Intervention & Progress Monitoring Implementation Checklist

	Task	Person(s) Responsible	Time	✓
Create a Plan	Identify the team who will plan and implement this checklist.		Fall	
	Communicate the responsibilities and procedures of the checklist to staff.			
	Identify who will do fidelity checks on interventions throughout the year.			
Decision Making	Identify skill area in which students should receive tier 2 intervention. See *PRESS Tier 2 Intervention Flow Chart*.		Monthly	
	Determine which intervention is appropriate for each student. Use *Decoding Inventory* if necessary.			
	Identify who will implement tier 2 interventions.			
	Schedule interventions for students identified as in need of tier 2 support (4 days per week).			
Monitor Progress & Fidelity Checks	Monitor progress of students receiving tier 2 intervention using General Outcome Measure (GOM).		Every 2 weeks	
	Monitor progress of students receiving tier 2 intervention using skill assessment: See PRESS assessments (or other resource).		Weekly	
	Enter student skill and GOM data into data system.			
	Monitor student intervention attendance, behavior, intervention time, and type of intervention.			
	Conduct fidelity checks and provide feedback.			
Data Meeting to Discuss Progress Monitoring	*Use Progress Monitoring Data Meeting Protocol*			
	Organize progress monitoring data for grade level data meetings.		Monthly	
	Conduct grade-level team meetings to discuss tier 2 student data.			
	Use Tier 2 Problem Solving Questionnaire			
	Complete tier 2 problem solving sheet for students not making adequate progress in tier 2 intervention.		All year, as needed	
	Conduct BEAs & tier 3 interventions in response to student data.			