

MINUTES
PSAC ATHLETIC ADMINISTRATORS' SPRING MEETING
Atherton Hotel, State College, PA
April 3, 2012

- I. The Meetings was called to order at 8:00 am, Tuesday, April 3 by chairperson, Tom Gioglio
Those present included: Steve Murray, Will Adair, Carlin Chesick, Matt Beltz, Peaches Nesmith (PSAC); Mike McFarland, Kathy Heitzman, Kevin Wood (Bloom); Karen Hjerpe, Ed Whited, Chelsey Burz (Cal); Ruffin Bell, Sue Killian (Chey); Dave Katis, Wendy Snodgrass (Clarion); Tom Gioglio, Carey Snyder (E. Stroud); Bruce Baumgartner, Todd Jay (Edin); Mark Richards, Kathy McMurdy (Gannon); Frances Nee, Frank Condino (IUP); Greg Bamberger, Michelle Gober (Kutz); Danielle Barney, Peter Campbell (LHU); Roger Maisner, Kristen Decker (Mans); Joe Kimble, Lauren Webster (Mercy); Steve Roach, Peg Kauffman, Anthony Grant (Mill); Carrie Michaels, Jeff Michaels, Ashley Grimm (Ship); Paul Lueken, Amy Badorf (SRU); Kelli Milliner, Terry Beattie (WCU).
- II. Requests for Reordering Agenda - NONE
- III. Announcements
- Commissioner Murray encouraged institutions to insure that when they returned their end of the year Strategic Initiative Grant use forms to the conference that they include objective data to the benefits of the grants and those individuals receiving professional development grants that they needed to complete a post-travel report form.
 - Updated the group on planned Title IX Seminar (May 14-15), Compliance Seminar (July) and Band/Cheerleader/Mascot Summit (July).
 - Reviewed progress with Point Forward on Corporate Partner program
 - Gave brief update on budget process for league and informed group that they should be prepared to pay a portion of GameTapeExchange and Officiating Assigning programs which were paid in full be the league in 2011-12.
 - Discussed briefly the plan for the conference to survey membership this year regarding staff limitations, gender and ethnicity of coaching staffs.
 - The following Medical Hardships were approved by the Executive Committee:
Tyler Knoblauch, Bloom; Renee Helmer, Cal; Eric Kush, Cal; Noah Taylor, Cal; Paul Wolmart, ESU; Nico Baldelli, Gan; Gabriel Hernandez, Gan; Dytanya Johnson, Gan; Khalid Walker, Gan; Chynna Gehman, KU; Alex Manea, MC; Dylan Gossler (MAW), Mill; Seth Hoover, Mill; Sheldon Mayer, Ship; Ryan Camody, SRU; Drew Donaghue, SRU; Maxx Rynd, SRU; Cayla Rimkis, WCU; Drew Formica (MAW), WCU
- IV. Approval of Fall Minutes
MOTION: (Lueken): To approve the Minutes from the October 2011 Athletics Administrators Meeting.
SECOND: (Snyder)
MOTION PASSES
- V. Reports
- A. Sports Information/Awards – Adair
1. Administrative Service Award
MOTION (Condino): That the PSAC honor former IUP SID Mike Hoffman with a PSAC Administrative Service Award (1997-2011).
SECOND (Jay)
MOTION PASSES
 2. Award of Merit Report
MOTION (Jay): That the PSAC accept the Award of Merit Committee Report recommending that honoring of Pete Vuchovich (Clarion) and Jim Haslett (IUP) with the PSAC Award of Merit.
SECOND (Snodgrass)
MOTION PASSES
 3. Champion-Scholar Award
MOTION (Baumgartner): That the PSAC require a minimum of 48 completed credit hours for student-athletes to be nominated for the Champion-Scholar Award, presented to the student-athlete at the PSAC Championship Site with the highest cumulative GPA.
SECOND (Bamberger)

MOTION PASSES

MOTION (Baumgartner): That the PSAC requirement of 48 completed credit hours for the Champion-Scholar Award be accumulated at the member institution nominating the student-athlete

SECOND (Maisner)

MOTION FAILS

Note: The Administrators were informed that a tie-breaker of credit hours earned at the nominating institution was instituted for the 2011-12 Champion Scholar Awards.

B. PSAC Officiating Committee – Jay

1 Review of Softball Proposals for Assignors

MOTION (Jay): That the PSAC enter into an agreement with Denny Mader as Softball Officiating Assignor for all contests for the 2013 season, renewable annually for up to three years.

SECOND (Heitzman)

MOTION PASSES

2. Review of Lacrosse Proposals for Assignors

MOTION (Jay): That the PSAC enter into an agreement with Roberta Butler as Lacrosse Officiating Assignor for all contests for the 2013 season, renewable annually for up to three years.

SECOND (Heitzman)

MOTION PASSES

3. **Updates** – Informed the Administrators of the basketball end of season assigning program reviews, and the RFP process for assignors coming in 2012-13 for the sports of football, basketball and baseball.

4. **Shared costs for Field Hockey and Lacrosse:** A discussion was held regarding the possible equitable distribution of travel expenses for officiating for the sports of field hockey and lacrosse. Pros and Cons elaborated upon.

The conference office will work with the assignor to tighten travel expenses for member schools including a review of radius restrictions, ride sharing, and expansion of pool of officials

C. PSAC Championships/Competition Committee - Condino

Discussed the following items and made the following recommendations (where noted):

1. Reviewed draft document of Event Management Protocol Form developed by conference office and part of PSAC Strategic Plan Action Item 3.1.1. Athletics Administrators agreed that by the conclusion of the Summer 2012 each institution would complete the form for their basketball and football venues. A general plan for completion of the remaining venue reviews was also discussed.

2. Discussed contest start times and mandated league policies. Reviewed all league mandated start time policies with attention to institutional flexibility on scheduling.

MOTION (Condino) For the sport of Lacrosse, that mandated matches when teams play on consecutive dates start no earlier than noon and no later than 5:00 pm.

SECOND (Richard)

MOTION PASSES

3. Golf championship schedule in 2012. Discussed a scheduling problem with Hershey Golf and the need to adjust the schedule for 2012.

MOTION (Condino) For the sport of golf, to conduct the PSAC Women's Golf Championship on Friday-Saturday, October 19-20 at The East Course at Hershey Country Club.

SECOND (Bamberger)

MOTION PASSES

Note: The men's championship will be played on October 20-21 as previously scheduled at the Hershey Links Course

4. Basketball Tournament Expansion Format. Discussed recommendations from the men's and women's basketball coaches regarding the format of a 12 team basketball tournament format in 2012-13 if approved by the Board of Directors in May of 2012.

MOTION (Condino): That for the sport of basketball, a 12-team championship tournament be conducted in the following format

Round 1: Saturday preceding the Championship game

#6 seed at #3 seed and #5 seed at #4 seed within the respective divisions of play

Quarterfinals: Tuesday preceding the Championship game

#6/#3 winner at #2 seed and #5/#4 winner at #1 seed within the respective divisions of play.

Semifinals: Friday preceding the Championship game at highest remaining seed on rotational basis between each division (Men-West in 2013; Women-East in 2013)

Semifinal format that would bracket #2 and #1 seeds from opposite divisions together

Championship: Saturday featuring seeming winners

SECOND (Heitzman)

MOTION PASSES

- D. NCAA Division II Management Council – Heitzman
No Report.
- E. Division II Athletics Directors Association – Maisner/Matejkovic
Encouraged ADs to participate in D2ADA, record high numbers have joined D2ADA. Reminded members to submit nominees to D2ADA Academic Awards program later in the year.
- F. Division II Nominating Committee – Jude
Discussed with the group the concern regarding the nomination and selection of individual for Sports Committees that may not have Regional Advisory Committee experience.
- G. PSAC Advisory Council - Murray
Reminded group that Bruce Baumgartner and Kelli Milliner represented the Athletics Administrators.

V. New Business – Conference Office

- A. RefPay Services – Last Fall a committee was established of administrators to review the option of moving to RefPay for payment of officials and other documentation required for the 2012-13 fiscal year. RefPay is a service used in conjunction with Arbiter, a web-based officiating assigning service. For \$1.24 per official, institutions would set up payment accounts and automatically pay officials without the need of institutional services for check writing or 1099 documentation. Depending on institution and sports sponsorship it is estimated that total additional costs to an institution for this service would vary from \$125 to \$325 per institution.

MOTION (Wood): That beginning with the 2012-13 academic year, PSAC member institutions be required to participate in RefPay for payment of game officials in those sports which assign officials through Arbiter. The conference would participate in the format offered by RefPay that removes 1099 documentation from the member institutions (\$1.24/official).

SECOND (Beattie)

MOTION PASSES

VII Sport Committee Reports

1. Volleyball – Hjerpe

Informational items to be clarified in the Volleyball Operating Code:

- A). That the all-conference announcement of awards will occur during the week PRIOR to the PSAC semifinals.
- B). That the Defensive Player of the Year selection process be a separate nomination/voting category
- C). That the Player of the Year selection process be a separate nomination/voting category

2. Football – Bamberger

MOTION (Bamberger) To eliminate bylaw 4.2.3 of the football operating code that states that a player must have played at least 50% of his total games played at a particular position in order to be nominated for that position.

LACK OF SECOND

MOTION (Bamberger) To eliminate bylaw 4.2.3 of the football operating code that states that a player must have played at least 50% of his total games played at a particular position in order to be nominated for that position.

SECOND (Richard)

MOTION PASSES

MOTION (Bamberger): To eliminate the PSAC championship football game.

LACK OF SECOND

Athletics Administrators reviewed a draft football schedule for 2014 and 2015. The conference office will forward and update and corrected set of schedules ASAP.

A discussion was also held regarding feelers the NCAA has put out about adjusting start dates for football in future years to start earlier in those years the calendar shifts. The athletics administrators encouraged the conference office to support the earlier move....but a decision needs made soon.

3. Soccer – Kauffman and McFarland

a. Men's Soccer

MOTION (McFarland) If a sport is sponsored by 10-13 Members, its championship shall consist of a six-team playoff with no consolation games.

LACK OF SECOND

MOTION (McFarland) That for the sport of men's soccer, the PSAC championship field expand from 4 to 6 teams

SECOND (Heitzman)

MOTION PASSES

Information Items approved for changes to Men's Soccer Operating Code:

Change #1

3. CHAMPIONSHIP PROCEDURES

3.1 TOURNAMENT FORMAT: The conference tournament shall consist of the four teams with the highest point total after in-season single round robin play. The team with the highest point total will be the #1 seed and the team with the second highest point total will be the #2 seed and so on through the #4 seed.

3.1.1 Seeding: A point system (3 points = win, 1 point = tie) shall be used to determine the play-off teams. The following criteria shall be used in order to break any tie(s) in the selection process for the conference tournament:

a. Head to Head competition results between tied teams.

~~b. Goal differential between tied teams in all mandated PSAC matches.~~

~~c. Goals scored in all mandated PSAC matches.~~

d. Record against teams not involved in a tie, starting at the top of the standings.

e. Fewest goals allowed between tied teams.

f. Away goals scored.

g. Win-Lost record against common opponents outside the PSAC (non-PSAC opponents).

h. A coin flip will occur to break ties between tied teams for PSAC playoffs after other tiebreakers have been used.

Change #2: In the event the conference regular season cannot be completed all contests must be rescheduled within 48 hours prior to start of PSAC Championship.

Change #3: If the mandated regular season contests cannot be completed, then the seeding for the conference tournament would revert to percentage of potential points earned based on games played. (i.e., Team A earns 22 points out of a possible 27 (nine games); Team B earns 21 points out of a possible 24 (eight games) – Team A has 81.4%, Team B has 87.5% -- with no rounding unless still tied; Team B would be a higher seed with less games played and less points.)

Change #4: In the event the Conference Championship cannot be completed, the highest remaining seed would advance as Champion.

b. Women's Soccer – No Report

4. Field Hockey – Wood

Note: A controversial item of eliminating divisional play and moving to an 14-match PSAC mandated schedule (11 countable and 3 extra pod matches) is already to be considered by the Board of Directors in May 2012. The following motions make adjustments to this original motion and clarify the options for scheduling:

MOTION (Wood): That in the sport of field hockey, to eliminate the East and West divisions, and play an 11-match round robin conference schedule beginning in Fall 2013.

SECOND (Kauffman)

MOTION PASSES

MOTION (Wood) That in the sport of field hockey, the league standings and determination of the six teams qualifying for the PSAC championships be based on the 11 mandated games originally scheduled.

SECOND (Kauffman)

MOTION PASSES

MOTION (Wood) That in the sport of field hockey, three additional mandated matches will be scheduled by the conference office. These games would not count in the PSAC standings.

SECOND (Campbell)

MOTION PASSES

Information Item approved for changes to the Field Hockey Operating Code:

Change #1: That in the sport of field hockey, when there are back-to-back matches, on the first day the home team will wear light jerseys, and on the second day the home team will wear dark jerseys.

MOTION (Wood) That in the sport of field hockey, to recognize a Defensive Player of the Week for each division.
LACK OF SECOND

5. Athletic Trainers – Gioglio

MOTION (Gioglio) That the PSAC mandate use of the Telvent/Weather Sentry only program for all member institutions beginning with the 2012-13 Fiscal Year. Further, that the conference provide funds towards the purchase of this program over the next three years with a 50%, 25% and 15% declining contribution from the league.

SECOND (Bamberger)

MOTION PASSES

6. Wrestling – Baumgartner

Note: Discussions occurred regarding the likelihood that beginning in 2012-13 six PSAC member institutions would sponsor soccer at the Division II level permitting recognition of the sport by the NCAA as a "conference sponsored sport" (there are 10 PSAC members that sponsor wrestling).

MOTION (Baumgartner) That in the sport of Wrestling that the PSAC sponsor an individual championship tournament in early December for the 10 sponsoring teams with weight-class champions and a team

champion points determined and a regular-season dual match championship for the 6 institutions sponsoring wrestling at the Division II level.

SECOND (Gioglio)

MOTION PASSES

MOTION (Bamberger) That in the sport of Wrestling in the PSAC, that points accumulated toward the Dixon Trophy standings be calculated based upon only the regular season dual match results between the 6 Division II-sponsoring institutions.

SECOND (Michaels)

MOTION PASSES

7. Sports Information Directors – Jay

MOTION (Jay) That the Sports Information Directors be provided representation on the PSAC Advisory Council.

SECOND (Condino)

MOTION FAILS

8. Golf – Condino & Kauffman

No Report

9. Swimming – Snodgrass

MOTION (Snodgrass) In the sport of swimming to use the average of the 16th place finisher from the last three years as the basis for the formula to create qualifying times for each event

SECOND (Campbell)

MOTION PASSES

Note: Currently, swimming employs the average of the 12th place finishers

10. Men's & Women's Basketball - Heitzman and Katis

Note: Please see Championships/Competition Committee Report for recommendations regarding basketball tournament format changes.

MOTION (Katis) That the PSAC sponsor Division II legislation that would amend the CARA regulations to allow such activities occur immediately following a team's final contest of the season.

SECOND (Hjerpe)

MOTION FAILS

MOTION (Heitzman) That the PSC sponsor Division II legislation to provide an exception that would permit only meetings (team or individual) to occur, no other CARA, from the period following a team's final contest and the conclusion of the national championship

SECOND (Nee)

MOTION PASSES

11. Compliance Coordinators – Nee

The group was updated on the CC meeting from the previous day.

12. Baseball – Roach

No Report

13. Softball – Decker

No Report

14. Cross-Country/Track & Field – Barney & Grant

No Report

a. Future Indoor Championship Site –

MOTION (Michaels) That the PSAC continue to host the Indoor Track Championship at Edinboro University's facility as the best option for an on-campus facility.

SECOND (Katis)

MOTION PASSES

Note: The conference office will work with Edinboro to determine ways to best manage the additional sports information and sports medicine demands on an annual basis.

15. Men's & Women's Tennis – Michaels
No Report

16. Lacrosse – Campbell
No Report

VIII. New Business –

1. Division II Strategic Initiative Grants for 2012-13

The conference office presented a draft plan for submission of the league's application for the 2012-13 Division II Strategic Initiative Grant program. The Athletics Administrators support the draft proposal.

2. PSAC Strategic Grant Priorities

The administrators reviewed proposed strategic priorities for the 2012-13 fiscal year. They were encouraged to individually contact the conference office if they have further input

3. Associate Membership

The administrators were advised that CW Post and Seton Hill have made inquiries to the league office about associate membership in swimming and women's lacrosse, respectively. The athletics administrators asked the conference office to solicit feedback from the respective coaches groups at their next meetings to determine interest.

4. NCAA Championships Committee Legislation

Steve Murray discussed conversations among the Division II commissioners regarding the sponsorship of legislation to change the make-up of the Division II Championships Committee to ensure a representative from each member conference be included on the committee.

MOTION (Maisner): That the PSAC sponsor NCAA Division II Legislation that would modify the composition of the Division II Championships Committee to include one representative from each of the Division II multisport voting conferences.

SECOND (Gioglio)

MOTION PASSES

5. Student-Athlete Informational Brochure

The administrators were provided a draft of a brochure the conference office is creating to provide annually to student-athletes for informational purposes on roles, responsibilities and basic facts. The creation of this document coincides with PSAC Strategic Action Item 2.2.1.

VIII. Requested Agenda Items

1. Championship Hotel Sites

There was a discussion regarding the requirement of visiting institutions to stay at pre-determined hotels when attending championships and the potential conflicts that occur when officials are housed in hotels with team and fans. The group encouraged the conference office to monitor hotel recommendations for officials in future championships to reduce the likelihood of uncomfortable contact.

2. Complimentary Ticket List Policies

The annual discussion regarding the league's complimentary ticket policies occurred.

MOTION (Bell): That the PSAC eliminate complimentary pass lists for visiting teams

SECOND (McFarland)

MOTION PASSES

3. Required 2.0 GPA for student progress

There was a brief discussion regarding new requirements at PSAC member schools in the PASSHE that require 2.0 GPA for satisfactory progress at the institution.

IX. Old Business

- X. Future Meetings.
 - 1. May Board of Directors: May 14-15, 2012
 - 2. October AA Meeting: October 9-11, 2012 (Tues-Thurs)

MEETING ADJOURNED 4:00 pm Tuesday, April 3, 2012

SM 4/4/12