

## Society Bylaws

## St. Albert Youth Basketball League

### MEMBERSHIP

1. Membership in the society is in itself without fee. If an individual has paid the registration fee for one or more children to play in the league, they automatically assume membership status, as do their children. Registration fees shall be determined, from time to time, by the members at a general meeting. Individuals that volunteer in the league also assume membership status.
2. Membership ends if, at the beginning of the following season on November 1st, an individual either does not register a child to play in the league or does not volunteer with the league in some capacity. Any member in good standing may be expelled from membership for significant breaches in the code of conduct upon a majority vote of the Board of Directors.

### BOARD OF DIRECTORS

3. Board of Directors, Executive Committee or Board shall mean the Board of Directors of the society.
4. The Board shall, subject to the bylaws or directions given it by majority vote at any meeting properly called and constituted, have full control and management of the affairs of the society, and meetings of the Board shall be held as often as may be required, but at least once every three months, and shall be called by the President. A special meeting of the Board may be called on the instructions of any two Board members provided they request the President in writing to call such meetings, and state the business to be brought before the meeting. Meetings of the Board shall be called by 7 days notice in writing to each member by email or three days notice by telephone. Fifty percent of the board plus 1 will constitute a quorum, and meetings shall be held without notice if a quorum of the Board is present, provided however, that any business transactions at such meeting shall be ratified at the next regularly called meeting of the Board; otherwise they shall be null and void.
5. Directors are nominated and elected at the Annual Meeting, serve for two year terms, and can be renewed for multiple terms at the Annual Meeting, provided they remain members in good standard and perform their duties to a reasonable standard. Directors can be nominated and elected during the regular year as required to maintain a Board of not less than seven members, but the appointment is to be ratified at the next Annual Meeting. A person appointed or elected a director becomes a director if they were present at the meeting when being appointed or elected, and did not refuse the appointment. They may also become a director if they were not present at the meeting but consented in writing to act as director before the appointment or election, or within ten days after the appointment or election, or if they acted as a director pursuant to the appointment or election. Officers (i.e. President, Vice-President, Secretary and Treasurer) are nominated and elected from the pool of Directors by majority vote of the Board, serve for two year terms, and can serve up to two consecutive terms, provided they remain members in good standard and perform their duties to a reasonable standard. On alternating years there shall be elected either a President and Secretary, or a Vice-President and Treasurer.
6. Any director or officer, upon a majority vote of of board members, may be removed from office or any cause which the board may deem contrary to administrative policy and/or the code of conduct. The voting members of the society may at any time remove any director (including officer) from the board via open petition signed by 50 percent plus one of all voting members.

### PRESIDENT

7. The President shall be ex-officio a member of all Committees. He/she shall, when present, preside at all meetings of the society and of the Board. In his/her absence, the Vice-President shall preside at any such meetings. In the absence of both, a chairperson may be elected at the meeting to preside.

### SECRETARY

8. It shall be the duty of the secretary to attend all meetings of the society and of the Board, and to keep accurate minutes of the same. In case of the absence of the Secretary, his/her duties shall be discharged by such officer as may be appointed by the Board. The Secretary shall have charge of all the correspondence of the society and be under the direction of the President and the Board.

### TREASURER

9. The Treasurer shall receive all monies paid to the society and be responsible for the deposit of same in whatever Bank, Trust Company, Credit Union or Treasury Branch the Board may order. He/she shall properly account for the funds of the society and keep such books as may be directed. He/she shall present a full detailed account of receipts and disbursements to the Board whenever requested and shall prepare for submission to the Annual Meeting a statement duly audited of the financial position of the society and submit a copy of same to the Secretary for the records of the society. The Office of the Secretary and Treasurer may be filled by one person if any annual meeting for the election of officers shall so decide.

### AUDITING

10. The books, accounts and records of the Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the society elected for that purpose at the Annual Meeting. A complete and proper statement of the standing of the books for the previous year shall be presented at the Annual Meeting of the society. The fiscal year end of the society in each year shall be April 30th.
11. The books and records of the society may be inspected by any member of the society at the Annual Meeting or at anytime upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same. Each member of the Board shall at all times have access to such books and records.

## MEETINGS

12. This society shall hold an annual meeting on or before September 15th in each year, of which notice in writing to each member shall be sent by email 30 days prior to the date of the meeting. Any vacancy occurring during the year shall be filled (or ratified) at the next meeting, provided it is so stated in the notice calling such meeting. Any member in good standing above the age of 18 shall be eligible to any position in the society.

13. General meetings of the society may be called at any time by the Secretary upon the instructions of the President or Board by notice in writing to each member by email eight days prior to the date of such meeting. A special meeting shall be called by the President or Secretary upon receipt of a petition signed by one-third of the members in good standing, setting forth the reasons for calling such meeting, which shall be sent by email eight days prior to the meeting.

14. Twenty members in good standing who are over the age of 18 shall constitute a quorum at any meeting.

## VOTING

15. Any member over the age of 18 who has not withdrawn from membership nor has been suspended nor expelled shall have the right to vote at any meeting of the society. Such votes must be made in person or in absentia, according to administrative policy.

## REMUNERATION

16. Unless authorized at any meeting and after notice for same shall have been given, no officer, director, or member of the society shall receive any remuneration for his/her services.

## BORROWING POWERS

17. For the purpose of carrying out its objects, the society may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the society, and in no case shall debentures be issued without the sanction of a special resolution of the society.

## BYLAWS

18. The Bylaws may be rescinded, altered or added to by a "Special Resolution".

Date: April 8, 2017.