

Registering with ORCID

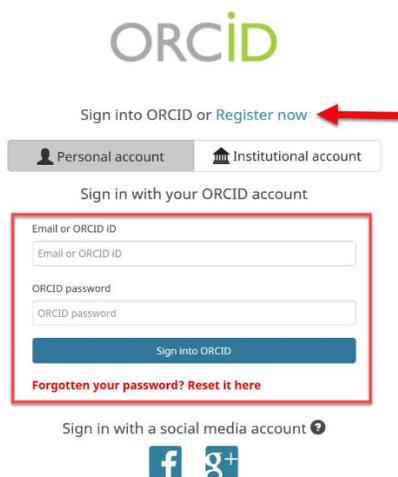
ORCID is a service that allows researchers to easily keep track of their publications, institutional associations, and other support. Once you create your proposalCENTRAL account you have the option to link it to your ORCID account. Information from your ORCID profile can be reused within proposalCENTRAL streamlining the proposal and reporting process.

To link an ORCID account:

1. Go to the green “Professional Profile” tab and click the link that says “Create or Connect your ORCID iD”



2. You will be directed to the ORCID login screen. If you already have an account, then login with your ORCID iD and password. If you do not have an ORCID account but would like to establish one, then click the “Register Now” link.



When you connect your ORCID iD with your proposalCENTRAL profile, you can easily transfer information from your ORCID record to proposalCENTRAL and take some of the pain out of online form-filling. Instead of re-keying the same information every time you submit a grant application, we will be able to pull relevant data, where available, directly from your ORCID record. All you'll need to do is verify that it's correct!



IMPORTANT: When registering your ORCID account, you will be asked to select your Visibility Settings. In order to link the information from your ORCID to your proposalCENTRAL you must select the "Everyone" option. If your ORCID account is marked as private, then the information will not be visible in proposalCENTRAL.

Visibility settings

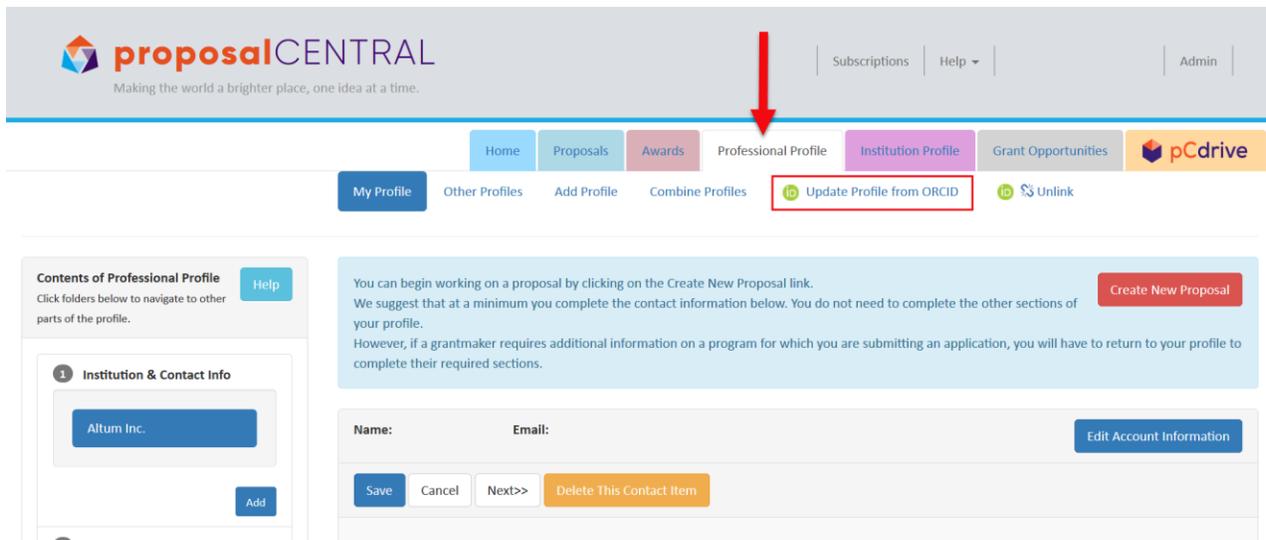
Your ORCID iD connects with your ORCID record that can contain links to your research activities, affiliations, awards, other versions of your name, and more. You control this content and who can see it. [More information on visibility settings.](#)

By default, who should be able to see information added to your ORCID Record?

-  **Everyone** (87% of users choose this)
-  **Trusted parties** (5% of users choose this)
-  **Only me** (8% of users choose this)

Adding Publications or Other Support Using ORCID

To login to your ORCID account from proposalCENTRAL go to the green "Professional Profile" tab and click on the "Update Profile from ORCID" link.



The screenshot shows the proposalCENTRAL interface. At the top, the logo and tagline "Making the world a brighter place, one idea at a time." are visible. Below the logo is a navigation bar with tabs: Home, Proposals, Awards, Professional Profile, Institution Profile, Grant Opportunities, and pCdrive. A red arrow points to the "Update Profile from ORCID" link in the Professional Profile tab. Below the navigation bar, the "Contents of Professional Profile" sidebar is visible, showing "1 Institution & Contact Info" with a button for "Altum Inc." and an "Add" button. The main content area has a "Create New Proposal" button and a form for "Name:" and "Email:" with "Save", "Cancel", "Next>>", and "Delete This Contact Item" buttons.

This will bring you to a summary page where you can view your ORCID data as well as the information you have entered into your Professional Profile on proposalCENTRAL. To access your ORCID account click on the "ORCID iD" link listed at the top of the page.

To add or link your publications to your ORCID go to the "Works" section and click the "Add Works" button. You're given three options to enter your information.

The screenshot shows the ORCID profile interface for a user named "Biography". The profile includes sections for ORCID ID, Education, Employment, Funding, Works, Also known as, Country, and Keywords. The "Works" section is highlighted with a red box, and a red arrow points to the "+ Add works" button. A dropdown menu is open for the "Works" section, showing three options: "Search & link", "Import BibTeX", and "Add manually".

The "Search and Link" option allows users to search through databases such as ISNI, MLA International Bibliography, and Researcher ID to link to any of their works they have listed in those databases. Once you find your works you can add them to your ORCID profile. There is the option to import your works from BibTeX files if you use LaTeX. There is also an option to enter your information manually.

Clicking on the "Add Manually" option will open a pop-up window where you can enter the information about your publication.

ADD WORK

Work category *
Pick a work category

Work type *
[Dropdown]

Title *
Add title
[+ add translated title](#)

Subtitle
Add subtitle

Journal title
Add journal title

Publication date
Year [Dropdown] Month [Dropdown] Day [Dropdown]

CITATION

Citation type
[Dropdown]

Citation
Add citation

Description
Add Description

WORK IDENTIFIERS

Identifier type
Pick an identifier type. Start typing to see more options

Identifier value
Add ID

Identifier URL
Add URL

Relationship
 Self Part of
[+ Add other identifier](#)

URL
Add URL

Language used in this form
[Dropdown]

Country of publication
Select a country
[Add to list](#) [Cancel](#)

Once you've added the entry to your ORCID list you'll be able to view it in the "Works/Publications" section of the ORCID and proposalCENTRAL summary page. To add your ORCID entries to your Professional Profile check the "Add" box and then click the "Save Publications" button.

[Works/Publications](#)

	Publication Status	Source	Title	Journal Title	Pub Year	PMID	PMCI
<input type="checkbox"/> Add	(Please Select)	ORCID	So Many Teeth	Teeth Monthly	2005		
	Published in journal	proposalCENTRAL	The Evolution of Teeth	Dental Journal		123456	12345

Select All

[Save Publications](#)

Once you've selected and saved your Publications you'll be able to view them in your Professional Profile and add them to any of your proposals or deliverables.

Contents of Professional Profile

Click folders below to navigate to other parts of the profile.

Help

1 Contact Information

Altum Inc.

Add

2 Degrees

3 Research Interests

General Interests

3 Personal Data for Applications

3 Biosketch

6 Other Support

7 Publications

3 Enable other users to access your profile

Name: Email:

Edit Account Information

Cancel <<Previous Next>>

Some grant makers in proposalCENTRAL request publication information in their progress reporting. Not all grant makers may request this information, or if requested, use this particular form. Check the instructions from the grant maker for more information.

To add publications, press the button:

Add

Action	Status	PMID	Title	Journal
Delete Edit	Published in journal	123456	The Evolution of Teeth	Dental Journal
Delete Edit	Published in journal		So Many Teeth	Teeth Monthly

Cancel <<Previous Next>>