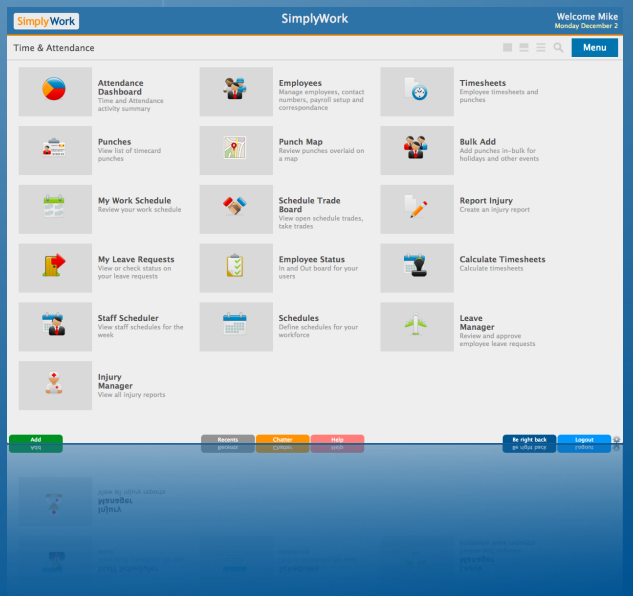
Phone



Tablet

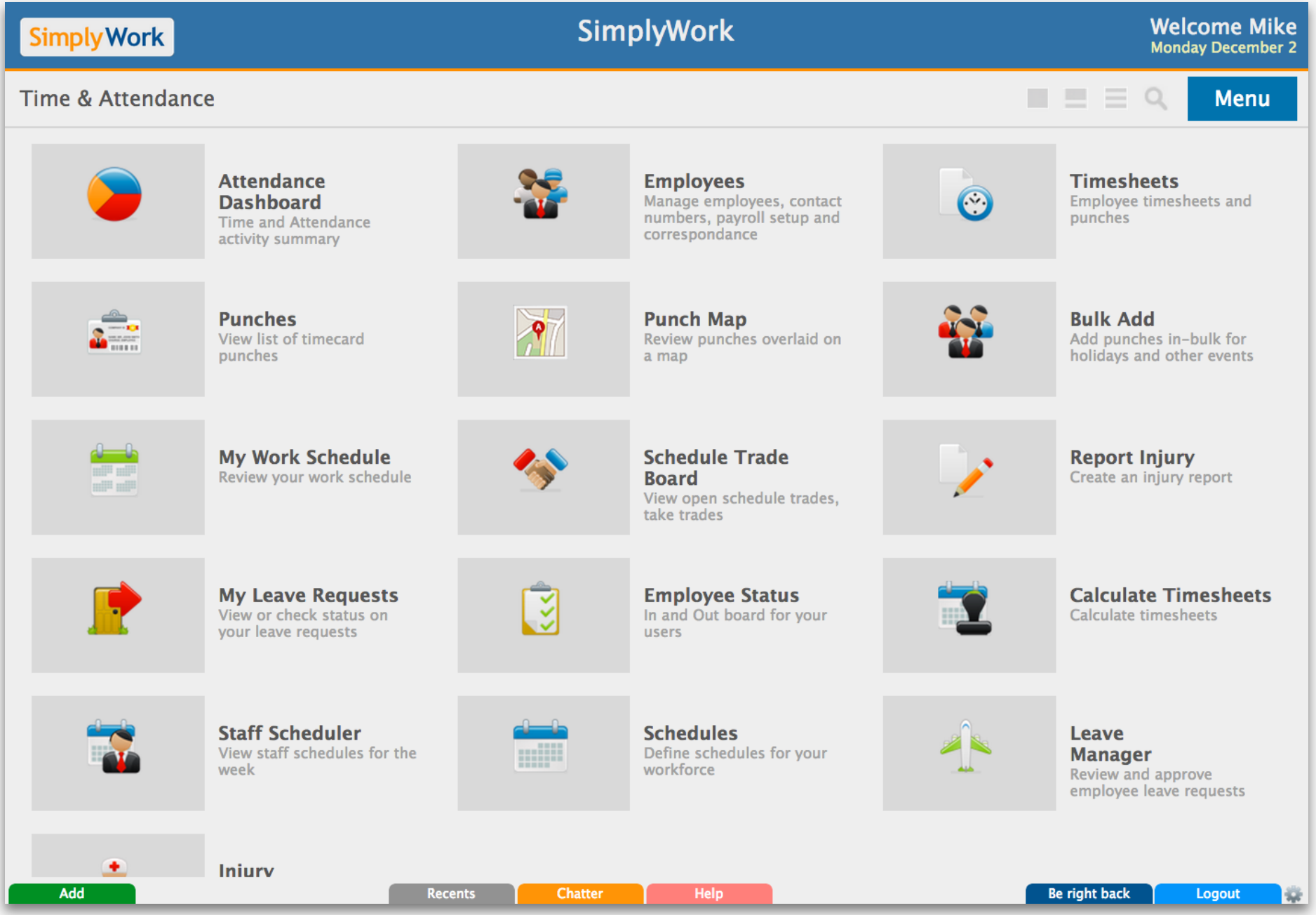


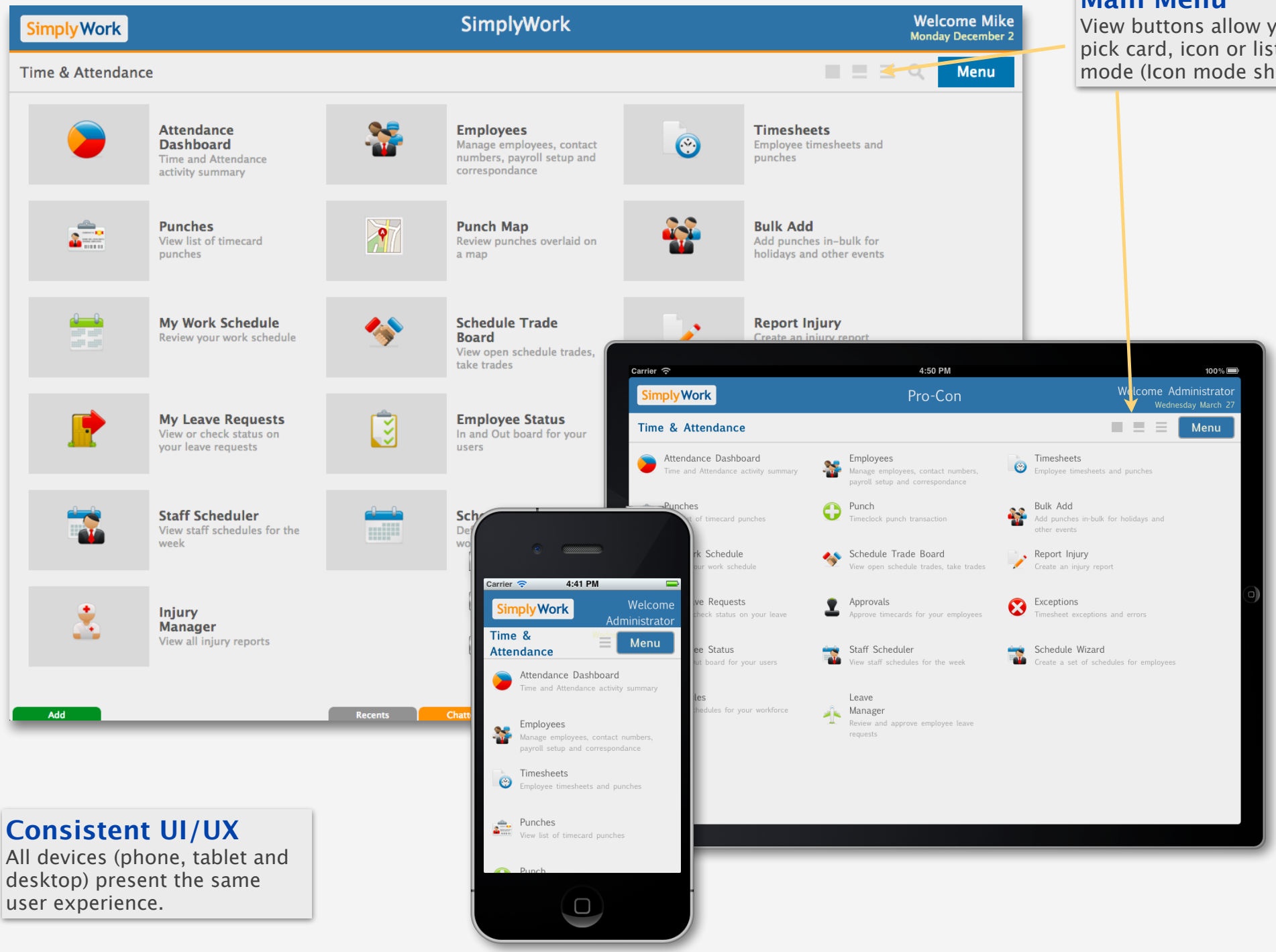
Desktop



Web-based App with Native Experience

Available on all modern browser platforms, all late model mobile devices, and presented in 65 languages.




SimplyWork
SimplyWork
Welcome Mike
Monday December 2
Time & Attendance
Menu
Attendance Dashboard
Time and Attendance activity summary
Employees
Manage employees, contact numbers, payroll setup and correspondance
Timesheets
Employee timesheets and punches
Punches
View list of timecard punches
Punch Map
Review punches overlaid on a map
Bulk Add
Add punches in-bulk for holidays and other events
My Work Schedule
Review your work schedule
Schedule Trade Board
View open schedule trades, take trades
Report Injury
My Leave Requests
View or check status on your leave requests
Employee Status
In and Out board for your users
Staff Scheduler
View staff schedules for the week
Injury Manager
View all injury reports
Add
Recents
Carrier
4:50 PM
100%
SimplyWork
Pro-Con
Welcome Administrator
Wednesday March 27
Time & Attendance
Menu
Attendance Dashboard
Time and Attendance activity summary
Employees
Manage employees, contact numbers, payroll setup and correspondance
Timesheets
Employee timesheets and punches
Punch
Timeclock punch transaction
Bulk Add
Add punches in-bulk for holidays and other events
Schedule Trade Board
View open schedule trades, take trades
Report Injury
Create an injury report
Approvals
Approve timecards for your employees
Exceptions
Timesheet exceptions and errors
Staff Scheduler
View staff schedules for the week
Schedule Wizard
Create a set of schedules for employees
Leave Manager
Review and approve employee leave requests
Carrier
4:41 PM
SimplyWork
Welcome Administrator
Time & Attendance
Menu
Attendance Dashboard
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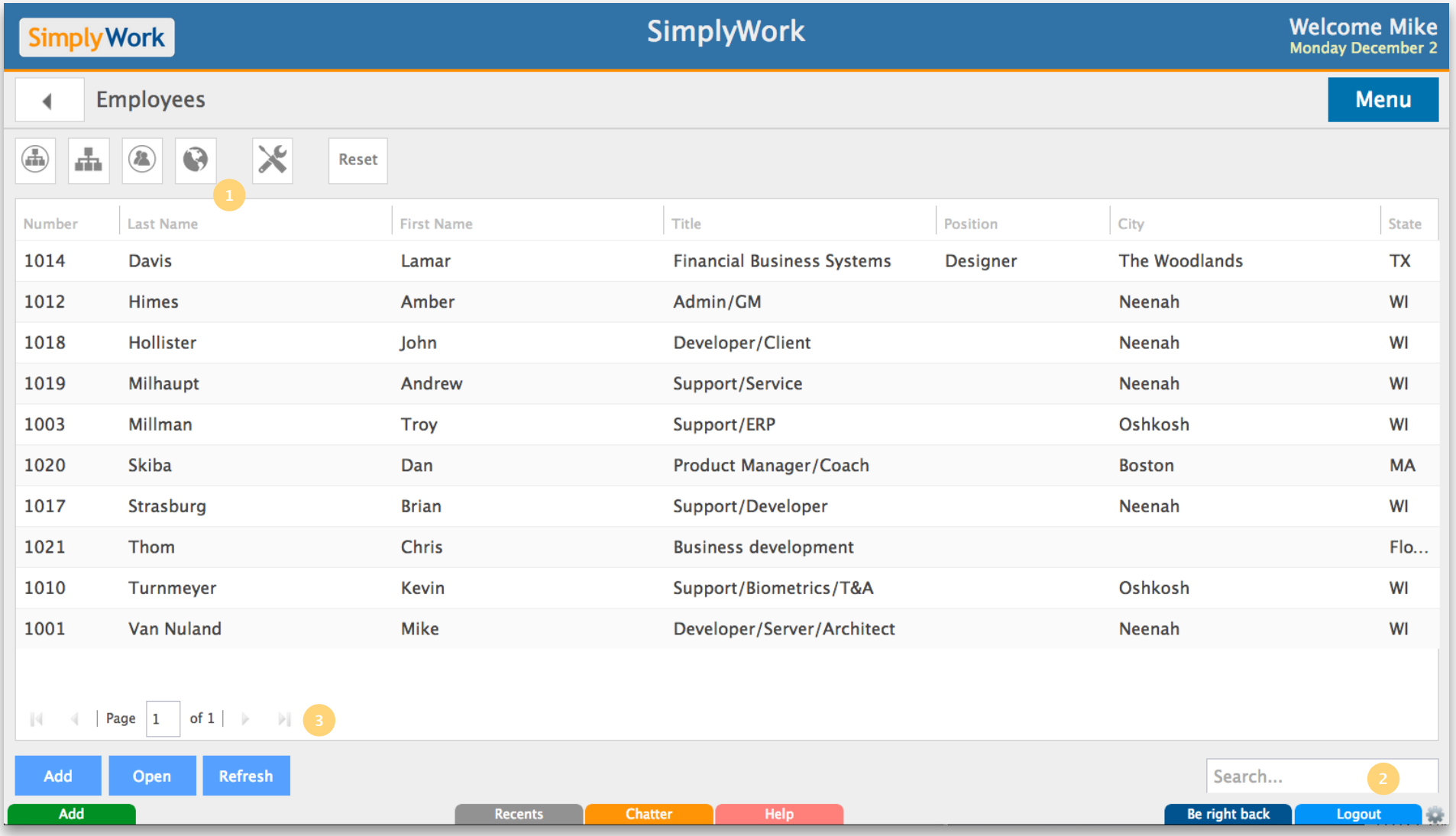
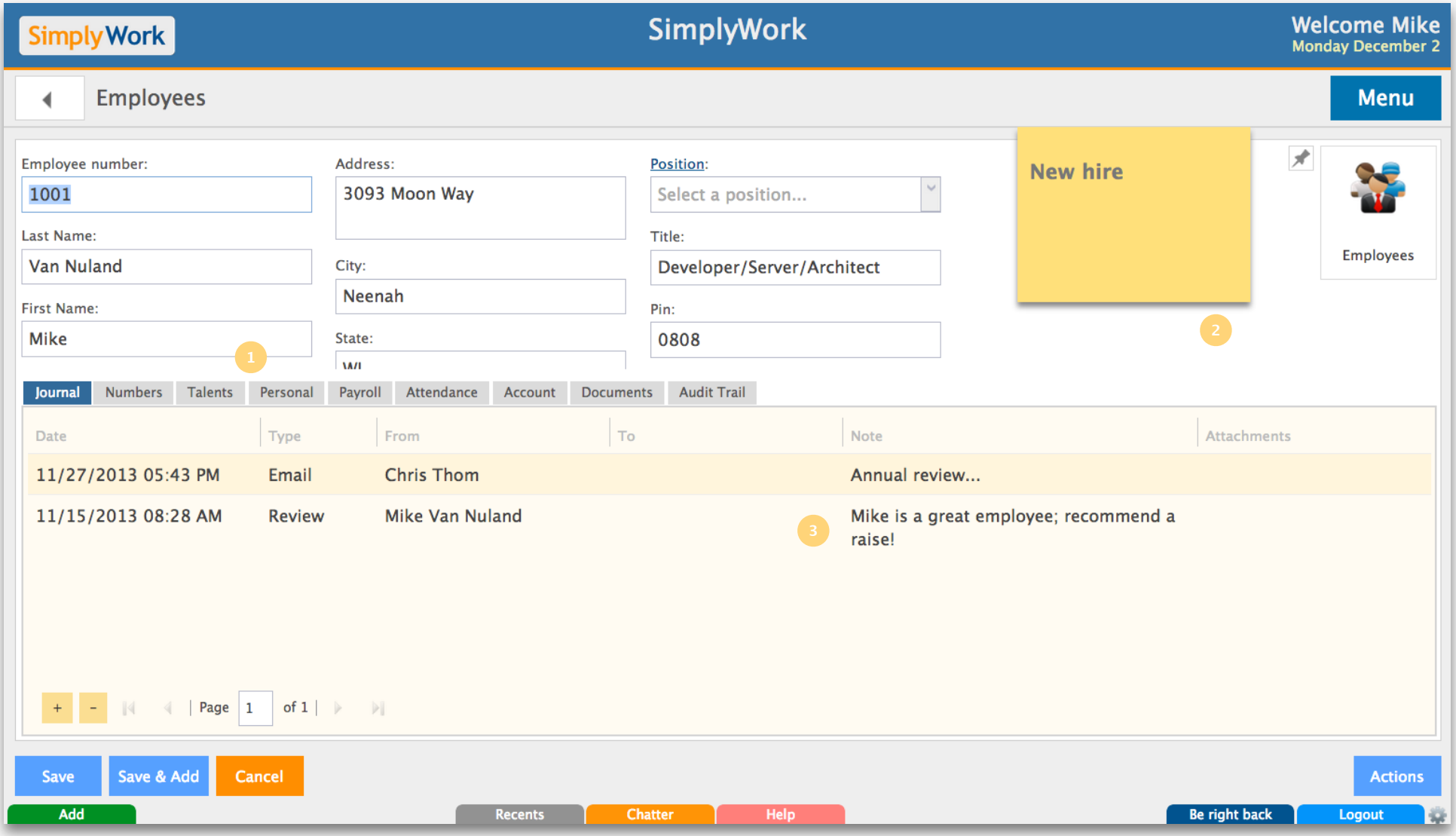
Employees
Manage employees, contact numbers, payroll setup and correspondance
Timesheets
Employee timesheets and punches
Punches
View list of timecard punches
Main Menu
View buttons allow you to pick card, icon or list mode (Icon mode shown)
Consistent UI/UX
All devices (phone, tablet and desktop) present the same user experience.

Employee Search

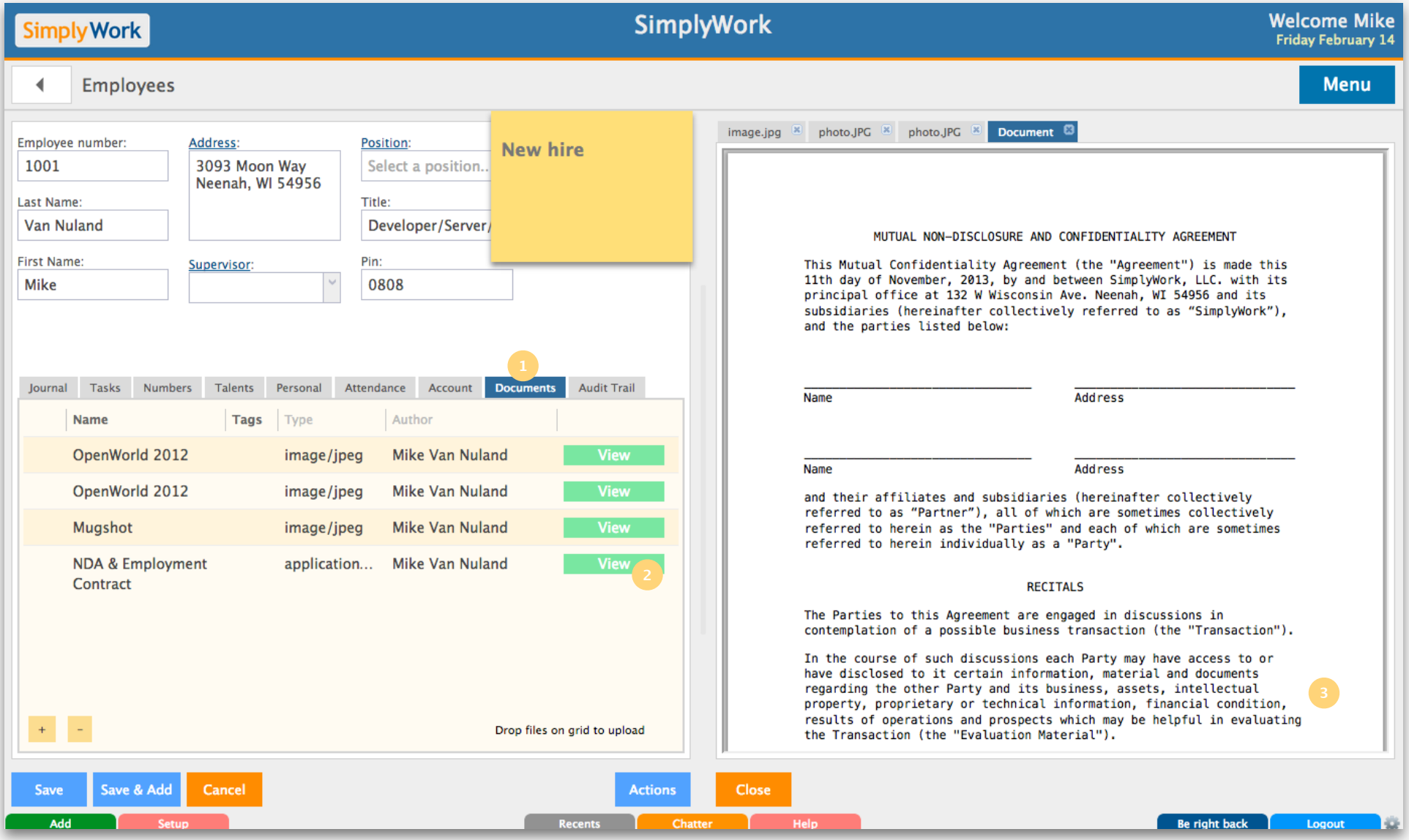
1. Filter buttons to narrow by division, department or location
2. Free-form search by name, contact numbers or email
3. Scales from workforces of 10s to 10s of thousands





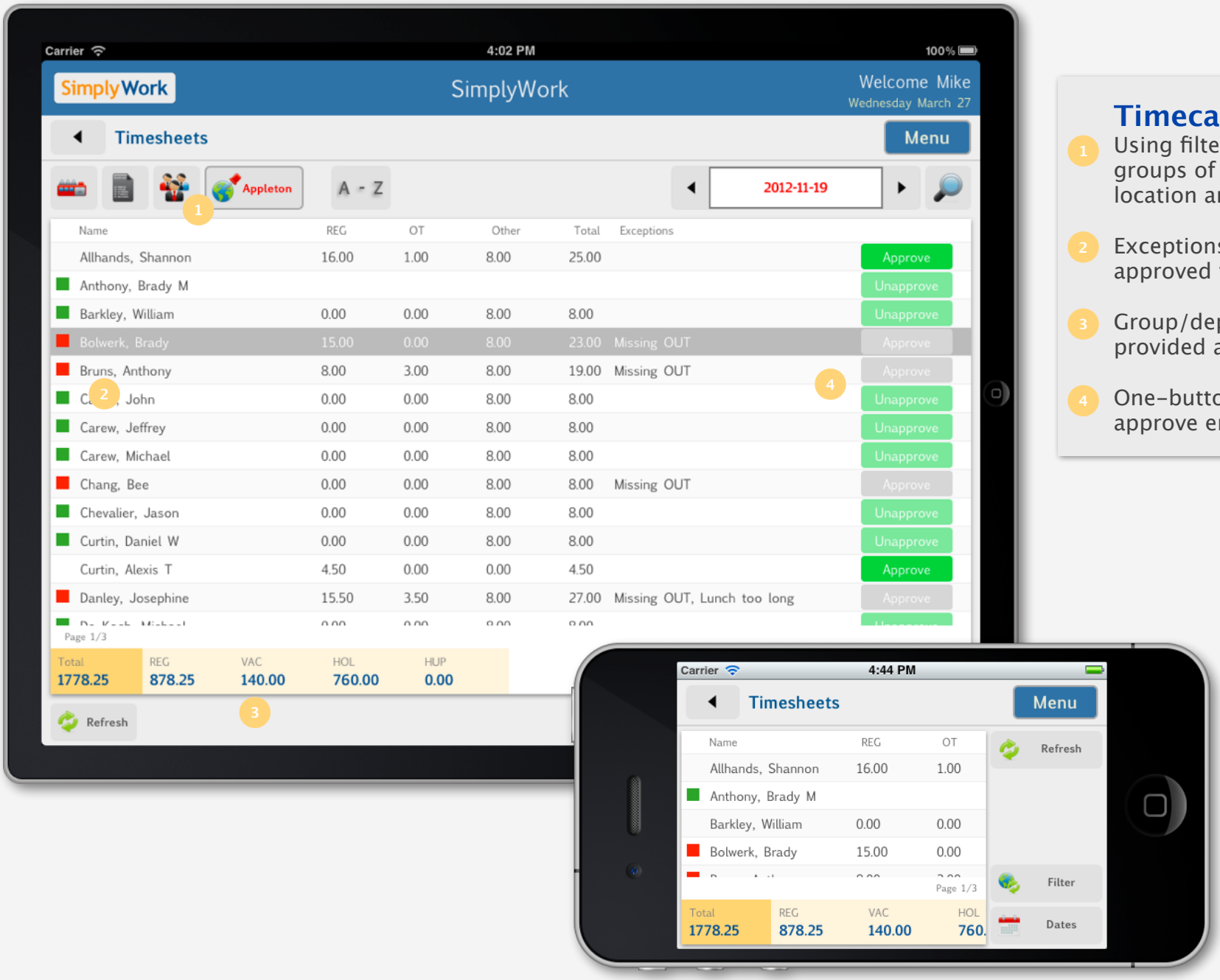
Employee Folder

1. Simple tabbed folder interface provides quick access to all employee data
2. Post-it note for important information.
3. Employee journal provides diary of all interactions



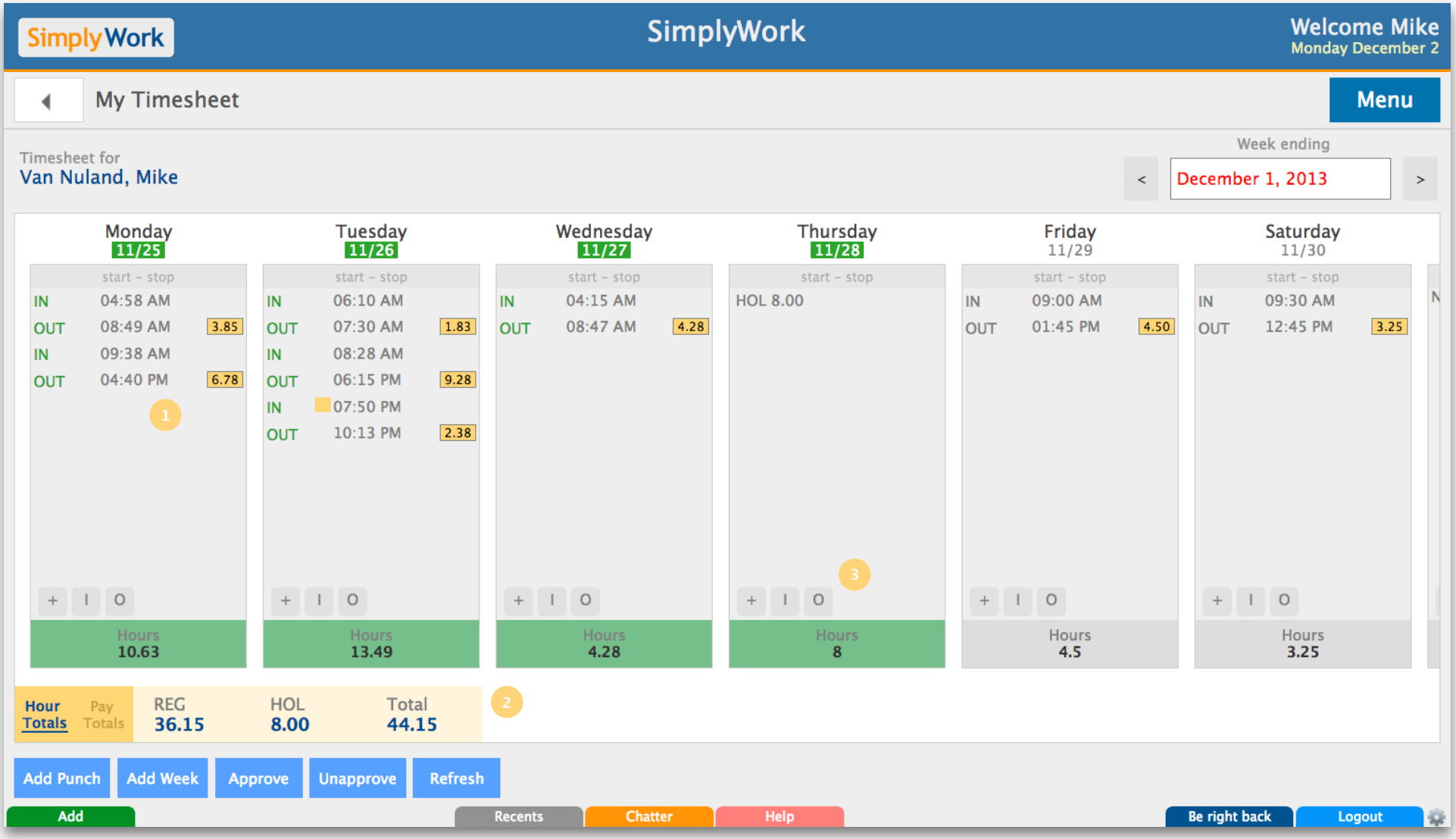
Employee Documents

1. Documents tab is a drop zone for uploading any files into the Employee's folder: images, PDFs, Word/Excel (Resumes, letters, pictures and any correspondence)
2. View button to open document
3. Print or download on demand; total paperless HR documents



Timecard Summary

1. Using filter buttons to display groups of timecards for a location and week-ending.
2. Exceptions highlighted in red, approved timecards are green.
3. Group/department totals provided at the bottom.
4. One-button approve / Un-approve entire week

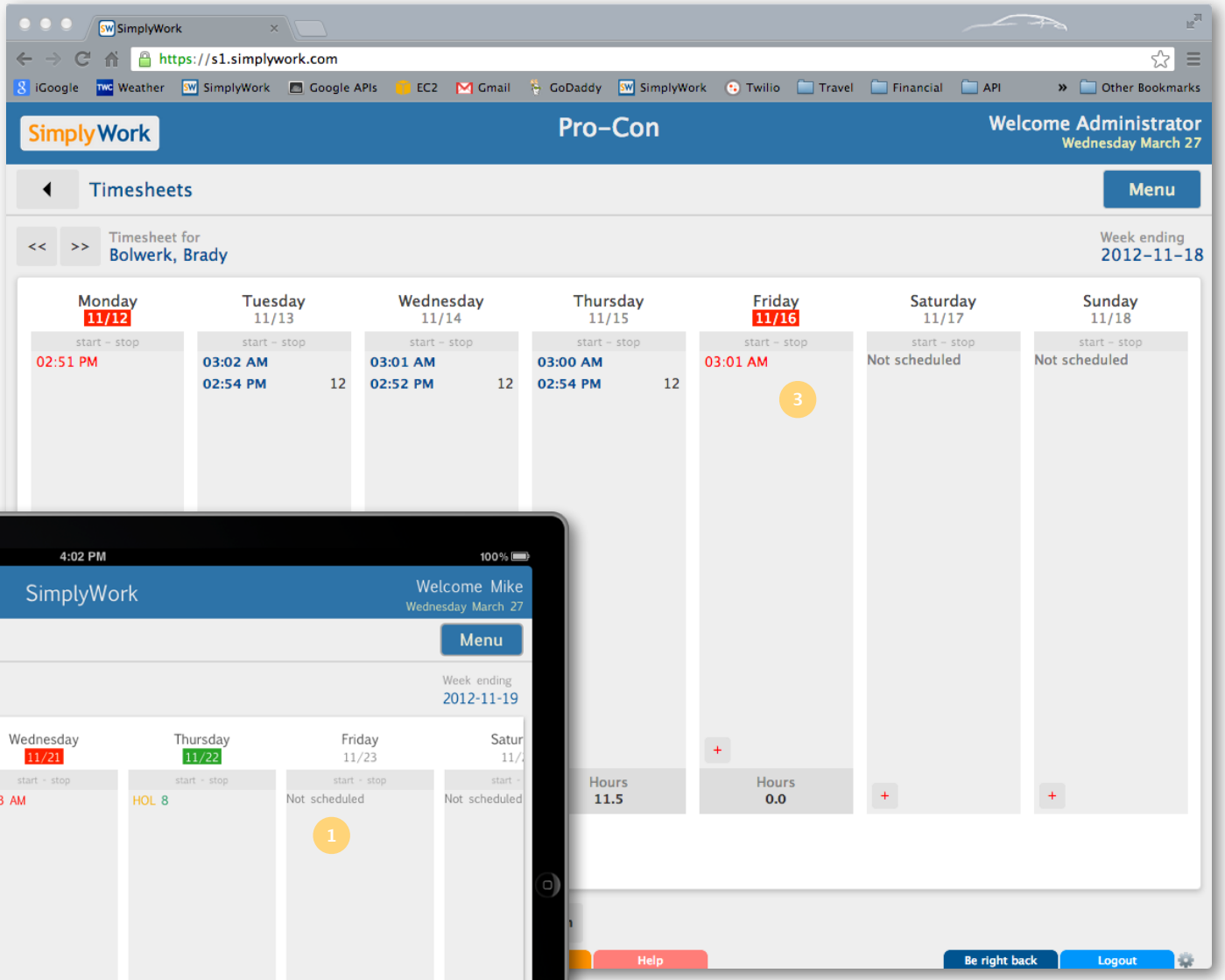


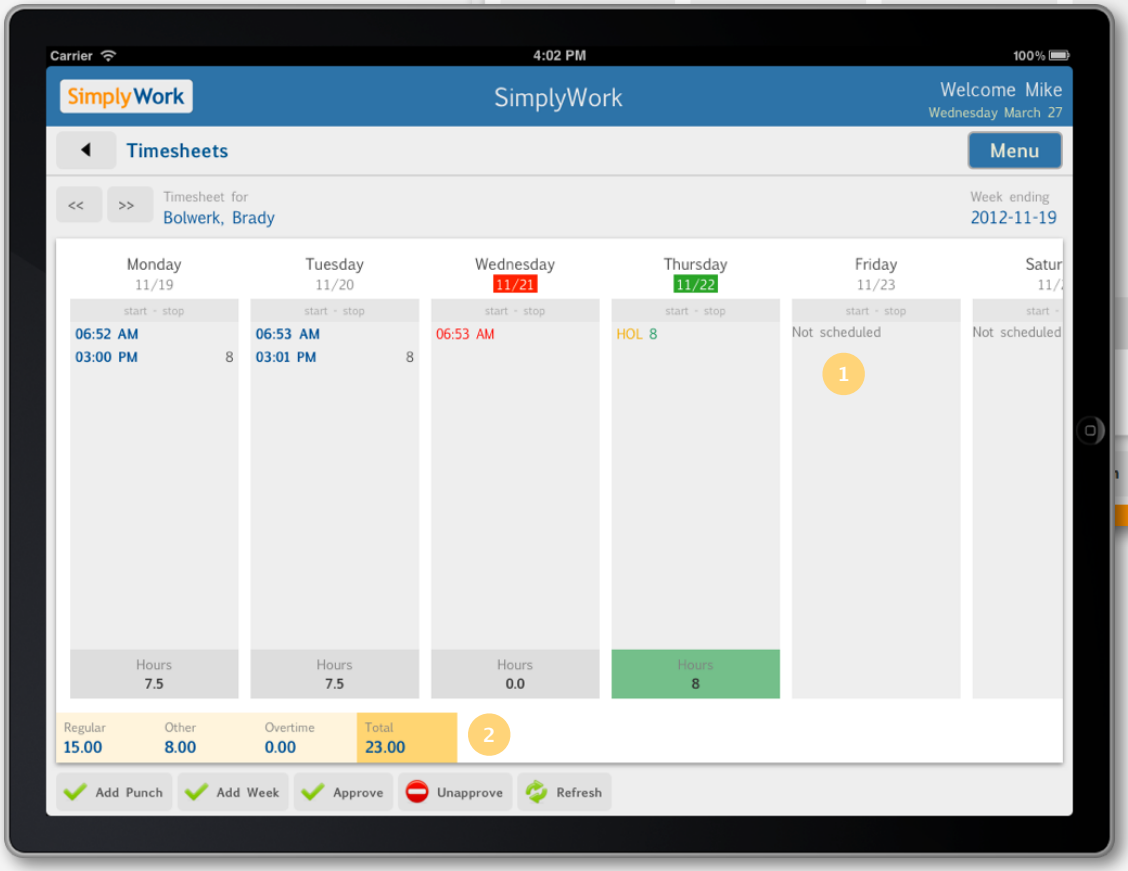
Employee Timesheet

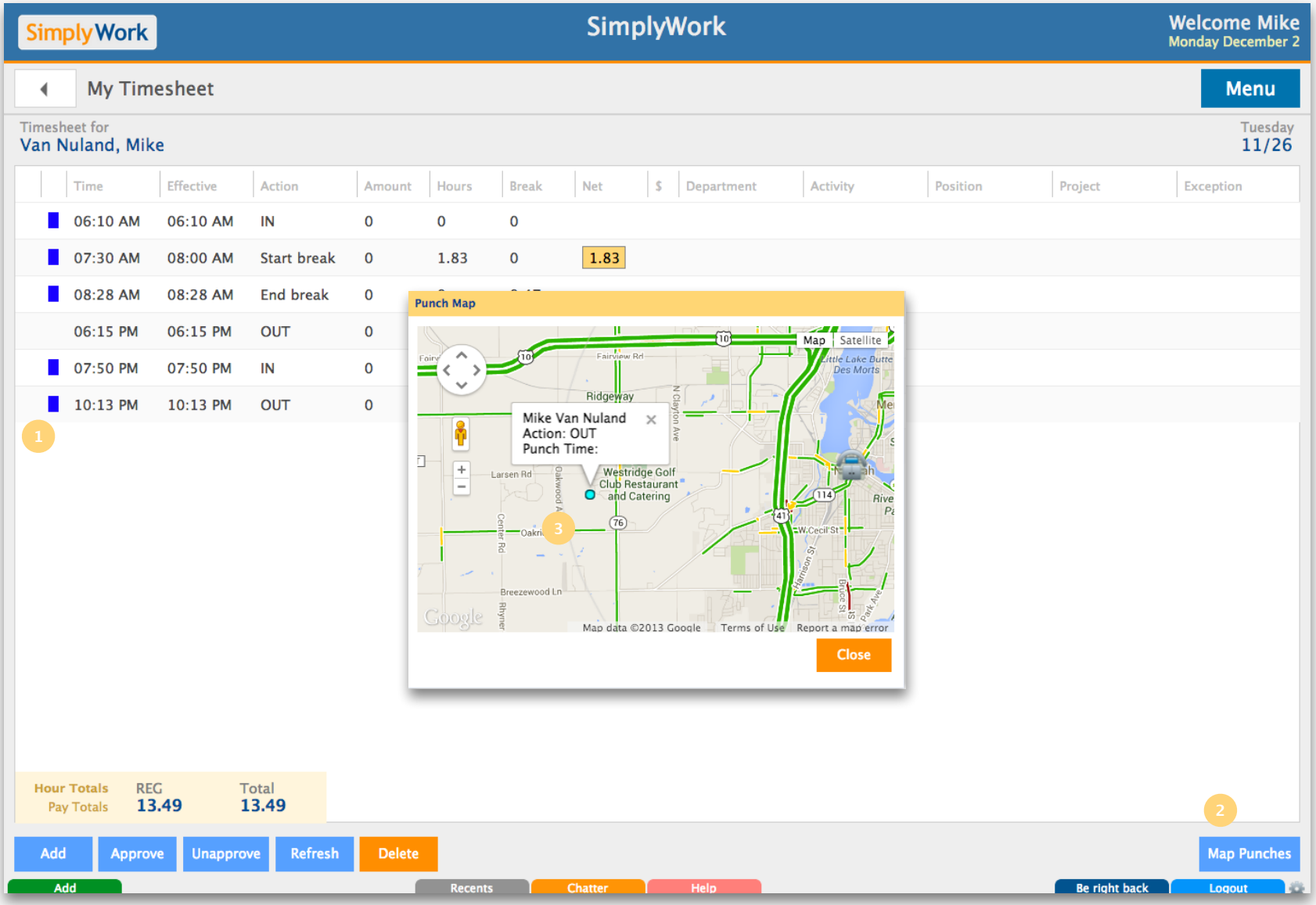
1. Unlimited punches within a day including department transfer, activity and projects
2. Day and hour type totals for the week
3. Quick action buttons for back-filling missing or holiday punches

Timecard Approval

1. Showing punches for each day, missing punches and exceptions.
2. Hour totals and quick approve buttons
3. Errors hi-lighted in red

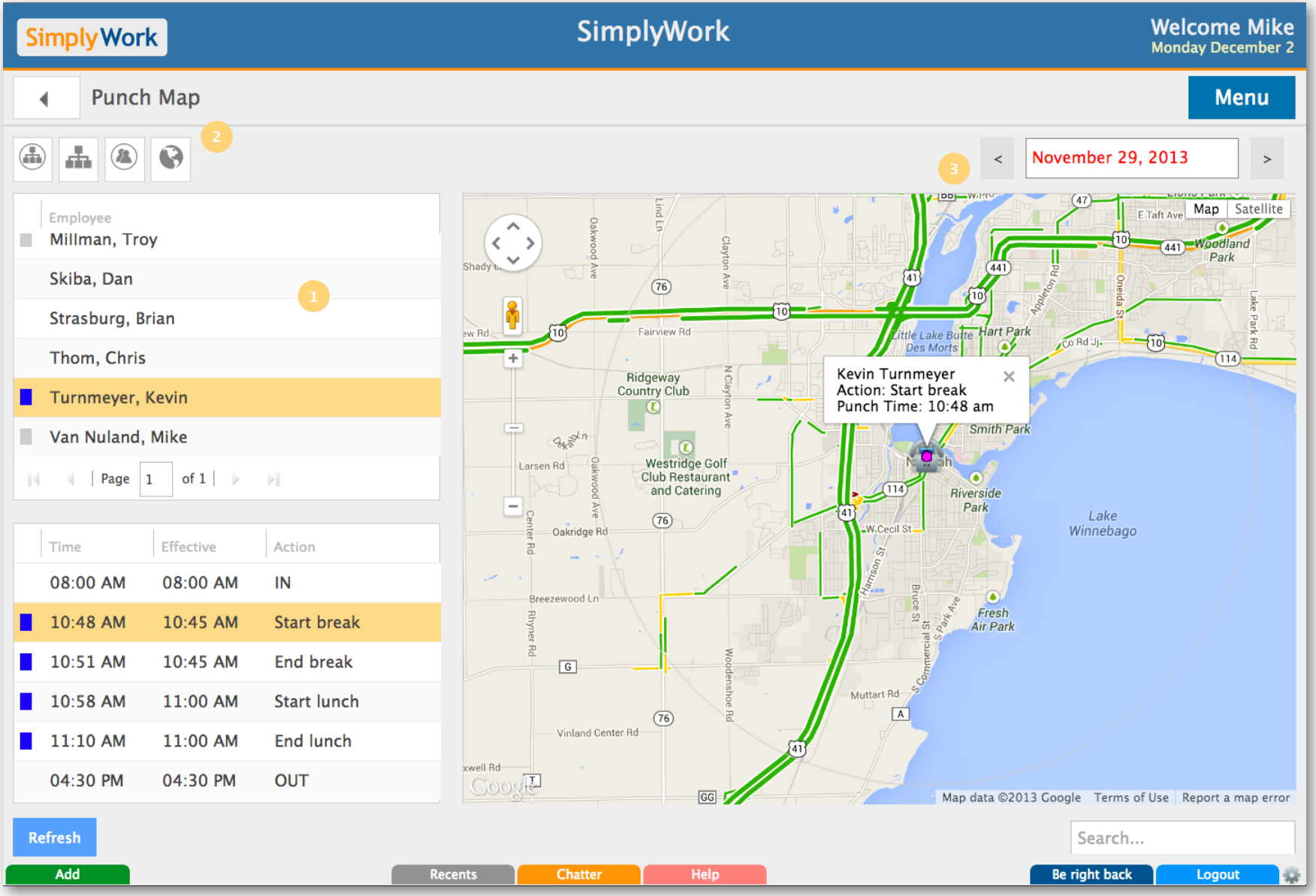






Geocoding Punches

1. Blue marker indicates punches collected via mobile device or clock with known GPS location
2. Map punches to view punches on a map
3. Hint box shows Name, Action and location of actual punch

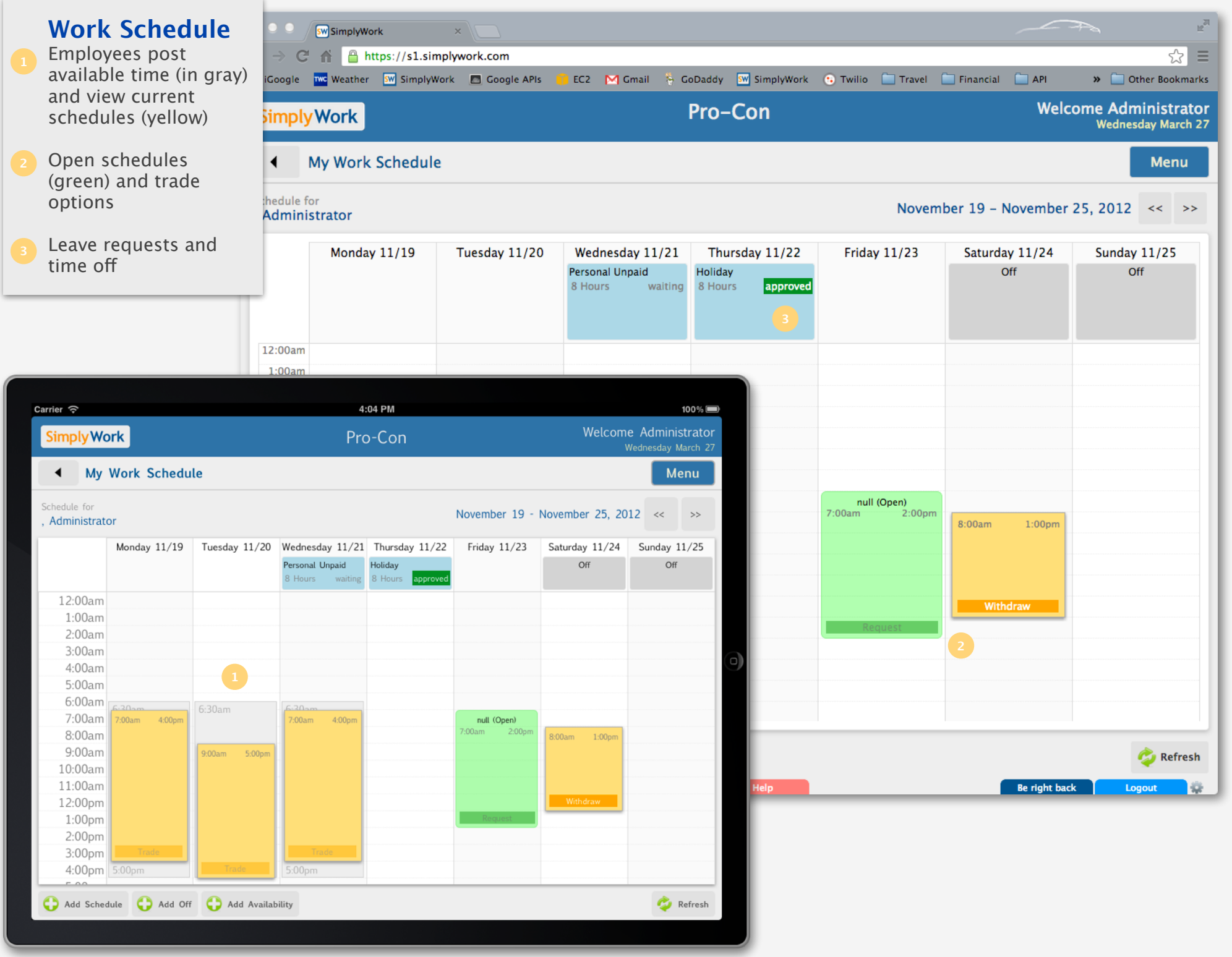


Punch Map

1. View punches for all employees on a map (assuming a mobile workforce)
2. Use Filter buttons to select a group of employees by location, department or division
3. Punches archived so can view this data for any point in time

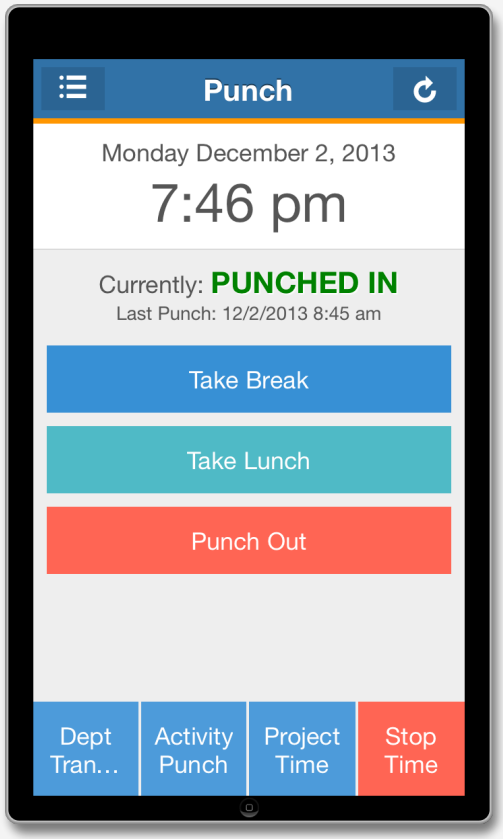
Work Schedule

1. Employees post available time (in gray) and view current schedules (yellow)
2. Open schedules (green) and trade options
3. Leave requests and time off



Mobile App

1. Complete clock and self-service functions
2. Activity and department transfers
3. Group check-in and off-line mode



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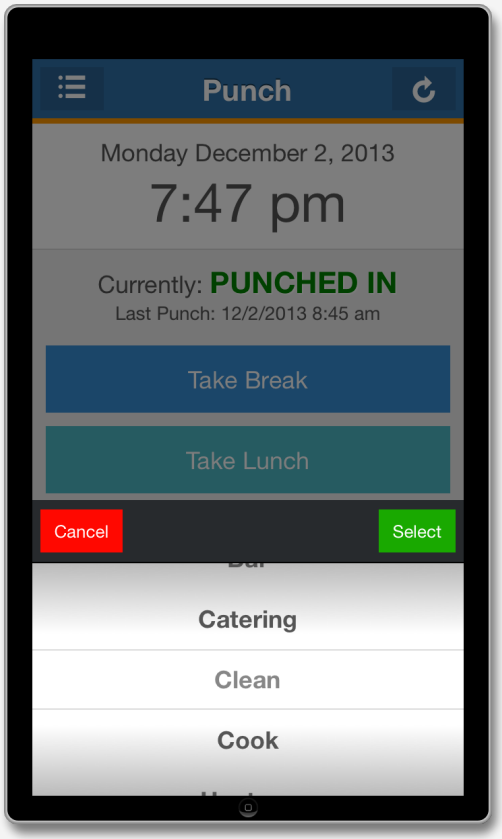

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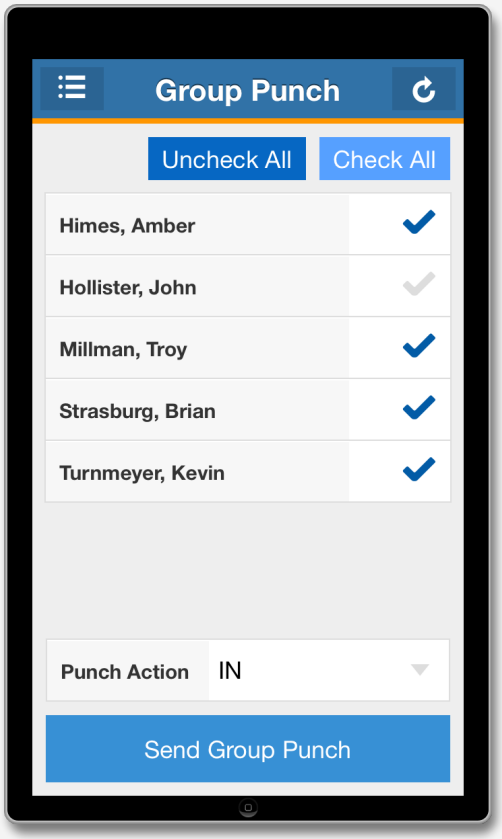
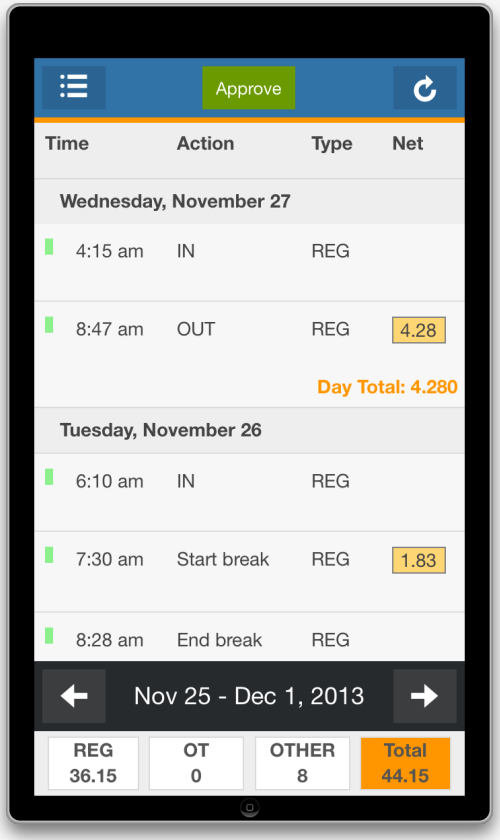


3

Mobile App Timecard Approval

1. Review timecard and totals on your phone
2. Approve and sign, signature stored with timecard
3. Messages from your supervisor or HR



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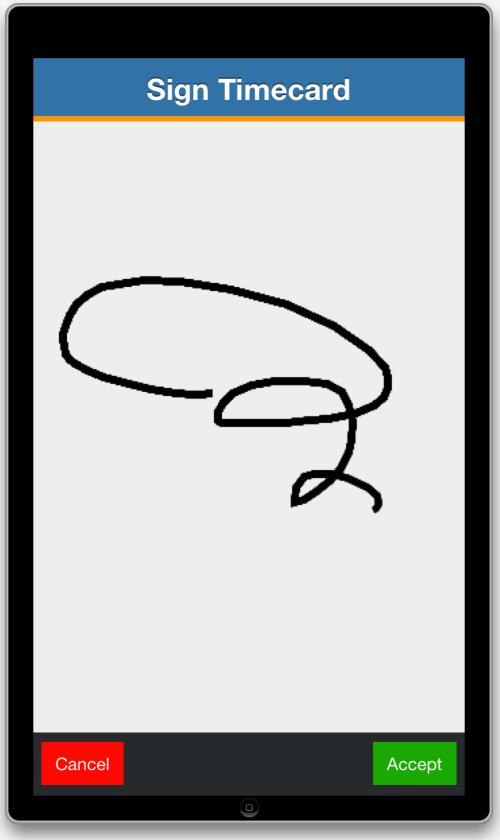

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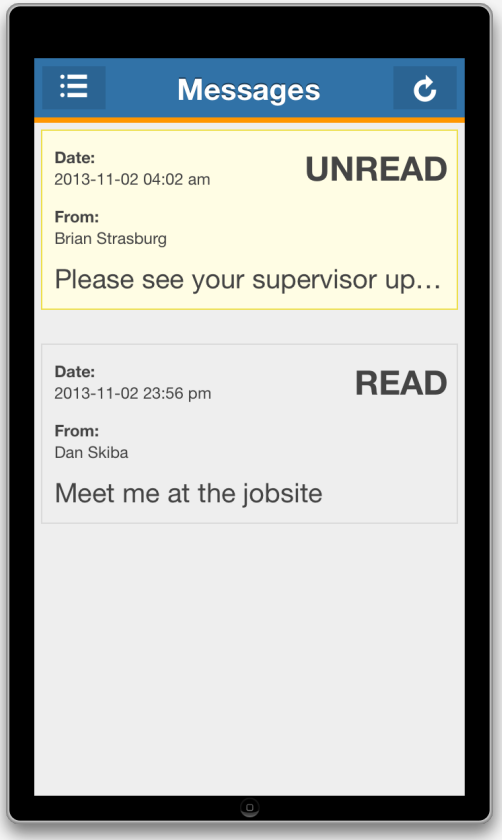


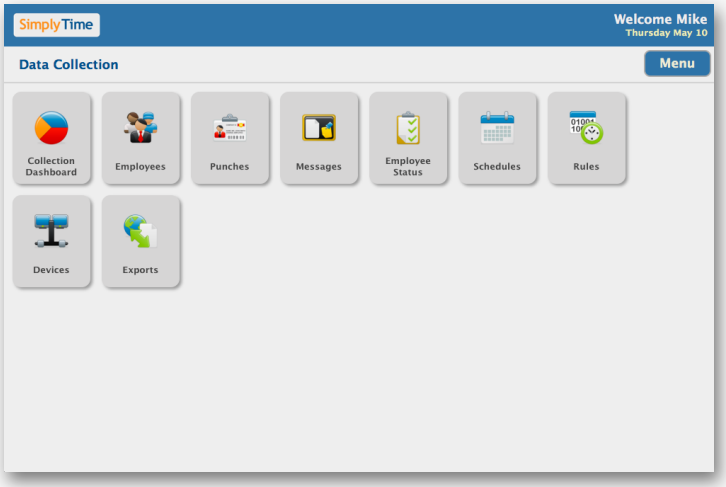
3

Data Collection & Export

1. Full support of ATS Universal Series
2. Employees, schedules, messages and rules; offline and real-time modes
3. Export to third party HR/Payroll

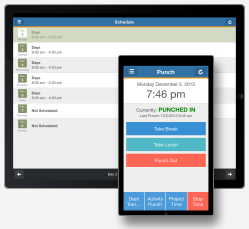
Universal Series Clocks

SimplyAPI



FTP, SQL (Oracle, MS, IBM), CSV, XML, JSON...

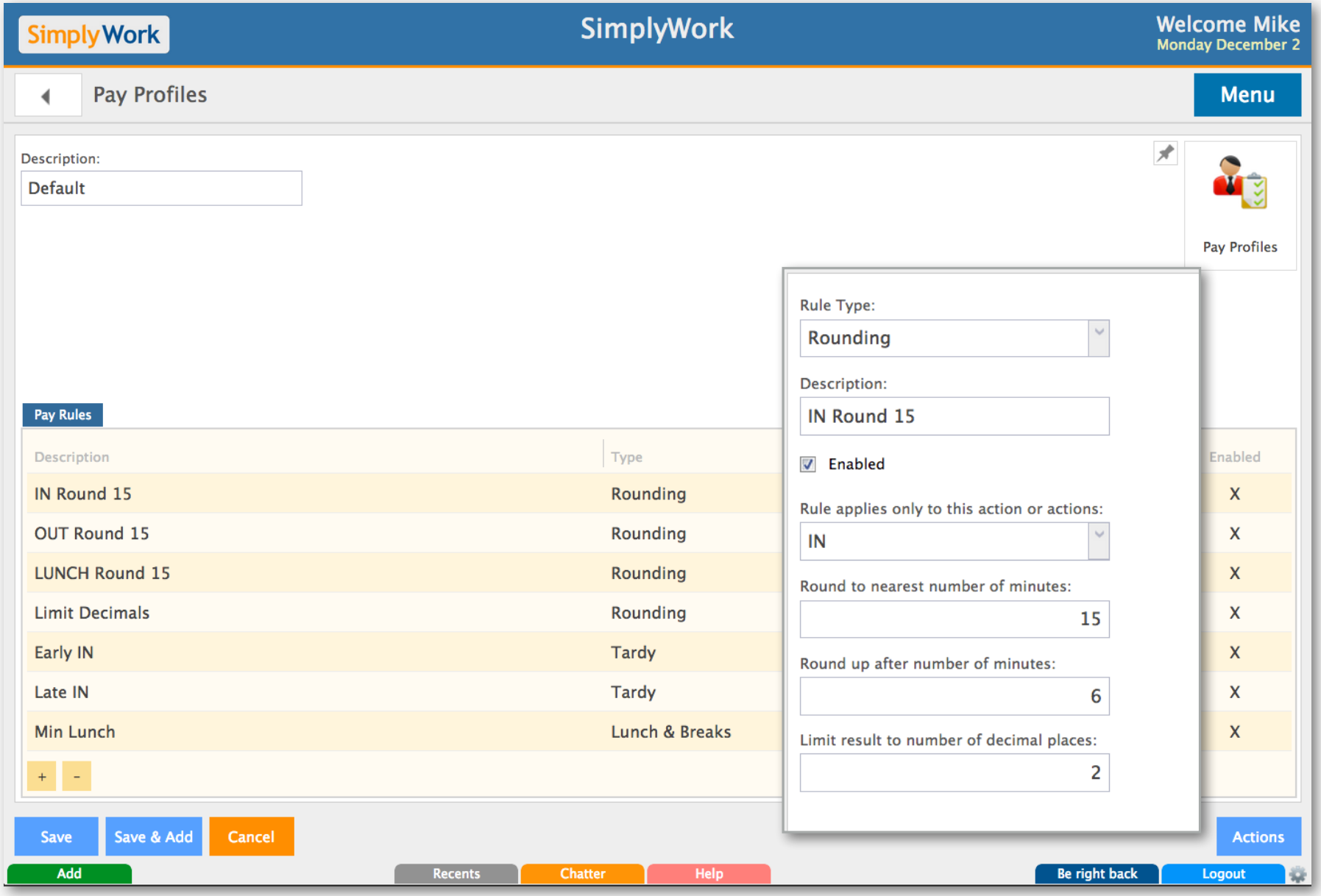
3rd Party Payroll or HR



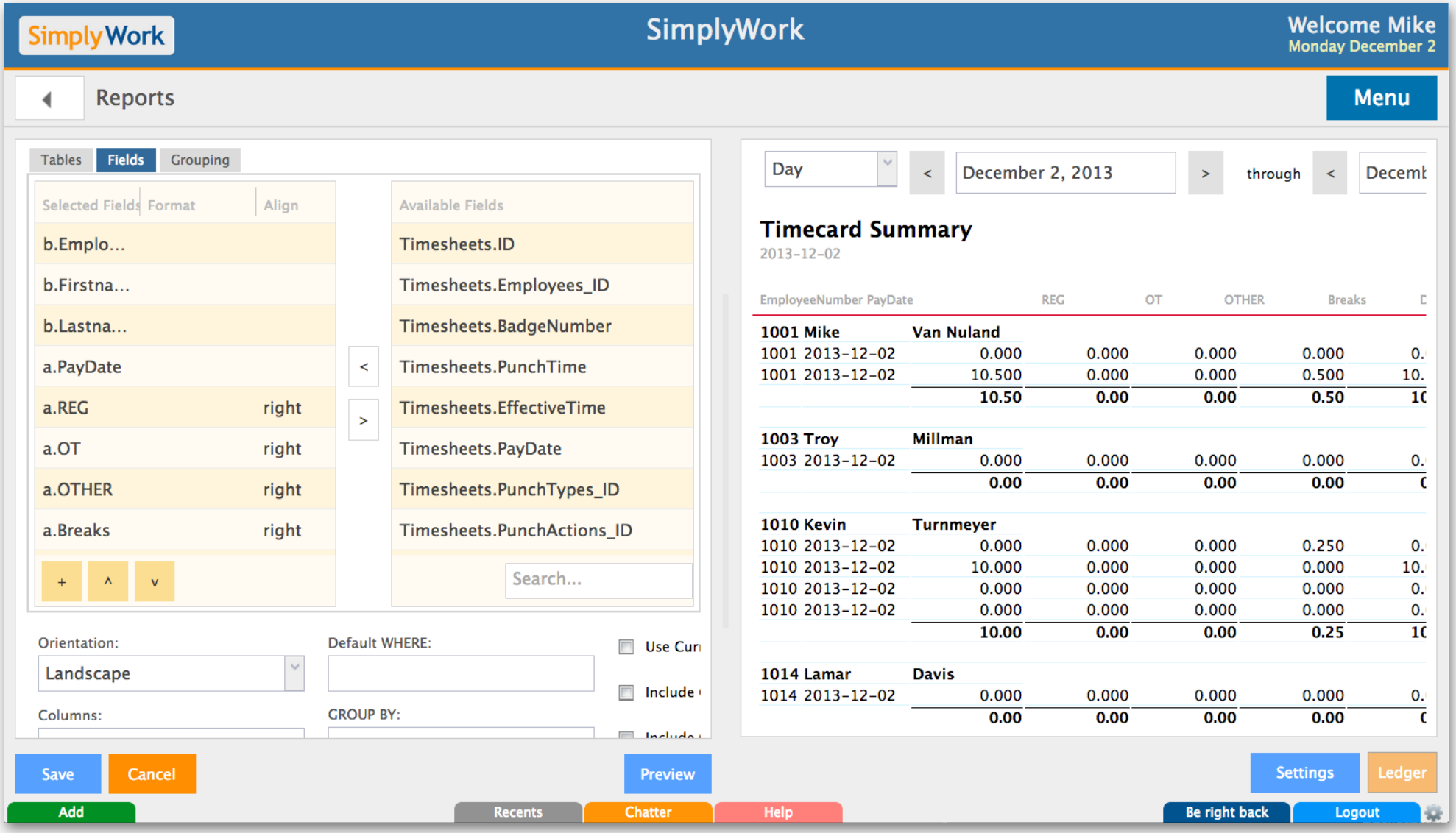
Mobile devices

IVR

1 Flexible and expandable rules engine

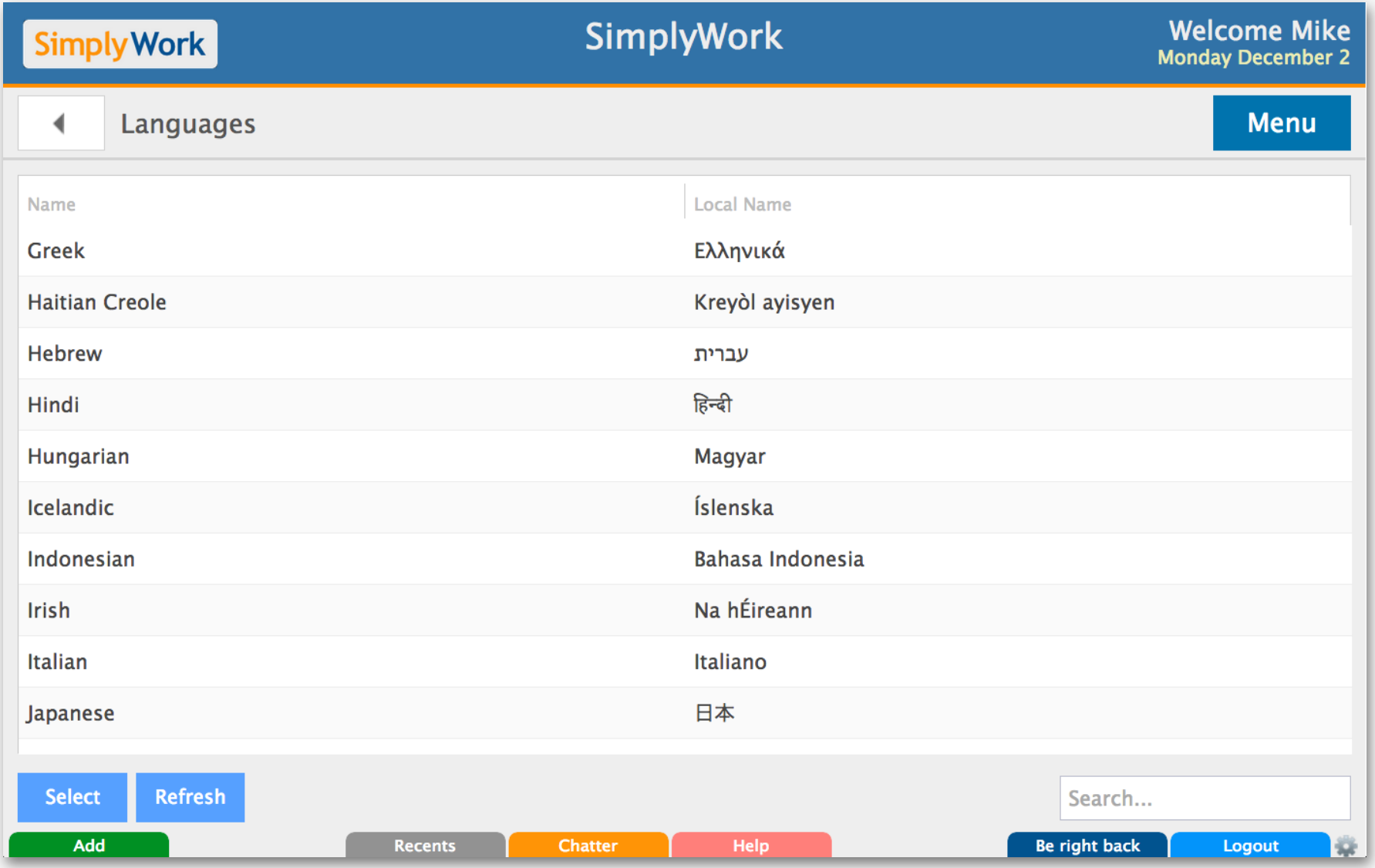


1 Integrated report writer



1 Management dashboards

1 Available in 65 Languages



1

Summary

Hosted SaaS model Time & Attendance and Workforce Management in the Cloud

Native-like user experience

Compatible with all iOS and Android mobile devices

Real-time calculations

Support data collection from ATS Universal Series, mobile devices or desktop/kiosk

Leave management

Injury management

One-button approvals

Approve from week or day views

Schedules

Absence detection

Overtime, rounding and other rules types all expandable

Cloud document storage

Management Dashboards

Report Writer

Simple, easy to deploy and train

SimplyWork

Simplifying Business.