

LONE STAR CONFERENCE

2013-14 Handbook

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Note: All other Lone Star Conference forms can be found online by following the "Members Only" link on the conference website (<http://www.lonestarconference.org>).

LONE STAR CONFERENCE 2013-14 Calendar

CHAMPIONSHIPS AND EVENTS

EVENT	DATE	SITE
FOOTBALL (Lone Star Football Festival)	September 12-13-14, 2013	AT&T Stadium in Arlington, Texas
CROSS COUNTRY (men & women)	October 26, 2013	Greyhound Stadium in Blackwater Draw, New Mexico
SOCCER (women)	November 8-10, 2013	No. 1 Seed
VOLLEYBALL	November 21-22-23, 2013	No. 1 Seed
INDOOR TRACK & FIELD (men & women)	March 1-2, 2014	Texas Tech University in Lubbock, Texas
BASKETBALL (men & women)	March 5-6-7-8, 2014	Allen Event Center in Allen, Texas
SOFTBALL (LSC Showcase)	March 13-14-15-16, 2014	Wichita Falls, Texas
GOLF (men & women)	April 21-22, 2014	Horseshoe Bay Golf Club in Horseshoe Bay, Texas
TENNIS (women)	April 25-26, 2014	Southlake Tennis Center in Southlake, Texas
SOFTBALL	May 2-3, 2014	No. 1 Seed
OUTDOOR TRACK & FIELD (men & women)	May 1-2-3, 2014	Javelina Stadium in Kingsville, Texas
BASEBALL	May 8-9-10, 2014	No. 1 Seed

MEETINGS AND SEMINARS

MEETING	DATE	SITE
SAAC Summer Retreat	Fri-Sat-Sun, July 26-27-28	Cameron University in Lawton, Okla.
Fall Media Day	Tuesday, July 30	Fort Worth, Texas
Cross Country/Track&Field	Monday, September 16	Allen, Texas
Athletics Administrators	Thursday, September 19	Conference Call
Faculty Representatives	Tuesday, October 1	Conference Call
Presidents	Monday, October 21	Conference Call (third Monday in October)
Tennis	Thursday, October 31	Conference Call
Faculty Representatives/SAAC	Monday, November 25	Allen, Texas
Soccer	Monday, December 2	Conference Call
Athletic Trainers	Tuesday, December 3	Conference Call
Athletics Administrators	Monday, December 16	Allen, Texas
Volleyball	Wednesday, January 8	Allen, Texas
Faculty Representatives	Thursday, January 16	NCAA Convention
Presidents	Friday, January 17	NCAA Convention (Friday of Convention weekend)
Marketing/Development	Monday, January 27	Conference Call
Sports Information	Thursday, February 6	Conference Call
Football	Monday, February 10	Allen, Texas
Athletics Administrators	Tuesday, March 4	Allen, Texas
Faculty Representatives	Wednesday, March 19	Conference Call
Presidents	Friday, April 11	Conference Call (second Friday in April)
Basketball	Monday, April 14	Allen, Texas
Golf	Sunday, April 20	Site of Championship
Baseball	Tuesday, May 6	Allen, Texas
Softball	TBD	TBD
Administrative Summit	Wed-Thu-Fri, June 18-20	Allen, Texas
Athletics Administrators	TBD	Allen, Texas
Compliance	TBD	Allen, Texas
LSC Women's Workshop	TBD	Allen, Texas
LSC Rules Seminar	TBD	Allen, Texas
Faculty Representatives	TBD	Allen, Texas
Presidents	Monday, July 21	Allen, Texas (third Monday in July)
SAAC Summer Retreat	Fri-Sat-Sun, July 25-26-27	Allen Texas
Sports Information	Monday, July 28	Arlington, Texas
Fall Media Day	Tuesday, July 29	Arlington, Texas

LONE STAR CONFERENCE 2013-14 Directory

CONFERENCE OFFICE

Address: 1221 W. Campbell, Suite 171, Richardson, Texas 75080 / Fax: 972-234-4110 / www.lonestarconference.org

Position	Name	Office	E-Mail	Home / Mobile
Commissioner	Stan Wagon	972-234-0033, x. 101	stan@lonestarconference.org	214-705-7783 / 214-733-3578
Asst. Comm./Compliance	Jay Poerner	972-234-0033, x. 102	jay@lonestarconference.org	972-233-7908 / 972-897-4591
Asst. Comm./Media Relations	Melanie Robotham	972-234-0033, x. 103	melanie@lonestarconference.org	/ 479-283-4054
Asst. Comm./Corp. Sales & Marketing	Tommy Wright	972-234-0033, x. 106	tommy@lonestarconference.org	/ 847-372-8761

COORDINATORS OF OFFICIALS

Position	Name	Office	E-Mail	Fax	Home / Mobile
Football	Tim Crowley	972-342-9947	neaasupervisor@gmail.com	n/a	/ 972-342-9947
	PO Box 26776, Austin, TX 78755				
Basketball	Tony Stigliano	254-744-8542	tonystig@aol.com	254-662-6627	/ 254-744-8542
	100 N. Sixth Street, Suite 201, Waco, TX 76701				
Softball	Dora Martinez	210-364-1110	doramtz@sbcglobal.net	210-523-5808	210-523-5808 / 210-364-1110
	9715 Selbourne Lane, San Antonio, TX 78251				
Volleyball	John Kimmel	210-670-8318	john@aoasports.com	210-678-9434	210-670-8318 / 210-392-9552
	9802 Dugas Road, San Antonio, TX 78245 or jkimmel@satx.rr.com				
Soccer	George Ostrander	972-285-7133	geo.ostrander@verizon.net	972-769-1015	972-985-7494 / 972-365-3059
	4216 Eldorado Drive, Plano, TX 75093				
Baseball	Doug McClure	405-819-9844	dougmcclure61@yahoo.com		405-414-0293 / 405-819-9844
	500 Night Hawk Drive, Norman, OK 73072				

COUNCIL OF PRESIDENTS - EXECUTIVE COMMITTEE

Position	Name	Office	E-Mail	Fax	Home / Mobile
Chair	Dr. Dominic Dottavio	254-968-9921	president@tarleton.edu	254-968-9920	
Vice Chair	Dr. Brian May	325-942-2073	president@angelo.edu	325-942-2038	
Second Vice Chair	Dr. Steven Gamble	575-562-2121	steven.gamble@enmu.edu	575-562-2980	575-562-2205
Third Vice Chair	Dr. John McArthur	580-581-2201	jmcArthur@cameron.edu	580-581-2421	

COUNCIL OF FACULTY ATHLETICS REPRESENTATIVES - OFFICERS

Position	Name	Office	E-Mail	Fax	Home / Mobile
Chair	Dr. Randall Williams	361-593-3694	randall.williams@tamuk.edu	361-593-3788	
Vice Chair	Dr. Eric Gruver	903-468-3004	eric.gruver@tamuc.edu	903-468-3008	/ 903-366-1832

COUNCIL OF ATHLETICS ADMINISTRATORS - OFFICERS

Position	Name	Office	E-Mail	Fax	Home / Mobile
Chair	Dr. Jeff Geiser	575-562-2153	jeff.geiser@enmu.edu	575-562-2822	/ 575-309-3198
Vice Chair	Sean Johnson	325-942-2267	sean.johnson@angelo.edu	325-942-2158	/ 325-227-3009

ADVISORY GROUPS - OFFICERS

Advisory Group	CAA Liaison(s)	Chair (term expiration date)	Vice-Chair
Directors of Compliance	Judy Sackfield, A&M-C	open	open
Sports Information Directors	Christina Whetsel, ASU.....	Naveen Boppana, TWU (2014)	Trey Reed, MSU (2015)
Athletic Trainers	Jeff Geiser, ENMU	Ron Hulsey, WTAMU (2015)	Pedro Rodriguez, TSU
Conference SAAC	Charolette Hunt, TWU.....	open	open
Baseball	Scott Gines, TAMUK	Todd Holland, CU (2015)	Bryan Conger, TSU
Men's/Women's Basketball	M: Charlie Carr, MSU	Beth Jillson, TWU (2015).....	Nate Gamet, CU
	W: Kim Vinson, CU		
Men's/Women's Cross Country	Charlie Carr, MSU	Koby Styles, MSU (2014).....	Casey Kreger, CU
	Jeff Geiser, ENMU		
Football	Ryan Ivey, A&M-C	Bill Maskill, MSU (2014)	Cary Fowler, TSU
	Michael McBroom, WTAMU		
Men's/Women's Golf	M: Jim Jackson, CU.....	M: Jeff Ray, MSU (2015)	Jerry Hrcnciar, CU
	W: Judy Sackfield, A&M-C	W: Jerry Doyle, TSU (2015).....	open
Women's Soccer	Sara Hill, ENMU	Chad Webb, WTAMU (2015)	Jeff Trimble, MSU
Softball	Chalese Connors, TWU	Kevin Blaskowski, WTAMU (2015).....	Brady Tigert, MSU
Women's Tennis	Susan Burton, TSU	Scott Linn, MSU (2014)	James Helvey, CU
Men's/Women's Track and Field	Indoor: Stephanie Sumpter, WTAMU	Ryan Dall, TAMUK (2014)	Darren Flowers, WTAMU
	Outdoor: Sean Johnson, ASU		
	Outdoor: Amanda Knight, TAMUK		
Volleyball	Sean Johnson, ASU	Venera Flores-Stafford, MSU (2014)	Doug Tabbert, CU

LIASION DUTIES:

1. Attend annual meeting of assigned Advisory Group.
2. Report and provide information from assigned Advisory Group to the Conference CAA and the Conference Office in an effort to enhance relationships.
3. Attend LSC Championship event in assigned sport, as budgets and time permit, to show support and to provide administrative counsel and advice.
4. Maintain current knowledge of assigned sport, including both LSC and NCAA policies and procedures.

CHAIR DUTIES:

1. Oversee the deliberation of each Advisory Group meeting and, in conjunction with the Commissioner and the Vice-Chair, set the meeting agenda.
2. Provide pertinent information and/or updates from the Advisory Group to the Conference CAA and the Conference Office.
3. Maintain current knowledge of assigned sport, including both LSC and NCAA policies and procedures.

VICE-CHAIR DUTIES:

1. Perform duties of the Chair in his/her absence.
2. Work in conjunction with the Chair and the Commissioner in setting the agenda for each Advisory Group meeting.
3. Assist the Chair in performing duties that enhance the Advisory Group's relationship with the Conference CAA and the Conference Office.

ANGELO STATE UNIVERSITY

UNIVERSITY FACTS

Nickname: Rams (m), Rambelles (w)

Colors: Blue and Gold

Founded: 1928

Enrollment: 6,856

University Website: www.angelo.edu

Athletics Website: http://www.angelosports.com/

Location (Population): San Angelo, Texas (95,000)

General Campus Phone: 325-942-2264

President's Mailing Address: ASU #11007, San Angelo, TX 76909; **Faculty Representative's Mailing Address:** ASU Station # 10903, San Angelo, TX 76909

Athletics Mailing Address: ASU Station, #10899, San Angelo, TX 76909; **Athletics Overnight Shipping Address:** 2235 South Jackson, San Angelo, TX 76909

ATHLETICS FACILITIES

Baseball: Foster Field (4,200)

Basketball: Junell Center/Stephens Arena (5,500)

Football: San Angelo Stadium (17,500)

Soccer: ASU Soccer Complex (750)

Softball: ASU Softball Complex (1,000)

Track: LeGrand Sports Complex

Volleyball: Junell Center/Stephens Arena (5,500)

Administration	Name	Office	E-Mail	Fax	Home / Mobile
President	Dr. Brian May	325-942-2073	president@angelo.edu	325-942-2038	
Faculty Athletic Rep.	Dr. John M. Wegner.....	325-942-2268, x. 223	john.wegner@angelo.edu.....	325-942-2208	
Athletic Director	Sean Johnson.....	325-942-2264, x 233	sean.johnson@angelo.edu.....	325-942-2158	325-227-3009
Compliance	Christina Whetsel.....	325-942-2264, x 261	christina.whetsel@angelo.edu	325-942-2158	325-245-9939
Athletic Communications	Brandon Ireton	325-942-2378, x 242	brandon.ireton@angelo.edu	325-942-2298	325-998-0753
<i>Assistant</i>	Wes Bloomquist.....	325-942-2378, x 243	jbloomquist@angelo.edu	325-942-2298	512-966-6971
Athletic Trainer	Troy Hill.....	325-942-2264, x 247	troy.hill@angelo.edu	325-942-2158	325-942-8189
<i>Assistant</i>	Andrea Freymiller.....	325-942-2264, x 234	andrea.freymiller@angelo.edu.....	325-942-2158	
<i>Assistant</i>	Jaclyn Wood.....	325-942-2264, x 247	jaclyn.wood@angelo.edu	325-942-2158	
Administrative Asst.	Mary Adkins	325-942-2264, x 230	mary.adkins@angelo.edu.....	325-942-2158	
Administrative Asst.	Sandy Graves	325-942-2264, x 221	sgraves@angelo.edu.....	325-942-2158	

Coaching Staff	Name	Office	E-Mail	Fax	Home / Mobile
Baseball	Kevin Brooks	325-486-6899	kevin.brooks@angelo.edu.....	325-942-2277	
<i>Assistant</i>	John Anderson.....	325-486-6900	janderson47@angelo.edu	325-942-2277	
Basketball (M)	Chris Beard	325-942-2264, x 241	chris.beard@angelo.edu	325-942-2277	
<i>Assistant</i>	Cinco Boone.....	325-942-2264, x 236	cinco.boone@angelo.edu	325-942-2277	
Basketball (W)	Cayla Petree	325-942-2264, x 231	cayla.petree@angelo.edu	325-942-2277	
<i>Assistant</i>	Camille Perkins.....	325-942-2264, x 237	cperkins4@angelo.edu	325-942-2277	
Cross Country (M/W)	Open	325-942-2264, x 224		325-942-2277	
<i>Assistant</i>	Gary Gabriel.....	325-942-2264, x256	ggabriel@angelo.edu	325-942-2277	
Football	Will Wagner	325-942-2264, x 222	will.wagner@angelo.edu.....	325-942-2277	
<i>Assistant</i>	Theron Aych	325-942-2264, x 239	theron.aych@angelo.edu	325-942-2277	
<i>Assistant</i>	Drew Dallas.....	325-942-2264 x 227	drew.dallas@angelo.edu	325-942-2277	
<i>Assistant</i>	Mike Walton	325-942-2264 x 225	mike.walton@angelo.edu.....	325-942-2277	
<i>Assistant</i>	Jay Eilers	325-942-2264 x 226	jay.eilers@angelo.edu	325-942-2277	
Golf (W)	Chandra Alexander	325-942-2264	chandra.alexander@angelo.edu	325-942-2158	
Soccer (W)	Travis McCorkle	325-942-2264, x 232	tmccorkle@angelo.edu.....	325-942-2277	
<i>Assistant</i>	Shayla Sabin.....	325-942-2264, x 235	shayla.sabin@angelo.edu	325-942-2277	
Softball	Travis Scott	325-942-2264, x 228	travis.scott@angelo.edu	325-942-2277	
<i>Assistant</i>	Katie Scott.....	325-942-2264, x 240	katie.naumoff@angelo.edu	325-942-2277	
Track & Field (M/W)	James Reid	325-942-2264, x 223	james.reid@angelo.edu	325-942-2277	
<i>Assistant</i>	Tom Dibbern	325-942-2264, x 224	tdibbern@angelo.edu	325-942-2277	
<i>Assistant</i>	Gary Gabriel.....	325-942-2264, x256	ggabriel@angelo.edu	325-942-2277	
Volleyball	Chuck Waddington	325-942-2264, x 259	cwaddington@angelo.edu	325-942-2277	
<i>Assistant</i>	Qi Wang	325-942-2264, x 229	qwang@angelo.edu	325-942-2277	

CAMERON UNIVERSITY

UNIVERSITY FACTS

Nickname: Aggies (m), Aggies (w)

Colors: Black and Gold

Founded: 1908

Enrollment: 6,000

University Website: www.cameron.edu

Athletics Website: www.cameronaggies.com

Location (Population): Lawton, Okla. (100,000)

General Campus Phone: 580-581-2200

President's Mailing Address: 2800 West Gore Blvd., Lawton, OK 73505

Faculty Representative's Mailing Address: 2800 West Gore Blvd., Lawton, OK 73505

Athletics Mailing and Overnight Shipping Address: 2800 West Gore Blvd., Lawton, OK 73505

ATHLETICS FACILITIES

Baseball: McCord Field (1,000)

Basketball: Aggie Gym (1,800)

Football: Cameron Stadium (10,000)

Softball: McMahon Field (1,000)

Tennis: Streich-Henry Family Tennis Complex (500)

Volleyball: Aggie Gym (1,800)

Administration	Name	Office	E-Mail	Fax	Home / Mobile
President	Dr. John McArthur	580-581-2201	jmcArthur@cameron.edu	580-581-2421	
Faculty Athletic Rep.	Dr. Keith Vitense	580-581-2887	keithv@cameron.edu	580-591-8011	/ 580-429-3243
Athletic Director	Jim Jackson	580-581-2306	jjackson@cameron.edu	580-581-5537	/ 580-678-6479
Assoc..AD/SWA/Compl.	Kim Vinson	580-581-2462	kimv@cameron.edu	580-581-5537	/ 580-351-4423
Sports Information	Don Vieth	580-581-2303	dvieth@cameron.edu	580-581-5537	/ 580-583-2210
Athletic Trainer	Andrew Batista	580-581-2402	abatista@cameron.edu	580-581-5537	/ 908-797-5496
Secretary	Margie Whitehorse	580-581-2460	mawhiteh@cameron.edu	580-581-5537	/ 580-919-5055
Event Coordinator	Rick Goodwin	580-581-5426	rgoodwin@cameron.edu	580-581-5537	/ 580-678-9731

Coaching Staff	Name	Office	E-Mail	Fax	Home / Mobile
Baseball	Todd Holland	580-581-2479	tholland@cameron.edu	580-581-5537	/ 580-595-1430
<i>Assistant</i>	Brady Huston	580-581-7959	bhuston@cameron.edu	580-581-5537	/ 806-790-1086
Basketball (M)	Nate Gamet	580-581-2405	ngamet@cameron.edu	580-581-5537	/ 816-752-1573
<i>Assistant</i>	Drew Richards	580-581-2406	drichard@cameron.edu	580-581-5537	/ 417-849-8595
Basketball (W)	Tom Webb	580-581-2529	twebb@cameron.edu	580-581-5537	/ 509-389-8052
<i>Assistant</i>	Justin Cellum	580-581-2404	jcellum@cameron.edu	580-581-5537	/ 580-320-0595
Sprint Squad	Ryan Flood	580-581-2461	rflood@cameron.edu	580-581-5537	/ 920-841-0925
Cross Country (M)	Casey Kreger	580-581-5456	ckreger@cameron.edu	580-581-5537	/ 804-543-8776
Golf (M)	Jerry Hrnaiar	580-581-2468	jerryhr@cameron.edu	580-581-5537	/ 580-917-1458
Golf (W)	Rick Goodwin	580-581-5426	rgoodwin@cameron.edu	580-581-5537	/ 580-678-9731
Softball	Rodney DeLong	580-581-2528	rdelong@cameron.edu	580-581-5537	/ 580-284-4591
Tennis (M/W)	James Helvey	580-581-2354	jameshel@cameron.edu	580-581-5537	/ 580-583-4340
Volleyball	Doug Tabbert	580-581-5596	dtabbert@cameron.edu	580-581-5537	/ 308-440-7401

EASTERN NEW MEXICO UNIVERSITY

UNIVERSITY FACTS

Nickname: Greyhounds (m), Zias (w)

Colors: Green and Silver

Founded: 1934

Enrollment: 5,574

University Website: www.enmu.edu

Athletics Website: www.goeasternathletics.com

Location (Population): Portales, N.M. (17,000)

General Campus Phone: (575) 562-2153

President's Mailing Address: ENMU Station # 1, Portales, NM 88130; **Faculty Representative's Mailing Address:** ENMU Station 16, Portales, NM 88130

Athletics Mailing and Overnight Shipping Address: ENMU Station 17, Portales, NM 88130

ATHLETICS FACILITIES

Baseball: Greyhound Field (500)

Basketball: Greyhound Arena (4,800)

Football: Greyhound Stadium (6,100)

Soccer: ENMU Soccer Field

Softball: Zia Softball Field (250)

Track: Greyhound Track

Volleyball: Greyhound Arena (4,800)

Administration	Name	Office	E-Mail	Fax	Home / Mobile
President	Dr. Steven Gamble	575-562-2121	steven.gamble@enmu.edu	575-562-2980	/575-562-2205
Faculty Athletic Rep.	Dustin Seifert	575-562-2735	dustin.seifert@enmu.edu	575-562-4480	/575-749-2249
Athletic Director	Dr. Jeff Geiser	575-562-2153	jeff.geiser@enmu.edu	575-562-2822	/575-309-3198
Events/Marketing/SWA	Sara Hill	575-562-2236	sara.hill@enmu.edu	575-562-2822	/575-750-5598
Compliance Coordinator	Rachel Johnson	575-562-2971	rachel.johnson@enmu.edu	575-562-2822	/575-309-8682
Ath. Academic Counselor	Dewayne Roberts	575-562-2143	dewayne.roberts@enmu.edu	575-562-2822	/575-309-4171
Athletic Communications	Adam Pitterman	575-562-4309	adam.pitterman@enmu.edu	575-562-4384	/575-791-1302
<i>Assistant</i>	Phil Pongratz	575-562-4308	phil.pongratz@enmu.edu	575-562-4384	/931-446-4001
Athletic Trainer	Lora Ferguson	575-562-2273	lora.ferguson@enmu.edu	575-562-2822	/575 309-8710
<i>Assistant</i>	Hilary Ishii	575-562-4176	hiliary.ishii@enmu.edu	575-562-2822	/575-607-6055
<i>Assistant</i>	Adam Rooks	575-562-4137	adam.rooks@enmu.edu	575-562-2822	/575-607-5075
Facilities Coordinator	Norma Stroik	575-562-2153	norma.stroik@enmu.edu	575-562-2822	/575-799-5200
Ath/Adm. Office Coord.	Norma Stroik	575-562-2153	norma.stroik@enmu.edu	575-562-2822	/575-799-5200
Strength/Conditioning	Larry Vanardo	575-562-4173	larry.vanardo@enmu.edu	575-562-2822	/575-749-3066
Coaching Staff	Name	Office	E-Mail	Fax	Home / Mobile
Baseball	David Gomez	575-562-2889	David.Gomez@enmu.edu	575-562-2822	/225-326-9106
<i>Assistant</i>	Andy Stewart	575-562-2974	andy.stewart@enmu.edu	575-562-2822	/707-980-2019
Basketball (M)	Andrew Helton	575-562-2433	andrew.helton@enmu.edu	575-562-2822	575-356-6934/575-309-7900
<i>Assistant</i>	Stott Carter	575-562-2685	stott.carter@enmu.edu	575-562-2822	/575-309-7901
Basketball (W)	Josh Prock	575-562-2233	josh.prock@enmu.edu	575-562-2822	/575-309-8679
<i>Assistant</i>	Jeff Caha	575-562-4312	jeff.caha@enmu.edu	575-562-2822	/806-729-7276
Cross Country (M/W)	Mike Barbee	575-562-2982	mike.barbee@enmu.edu	575-562-2822	/575-309-8684
<i>Assistant</i>	Melinda Bendick	575-562-4492	melinda.bendick@enmu.edu	575-562-2822	/432-210-9424
Football	Josh Lynn	575-562-2238	josh.lynn@enmu.edu	575-562-2822	/575-317-3626
<i>Assistant</i>	Kelley Lee	575-562-2234	kelley.lee@enmu.edu	575-562-2822	/575-609-6245
<i>Assistant</i>	Oliver Soukup	575-562-2898	oliver.soukup@enmu.edu	575-562-2822	/575-649-2557
<i>Assistant</i>	Scott Lewis	575-562-2882	scott.lewis@enmu.edu	575-562-2822	/814-248-0513
Soccer (M)	Harold Munoz	575-562-2759	harold.munoz@enmu.edu	575-562-2822	/575-760-0680
Soccer (W)	Todd Padgett	575-562-2275	todd.padgett@enmu.edu	575-562-2822	505-270-0497/575-799-0490
Softball	Kristen Soukup	575-562-4349	kristen.schmidt@enmu.edu	575-562-2822	/575-309-8687
Track/Field (M/W)	Mike Barbee	575-562-2982	mike.barbee@enmu.edu	575-562-2822	/575-309-8684
<i>Assistant</i>	Melinda Bendick	575-562-4492	melinda.bendick@enmu.edu	575-562-2822	/432-210-9424
Volleyball	Sia Poyer	575-562-2918	sia.poyer@enmu.edu	575-562-2822	/575-791-3991
<i>Assistant</i>	Dewayne Roberts	575-562-2143	dewayne.roberts@enmu.edu	575-562-2822	/575-309-4171

MIDWESTERN STATE UNIVERSITY

UNIVERSITY FACTS

Nickname: Mustangs

Colors: Maroon and Gold

Founded: 1922

Enrollment: 6,235

University Website: www.mwsu.edu

Athletics Website: www.msustang.com

Location (Population): Wichita Falls, TX (104,000)

General Campus Phone: 940-397-4000

President's Mailing Address: 3410 Taft Blvd., Wichita Falls, TX 76308 **Faculty Representative's Mailing Address:** 3410 Taft Blvd., Wichita Falls, TX 76308

Athletics Mailing and Overnight Shipping Address: 3410 Taft Blvd., Wichita Falls, TX 76308

ATHLETICS FACILITIES

Basketball: D.L. Ligon Coliseum (5,200) [Gerald Stockton Court]

Football: Memorial (14,500)

Softball: Mustangs Park (600)

Soccer: MSU Soccer Field (1,500)

Tennis: MSU Tennis Courts (300)

Volleyball: D.L. Ligon Coliseum (5,200) [Gerald Stockton Court]

Administration	Name	Office	E-Mail	Fax	Home / Mobile
President	Dr. Jesse Rogers	940-397-4211	jesse.rogers@mwsu.edu	940-397-4010	
Faculty Athletic Rep.	Dr. Paul Guthrie	940-397-4178	paul.guthrie@mwsu.edu	940-397-4682	940-763-1432
Athletic Director	Charlie Carr	940-397-4748	charlie.carr@mwsu.edu	940-397-4892	940-867-2499
Exec. Assoc. AD/Compliance	Kurt Portmann	940-397-4351	kurt.portmann@mwsu.edu	940-397-4892	940-692-5320 / 940-232-4074
Associate AD/SWA	Venera Flores-Stafford	940-397-4471	venera.flores@mwsu.edu	940-397-4892	/ 940-631-9370
Asst. AD/ Bus. Affairs/Fac. Open	940-397-4043	940-397-4892	
Assoc. AD/Advancement	Kyle Williams	940-397-4730	kyle.williams@mwsu.edu	940-397-4892	
Asst. AD/External Ops.	Bill Powers	940-397-6283	bill.powers@mwsu.edu	940-397-4892	/ 940-867-8616
Asst. AD/ Communication	Trey Reed	940-397-4818	trey.reed@mwsu.edu	940-397-4892	/ 940-232-4978
Athletic Trainer	Gary Diehm	940-397-6236	gary.diehm@mwsu.edu	940-397-6878	/ 940-867-4126
<i>Assistant</i>	Tatum Carroll	940-397-4848	tatum.carroll@mwsu.edu	940-397-6878	
<i>Assistant</i>	Christanie Rodriguez	940-397-4815	christanie.rodriguez@mwsu.edu	940-397-6878	
<i>Assistant</i>	Open	940-397-4053	940-397-6878	
Strength/Conditioning	Frank Bourgeois	940-397-4422	frank.bourgeois@mwsu.edu	940-397-4892	
Academic Coordinator	Carl Nichols	940-397-4799	carl.nichols@mwsu.edu	940-397-4892	940-586-1707
Life Skills Coordinator	Jeff Ray	940-397-4774	jeff.ray@mwsu.edu	940-397-4892	/ 940-631-9371
Administrative Asst.	Sheri Mummert	940-397-4779	sheri.mummert@mwsu.edu	940-397-4892	
Football Secretary	Nancy Halvorsen	940-613-0121	nancy.halvorsen@mwsu.edu	940-613-0187	
Coaching Staff	Name	Office	E-Mail	Fax	Home / Mobile
Basketball (M)	Nelson Haggerty	940-397-4900	nelson.haggerty@mwsu.edu	940-397-4892	/ 940-232-5516
<i>Assistant</i>	Tres Segler	940-397-4775	tres.segler@mwsu.edu	940-397-4892	/ 979-255-0454
<i>Assistant (2nd)</i>	Open	940-397-4775	940-397-4892	
Basketball (W)	Noel Johnson	940-397-4776	noel.johnson@mwsu.edu	940-397-4892	/ 940-867-7461
<i>Assistant</i>	Christopher Reay	940-397-4406	christopher.reay@mwsu.edu	940-397-4892	/ 940-257-4321
<i>Assistant (2nd)</i>	Katiya Jackson	940-397-4406	katiya.jackson@mwsu.edu	940-397-4892	
Cross Country/Track (W)	Koby Styles	940-397-4720	koby.styles@mwsu.edu	940-397-4892	/ 940-232-2326
Football	Bill Maskill	940-613-0121	bill.maskill@mwsu.edu	940-613-0187	/ 940-867-5398
<i>Assistant</i>	Rich Renner	940-613-0121	rich.renner@mwsu.edu	940-613-0187	/ 940-867-8691
<i>Assistant</i>	Randy Wilkins	940-613-0121	randy.wilkins@mwsu.edu	940-613-0187	/ 940-867-4367
<i>Assistant</i>	Alex Herron	940-613-0121	alex.herron@mwsu.edu	940-613-0187	
<i>Assistant</i>	Adam Austin	940-613-0121	adam.austin@mwsu.edu	940-613-0187	/ 940-235-2364
<i>Assistant</i>	Gary McGraw	940-613-0121	gary.mcgraw@mwsu.edu	940-613-0187	940-257-9319
<i>Assistant</i>	Darren Paige	940-613-0121	darren.paige@mwsu.edu	940-613-0187	/ 940-257-8531
Golf (M/W)	Jeff Ray	940-397-4774	jeff.ray@mwsu.edu	940-397-4892	/ 940-631-9371
Soccer (M)	Doug Elder	940-397-4772	doug.elder@mwsu.edu	940-397-4892	/ 940-782-3462
<i>Assistant</i>	Michael Meachum	940-397-4049	michael.meachum@mwsu.edu	940-397-4892	/ 940-782-2306
Soccer (W)	Jeff Trimble	940-397-4823	jeff.trimble@mwsu.edu	940-397-4892	/ 940-867-8352
<i>Assistant</i>	Amanda Snodgrass	940-397-6258	amanda.snodgrass@mwsu.edu	940-397-4892	
Softball	Brady Tigert	940-397-6329	brady.tigert@mwsu.edu	940-397-4892	/ 940-632-7487
<i>Assistant</i>	Open	940-397-6329	940-397-4892	
Tennis (M/W)	Scott Linn	940-397-4766	scott.linn@mwsu.edu	940-397-4892	
Volleyball	Venera Flores-Stafford	940-397-4471	venera.flores@mwsu.edu	940-397-4892	/ 940-631-9370
<i>Assistant</i>	Kiara Jordan	940-397-6212	kiara.jordan@mwsu.edu	940-397-4892	/ 940-257-4657

TARLETON STATE UNIVERSITY

UNIVERSITY FACTS

Nickname: Texans (m), TexAnns (w)

Colors: Purple and White

Founded: 1899

Enrollment: 10,200

University Website: www.tarleton.edu

Athletics Website: www.tarletonsports.com

Location (Population): Stephenville, Texas (15,565)

General Campus Phone: 254-968-9000

President's Mailing Address: Box T-0001, Stephenville, TX 76402 **Faculty Representative's Mailing Address:** Box T-370, Stephenville, TX 76402

Athletics Mailing Address: Box T-0080, Stephenville, TX 76402; **Athletics Overnight Shipping Address:** 201 St. Felix, Stephenville, TX 76402

ATHLETICS FACILITIES

Baseball: Cecil Ballow Field (550)

Basketball: Wisdom Gymnasium (3,000)

Football: Tarleton Memorial (7,000)

Softball: TSU Varsity Field (500)

Tennis: Potishman-Lard Tennis Courts (n/a)

Track: Memorial Stadium/Oscar Frazier Memorial Track (7,000)

Volleyball: Wisdom Upper Gym (750)

Administration	Name	Office	E-Mail	Fax	Home / Mobile
President	Dr. Dominic Dottavio	254-968-9921	president@tarleton.edu	254-968-9920	
Faculty Athletic Rep.	Dr. Bob Newby	254-968-1995	newby@tarleton.edu	254-968-1991	/ 254-592-2263
Athletic Director	Lonn Reisman	254-968-9178	reisman@tarleton.edu	254-968-9674	/ 254-592-3284
Associate Ath Dir	Susan Burton	254-968-9185	burton@tarleton.edu	254-968-9674	/ 254-592-3282
Asst AD/Sports Med	Dr. Steve Simpson	254-968-9756	simpson@tarleton.edu	254-968-9674	
Sports Information	Dameon Myres	254-968-1803	dmyres@tarleton.edu	254-968-9674	/ 254-413-5000
<i>Assistant</i>	Nathan Bural	254-968-1802	bural@tarleton.edu	254-968-9674	
Compliance	Cheri Spellmeier	254-968-0560	evans@tarleton.edu	254-968-9674	/ 254-592-2891
Athletic Trainer	Jacob Fain	254-968-1809	jfain@tarleton.edu	254-968-9673	
Athletic Trainer	Pedro Rodriguez	254-968-9823	prodriguez@tarleton.edu	254-968-9674	
Strength/Conditioning	Rod Cole	254-968-9671	rcole@tarleton.edu	254-968-9674	
Asst AD/Int/Ext Oper.	Troy Jones	254-968-9546	tjones01@tarleton.edu	254-968-9674	/ 254-592-6355
Asst. to the Ath. Dir.	Terri Hardcastle	254-968-0551	hardcastle@tarleton.edu	254-968-9674	/ 254-592-3283
Football Secretary	Cheryl Spellmeier	254-968-9518	spellmeier@tarleton.edu	254-968-9673	

Coaching Staff	Name	Office	E-Mail	Fax	Home / Mobile
Baseball	Bryan Conger	254-968-9182	conger@tarleton.edu	254-968-9674	254-965-7357
<i>Assistant</i>	Mark Jeffery	254-968-9528	jeffery@tarleton.edu	254-968-9674	
Basketball (M)	Lonn Reisman	254-968-9178	reisman@tarleton.edu	254-968-9674	/ 254-592-3284
<i>Assistant</i>	Chris Reisman	254-968-9527	creisman@tarleton.edu	254-968-9674	/ 254-592-1880
<i>Assistant</i>	Marlin Cloudy	254-968-9524	cloudy@tarleton.edu	254-968-9674	
Basketball (W)	Ronnie Hearne	254-968-9184	hearne@tarleton.edu	254-968-9674	
<i>Assistant</i>	Misty Wilson	254-968-9822	mmwilson@tarleton.edu	254-968-9674	
Cross Country (M/W)	Pat Ponder	254-968-9174	ponder@tarleton.edu	254-968-9674	
Football	Cary Fowler	254-968-9832	cfowler@tarleton.edu	254-968-9673	
<i>Assistant</i>	Justin Carrigan	254-968-9517	carrigan@tarleton.edu	254-968-9673	
<i>Assistant</i>	Henry Cofer	254-968-9516	cofer@tarleton.edu	254-968-9673	
<i>Assistant</i>	Chris Mineo	254-968-9716	mineo@tarleton.edu	254-968-9673	
<i>Assistant</i>	Jonathan Beasley	254-968-9519	beasley@tarleton.edu	254-968-9673	
Golf (W)	Jerry Doyle	254-968-9986	doyle@tarleton.edu	254-968-9674	254-629-3569
Softball	Julie Mata	254-968-9522	mata@tarleton.edu	254-968-9674	254-968-4186
<i>Assistant</i>	Mark Cumpian	254-968-0553	cumpian@tarleton.edu	254-968-9674	
Tennis (W)	Lance Drake	254-968-9370	drake@tarleton.edu	254-968-9674	254-968-1133
Track & Field (M/W)	Pat Ponder	254-968-9174	ponder@tarleton.edu	254-968-9674	
<i>Assistant</i>	Justin Hobbs	254-968-0552	hobbs@tarleton.edu	254-968-9674	
<i>Assistant</i>	Ronnie Zoch	254-968-0552	zoch@tarleton.edu	254-968-9674	
Volleyball/SAAC Adv.	Mary Schindler	254-968-9542	domine@tarleton.edu	254-968-9674	
<i>Assistant</i>	Carolyn Raynes	254-968-9542	raynes@tarleton.edu	254-968-9674	

TEXAS A&M UNIVERSITY-COMMERCE

UNIVERSITY FACTS

Nickname: Lions

Colors: Blue and Gold

Founded: 1889

Enrollment: 11,304

University Website: www.tamuc.edu

Athletics Website: www.lionathletics.com

Location (Population): Commerce, Texas (8,108)

General Campus Phone: 903-886-5102

President's Mailing Address: P.O. Box 3011, Commerce, TX, 75429-3011, Attn: Presidents Office

Faculty Representative's Mailing Address: P.O. Box 3011 Commerce, TX 75429-3011, Attn: Dr. Eric Gruver

Athletics Mailing Address: P.O. Box 3011, Commerce, TX 75429-3011; **Athletics Overnight Shipping Address:** 2600 South Neal St, Commerce, TX 75429-3011

ATHLETICS FACILITIES

Basketball: Field House (5,000)

Football: Memorial (10,000)

Soccer: A&M-C Soccer Field (1,000)

Track: Memorial (10,000)

Volleyball: Field House (5,000)

Administration	Name	Office	E-Mail	Fax	Home / Mobile
President	Dr. Dan Jones	903-886-5011	dan.jones@tamuc.edu	903-886-5010	/ 832-603-9030
Faculty Athletic Rep.	Dr. Eric Gruver	903-468-3004	eric.gruver@tamuc.edu	903-468-3008	/ 903-366-1832
Athletic Director	Ryan Ivey	903-886-5568	ryan.ivey@tamuc.edu	903-468-3033	/ 337-540-3395
SWA Assoc. AD/Acad.	Judy Sackfield	903-468-8659	judy.sackfield@tamuc.edu	903-468-3033	/ 903-366-6515
Asst. AD/External Ops.	Josh Jorgensen	903-886-5590	josh.jorgensen@tamuc.edu	903-468-3033	/ 402-202-1226
Asst. AD/Compliance	Michael Hill	903-468-8769	michael.hill@tamuc.edu	903-468-3033	/ 334-717-6453
Asst. AD/Internal Ops.	Sammy Morrone	903-886-5554	samuel.morrone@tamuc.edu	903-468-3033	/ 304-685-7226
Media/Public Relations	Rand Champion	903-886-5131	rand.champion@tamuc.edu	903-468-3033	/ 903-366-6041
Media Relations Asst.	Philip Paquette	903-886-5131	philip.paquette@tamuc.edu	903-468-3033	
Director of Sports Med.	Dustan Thrift	903-468-3035	dustan.thrift@tamuc.edu	903-468-3033	/ 903-366-6031
<i>Asst. Athletic Trainer</i>	Yuya Nakamura	903-886-5580	yuya.nakamura@tamuc.edu	903-468-3033	/ 336-259-0001
<i>Asst. Athletic Trainer</i>	Keenan Ervin	903-468-3193	keenan.ervin@tamuc.edu	903-468-3033	/ 540-434-2003
Head Strength Coach	Lance Farmer	903-468-3044	lance.farmer@tamuc.edu	903-468-3033	/ 828-719-7566
Admin. Asst. to AD	Christi Spruill	903-886-5568	christi.spruill@tamuc.edu	903-468-3033	
Accounts Payable	Lee Riddle	903-886-8619	lee.riddle@tamuc.edu	903-468-3033	
Football Secretary	Terryl Bratek	903-886-5566	terryl.bratek@tamuc.edu	903-886-5616	
NCAA Certifying Officer	Debra Uphoff	903-886-5823	debra.uphoff@tamuc.edu	903-886-8888	
Coaching Staff	Name	Office	E-Mail	Fax	Home / Mobile
Basketball (M)	Sam Walker	903-886-5552	sam.walker@tamuc.edu	903-468-3033	903-886-3087 / 903-366-6037
<i>Assistant</i>	Robert Taylor	903-468-6098	robert.taylor@tamuc.edu	903-468-3033	/ 616-818-5926
Basketball (W)	Nicole Anderson	903-886-5575	nicole.anderson@tamuc.edu	903-468-3033	/ 562-208-2353
<i>Assistant</i>	Leonard Bishop	903-468-6098	leonard.bishop@tamuc.edu	903-468-3033	/ 214-886-1635
Director T&F/Cross	Tom Dibbern	903-886-5574	thomas.dibbern@tamuc.edu	903-468-3033	
<i>Assistant</i>	Robert Reed	903-468-8126	robert.reed@tamuc.edu	903-468-3033	/ 214-926-5040
Football	Colby Carthel	903-468-8206	colby.carthel@tamuc.edu	903-886-5616	/ 325-660-9937
<i>Assistant/DC</i>	Justin Deason	903-468-8205	justin.deason@tamuc.edu	903-886-5616	/ 903-366-5927
<i>Assistant/OC</i>	Matthew Storm	903-886-5564	matt.storm@tamuc.edu	903-886-5616	/ 903-366-5928
<i>Assistant/co-OC</i>	Jarod May	903-886-5567	Jarod.may@tamuc.edu	903-886-5616	/ 325-660-2739
<i>Assistant</i>	Kevin Bleil	903-886-5560	kevin.bleil@tamuc.edu	903-886-5616	/ 903-366-5931
<i>Assistant</i>	Charles Burks	903-886-5569	charles.burks@tamuc.edu	903-886-5616	/ 972-835-2772
<i>Assistant</i>	Wendel Davis	903-886-5558	douglas.denny@tamuc.edu	903-886-5616	/ 702-426-7330
Golf (M/W)	Dr. Louie Bledsoe	903-886-5563	louie.bledsoe@tamuc.edu	903-468-3033	/ 903-366-5563
Softball (W)	Richie Bruister	903-886-5568	richie.bruister@tamuc.edu	903-468-3033	/ 940-391-4263
<i>Assistant</i>	Jenna DeLong	903-886-5568	jenna.delong@tamuc.edu	903-468-3033	
Soccer (W)	Neil Piper	903-886-5571	neil.piper@tamuc.edu	903-468-3033	/ 903-366-6034
<i>Assistant</i>	Paul Burns	903-886-5571	paul.burns@tamuc.edu	903-468-3033	/ 903-267-2450
Volleyball	Craig Case	903-886-5576	craig.case@tamuc.edu	903-468-3033	/ 903-366-6035
<i>Assistant</i>	Sarah Carthel	903-886-5576	sarah.carthel@tamuc.edu	903-468-3033	/ 325-660-9189
Cheer	Open	903-886-5558		903-468-3033	
Dance	Ashley Rocke	903-468-3027	ashley.rocke@tamuc.edu	903-468-3033	/ 214-597-0390

TEXAS A&M UNIVERSITY-KINGSVILLE

UNIVERSITY FACTS

Nickname: Javelinas

Colors: Blue and Gold

Founded: 1925

Enrollment: 7,238

University Website: www.tamuk.edu

Athletics Website: www.javelinaathletics.com

Location (Population): Kingsville, Texas (25,000)

General Campus Phone: 361-593-2111

President's Mailing Address: MSC 101, Kingsville, TX 78363 **Faculty Representative's Mailing Address:** MSC 228, Kingsville, TX 78363

Athletics Mailing Address: MSC 202, Kingsville, TX 78363; **Athletics Overnight Shipping Address:** 1357 Armstrong Street, Kingsville Texas 78363

ATHLETICS FACILITIES

Baseball: Nolan Ryan Field (2,000)

Basketball: Steinke Physical Education Center (4,000)

Football: Javelina Stadium (15,000)

Softball: Hubert Field (1,000)

Track: Javelina Stadium (15,000)

Volleyball: Steinke Physical Education Center (4,000)

Administration	Name	Office	E-Mail	Fax	Home / Mobile
President	Dr. Steven Tallant	361-593-3209	margarita.galvan@tamuk.edu	361-593-3218	
Faculty Athletic Rep.	Dr. Randall Williams	361-593-3694	randall.williams@tamuk.edu	361-593-3788	
VP for Athletics & Rec.	D. Scott Gines	361-593-2800	scott.gines@tamuk.edu	361-593-3060	/304-786-0216
Exec. Assistant to VP	Open	361-593-2800		361-593-3060	
Sr. Associate A.D.	Ruben Cantu	361-593-2493	karjc00@tamuk.edu	361-593-3488	361-593-2599 / 361-522-0281
Assoc. AD-Advancement	Joe Biedron	361-593-2692	joe.biedron@tamuk.edu	361-593-3488	/ 915-309-6282
Asst. AD Acad.&Comp/SWA	Amanda Knight	361-593-4268	amanda.knight@tamuk.edu	361-593-3488	/678-464-6582
Coord. Of S-A Services	Open	361-593-2155		361-593-3488	
Oper. & Events Coord.	David Brock	361-593-2500	david.brock@tamuk.edu	361-593-3488	
Sports Information	Aaron Ames	361-593-2870	aaron.ames@tamuk.edu	361-593-3488	/361-793-4393
Head Athletic Trainer	Ruben Cantu	361-593-2493	karjc00@tamuk.edu	361-593-3488	361-595-5487 / 361-522-0281
Coord. External Affairs	Fred Nuesch	361-593-3908	kafcn00@tamuk.edu	361-592-4262	361-592-6579 / 361-522-2794
Bus. Mgr. Ath. & Rec.	Phillip Brown	361/593-4787	phillip.brown@tamuk.edu	361-593-3488	/832-350-1215
Asst' Manager-Tickets	Rosie Moreno	361-593-4030	karhm00@tamuk.edu	361-593-3488	361-595-1572 / 361-455-3159
Strength&Conditioning	Lee Scott	361-593-4568	lee.scott@tamuk.edu	361-593-3488	/361-648-0105

Coaching Staff	Name	Office	E-Mail	Fax	Home / Mobile
Baseball	Jason Gonzales	361-593-3487	kujdg003@tamuk.edu	361-593-3488	/ 337-499-8774
<i>Assistant</i>	Open	361-593-3487		361-593-3488	
Basketball (M)	Pete Peterson	361-593-2412	rick.peterson@tamuk.edu	361-593-3488	361-516-0314 / 361-522-7374
<i>Assistant</i>	Brian Duross	361-593-2412	brian.duross@tamuk.edu	361-593-3488	
Basketball (W)	Michael Trujillo	361-593-4029	michael.trujillo@tamuk.edu	361-593-3488	/ 936-581-4220
<i>Assistant</i>	Jessica Smith	361-593-2499	jessica.smith@tamuk.edu	361-593-3488	
Cross Country (M/W)	Ryan Dall	361-593-2424	ryan.dall@tamuk.edu	361-593-3488	/ 919-824-4955
<i>Assistant</i>	Adriane Wunderlich	361-593-4780	adrianewunderlich@tamuk.edu	361-593-3488	
Football	David Calloway	361-593-2485	kajdsc01@tamuk.edu	361-593-3488	/ 405-361-2922
<i>Assistant</i>	Roderick Taylor	361-593-2497	kurct001@tamuk.edu	361-593-3488	
<i>Assistant</i>	James Jefferson	361-593-2596	james.jefferson@tamuk.edu	361-593-3488	
<i>Assistant</i>	Jaime Martinez	361-593-2498	kfjlm01@tamuk.edu	361-593-3488	
<i>Assistant</i>	Open	361-593-2497		361-593-3488	
Golf (W)	Alessandra Dominguez ..		alessandra.dominguez@tamuk.edu	361-593-3488	/ 361-658-5110
<i>Co-Head Coach</i>	Mark Dominguez		mark.dominguez@tamuk.edu	361-593-3488	/361-460-0344
Softball	Ricki Rothbauer	361-593-3388	kuetr002@tamuk.edu	361-593-3488	/ 502-724-8718
<i>Assistant</i>	Open	361-593-3388		361-593-3488	
Tennis (W)	Dmitry Novikov		dmitry.novikov@tamuk.edu	361-593-3488	/ 361-425-9162
Track & Field (M/W)	Ryan Dall	361-593-2424	ryan.dall@tamuk.edu	361-593-3488	/ 919-824-4955
<i>Assistant</i>	Adriane Wunderlich	361-593-4780	adrianewunderlich@tamuk.edu	361-593-3488	
Volleyball	Tanya Allen	361-593-2413	tanya.allen@tamuk.edu	361-593-3488	/ 575-635-1081
<i>Assistant</i>	Joseph Morales	361-593-2413	joseph.morales@tamuk.edu	361-593-3488	

TEXAS WOMAN'S UNIVERSITY

UNIVERSITY FACTS

Nickname: Pioneers

Colors: Maroon and White

Founded: 1901

Enrollment: 15,168

University Website: www.twu.edu

Athletics Website: www.twuathletics.com

Location (Population): Denton, Texas (113,383)

General Campus Phone: (940) TWU-2000

President's Mailing Address: P. O. Box 425587, Denton, TX 76204-5587; **Faculty Representative's Mailing Address:** P.O. Box 425886, Denton, TX 76204-5886

Athletics Mailing Address: P.O. Box 425349, Denton, TX 76204-5349; **Athletics Overnight Shipping Address:** 1600 N. Bell Avenue, Pioneer Hall, Suite 220,

Denton, TX 76209; **TWU Non-Overnight Shipping Address:** 1200 Frame Street, Denton, TX 76209

ATHLETICS FACILITIES

Basketball: Kitty Magee Arena (1,800)

Soccer: TWU Soccer Field (500)

Softball: Pioneer Field (500)

Volleyball: Kitty Magee Arena (1,800)

Administration	Name	Office	E-Mail	Fax	Home / Mobile
Chancellor & President	Dr. Ann Stuart	940-898-3201	AStuart@twu.edu	940-898-3216	
Faculty Athletics Rep.	Dr. Don Edwards	940-898-3275	DEdwards@twu.edu	940-898-2179	940-387-1576 / 214-616-5399
Athletics Director	Chalese Connors	940-898-2381	CConnors@twu.edu	940-898-2372	940-365-3257 / 940-390-5003
Asst. Athletics Director/ Marketing & Operations	Jeff Bowerman	940-898-2385	JBowerman@twu.edu	940-898-2372	/ 817-874-0063
Asst. Athletics Director/ Sports Information	Naveen Boppana	940-898-2373	NBoppana@twu.edu	940-898-2372	/ 940-435-8230
Compliance and Academic Services Coordinator/SWA	Charolette Hunt	940-898-2383	CHunt2@twu.edu	940-898-2372	/ 214-405-7120
Athletic Trainer	Kris Ring	940-898-2593	KRing@twu.edu	940-898-2372	940-381-5356 / 817-917-1059
<i>Assistant</i>	Valerie Stevenson	940-898-2376	VStevenson@twu.edu	940-898-2372	/ 901-277-0981
<i>Assistant</i>	Nikki Sanchez	940-898-2753	NSanchez8@twu.edu	940-898-2372	/ 405-863-7464
Administrative Asst.	Sue Kuykendall	940-898-2378	SKuykendall@twu.edu	940-898-2372	940-383-1292 / 940-390-4991

Coaching Staff	Name	Office	E-Mail	Fax	Home / Mobile
Basketball (W)	Beth Jillson	940-898-2388	BJillson@twu.edu	940-898-2372	/ 817-320-6491
<i>Assistant</i>	Taylor High	940-898-2621	THigh1@twu.edu	940-898-2372	/ 785-840-5031
Gymnastics	Lisa Bowerman	940-898-2380	LBowerman@twu.edu	940-898-2372	/ 940-395-9811
<i>Assistant</i>	Garrett Griffeth	940-898-2384	GGriffeth@twu.edu	940-898-2372	/ 678-575-7448
Soccer (W)	Babak Abouzar	940-898-2379	BAbouzar@twu.edu	940-898-2372	/ 972-310-0585
<i>Assistant</i>	Megan Matteck	940-898-2884	MBibilone@twu.edu	940-898-2372	/ 817-995-2316
Softball	Genny Stidham	940-898-2629	GStidham@twu.edu	940-898-2372	/ 405-401-9868
<i>Assistant</i>	Jerod Stidham	940-898-2311	JStidham1@twu.edu	940-898-2372	/ 405-568-1888
Volleyball	Shelly Barberee	940-898-2416	MBarberee@twu.edu	940-898-2372	/ 214-448-3605
<i>Assistant</i>	Jessica Beener	940-898-2374	JBeener@twu.edu	940-898-2372	/ 575-602-1872

WEST TEXAS A&M UNIVERSITY

UNIVERSITY FACTS

Nickname: Buffaloes/Bufs (m), Lady Bufs (w)

Colors: Maroon and White

Founded: 1910

Enrollment: 7,843

University Website: www.wtamu.edu

Athletics Website: www.gobuffsgo.com

Location (Population): Canyon, Texas (14,529)

General Campus Phone: 806-651-2000

President's Mailing Address: WTAMU Box 60997, Canyon, TX 79016 **Faculty Representative's Mailing Address:** WTAMU Box 60807, Canyon, TX 79016

Athletics Mailing Address: WTAMU Box 60049, Canyon, TX 79016; **Athletics Overnight Shipping Address:** 2403 Russell Long Blvd., Canyon, TX 79016

ATHLETICS FACILITIES

Baseball: Wilder Park (500)

Basketball: WTAMU First United Bank Center (5,000)

Football: Happy State Bank Field at Kimbrough Memorial Stadium (20,000)

Softball: Schaeffer Park (500)

Soccer: The Pitch at Buffalo Sports Park (800)

Volleyball: WTAMU Field House "The Box" (2,557)

Administration	Name	Office	E-Mail	Fax	Home / Mobile
President	Dr. Patrick O'Brien	806-651-2101	pobrien@wtamu.edu	806-651-2126	806-651-4747
Faculty Athletic Rep.	Dr. David Rausch	806-651-2423	jrausch@wtamu.edu	806-651-2601	806-656-0067
Athletic Director	Michael McBroom	806-651-4402	mmcroom@wtamu.edu	806-651-4409	806-488-2754 / 806-676-6975
Assoc. AD/SWA	Stephanie Sumpter	806-651-4403	ssumpter@wtamu.edu	806-651-4409	806-676-2887
<i>Coord. SA Services</i>	Derrick Peoples	806-651-4434	dpeoples@wtamu.edu	806-651-4409	903-239-2232
Assoc. AD-Fac/Event Op	Kent Johnson	806-651-4406	kjohnson@wtamu.edu	806-651-4409	806-290-4535
Assoc. AD/Compliance	Paul Sweetgall	806-651-4437	psweetgall@wtamu.edu	806-651-4409	806-678-7481
Assistant AD/Internal	John Hasse	806-651-2766	jhasse@wtamu.edu	806-651-2672	806-655-1737
Assistant AD-Media Rel.	Kit Strief	806-651-4430	kstrief@wtamu.edu	806-651-4409	515-490-4627
<i>Assistant Director</i>	Brent Seals	806-651-4442	bseals@wtamu.edu	806-651-4409	806-674-7050
Assoc. AD/Ext. Relation	Amanda Workman	806-651-4443	aworkman@wtamu.edu	806-651-4409	806-632-6954
<i>Mktg Coordinator</i>	Chantel Pearson	806-651-4444	cpearson@wtamu.edu	806-651-4409	806-640-4553
Assistant AD/Mrkt/Prom	Christie Russell	806-651-4407	crussell@wtamu.edu	806-651-4409	817-313-0559
Buffalo Sports Network	Kent Johnson	806-651-4406	kjohnson@wtamu.edu	806-651-4409	806-290-4535
Ticket Ofc/Events Coord	J Rich Sparks	806-651-1400	jsparks@wtamu.edu	806-651-4409	806-654-0179
Head Athletic Trainer	Ron Hulsey	806-651-3642	rhulsey@wtamu.edu	806-651-4409	806-681-5136
<i>Assistant</i>	Seth Naughton	806-651-3641	snaughton@wtamu.edu	806-651-4409	806-236-3460
<i>Assistant</i>	Chris Dane	806-651-3640	cdane@wtamu.edu	806-651-4409	806-787-9923
<i>Assistant</i>	Heather Ferrell	806-651-3645	hferrell@wtamu.edu	806-651-4409	806-679-2707
<i>Assistant</i>	Tucker Eichhorn	806-651-3644	teichhorn@wtamu.edu	806-651-4409	505-259-3404
Business Manager	Tina Good	806-651-4404	tgood@wtamu.edu	806-651-4409	806-206-8539
Admin. Svcs. Coord.	Debbie Carter	806-651-4423	dcarter@wtamu.edu	806-651-4409	806-382-8665

Coaching Staff	Name	Office	E-Mail	Fax	Home / Mobile
Baseball	Matt Vanderburg	806-651-5121	mvanderburg@wtamu.edu	806-651-4409	405-641-0210
<i>Assistant</i>	Ben Buck	806-651-4435	bbuck@wtamu.edu	806-651-4409	303-919-6148
Basketball (M)	Rick Cooper	806-651-2697	rcooper@wtamu.edu	806-651-2672	806-622-8156
<i>Associate HC</i>	Vinay Patel	806-651-2699	vpatel@wtamu.edu	806-651-2672	817-480-6974
Basketball (W)	Marc Kellogg	806-651-2694	mkellogg@wtamu.edu	806-651-2672	660-215-0423
<i>Associate</i>	Kristin Mattio	806-651-2917	kmattio@wtamu.edu	806-651-2672	806-376-0865
Cheer	Nathan Gonzales		nathan@cheertexas.com	806-651-4409	806-236-0079
Cross Country (M)	Darren Flowers	806-651-4445	dflowers@wtamu.edu	806-651-4409	405-596-3125
Cross Country (W)	Kimberly Dudley	806-655-8483	kdudley@wtamu.edu	806-651-4409	806-655-8483
Dance	Debbie Byrd		debbie.byrd@amaisd.org	806-651-4409	806-206-6667
Equestrian	Amanda Ricketson	806-655-5332	alove@wtamu.edu	806-651-4409	989-430-4707
Football	Mike Nesbitt	806-651-4413	mnesbitt@wtamu.edu	806-651-4409	936-250-1043
<i>Assistant Head/OL</i>	Joel Hinton	806-651-4410	jhinton@wtamu.edu	806-651-4409	830-377-0545
<i>Assistant/DC</i>	Nick Paremski	806-651-4431	nparemski@wtamu.edu	806-651-4409	361-522-0780
<i>Assistant/OC/QB</i>	Stephen Lee	806-651-4411	slee@wtamu.edu	806-651-4409	979-203-9561
<i>Assist/DL/RecCoord.</i>	Brett Watson	806-651-4411	bwatson@wtamu.edu	806-651-4409	806-228-5135
Golf (M)	Eric Moore	806-651-4438	emoore@wtamu.edu	806-651-4409	806-570-1821
Golf (W)	Meredith Jameson	806-651-4416	mjameson@wtamu.edu	806-651-4409	806-373-1082
Soccer (M)	Butch Lauffer	806-651-2678	rlauffer@wtamu.edu	806-651-4409	806-354-2549
<i>Assistant</i>	Omar Morales	806-651-2667	omorales@wtamu.edu	806-651-4409	915-867-5592
Soccer (W)	Chad Webb	806-651-2679	cwebb@wtamu.edu	806-651-4409	806-463-1630
<i>Assistant</i>	Colleen Pitts	806-651-2676	cpitts@wtamu.edu	806-651-4409	214-395-6026
Softball	Kevin Blaskowski	806-651-4425	kblaskowski@wtamu.edu	806-651-4427	806-290-8230
<i>Assistant</i>	Christina Helland	806-651-4426	chelland@wtamu.edu	806-651-4427	505-550-1754
Strength /Conditioning	Sarah Ramey	806-651-4433	sramey@wtamu.edu	806-651-4433	806-626-2825
<i>Assistant</i>	Travis Vlantes	806-651-4445	tvlantes@wtamu.edu	806-651-4433	641-430-4453
Volleyball	Jason Skoch	806-651-2695	jskoch@wtamu.edu	806-651-2672	806-316-3876
<i>Assistant</i>	Keith Barnett	806-651-2696	kbarnett@wtamu.edu	806-651-2672	719-232-4369
Track & Field (M/W)	Darren Flowers	806-651-4445	dflowers@wtamu.edu	806-651-4409	405-596-3125
<i>Assistant</i>	Quincy Howe	806-651-4446	qhowe@wtamu.edu	806-651-4409	307-760-3786
<i>Assistant</i>	Matt Stewart	806-651-4439	mstewart@wtamu.edu	806-651-4439	979-575-9377

LONE STAR CONFERENCE MISSION STATEMENT

The mission of the Lone Star Conference is to foster student participation and success among member institutions in NCAA Division II intercollegiate athletics as an integral part of each institution's total educational program. It shall pursue student-athlete development with highest regard to the principles of academic excellence, sportsmanship, ethical conduct, resourcefulness, community service, gender equity, and diversity.

January 7, 2007

DIVISION II PHILOSOPHY STATEMENT

Members of Division II believe that a well-conducted intercollegiate athletics program, based on sound educational principles and practices, is a proper part of the educational mission of a university or college and that the educational welfare of the participating student-athlete is of primary concern.

Members of Division II support the following principles in the belief that these objectives assist in defining the division and the possible differences between it and other divisions of the Association. This statement shall serve as a guide for the preparation of legislation by the division and for planning and implementation of programs by institutions and conferences. A member of Division II:

- Believes in promoting the **academic success** of its student-athletes, measured in part by an institution's student-athletes graduating at least at the same rate as the institution's student body;
- Believes that participation in intercollegiate **athletics benefits the educational experience** of its student-athletes and the entire campus community;
- Believes in offering **opportunities** for intercollegiate athletics participation consistent with the institution's mission and philosophy;
- Believes in **preparing student-athletes** to be good citizens, leaders and contributors in their communities;
- Believes in **striving** for equitable participation and **competitive excellence**, encouraging sportsmanship and ethical conduct, enhancing diversity and developing positive societal attitudes in all of its athletics endeavors;
- Believes in **scheduling** the majority of its athletics competition with other members of Division II, insofar as **regional qualification**, geographical location and traditional or conference scheduling patterns permit;
- Recognizes the need to "**balance**" the role of the athletics program to serve both the campus (participants, student body, faculty-staff) and the general public (community, area, state);
- Believes in offering opportunity for participation in intercollegiate athletics by awarding **athletically related financial aid** to its student-athletes;
- Believes that **institutional control** is a fundamental principle that supports the educational mission of a Division II institution and assumes **presidential involvement and commitment**. All funds supporting athletics should be controlled by the institution. The emphasis for an athletics department should be to operate within an institutionally approved budget, and compliance with and self-enforcement of NCAA regulations is an expectation of membership; and
- Believes that all members of Division II should **commit** themselves to this philosophy and to the regulations and programs of Division II.

Members of Division II believe that a well-conducted intercollegiate athletics program, based on sound educational principles and practices, is a proper part of the educational mission of a university or college and that the educational welfare of the participating student-athletes is of primary concern.

Taken from http://www1.ncaa.org/membership/governance/division_II/index.html on July 16, 2008

CONSTITUTION of the LONE STAR CONFERENCE

(Revised January 18, 2013)

ARTICLE I: NAME

The name of this organization is the Lone Star Conference (“LSC”). LSC is a non-profit association operating under the laws of the State of Texas.

ARTICLE II: PURPOSE

The purpose of the Lone Star Conference (LSC) shall be to assist its member institutions in the maintenance of programs of intercollegiate athletics that are compatible with the highest standards of education and competitive sports. To this end through the orderly establishment and enforcement of legislation the LSC aims to:

1. Encourage policies that make intercollegiate athletics an integral part of the total educational offerings at member institutions.
2. Regulate intercollegiate athletics among the institutions of this Conference.
3. Encourage sound academic practices for and contribute to the total personal development of student-athletes.
4. Stimulate good sportsmanship.
5. Promote mutual trust and friendly intercollegiate athletic relations between member institutions.

ARTICLE III: MEMBERSHIP

Section 1.

- a. In order for the LSC to become a premiere NCAA II conference, it is understood that each member commits to continuously improve each of its respective athletic programs. In turn, the LSC will establish key performance indicators and membership guidelines to facilitate the LSC reaching its goal.
- b. As key performance indicators and guidelines are achieved, it is also understood that the LSC will increase its overall value as a conference while creating an environment that satisfies the needs of its members.
- c. The LSC commits to continually examine the optimal membership size and program offerings in an effort to attain mutual needs for high quality competition, increased regional and national exposure, revenue enhancement and fiscal management.
- d. The Council of Presidents in consultation with the LSC Commissioner shall determine the optimal number of conference members to ensure long-term viability of the LSC.
- e. All prospective new members applying to or recruited by the LSC will be individually evaluated respective to the comprehensive value they bring to the Conference. New member principles will include but are not limited to the following highest order needs:
 - i. *Geographic Location*: new members shall project to minimize travel expenses and academic absences while fostering competitive rivalries and scheduling versatility; recommended media coverage in a minimum of one Top 200 TV Market;
 - ii. *Strategic Sport Sponsorship*: sponsor a comprehensive men’s and women’s NCAA II athletic program of a minimum of 10 sports prescribed minimum program offerings for each gender in sports which the LSC offers a championship, and exhibit a record of competitive success and community engagement;
 - iii. *Shared Common Ground*: educational mission, financial commitment to athletic operations, enrollment stability and administrative support;
 - iv. *Commitment to Integrated Branding and Marketing*: e.g. student recruitment, alumni relations and corporate support.

Section 2. Membership in the LSC is limited to regionally or nationally accredited institutions of higher education granting a baccalaureate degree(s) and engaging in NCAA Division II intercollegiate athletics, to include those in the candidacy/provisional period of the NCAA Division II membership process.

Section 3. New members may be admitted by application or invitation. A two-thirds vote of the Council of Presidents is required for admission.

Section 4. Procedures for Members to Join the Lone Star Conference.

- a. The President of an institution seeking to join the LSC shall provide a written expression of interest requesting membership consideration to the LSC Commissioner.
- b. The LSC Commissioner will respond to the applying institution with a checklist on a form prepared by the LSC of selected principles, articles and sections of the LSC Constitution, Bylaws and Strategic Plan for response and signature of the inquiring institution's President, Director of Athletics, Compliance Director, Senior Woman Administrator and Faculty Athletics Representative.
- c. After a review of the items listed in (b) above, the Council of Presidents will, by majority vote, determine whether to continue or terminate of the review of the applying institution.
- d. If the Council of Presidents approve by a majority vote to continue the review of an applying institution:
 - i. The LSC Commissioner will select a review team comprised of LSC directors of athletics, compliance directors, senior woman administrators and faculty athletics representatives to analyze the applying institution in the following fundamental areas and the applying institution shall provide to the LSC Commissioner the information sought below:
 - Athletics Management: Athletic Department Operations Manual (including, but not limited to, NCAA Compliance, Secondary and Major Violation Reports, Initial and Continuing Eligibility, Athletic Aid and Academic Support);
 - Fiscal Operations: 5-year analysis of NCAA and EADA Revenue-Expense Reports;
 - Competition, Marketing & Engagement: Sport Program Offerings and Learfield Cup (or other name as it may be referred) standings, Athletics Department Strategic Plan, Community Engagement and Game Day Environment Initiatives.
- e. The review team, as selected in (d) above, will draft a written report to the LSC Commissioner within forty-five (45) days of receipt of the requested data. The LSC Commissioner shall then schedule an on-campus compliance and facilities evaluation and forward the report to the Council of Presidents.
- f. After the Council of Presidents is presented with the report from the review team, the Council of Presidents shall vote on the admission of the applying institution into LSC, which shall require a two-thirds vote of approval.
- g. If the applying institution is approved for admission into the LSC, the new member will join the LSC in the academic year following the Council of Presidents' affirmative vote as provided in (f) above.
- h. A new member shall be assessed a one-time conference entry fee of \$50,000 payable over a four-year period, as described below, beginning in the academic year following final approval for admission by the Council of Presidents.
 - Year One: New member pays \$15,000 entry fee and member dues discounted to \$5,000.
 - Year Two: New member pays \$15,000 entry fee and member dues discounted to \$5,000.
 - Year Three: New member pays \$10,000 entry fee and member dues discounted to \$10,000.
 - Year Four: New member pays \$10,000 entry fee and member dues discounted to \$10,000.
 - Year Five and Beyond: New member begins paying full member dues at agreed upon rate.
- i. A new member shall be integrated into LSC schedules within two (2) years of final approval by the Council of Presidents and such member shall be eligible for conference championship competition at that time. Members in the provisional period (e.g. Candidacy Years 1-2 and Provisional Year) of the NCAA Division II membership process may compete in and be eligible to win conference championship events, but would not be eligible to receive the conference's automatic qualification into any NCAA postseason bracket (per NCAA rules).

Section 5. The intercollegiate athletics programs shall be governed by the Constitution and Bylaws of the National Collegiate Athletic Association (NCAA) and the Constitution, Bylaws and Operating Code of the LSC.

Section 6. Procedures for Members Exiting the Lone Star Conference. The resignation of any member must be sent to the Chair of the Council of Presidents and the LSC Commissioner by the President of the institution. A member institution may withdraw from the Conference by filing an official notice of withdrawal, to include a statement of the intended effective withdrawal date, with the Chair of the Council of Presidents and the Commissioner. In such event, the Commissioner shall immediately notify the president of each member institution. A withdrawing member shall not be entitled to any rebate, funds apportionment and/or other accumulated assets of the Conference. A withdrawing member shall forfeit its right to vote on Conference

matters and service on NCAA committees as a representative of the Lone Star Conference upon submitting such notification. If notification is filed after the end of the withdrawing institution's spring semester and by September 30, the withdrawing member shall be obligated to satisfy an exit term, which shall be the remainder of the current academic year or the entire upcoming academic year if the notice is filed between academic years, and the withdrawal shall become effective June 30 following that term. If notification is filed after September 30 and before the end of the withdrawing institution's spring semester, the withdrawing member shall be obligated to satisfy an exit term, which shall be the remainder of the academic year in which the notice was filed plus one (1) additional academic year, and the withdrawal shall become effective June 30 following that term. In satisfying its exit term, a withdrawing member shall comply with all Conference regulations, including the payment of assessments until the effective withdrawal date, and shall be obligated to play all approved athletic competitions with other members in accordance with governing contracts up to the effective withdrawal date, unless such competitions are waived or modified by two-thirds vote of the Council of Presidents. Assuming the withdrawing member satisfies the obligations of its exit term, the membership exit fee shall be equal to the annual dues fee determined at the most recent Council of Presidents meeting in which the withdrawing member was eligible to vote. Should the withdrawing member exit from the Conference without satisfying the obligations of its exit term, the membership exit fee shall be five times the annual dues fee. The membership exit fee shall be payable by the withdrawing member to the Conference within thirty (30) days of filing an official notice of withdrawal.

Section 7. The reinstatement of an institution shall require a two-thirds vote of the Council of Presidents.

Section 8. **Membership Guidelines.** Members of the LSC agree to:

- a. Administer their athletics programs in accordance with the Constitution, Bylaws, Operating Code and other policies adopted by the Conference.
- b. Exercise institutional control of their intercollegiate athletics programs as defined in Article IV under Institutional Control.
- c. In satisfying sports sponsorship requirements, consider basketball and football to be core sports for men, and basketball, softball and volleyball to be core sports for women.
- d. Sponsor at least one (1) core sport per gender and 10 sports total (including minimums of four men's and five women's sports) in which the LSC offers a championship. Single gender programs must sponsor all core sports for that gender.
In the case of a sport program suspended as a result of NCAA sanctions, the Conference shall have the authority to waive or modify this provision for a limited time period by a majority vote of the Council of Presidents.
- e. Compete in LSC-scheduled, regular-season contests in all sports they sponsor, provided the LSC mandates a regular-season schedule in that sport. A member that sponsors a sport(s) classified at the NCAA Division I level shall not be subject to this regulation in that specific sport(s).
- f. Compete at LSC Championships in all sports they sponsor, provided the LSC declares a champion in that sport. A member that sponsors a sport(s) classified at the NCAA Division I level shall not be subject to this regulation in that specific sport(s).

Section 9. **Affiliate Membership Guidelines.** Institutions that do not meet the membership criteria as outlined in Section 8 may belong to the Conference as an affiliate member by a two-thirds vote of the Council of Presidents. An affiliate member shall be provided a schedule of competition in the affiliated conference sport(s) and shall be entitled to representation as a voting member of any Advisory Group relative to that sport. Affiliate members are eligible for athletic and academic achievement awards. Affiliate members must be NCAA Division II members in order to compete for LSC Conference championships. Affiliate membership status will be for a one-year period and shall be reviewed annually by the Council of Presidents.

Section 10. **Merger.** The LSC may merge with another conference or member institution(s) upon a vote of at least two-thirds (2/3) of the Council of Presidents.

ARTICLE IV: INSTITUTIONAL CONTROL

Section 1. It is the responsibility of each member institution to control its intercollegiate athletics program in compliance with the rules and regulations of the LSC and the NCAA. The institution's president or chancellor is

responsible for the administration of all aspects of the athletics program, including approval of the budget and audit of all expenditures. (NCAA Bylaw 2.1.1)

Section 2. The institution's annual budget for its intercollegiate athletics programs shall be controlled by the institution and subject to its normal budgeting procedures. The institution's president or chancellor or an institutional administrator designated by the president or chancellor from outside the athletics department shall approve the annual budget in the event that the institution's normal budgeting procedures do not require such action. At least once every three years, all expenses and revenues for or on behalf of a Division II member institution's intercollegiate athletics programs, including those by any affiliated or outside organization, agency or group of individuals (two or more), shall be subject to agreed-on procedures approved by the Division II membership (in addition to any regular financial reporting policies and procedures of the institution) conducted for the institution by a qualified independent accountant who is not a staff member of the institution and who is selected either by the institution's president or chancellor or by an institutional administrator from outside the athletics department designated by the president or chancellor. If, within the last three years, the institution has conducted an overall institutional audit that includes a financial audit of all athletics department funds, then the institution is not required to perform a separate financial audit of all athletics department expenditures. (NCAA Bylaw 6.2.1, 6.2.2, 6.2.3, 6.2.3.1)

Section 3. It is strongly recommended that an athletics advisory board, which has responsibility for advising or overseeing athletics policies and recommending policy decisions, be established at each member institution. If such a board exists, it must conform to the provisions in NCAA Bylaw 6.1.2.

ARTICLE V: ACADEMIC STANDARDS

Section 1. The academic policies and admission standards of the member institutions must be the same for athletes as for other students.

ARTICLE VI: ORGANIZATION

Section 1. **Council of Presidents.** The Council of Presidents shall consist of the chief executive officer of each member institution. The Council shall serve as the governing board of the Conference and has final decision-making authority regarding any legislation, policy or activity pertaining to the Conference.

Section 2. **Council of Faculty Athletics Representatives.** The Council of Faculty Athletics Representatives shall consist of a representative from each member institution appointed by the chief executive officer, or by the duly constituted authority of the university. The faculty athletics representative (FAR) shall be a member of the institution's faculty or an administrator who holds faculty rank and shall not hold an administrative or coaching position in the athletics department. The Council shall carry out the purposes of the Conference in conjunction and coordination with the Council of Athletics Administrators.

Section 3. **Council of Athletics Administrators.** The Council of Athletics Administrators shall consist of two representatives of each member institution, appointed by the chief executive officer, who shall be the Director of Athletics and the Senior Woman Administrator. The Council shall carry out the purposes of the Conference in conjunction and coordination with the Council of Faculty Athletics Representatives.

Section 4. **The Conference Office.** The Commissioner shall serve as the chief administrative officer of the Conference and operate an office to maintain the efficient day-to-day operation of the Conference pursuant to authority delegated by the Council of Presidents and described in the Bylaws or as directed by the Council of Presidents. The Commissioner also supervises a staff that serves to carry out the responsibilities of the Conference office. The Council of Presidents shall employ the Commissioner under whatever terms it establishes.

Section 5. **Advisory Groups.** Advisory Groups shall assist the Councils and the Commissioner in a specific interest area pertaining to the Conference. The groups shall serve to coordinate daily operations and enhance the Conference purposes in a specific interest area. These groups shall include but not be limited to: coaches groups in each sport, compliance coordinators, sports information directors, athletic trainers, student-athletic advisory committee, and groups brought together for a specific task by one of the Councils and/or the Commissioner (e.g., officiating committee, budget committee).

Section 6. **Legislative process.** Each of the Councils, all Advisory Groups, and the Conference Office shall work to the betterment of the Conference, with the Commissioner serving as an advisor to each body. The Commissioner shall work closely with each body in discussing, writing, and recommending changes to the LSC Constitution, Bylaws and/or Operating Code. All recommendations shall be presented to the Council of Presidents, which has final decision-making authority regarding any legislation, policy or activity pertaining to the Conference. Recommended changes to the LSC Constitution, Bylaws and/or Operating Code may originate with the

Commissioner, any Advisory Group, or any of the Councils. Recommendations originating with the Commissioner or an Advisory Group shall be presented to both the Councils of Athletics Administrators and Faculty Athletics Representatives before moving forward to the Council of Presidents. Recommendations originating with either the Council of Athletics Administrators or Faculty Athletics Representatives shall be presented to the other Council before going before the Council of Presidents. Any recommendation that gains approval by at least a three-fourths margin from both the Councils of Athletics Administrators and Faculty Athletics Representatives shall become eligible for inclusion in a “non-controversial legislation” consent package when presented to the Council of Presidents. The Council of Presidents shall have the ability to remove any recommendation from the consent package, so as to consider the recommendation on its own merit. Further, the Commissioner shall have the right to pull any recommendation from the consent package – requiring the Council of Presidents to consider the recommendation independently – but no person or governance group shall have authority to add to a consent package any recommendation not meeting the aforementioned criteria.

ARTICLE VII: VOTING DELEGATES

- Section 1. The member institutions of the Conference shall be entitled to one vote each at each meeting of the governance groups designated in Article VI.
- Section 2. Two thirds or more representatives of members of the Conference shall constitute a quorum at such meetings.

ARTICLE VIII: MEETINGS

- Section 1. The Council of Presidents, the Council of Faculty Athletics Representatives and the Council of Athletics Administrators shall each meet at least twice a year.
- Section 2. Special meetings of the Council of Presidents shall be held on the call of the Chair or any three members of that Council. Special meetings of the Council of Faculty Athletics Representatives or Council of Athletics Administrators shall be held on the call of the Chair of the respective group or pursuant to the written request of not less than two-thirds of the members of the respective group.

ARTICLE IX: CHAIRS AND OFFICERS

- Section 1. The Chair of the Council of Presidents, the Chair of the Council of Faculty Athletics Representatives, the Chair of the Council of Athletics Administrators, and the Chairs of the established Advisory Groups shall preside at all meetings of those respective groups.
- Section 2. The Conference Commissioner shall appoint ad hoc committees. Committees shall serve from August 1 – July 31, unless otherwise specified.

ARTICLE X: DUES AND ASSESSMENTS

- Section 1. The Council of Presidents shall establish the annual dues and other assessments for member institutions as a part of the Bylaws of the Constitution.

ARTICLE XI: DISCIPLINARY ACTION

- Section 1. The Conference shall be empowered to expel or suspend by two-thirds vote of the Council of Presidents against any member institution or individual violating the Constitution or Bylaws of the Conference.
- Section 2. Other disciplinary action may be taken by the conference as outlined in the Bylaw 10.

ARTICLE XII: TAX EXEMPT STATUS

- Section 1. The LSC is organized exclusively for educational purposes, including for such purposes, making distributions to organizations that qualify as exempt organizations under 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code.
- Section 2. No part of the net earnings of the conference shall inure to the benefit of or be distributable to its members, trustees, officers or other private persons except that the conference shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Section 1. No substantial part of the activities of the conference shall be the carrying on of propaganda or otherwise attempting to influence legislation and the conference shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the conference shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code and its regulations as they exist

- or as they may hereafter be amended, or (b) by an organization contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.
- Section 3. The LSC may be dissolved upon a vote of at least two-thirds (2/3) of the Council of Presidents. In the event of dissolution of the LSC, the Council of Presidents, by a vote of a majority of the Council of Presidents shall determine the basis for liquidation of LSC assets, if any, and the allocation, following the satisfaction of all LSC obligations, of net assets to LSC members.

ARTICLE XIII: AMENDMENTS AND SUSPENSION

- Section 1. Any provisions of this Constitution may be suspended at any time by a unanimous vote of the Council of Presidents. Such suspension shall not continue beyond the next regular or called meeting of the Council of Presidents.
- Section 2. Constitutional amendments shall be made only at a regular or called meeting by a two-thirds vote of the Council of Presidents. At least thirty (30) days written notice of any proposed change must be given by the Chair to each member of the Council before it can be acted upon. Advanced notice may be waived by unanimous vote of the Council.
- Section 3. All amendments shall become effective immediately unless a different time is specified.
- Section 4. A copy of the revised Constitution shall be distributed by the Chair of the Council of Presidents to the members of the Council within thirty (30) days following the adoption of amendments to the Constitution. Copies of the revised Constitution shall be provided to the Council of Faculty Athletics Representatives and the Council of Athletics Administrators by the Commissioner.

ARTICLE XIV: INDEMNIFICATION

- Section 1. **Indemnification.** Each person who at any time is, or shall have been, a President, Chancellor, CEO, Athletics Director, Commissioner, officer, employee or agent of the LSC, and is threatened to be or is made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative, or investigative by reason of the fact that he/she is, or was, a President, Chancellor, CEO, Athletics Director, Commissioner, officer, employee or agent of the LSC, shall be indemnified against losses, expenses (including attorney's fees and costs), judgment, penalties, fines, settlements and reasonable expenses paid in settlement, in each case actually and reasonably incurred in connection with any such action, suit or proceeding. The foregoing right of indemnification shall be in no way exclusive of any other rights of indemnification to which such President, Chancellor, CEO, Athletics Director, Commissioner, officer, employee or agent of the LSC may be entitled (and no indemnified person shall be required to first pursue such other right) and shall inure to the benefit of the heirs, executors, and administrators of such indemnified person. Notwithstanding any other provision herein, the LSC shall be under no obligation to provide indemnification for any matter (including any counterclaim or third-party claim) brought against the LSC by a party seeking indemnification or brought by or on behalf of the LSC against a party seeking indemnification, or for any matter in which it is determined that the party seeking indemnification was liable as a result of the party's gross negligence, criminal acts, or intentional misconduct.

ARTICLE XV: AGREEMENT OF MEMBERS

- Section 1. Agreement of the Members. The members acknowledge, covenant, warrant, and agree that each member is bound by the terms and provisions of the LSC Constitution and Bylaws and further agrees to abide by such terms and provisions in good faith. Each member hereby expressly and completely waives any right, if any, a member may possess to assert a defense of sovereign immunity from suit, liability, and/or damages resulting from such suit. This waiver of immunity applies to any claim, cause of action, counterclaim, assertion of liability and damage, or any other action for affirmative relief that may be asserted by any other member of the LSC.

ARTICLE XVI: GOVERNANCE, CONSTRUCTION, AND VENUE

- Section 1. Governance, Construction, and Venue. The LSC Constitution and Bylaws shall be governed by and construed in accordance with the laws of the State of Texas in all respects, including matters of construction, interpretation, validity, and enforcement. If any provision of the LSC Constitution and Bylaws is prohibited by law, such prohibition shall not affect the validity of the remaining provisions of the LSC Constitution and Bylaws. Venue for any litigation, dispute, or claim concerning, arising under, pursuant to, in relation to, or arising out of the LSC Constitution and Bylaws shall be brought in state district court in Collin County, Texas.

BYLAWS of the LONE STAR CONFERENCE

The members of the Lone Star Conference are:

Angelo State University
Cameron University
Eastern New Mexico University
Midwestern State University
Tarleton State University

Texas A&M University-Commerce
Texas A&M University-Kingsville
Texas Woman's University
West Texas A&M University

BYLAW 1: GENERAL

- 1.01 The Lone Star Conference (LSC) is a member of the National Collegiate Athletic Association (NCAA), Division II, and is bound by its rules and regulation for regular season and post-season competition unless Conference rules are more restrictive.
- 1.02 These rules and regulations shall govern all intercollegiate athletic activities sponsored by member institutions and their respective students and teams.
- 1.03 The Lone Star Conference (LSC) name shall be applied only to officially sponsored Conference sports.
- 1.04 The Conference is a member of the National Letter of Intent Program, and all member institutions will adhere to the regulations and procedures of the program.
- 1.05 Each conference sport shall be governed by the sports operating code and the NCAA rule book. Changes to the conference sport operating code may be recommended by the advisory groups with the approval of the Council of Faculty Athletics Representatives and the Council of Athletics Administrators with final approval from the Council of Presidents.
- 1.06 A minimum of four (4) member institutions must sponsor and compete in a sport in order to determine a conference champion in that sport.

BYLAW 2: REPRESENTATION, ORDER, VOTING

- 2.01 All meetings are guided by the principles of parliamentary procedure as outlined by the Robert's Rule of Order.
- 2.02 Voting by proxy is allowed only for the Council of Presidents. At least one half of the members present must be sitting presidents. With prior written authorization, the president of a member institution may be represented at a meeting by a voting delegate who shall be a senior level administrator and not a coach, athletic administrator, or FAR of the member institution. A vote by the delegate on matters considered by the Council shall be considered a vote by the president of the member institution and shall not be subject to change by the president following the meeting.
- 2.03 A recommended agenda for all conference meetings consists of:
 - a. Roll Call
 - b. Committee reports and communications
 - c. New business
 - d. Election of officers and appointments of committees (as needed)
 - e. Executive session (as needed)
 - f. Adjournment
- 2.04 Authorization for the conference to conduct meetings by these mechanisms: e-mail, fax, or telephone call.
 - a. The Commissioner, upon written request of the Chair of the Council of Presidents or three members of the Council of Presidents, shall submit any motion to a vote by e-mail, conference telephone call or fax. The commissioner shall notify all members of the conference the results of the poll.
 - b. The Chair of the Council of Presidents, on his/her own motion, may, or upon the request of three members from the Council of Presidents, shall submit questions to vote by e-mail, fax, or telephone. The Chair of the Council of Presidents shall notify each member institution of the results of the poll.
 - c. The time period for a vote via e-mail or fax shall be 5 days from the date sent and the vote for the telephone is taken immediately. The votes then received shall constitute a quorum of the Conference provided two-thirds of the members of the Conference vote.

BYLAW 3: COUNCIL OF PRESIDENTS

- 3.01 The officers of the Council of Presidents shall be a Chair, Vice Chair, second Vice Chair and third Vice Chair.
- 3.02 The officers of the Council shall be elected at the annual meeting by a majority vote of council members in attendance. The officers shall hold offices for one year or until successors are elected.
- 3.03 The officers of the Council shall serve as an Executive Committee of the Council. The Executive Committee of the Council of Presidents shall be empowered to act on behalf of the Council between meetings of the Council.
- 3.04 Each member of the Council shall be charged with responsibility for fulfilling the Conference purposes, for enforcing the institutional standards and controls specified in the Constitution and Bylaws, and for executing the rules and regulations enacted by the Conference for the management and control of intercollegiate athletics at the member institution.
- 3.05 The Council of Presidents shall meet at least twice annually. One meeting shall be at least two weeks after the spring meeting of the Council of Faculty Athletics Representatives and the Council of Athletics Administrators. The other meeting shall take place during the NCAA National Convention which is typically held in the month of January. The Chair of the Council and the Commissioner shall be responsible for establishing the specific dates, selecting the site, making appropriate arrangements, and presiding over the meeting. In the absence of the Chair, these duties shall be performed by the Vice Chair, or, in the absence of the Vice Chair, by the second Vice Chair.
- 3.06 The Council of Athletics Administrators Chair and the Council of Faculty Athletics Representative Chair shall attend the Council of Presidents meetings as non-voting members.
- 3.07 The transaction of all official business and the management of the affairs of the Conference shall be the responsibility of the Council of Presidents and its officers.
- 3.08 Special meetings may be called at any time by the Chair or by a majority of the members of the Council.
- 3.09 Approved minutes of the Council of Presidents will be distributed to members of the Council of Athletics Administrators and the Council of Faculty Athletic Representatives.
- 3.10 The Council of Presidents is also responsible for hiring the Conference Commissioner and establishing his/her duties.
- 3.11 The Council of Presidents shall perform an annual evaluation of the Commissioner, to be conducted by a committee consisting of the group's Chair, Past Chair and Vice Chair.
- 3.12 **Consent Package.** The Council of Presidents shall be the only Council with the ability to vote on "non-controversial legislation" items in a package format. Only recommendations that gain approval by at least a three-fourths margin from both the Councils of Athletics Administrators and Faculty Athletics Representatives shall be eligible for inclusion in a consent package.

BYLAW 4: COUNCIL OF FACULTY ATHLETICS REPRESENTATIVES

- 4.01 Regular meetings of the Council of Faculty Athletics Representatives (Constitution Article VI, Section 2) will be held in the fall and spring.
- 4.02 Officers for the Council of Faculty Athletics Representatives (CFAR) will be a Chair and a Vice-Chair. Terms of office will be for two years, beginning August 1 of each odd-numbered year (e.g., 2009, 2011). Upon conclusion of the term of office for the Chair, the Vice-Chair shall become Chair for the following term of office.
- 4.03 Elections for Vice-Chair shall be held at the Spring CFAR meeting immediately prior to expiration of the term of office for the Chair. At this election, the CFAR shall choose a representative to serve as Vice Chair beginning the following August 1.
- 4.04 Should the office of Vice-Chair become vacant prior to completion of the term, the CFAR shall elect a representative to fulfill the unexpired term whose service shall begin immediately upon election. Should the office of Chair become vacant prior to expiration of the term, the Vice-Chair shall fill any unexpired portion of that term and the following two-year term as Chair. Should both offices be vacant during the same time period, the CFAR shall elect both a Chair and Vice-Chair to fulfill the unexpired terms. By a two-thirds majority of members present at this election, the CFAR may also extend the term of office for the Chair to include the following two-year term.
- 4.05 The Chair of the CFAR will oversee the deliberation of each CFAR meeting, and in conjunction with the Vice-Chair and the Commissioner will set the meeting agenda. Should the Chair be unable to attend a meeting of the CFAR, the Vice-Chair will preside over the meeting.

- 4.06 The Council of Faculty Athletics Representatives will ensure the implementation of the legislation enacted by the Council of Presidents pertaining to the eligibility rules and academic standards in their relation to intercollegiate athletics and their conformity with requirements of national associations. This Council will consider proposals to present in writing to the Council of Athletics Administrators from within their own group or from Advisory Groups within the Conference. This Council also will review recommendations on legislation from the Council of Athletic Administrators.

BYLAW 5: COUNCIL OF ATHLETICS ADMINISTRATORS

- 5.01 Regular meetings of the Council of Athletic Administrators (Constitution Article VI, Section 3) will be held in the fall and spring.
- 5.02 Officers for the Council of Athletics Administrators (CAA) will be a Chair and a Vice-Chair. Terms of office will be for two years, beginning August 1 of each even-numbered year (e.g., 2012, 2014). Upon conclusion of the term of office for the Chair, the Vice-Chair shall become Chair for the following term of office.
- 5.03 Elections for Vice-Chair shall be held at the Spring CAA meeting immediately prior to expiration of the term of office for the Chair. At this election, the CAA shall choose a representative to serve as Vice Chair beginning the following August 1.
- 5.04 Should the office of Vice-Chair become vacant prior to completion of the term, the CAA shall elect a representative to fulfill the unexpired term whose service shall begin immediately upon election. Should the office of Chair become vacant prior to expiration of the term, the Vice-Chair shall fill any unexpired portion of that term and the following two-year term as Chair. Should both offices be vacant during the same time period, the CAA shall elect both a Chair and Vice-Chair to fulfill the unexpired terms. By a two-thirds majority of members present at this election, the CAA may also extend the term of office for the Chair to include the following two-year term.
- 5.05 The Chair of the CAA will oversee the deliberation of each CAA meeting, and in conjunction with the Vice-Chair and the Commissioner will set the meeting agenda. Should the Chair be unable to attend a meeting of the CAA, the Vice-Chair will preside over the meeting.
- 5.06 The Council of Athletic Administrators will implement the legislation enacted by the Council of Presidents pertaining to matters involving the best interests of the Conference. This Council will consider proposals to present in writing to either the Councils of Presidents or Faculty Athletics Representatives from their own group or from any Advisory Group within the Conference. This Council also will review recommendations on legislation from the Council of Faculty Athletic Representatives.

BYLAW 6: ADVISORY GROUPS

- 6.01 Regular meetings of an Advisory Group (Constitution Article VI, Section 5) will be held at least once a year.
- 6.02 Officers for an Advisory Group will be a Chair and a Vice-Chair. Terms of office will be for two years for all advisory groups with the exception of the Student-Athlete Advisory Committee (SAAC), for which terms of office will be one year. Terms for all advisory groups will begin August 1. Upon conclusion of the term of office for the Chair, the Vice-Chair shall become Chair for the following term of office.
- 6.03 Elections for Vice-Chair shall be held at the regular meeting immediately prior to expiration of the term of office for the Chair. At this election, an Advisory Group shall choose a representative to serve as Vice Chair beginning the following August 1.
- 6.04 Should the office of Vice-Chair become vacant prior to completion of the term, the advisory group shall elect a representative to fulfill the unexpired term whose service shall begin immediately upon election. Should the office of Chair become vacant prior to expiration of the term, the Vice-Chair shall fill any unexpired portion of that term and the following term as Chair. Should both offices be vacant during the same time period, the advisory group shall elect both a Chair and Vice-Chair to fulfill the unexpired terms. By a two-thirds majority of members present at this election, the advisory group may also extend the term of office for the Chair to include the following term.
- 6.05 The Chair of an Advisory Group will oversee the deliberation of each advisory group meeting, and in conjunction with the Vice-Chair and the Commissioner will set the meeting agenda. Should the Chair be unable to attend a meeting of the advisory group, the Vice-Chair will preside over the meeting.
- 6.06 The role of an Advisory Group is to coordinate daily operations and uphold Conference policies within the group's particular area of specialization, as well as to consider and recommend proposals to present in writing to both the Councils of Faculty Athletics Representatives and Athletics Administrators pertaining to matters involving the best interests of the Conference.

- 6.07 A new Advisory Group may be formed for defined constituencies by majority vote of the Council of Presidents, after consideration by the Councils of Faculty Athletics Representatives and Athletics Administrators. The Councils of Athletics Administrators, Faculty Athletic Representatives, or Presidents or the Commissioner may initiate the process to establish a new advisory group, but final approval must come from the Council of Presidents. Any new advisory group shall begin with an August 1 effective start date, unless otherwise specified.

BYLAW 7: COMMITTEES

- 7.01 **Executive Committee.** The Executive Committee shall in the interim between meetings of the Conference transact necessary items of Conference business subject to the approval of the Conference at its next meeting. This committee shall consist of the following:
Chair of the Council of Presidents
Vice Chair of the Council of Presidents
Second Vice Chair of the Council of Presidents
Third Vice Chair of the Council of Presidents
- 7.02 **Creation of Other Committees (ad hoc).** The Commissioner may designate other such committees as needed to ensure the betterment of the Conference and how it serves its members. Such committees must have a cross representation of selectees from various member institutions. The charge of each committee will be left to the Commissioner and members of that committee may appoint a Chair if so desired. The conclusions of each committee will be reported back to the various Councils for review and possible implementation.

BYLAW 8: ELIGIBILITY AND FINANCIAL AID

- 8.01 Eligibility of student-athletes within the LSC will be governed by NCAA Division II eligibility standards.
- 8.02 Financial aid of student-athletes within the LSC will be governed by NCAA Division II equivalency limitations.
- 8.03 **Summer Financial Aid.** Athletic scholarships may be awarded by member institutions during the summer sessions and will be governed by NCAA Division II elements of financial aid.

BYLAW 9: APPROPRIATE CONDUCT

- 9.01 **Sportsmanlike Conduct Policy.** It shall be the responsibility of each member institution to ensure that all individuals employed by or directly associated with the athletics program of that institution, including its student-athletes, conduct themselves in a sportsmanlike manner when representing their university, especially at intercollegiate athletic contests.
Inappropriate conduct shall subject the individual to disciplinary action. The member institution with which the individual is associated may also be subject to disciplinary action if it is found that the institutions' policies, actions, or failure to act, substantially contributed to the individual's misconduct.
- 9.02 **Inappropriate Conduct Defined:** Acts of inappropriate conduct shall include, but not be limited to, the following and shall be subject to private or public reprimand or suspension from a contest(s) as the Commissioner deems appropriate in the event of a flagrant violation or additional offense:
- Any person (athletic department staff member or student-athlete) who strikes or physically abuses an official, opposing coach, player or spectator.
 - Any person who intentionally incites participants or spectators to violent or abusive action.
 - Any person who uses obscene gestures or profane or unduly provocative language or action towards officials, opponents or spectators.
 - Any person who engages in negative recruiting, by making statements to a prospective student-athlete, parent, high school coach or other person interested in the prospective student-athlete which are not of a positive nature about another academic institution or its personnel, shall be subject to a public reprimand for the first offense and to a suspension of the privilege of recruiting for one season for an additional offense.
 - Acts of inappropriate conduct not specifically prescribed.
 - Any person who publicly is unduly critical of any game official, Conference personnel, another member institution or its personnel, shall receive a public reprimand for the first violation, one-game suspension for a second violation and a two-game suspension for a third violation. (These sanctions shall not be probated.)

- 9.03 **Penalty for Inappropriate Conduct:** When the Commissioner concludes, after a reasonable investigation, that there has been a violation of the regulation on inappropriate conduct, (s)he shall impose such penalty as (s)he deems appropriate by first giving notice to the individual or institution. The Commissioner will provide the institution reasonable time, given the circumstances involved, to take action of its own, and may adopt that action as Conference action if deemed appropriate. A penalty imposed by the Commissioner shall stand.
- 9.04 **Carrying Penalty Over to Next Season:** Whenever a penalty of suspension is imposed at or near the end of the season of competition, such penalty may be carried over into the next season of competition.
- 9.05 **Definition of Terms:** As used in this regulation, "suspension" in the case of a player means that the player cannot participate in the designated number of contests but may practice; in the case of a coach, it means that the coach cannot be present in the playing arena for the designated number of contests but may conduct practice sessions. ***Official Interpretation.*** When a violation of LSC 9.05 results in a coach being suspended from a contest, the coach shall be restricted from being within the facility where the game is to be played for a period one hour before the game until the conclusion of the contest. Further, the coach shall be restricted during the aforementioned period of time from any coaching activity, to include scouting, contacting or recruiting prospective student-athletes and scouting opponents.
- 9.06 **Pre-Game Appropriate Conduct Statement Read by Public Address Announcer:** The public address announcer prior to all LSC athletic events that have public address announcers shall read a statement on appropriate conduct created by the Conference Office. In other cases the meet or contest director shall read the statement to the athletes.
- 9.07 **Distribution of LSC Appropriate Conduct Policy:** The Conference office shall distribute a Sportsmanlike Conduct Policy to the LSC institutions for distribution to the student-athletes at their pre-season compliance meeting.

BYLAW 10: PROTESTS, INVESTIGATIONS, PENALTIES AND APPEALS

- 10.01 Students and/or staff members of each institution are responsible for reporting to the Athletics Directors, Compliance Coordinator and FAR of his/her respective institution any alleged, reputed or indicated violation of the rules of the NCAA or the LSC. The Athletics Director, Compliance Coordinator and/or FAR of the institution initiates the process of communication of any alleged, reputed or indicated violation as outlined below.
- 10.02 **Reports of Allegations From Another Conference Institution**
 Prior to forwarding allegations to the Conference office, the institution shall determine if there is sufficient information to support the allegation. Allegations submitted to the Conference office by members of the Lone Star Conference shall be accepted from an institution's Director of Athletics. Other individuals (e.g., coaches) who report information to Lone Star Conference staff shall be directed to contact the appropriate campus personnel for submission of the allegation(s).
 Allegations deemed to be credible, or deemed to include sufficient information meriting a response, shall be forwarded from the Conference office to the appropriate personnel (e.g., President, Faculty Athletics Representative, Director of Athletics), as deemed by the Commissioner, at the institution where the violations have been alleged and, when appropriate, to the NCAA. This information shall include details of the allegation(s), and related NCAA bylaws, but shall not name the source of the information. The institution shall be asked to provide the Conference office with a response to the allegations. In its response, the institution shall also be asked to provide all relevant information. The institution shall also be asked to determine if it believes a violation occurred.
 Upon receipt of an institution's response, the Conference office shall review the information to determine:
 If the institution conducted a thorough investigation;
 If the determination made by the institution is consistent with the information developed in its review of the allegations;
 If the information substantiates that a violation of NCAA rules has occurred; and,
 What, if any, penalties should be imposed by the Conference.
 When it is determined a violation of NCAA rules has occurred, the full report shall be forwarded to the NCAA national office.
 Following review of an institution's report, including requests for additional information following an institution's initial response, the Conference office shall report the determination to the institution from which the allegations were reported.
- 10.03 **Reports of Allegations from Outside the Conference**
 Allegations received by the Conference office from sources outside the Lone Star Conference membership (e.g., conference office, institutions, individual parties) shall be evaluated by the Conference office.

Allegations deemed to be credible, or including sufficient information meriting a response, shall be forwarded from the Conference office to the appropriate personnel (e.g., President, Faculty Athletics Representative, Director of Athletics), as deemed by the Commissioner, at the institution where the violations have been alleged and, when appropriate, to the NCAA. This information shall include details of the allegation(s), and NCAA bylaws, but shall not name the source of the information. The institution shall be asked to provide the Conference office with a response to the allegations. In its response, the institution shall also be asked to provide all relevant information. The institution shall also be asked to determine if it believes a violation occurred.

Upon receipt of an institution's response, the Conference office shall review the information to determine:

If the institution conducted a thorough investigation;

If the determination made by the institution is consistent with the information developed in its review of the allegations;

If the information substantiates that a violation of NCAA rules has occurred; and,

What, if any, penalties should be imposed by the Conference.

A review of an institution's report shall be conducted by the Conference office, and requests for additional information may be made by the Conference office.

If the allegations were reported to the Lone Star Conference by a conference office or other established organization, appropriate information related to the institution's response shall be shared with the organization that provided the original information.

When it is determined a violation of NCAA rules has occurred, the full report shall be forwarded to the NCAA national office.

10.04 **Role of the Conference Office in Investigations**

When an institution is involved in an investigation related to alleged violations of NCAA rules, the Conference office will serve in an advisory role, and will ensure thorough inquiries are conducted with the utmost integrity. Rather than conducting its own investigations, the Conference office may recommend, among other options, outside resources to work with the institution in developing necessary information.

10.05 **Penalties.**

- a. Appropriate disciplinary action may be taken against a Conference member for, but not limited to, any of the following causes:
 - i. Aiding or abetting any violation of the rules of the Conference or NCAA by a coach or institutional member.
 - ii. Playing a debarred or suspended player.
 - iii. Failure to fulfill a contract without the consent of the other party to the contract.
 - iv. Violating the rules of the LSC or the NCAA.
 - v. Failure to make the required reports.
- b. The Commissioner shall prescribe one or more of the following penalties if the alleged violation is confirmed:
 - i. Privately reprimand or publicly censure the person or institution involved, or both.
 - ii. Suspend or place on probation any member who violates any rule, regulation, or policy of the NCAA or LSC,. Prohibit any team or teams from participation in Conference-sponsored meets or tournaments and/or prohibit any institution from participating in the distribution of Conference funds.
 - iii. Prohibit a coach who is involved in a violation from scouting, contacting or recruiting any prospective student-athlete or from assisting in any coaching activity--either in scouting opponents, field practices, game participation, conditioning drills--or from assisting in any manner, directly or indirectly, in the activities of the institution's athletics department for such a period of time as prescribed.
 - iv. Prohibit a student-athlete involved in a violation from representing the student's institution in intercollegiate contests for any number of games or years as may be prescribed.
 - v. Declare any championships won in on-field competition be forfeited. The Conference shall then declare a new champion of the sport involved.
 - vi. Reduce the number of authorized scholarships for the coming year or years in the sport in which the violation occurred.
 - vii. Subject the person or institution involved to any other reasonable penalty.
 - viii. Refer the case to the enforcement division of the NCAA. The Commissioner of the Conference or his/her designee will be responsible for submitting the appropriate information to the NCAA.

- ix. Prohibit the institution's athletic representative or other interested person involved in the violation of a Conference regulation from assisting, directly or indirectly, in recruiting any prospective student-athletes for a period of time prescribed by the Conference. The Conference shall have the President of the institution involved notify the person found in violation of a Conference regulation that recruiting activities by this "person of athletic interest" have been abated and that any violation by this "person of athletic interest" could result in the ineligibility of the student-athlete(s) involved in that violation.
 - x. Inform in writing a student-athlete who has been involved in a recruiting violation at a particular institution that said student-athlete will not, should the student-athlete decide to enroll at such institution, be permitted to participate in any intercollegiate contest at such institution for any number of games or years as prescribed by the Conference. If it so decides, the Conference may declare a student-athlete ineligible to represent any Conference institution or only a designated institution.
 - xi. Impose a financial penalty on any member institution that violates any other provisions of the Constitution, Bylaws, rules or regulations of the Conference. The amount of the fine will be recommended by the Commissioner and approved by the Council of Presidents.
 - xii. Close the case.
- 10.06 **Appeals.** Either party may request an appeal before the Council of Faculty Athletics Representatives who will serve as the appeals body following a ruling by the Commissioner. Immediately following the request for the appeal, the Commissioner will call a meeting of the CFAR specifying time and place where all parties may present their cases. If an appeal is of a time-critical nature, the Commissioner and Chair of the CFAR may agree for the CFAR to be represented by an ad hoc committee. This committee, to be appointed by the Commissioner, will consist of the Chair of the CFAR (unless his/her institution is involved), the Vice-Chair of the CFAR (unless his/her institution is involved), and four (4) other FARs, selected at random by the Commissioner, whose institutions are not involved in the case. Should either the Chair or Vice-Chair of the CFAR represent an institution involved in the case, the Commissioner will appoint an additional FAR(s) such that six (6) FARs comprise the committee. Each party must submit to the Commissioner 48 hours prior to the appeals meeting a list of individuals giving testimony or statements or serving in an advisory capacity. The Chair of Presidents, or if his/her institution is involved the Vice-Chair, shall chair the session. Following presentations and deliberations, a decision to overturn the Commissioner's ruling will require a minimum two-thirds (2/3) vote of FARs not involved in the case or the ad hoc committee, whichever is applicable. These decisions regarding institutions, teams, or other individuals may or may not be subject to review by the Council of Presidents in its sole discretion."
- 10.07 All persons involved shall treat all cases before them as confidential. The Commissioner, in cooperation with the administration of the institution that is being sanctioned, shall make the announcement of all decisions. The Commissioner shall not release information until 12:01 p.m. on the day following the action of the Conference, but in no case before the President of the institution(s) involved has been notified.
- 10.08 No ruling or decision shall be made on any complaint filed with the Commissioner later than 90 days following the last contest of the season.

BYLAW 11: AWARDS

- 11.01 **Trophies.** Trophies shall be awarded to Division and Conference champions or co-champions in all recognized Conference sports. Recognized sports are those in which a Conference championship is declared. Standardized trophies will be awarded in the sports in which a Conference championship is declared. These trophies shall be ordered and paid for by the Conference Office.
- 11.02 **Distinguished Service Award.**
- a. Purpose of this award is to honor retirees who have meritoriously served the Conference as a coach or administrator.
 - b. On or before March 15 of each year, the Director of Athletics from each of the member institutions will submit names of retirees to the Commissioner. The Commissioner and/or Executive Committee will review all nominations submitted and approve those to receive the award.
- 11.03 **Player/Athlete of the Week.** The Conference shall honor a Player-of-the-Week for football, volleyball, baseball, softball, men's and women's soccer, men's and women's basketball, and men's and women's tennis, and an Athlete-of-the-Week for men's and women's cross country, and men's and women's track and field.. The award will be based on individual performance, including statistics, records and effect on outcome of games or matches.

Also to be considered is level of competition of opponents. Nominations must be made according to times and schedules set each season by the Conference Director of Media Relations.

- 11.04 **Hall of Honor.** The Conference Hall of Honor shall recognize those outstanding former student-athletes, coaches and administrators who have brought pride and honor to the Conference through their contributions. The honorees, which distinguished themselves in their sport, are selected annually by a committee appointed by the Commissioner. The Commissioner will make the announcement and the award ceremony will be held at the recipient's institution. Student-athletes and coaches become eligible after five years have elapsed since their tenure at their institution. A total of no more than three inductees will be allowed per year. Member institutions will have no more than one nominee per year. The following criteria shall be used in the nomination process:
- A nominee shall be a former student-athlete who received at least two varsity letters at an institution that at the time was a member of the conference; or
 - A nominee shall be a former coach for a minimum of five seasons at an institution that at the time was a member in good standing of the conference; or
 - A nominee shall be an administrator for a minimum of five years at an institution that at the time was a member of the conference, with that administrator making outstanding contributions to demonstrate a long-term commitment to the betterment of the conference.
- 11.05 **LSC Scholar-Athlete Award.** Each academic year, member institutions shall grant an LSC Scholar Athlete Award to one male member and one female member of the graduating class who has compiled the most outstanding record in athletics, scholarship and leadership. To be eligible for consideration for this award, the student athlete must have participated a minimum of two years in a sport sponsored by a member institution. The LSC will award certificates to male/female recipients at each institution.
- 11.06 **LSC Male and Female Athletes of the Year.** Each institution will nominate one male and one female finalist, employing its own selection process. The nominees then will be selected on the basis of athletic accomplishments and contributions to their specific sport(s) and the institution's overall athletic program. Each athletic department will forward its male and female nominees to the Conference office by June 1 of each year along with a synopsis of achievement not to exceed 200 words. The Conference office will assimilate nominees' credentials and distribute ballots to sports information directors, who will vote for all the nominees in preferential order with ballots returned to the Conference office. The Conference office will tabulate the ballots and announce the winner.
- 11.07 **LSC Male and Female Academic Athletes of the Year.** Each academic year, the Conference Sports Information Directors shall select one male and one female as the Fred Jacoby Academic Athletes of the Year for the entire Conference. The nominees shall consist of the Academic Athlete/Player of the Year in each Conference sport as chosen during the year. The Conference office will tabulate the ballots and announce the winner.

BYLAW 12: ALL-CONFERENCE TEAMS

- 12.01 Head coaches of member institutions shall nominate players for the official All-Conference team. Only the head coach or a designee from the institution shall vote in determining the All-Conference team. Coaches may not vote for their own players. Players from institutions that fail to vote for All-Conference selections will be disqualified from receiving All-Conference awards. All-Conference teams shall be elected by division, when applicable.
- 12.02 **Method of Selection.** Nominations for the All-Conference teams will be sent to the Conference office according to times and schedules set by the Conference Director of Media Relations. Award nominations will not be accepted for student-athletes whose team is affiliated with a different conference. The official ballot will be compiled and returned to the head coaches to vote upon. The breakdown of each All-Conference team shall be in accordance with guidelines specified in the Operating Code for each sport.
- 12.03 **Voting Procedure.** Players will be ranked, by position if applicable, according to the number of players on the team with a rank of one (1) being the highest. Each rank will carry a numeric value to be used in tallying the votes. Players receiving the most points for each position (when applicable) will be selected as members of the first team, and the players receiving the second highest number of points will be selected to the second team. All other players receiving points will be named honorable mention.
- 12.04 **Announcements of Teams.** The All-Conference Teams are to be announced at the postseason awards banquet associated with the conference championship in each sport. If there is no banquet in a particular sport, awards shall be announced at a time between the end of the conference regular season and the start of the conference postseason tournament.

- 12.05 **The Commissioner's Honor Roll.** Will include all student-athletes and athletic training students who meet the following criteria:
- a. The student's grade point average must be a minimum of 3.30 based on the 4.0 system. The GPA submitted shall be for the current **semester**.
 - b. Any student nominated must be active on the roster.
 - c. The Commissioner's Honor Roll will be announced at the end of the **semesters (Fall/Spring) based on GPA for that semester with January 10 and June 10 submission dates.**
- 12.06 **Academic All-Conference.** The Conference Sports Information Directors shall select the Academic All-Conference team, from nominees who meet the following criteria: must have played in at least 50 percent of team's contests (in baseball and softball, pitchers must have at least 10.0 innings pitched), must have reached sophomore athletic and academic standing (true freshmen and redshirt freshmen are not eligible), must have completed at least one full academic year at the nominating institution, and must have a minimum 3.30 cumulative grade point average based on the 4.0 system for his/her entire collegiate career.
- 12.07 **Individual Awards.**
- a. **Freshman of the Year.** The Conference shall honor the Freshman of the Year, according to division when applicable, in all sports in which a Conference championship is declared. Freshman is defined as a player in his/her first year of intercollegiate competition in any sport. The award will be selected by a vote of the coaches.
 - b. **Coach of the Year.** The Conference shall honor a Coach(es) of the Year, according to division when applicable, in all sports in which a Conference championship is declared. The award will be selected by a vote of the coaches. The Coach of the Year Award recognizes the outstanding accomplishments that a coach has achieved with his/her team within the given academic year. When voting, head coaches should consider the following criteria: 1) Outstanding team/player success; 2) Team/player sportsmanship; 3) Professional manner and attitude of coach; and 4) Post-season qualification. Each head coach has one vote and cannot vote for him or herself.
 - c. **Player/Athlete of the Year.** The Conference shall honor a Player/Athlete(s) of the Year, according to division when applicable, in all sports in which a Conference championship is declared. The award can be modified to reward a specific attribute(s) (e.g., Offensive, Defensive, Sportsmanship), in accordance with guidelines specified in the Operating Code for each sport, and will be selected by a vote of the coaches.
 - d. **Newcomer of the Year.** The Conference may honor a Newcomer of the Year, according to division when applicable, in all sports in which a Conference championship is declared. Newcomer is defined as a first-year new player in the Conference who is not a freshman (e.g., junior college transfer or 4-4 transfer). The award will be selected by a vote of the coaches.
 - e. **Academic Player/Athlete of the Year.** The Conference Sports Information Directors shall select the Academic Player/Athlete of the Year from the Commissioner's Honor Roll. In addition to meeting the criteria for the Honor Roll (12.05), nominees must have played in at least 50 percent of team's contests, must have reached sophomore athletic and academic standing (true freshmen and redshirt freshmen are not eligible) and must have completed at least one full academic year at the nominating institution.

BYLAW 13: REPORTS

- 13.01 **Academic Eligibility Report.** The record of the certification by the institution shall be filed with the Conference office prior to the first competition on an NCAA Compliance Assistant (CAi) report or the prescribed Lone Star Conference form, both which shall include the signatures of the institution's certifying officer, Director of Athletics, Head Coach and Faculty Athletics Representative. Addenda to this report should be submitted to the Conference office as changes occur. The Conference Office shall keep all reports on file for a period of five (5) years.
- 13.02 **Financial Aid Reports.** Each institution shall comply with all financial aid legislation of the NCAA and the Conference. **NCAA Financial Aid Forms** shall be completed for each sport and filed with the Conference office by June 15. **Financial Aid Forms** shall be signed by the individual responsible for completing the report, the Head Coach and the Director of Athletics.
- 13.03 **Participation Reports.** Yearly submission of participation reports shall be filed with the Conference office by June 15 for each sport sponsored by each member institution. Reports shall be signed by the Director of Athletics, the Head Coach and the individual responsible for completing the report.

- 13.04 **National Letter of Intent.** The Conference shall be a participant in the National Letter of Intent (NLI) Program, and the Member Institutions shall conform to the operating procedures of this program. The Conference office shall be responsible for coordinating the National Letter of Intent. Letters should be filed with the Conference office according to the rules and regulations governing the National Letter program.
- 13.05 **NCAA Coaches Certification Exams.** The Conference office will coordinate and distribute the NCAA Coaches Certification Program materials. All testing materials are forwarded to the institution's Faculty Athletics Representative. Institutions are encouraged to administer the test online whenever possible. All test results are to be returned to the Conference office and maintained on file within the Conference office.
- 13.06 **Secondary Violation Reporting.** Secondary violations shall be submitted to the NCAA through the Requests and Self-Reports Online reporting system as they occur and are discovered. Prior to submitting online, secondary violations will be presented to the Conference office for review. A written response to each violation will be provided by the Conference for inclusion in the self-report.
- 13.07 **NCAA Rules Interpretations.** Requests for interpretations of NCAA rules are to be presented to the NCAA through the Conference office, thus creating a common clearinghouse for such information. If, however, an instance arises where time does not permit such action, a request for an interpretation may be made by an institution directly to the NCAA, but the Conference office must be notified of the request and response as soon as is feasible.
- 13.08 **Access to Certification Reports.** The Director of Athletics at any member institution may request from the Conference office copies of any of the three reports (Financial, Eligibility, Participation) for any of the member institutions. The sole responsibility for the accuracy of the reports and the eligibility of the student-athletes rests with each member institution.
- 13.09 **Compliance Reviews.** To further assist each institution in maintaining institutional control, the Conference, in cooperation with outside consulting, shall review each institutional compliance program at least once every five years. The specific procedures for the review shall be developed by the Conference.
- 13.10 **Medical Hardship Waivers.** Medical hardship waivers will be administered by the Conference office. Information forwarded to the Conference office should include the conference hardship waiver form plus the appropriate contemporaneous medical documentation and team schedules.
- 13.11 A false or deliberately misleading statement of any athlete pertaining to his/her athletic eligibility made to any college official or office, or concealment of information pertaining to his/her athletic eligibility, permanently disqualifies the athletes so misrepresenting the facts or concealing the information.

BYLAW 14: SCHEDULES AND CONTRACTS

- 14.01 Conference schedules shall have first priority over any non-conference competition and/or contracts.
- 14.02 Conference schedules approved through the appropriate governance groups are considered binding and can only be altered by agreement of all involved Directors of Athletics and the Commissioner, based on an attempt to limit competitive advantage in any such alterations.
- 14.03 No contracts are required between Conference institutions for Conference-mandated contests.
- 14.04 Conference schedules in baseball, basketball, football, soccer, softball and volleyball shall be the responsibility of the Conference office, with guidance and approval from the appropriate governance groups.
- 14.05 Schedules in all other sports shall be the responsibility of each member institution's Director of Athletics or his/her designated representative.
- 14.06 It is recommended, when possible, that a Conference schedule in any sport give each team no more than two consecutive weeks without a home contest.
- 14.07 Host institutions shall determine start times for all contests unless specified differently in the sport operating code.

BYLAW 15: POSTSEASON PLAY

- 15.01 LSC Championship Dates: No LSC Championship in any sport shall be scheduled or conducted on a date within the final examination period (as shown in the member institutions' catalogs) of any Conference member institution, except baseball and softball, which shall have their Conference championships scheduled so as to begin one to two weeks prior to the date scheduled for the beginning of the NCAA championships and so as to minimize total missed class time for the participating teams.
- 15.02 In the event of a tie for first place and/or other places, the tie-breaking procedures shall be as follows:
- Two-Way Ties: In the event of a two-way tie, the seed positions are determined by:
 - Record against each other;
 - Record against conference opponents in descending order starting with the highest seeded team;

- iii. If the above formula is not conclusive, the Commissioner shall conduct a coin flip to determine the highest seeded team(s).

b. Multiple ties:

- i. At the conclusion of Conference play, if three or more teams are tied, the team with the most games won against other tied teams collectively will be awarded the highest seeded position. The remaining teams are placed at the beginning of the appropriate formula for "Multiple Ties" or "Two-Way Ties" until all ties have been broken.
- ii. If one team does not have a winning record (more games won) against the other tied teams collectively, the individual records against the other Conference opponents in descending order starting with the top-seeded team are compared. When one team is awarded the higher seeded position by this method, the remaining teams are placed at the beginning of the appropriate formula for "Multiple Ties" or "Two-Way Ties" until all ties have been broken.

- 15.03 All expenses associated with administering a Conference championship event shall be borne by the host institution, and the host institution shall retain any net profit or assume any deficit, unless stated otherwise in the Operating Code for that sport.
- 15.04 Teams participating in Conference championship events shall be responsible for their own travel expenses, unless stated otherwise in the Operating Code for that sport.
- 15.05 Admission prices for Conference championship events shall be determined by the host institution and approved by the Commissioner.
- 15.06 Start times for Conference championship events shall be determined by the host institution and approved by the Commissioner, unless specified differently in the sport operating code.
- 15.07 Season tickets covering regular-season contests shall not be valid for Conference championships.
- 15.08 There shall be no complimentary admissions to Conference championship events in which tickets are sold.
- 15.09 The Conference office shall provide the Conference championship awards.
- 15.10 The host Director of Athletics for any Conference championship event shall provide the Conference office with a complete and detailed financial statement of the event upon request by the Commissioner.

BYLAW 16: DUES

- 16.01 The annual dues shall be determined by the Council of Presidents and payable by each member on or before Oct. 15 of that year.
- 16.02 The new member fee shall be set by the Council of Presidents and assessed in full during the first year of membership. The new member fee shall be in addition to conference dues and shall be non-refundable should a member institution leave the conference. The new member fee shall be no less than an equal share of the LSC reserve fund.
- 16.03 Any expense incurred during the year over and above the amount received in dues shall be assessed equally to member institutions.
- 16.04 Any member failing to pay dues or assessments is not in good standing and may be suspended from the Conference. Any member having unpaid dues or assessments is not eligible to vote.

BYLAW 17: OFFICE OF THE COMMISSIONER

- 17.01 The Commissioner shall have the powers necessary for the effective performance of his/her duties.
- 17.02 The Commissioner's duties shall be:
 - a. Serve as spokesperson for the Conference, unless the Chair of the Council of Presidents performs that function.
 - b. Serve as an ex-officio member, without vote, of the Councils of Presidents, Faculty Athletics Representatives, and Athletics Administrators and all Advisory Groups. This will require the Commissioner to attend all committee meetings and disseminate information to all members.
 - c. Serve as the official delegate of the LSC to the annual NCAA convention, and also to serve as the official representative of the Conference at any meeting of conference commissioners.
 - d. Serve as financial officer of the Conference, receiving and disbursing Conference funds as directed, and maintaining accurate records which will be subject to annual audit.
 - e. Prepare an annual budget for the Conference. This budget will be submitted to the Council of Faculty Athletics Representatives in May and recommended to the Council of Presidents in June for review and approval.
 - f. Schedule, make arrangements and prepare agendas for meetings of the Councils of Presidents, Faculty Athletics Representatives, and Athletics Administrators and all Advisory Groups.

- g. Ensure compliance by all Conference members with all NCAA and LSC regulations and bylaws. This duty will include, but may not be limited to, conducting an annual review of compliance issues with coaching staffs on the campus of each member institution and administering coaches' certifications.
- h. Investigate complaints relative to the Conference and to settle these per the constitution and bylaws, and further make inquiries and investigations as deemed necessary.
- i. Staff the Conference Office subject to the approval of the LSC Council of Presidents and supervise the staff.
- j. Coordinate the LSC awards system.
- k. Maintain a current knowledge of NCAA policies and procedures as well as to maintain current knowledge of the LSC Constitution, Bylaws and Operating Code; coordinate preparation of NCAA legislation on behalf of the LSC; monitor and review national trends and legislation as they may affect the Conference and its members.
- l. Coordinate the preparation and distribution of all LSC-mandated sports schedules.
- m. Prepare appropriate reports, fulfill requests for information, and disseminate information as necessary to all Conference members.
- n. Coordinate Conference championships including programs, awards, officials and schedules for competition. The Commissioner will be expected to attend championship events when feasible.
- o. Chair all eligibility and infraction meetings.
- p. Prepare the Conference directory, handbook and other Conference publications.
- q. Secure and monitor all National Letters of Intent, athletic eligibility, participation and grant-in-aid information for each Conference member.
- r. Oversee the selection, training, assignment and evaluation of all officials for the sports of football, men's/women's basketball, volleyball, softball, baseball and soccer.
- s. Promote the LSC, its championships and post-season exposure with the expressed purpose of generating maximum revenue when and where possible.
- t. Perform such other duties as may be assigned by the Chair of the Council of Presidents.

BYLAW 18: AMENDMENTS

- 18.01 Amendments to these bylaws may be proposed by the Council of Athletics Administrators, the Council of Faculty Athletics Representatives, or the Council of Presidents. When bylaw changes are proposed by either the Council of Athletics Administrators or the Council of Faculty Athletics Representatives, both of the respective bodies will have an opportunity for input before the changes are forwarded to the Council of Presidents.
- 18.02 Amendments to the Bylaws may be approved by a majority of the members present at any Council of Presidents meeting provided that a thirty (30) day notice of the proposed change has been given to all Conference members. Amendments may be made by a two-thirds (2/3) vote of the Conference members without prior notice. All amendments shall become effective on the subsequent August 1, unless another effective date is prescribed in the motion.
- 18.03 A copy of the revised Bylaws of the Conference shall be distributed by the Commissioner of the Conference to the Chief Executive Officer, the FAR and Athletics Directors at each member institution within thirty (30) days following the adoption of revisions of the Bylaws.
- 18.04 Any revision of the Bylaws should be published annually by September 1.

GAME MANAGEMENT OPERATING CODE

OFFICIALS

1. **Game Fees:** The following number of officials and game fees will be paid for the 2013-14 academic year:
 - a. **Football:** \$235 flat fee for seven (7) officials.
 - b. **Basketball:** \$220 flat fee for all exhibition and regular-season games for three officials. The flat fee for Conference Tournament games at \$240/quarterfinal, \$290/semifinal and \$340/championship. The top twelve (12) available officials will be selected to work the quarterfinal round, and officials for subsequent rounds will be selected from that pool (as possible).
 - c. **Volleyball:** \$120 (fee includes first 50 miles of travel) for two (2) officials. Mileage will be paid to both officials at \$.40 per mile, excluding the first 50 miles, or the actual cost of airfare, whichever is cheaper.
 - d. **Soccer:** \$165 (fee includes first 50 miles of travel) for Center Referee and \$115 (fee includes first 50 miles of travel) for two (2) Assistant Referees. Mileage will be paid to each referee at \$.40 per mile, excluding the first 50 miles, or the actual cost of airfare, whichever is cheaper.
 - e. **Baseball:** Two (2) umpires at \$140 per 9-inning game and \$115 per 7-inning game in 2014. Mileage will be paid at \$.40 per mile, excluding the first 50 miles, to both umpires and hotel accommodations will be provided when an overnight stay is warranted.
 - f. **Softball:** \$80 flat fee for three (3) umpires. For member-hosted tournaments (umpire must be assigned four or more games at the event), each umpire shall receive the flat fee for his/her first game and \$65 for each subsequent game. Hotel accommodations will be provided when an overnight stay is warranted.

Note: In baseball, soccer and softball, a full game fee shall be paid for any game that is started, regardless of its completion. One game fee shall be paid if officials are en route or present and no games are played. If officials have been contacted and did not travel, no fee is paid.

2. The LSC Supervisor of Officials will make game assignments in football, basketball, volleyball, softball, baseball and soccer. NCAA men and women's basketball Officiating Program prohibits the use of scratch procedures relative to the assignment of officials. Each coach will have the opportunity to evaluate each official in the evaluating system provided by the supervisor.
3. **Officials' Emergency:** If fewer than the required number of officials is present at game time due to an emergency or extenuating circumstances, the game(s) will be played with a lesser number of assigned officials or by replacement officials mutually agreed upon by both coaches.

COMPLIMENTARY TICKETS

4. There will be 150 complimentary tickets in football and 25 in men and women's basketball for the visiting institution. There will be no complimentary tickets for post-season Conference contests. Protocol for distribution of the 150 complimentary football tickets: Names for the 150 complimentary tickets must typed and listed alphabetically by players' last names, with no more than four tickets per player. Additionally, the list shall be provided to the host institution by Noon one day prior to the game.
5. Uniformed visiting bands, cheerleaders and drill teams shall be admitted free. Visiting bands may march at Conference games by invitation only with the marching time to be determined by the host institution.
6. **Administrative Passes:** The Commissioner shall issue each member institution with eleven (11) Administrative Passes, with each pass entitling the bearer and one (1) guest general admission to any regular season athletic event at the home facility of an LSC member institution. Of the 11 passes, one (1) must be provided to the Faculty Representative and the remaining ten (10) can be distributed at the Athletic Director's discretion to key personnel (e.g., President, athletics staff, key boosters, etc.).

CANNONS, FIREWORKS AND ARTIFICIAL NOISEMAKERS

7. The use of cannons and fireworks is permitted during Conference athletic events, provided they are conducted in a controlled and supervised manner that does not interrupt the flow of a contest nor disrupts the opponent.
8. Artificial noisemakers, air horns and/or electronic amplifiers are not allowed in the gymnasium at any Conference basketball or volleyball contest. There may be an organized band in the home end zone or opposite the team benches in basketball. **Official Interpretation:** Artificial noisemakers are defined as anything other than voice. Megaphones are to be used for voice amplification purposes only (e.g., no banging against bleachers, floor, hand, wall).

CROWD CONTROL

9. Each member institution shall designate before each athletic contest an administrator to be in charge of game administration and to serve as the contact person for game officials and/or visiting coaches should problems arise during the contest. Game administrators at all contests be responsible for reporting any incidents or breach of Conference policy to his/her athletic director, who in turn shall inform the Conference office.

GAME MANAGEMENT OPERATING CODE *continued*

CROWD CONTROL *continued*

10. When a public address system is available, the game manager shall be prepared to use the P.A. system at the first sign of unsportsmanlike crowd behavior and request cooperation in maintaining proper playing conditions. The following announcement should be made:
- "The NCAA, Lone Star Conference and (Name of University), promote good sportsmanship by its student athletes, coaches and spectators. We request your cooperation by supporting the participants and officials in a positive manner. Profanity, racial or sexist comments or other intimidating actions directed at officials, student athletes, coaches or team representatives will not be tolerated and are grounds for removal from the site of competition. Artificial noisemakers, air horns, laser pointers and electrical amplification shall not be permitted in the arena. Also, consumption or possession of alcoholic beverages is prohibited."

MISCELLANEOUS

11. Club sport teams are not covered by LSC Bylaws. A member institution may sponsor intercollegiate teams in sports not recognized by the Conference to compete with amateur clubs. However, if any varsity team represents its institution, the team must be fully eligible under Conference and NCAA guidelines.
12. Host teams will be responsible for providing services of an ATC/LAT certified athletic trainer for first aid assistance to visiting teams.
13. Automatic External Defibrillators (AEDs): Each member institution is required to provide an AED at sporting events for the safety and well-being of student-athletes, coaches and fans. Further, professional development and staff training regarding the use and operation of the AED must be included.
14. Lightning Prediction System: Each member institution is required to provide a Lightning Prediction or similar system to protect all participants, spectators and officials during outdoor activities and to explore solutions to meet the needs of off-campus events.
15. Internet access (hard-wired or wireless) is required in every LSC football press box and basketball arena for use by home and visiting SID's with a minimum of one connection per team.

POSTPONED, CANCELED, SUSPENDED ATHLETIC CONTESTS

16. If a situation occurs due to darkness, light failure or inclement weather that a contest cannot be resumed, and the contest has progressed to a "reasonable point of conclusion," the winner of the contest will be based on the following:
- Football: Three quarters
 - Basketball: 30 minutes
 - Baseball/Softball: Five innings
 - Soccer: 70 minutes
 - Volleyball: All completed sets in a match shall count toward a final result, as well as a partial set if a team has scored at least 20 points.
16. If a contest has been suspended, it must be resumed in two hours or by mutual consent of the Directors of Athletics of the participating teams, otherwise it will be declared a "no contest."
- Baseball/Softball Exception: Please see operating codes for specific exceptions to this policy.
17. **Postponed Contest:** If a contest has never started due to extenuating circumstances, the contest may be rescheduled by mutual agreement of the Directors of Athletics of the two teams involved. If a mutual agreement cannot be reached, the Commissioner will adjudicate the scheduling of the contest.
18. **Contest in Progress:** If a forfeit is declared while a contest is in progress or a situation that forces premature end to the contest, all statistics (other than won/lost and coach's records) are voided unless the contest has progressed to a "reasonable point of conclusion."
19. There is no forfeit of a contest until all participating teams are present and the referee or other appropriate contest official has assumed jurisdiction in accordance with the applicable playing rules. When a team does not appear (e.g., due to weather conditions, accidents, breakdown of vehicles, illness or catastrophic causes), a forfeit is not recorded. An institution shall not, for statistical purposes, declare a forfeit for nonfulfillment of a contract. Such instances shall be considered a "no contest."
20. If a coach removes/pulls his/her team off the court prior to the conclusion of the game, NCAA playing rules shall apply.

BASEBALL OPERATING CODE

REGULAR SEASON

1. **Playing Format**: Each team shall play a 10-week, schedule with a four-game series and three-game series against every other team to determine the Lone Star Conference champion. The Conference Postseason Tournament shall determine the tournament champion and the Conference's representative to the postseason playoffs if an automatic playoff berth is granted by the NCAA. Each four-game series shall consist of a 9-inning game on Friday, a 7x7 doubleheader on Saturday and a 9-inning game on Sunday, and each three-game series shall consist of a 9-inning game Friday and a 7x9 doubleheader Saturday. Order of single-game/doubleheader may be changed by mutual agreement. All conference baseball games shall be played on a field designated as the "home site" of the host institution and shall not be changed unless approved by the Commissioner. A series may not be split between sites of the participating teams (home/away).
2. **Weather/Travel Policy**: In the event of inclement weather, the host has authority to move games scheduled for Friday-Saturday-Sunday to Saturday-Sunday-Monday, or to a two-day series on Friday-Saturday with Sunday as a makeup date or Saturday-Sunday with Monday as a makeup date. A series scheduled for Easter weekend could also be played Thursday-Friday-Saturday or as a two-day series on Thursday-Friday with Saturday as makeup date or Friday-Saturday with Sunday as makeup date. Two-day series shall be played as 7x9 doubleheaders. If a game or games are cancelled due to inclement weather during the four-game series of conference play, the teams are required to make up one (1) of the games missed in the three-game series, thereby becoming a four-game series. In any event, the decision to change playing date(s) must be communicated prior to the visiting team's departure. Once the visiting team departs campus, the game(s) must be played on the date(s) scheduled at the time of departure.
3. **Starting Times**: The home team will set the starting times (Note: Start time refers to the first pitch of the first contest that day).
 - a. Makeup games: The two involved coaches shall mutually agree to the starting time of all makeup games.
 - b. Get-away day games: On get-away day of a Conference series, 1:00 P.M. is the default start time and the latest possible start time is 4 P.M. for a doubleheader or 7 P.M. for a single game. Any changes to a default start time must be through mutual agreement.
4. A maximum of two games plus any suspended game from the previous day shall be played in one day. The halted game rule shall be in effect for all Conference games played prior to the last game of a series. If play in an official game is halted, play will resume the next day at that point. If a halted game cannot be resumed, the results of the game will revert back to the NCAA Rules.

Pre-Game Schedule for 1:00 P.M. starting time:
11:00 – 11:40 A.M. Home team batting practice
11:40 – 12:20 P.M. Visiting team batting practice
12:20 – 12:30 P.M. Home team infield practice
12:30 – 12:40 P.M. Visiting team infield practice
12:40 – 1:00 P.M. Field Preparation
1:00 P.M. Game Begins
5. **Tarpaulin**: All conference teams are required to provide a tarpaulin to cover the infield. Each member institution may determine its own procedure for using the tarp, but if conference games cannot be played because the host institution failed to use the tarp, the host team will forfeit those games in the conference standings.
6. **Dugout Netting**: The facing of dugouts at the home facilities of LSC member institutions are required to be covered with fencing and/or netting so as to reduce the danger of foul balls or stray throws entering the player area.
7. **Uniforms**: The home team shall designate uniforms for each day of the series and the visiting team shall wear contrasting colors.
8. **Official Baseball**: The Rawlings R1NCAA-SO baseball will be used for all Conference games.
9. **Umpires**: The Supervisor of Umpires will assign umpires for both Conference and non-Conference games.
10. **Participants**: Travel squads will be limited to 28 players in uniform for regular season conference games.
11. **Scouting**: No verbal or written reports or game tapes of Conference opponents shall be exchanged with non-conference opponents.
12. **Run Rule**: The 10-run rule shall be utilized in all 9-inning Conference games.

BASEBALL OPERATING CODE *continued*

POSTSEASON TOURNAMENT

13. **Playing Format:** The top four teams will play a double-elimination tournament to determine the tournament champion. The bracket will be a traditional four-team double-elimination.
14. The Tournament site will be at the No. 1 seed in 2014. The playing format will be Thursday-Friday-Saturday, May 8-9-10, 2014, but may be altered by the Commissioner if played at a facility without lights. The four participating teams will attend a championship banquet on Wednesday night.
15. **Squad Size:** Each team is limited to the squad size which matches the NCAA postseason policy.
16. Tournament games will be nine innings.
17. **Run Rule:** The 10-run rule shall not be used in any tournament games.
18. If tournament cannot be completed due to inclement weather, the following policy will be used in determining the Conference's automatic qualifier to the NCAA tournament:

If rained out with 0-3 games played:	Highest seed.
If rained out with 4-5 games played:	Winner of Game 4.
If rained out with 6 games played:	Winner of Game 6, except if there is still a tie, then head-to-head competition will be examined. If a tie still remains, the highest seed shall be selected.
19. **All-Tournament Team:** The team shall be comprised of: a first baseman, second baseman, third baseman, shortstop, a catcher, three outfielders, three pitchers, designated hitter and a Most Valuable Player. The Lone Star Conference Director of Media Relations (or his/her designee) will coordinate the voting process.

AWARDS

20. A Championship trophy will be awarded to the winner of the postseason tournament and a Championship cup will be awarded to the winner of the regular season.
21. **Players of the Week:** The Conference Office shall select Player of the Week awards from those nominated, to include two (2) Hitters and two (2) Pitchers of the Week.
22. **All-Conference:** The team will be released prior to the tournament and shall consist of twenty (20) players (each position plus a designated hitter, an extra outfielder, an extra catcher, two utility players, five starting pitchers and two relief pitchers). Individual awards will be Player of the Year, Pitcher of the Year, Freshman of the Year and Coach of the Year.

CHAMPIONSHIP EXPECTATIONS

Baseball (Host Site)

Host School's Responsibility

- Name a Tournament Director.
- Collect fees and pay expenses.
- Sports Information, results and statistics.
- Secure a site for the coaches meeting.
- Handle all media/press credentials and passes per tournament guidelines.
- Work with conference office on production of participant manual, list hotel availability.
- Produce game programs.
- Provide athletic trainer.
- Pay umpires, provide lodging for them.
- Field maintenance.
- Hospitality for working staff.
- Game staffing, ticket and program sales, concessions.
- Hire and pay PA announcer, scoreboard operators if applicable.
- Secure a site for the championship banquet (participating schools may be required to pay meal expense).
- Provide lodging and per diem for games committee. Members need to be there for duration of the championship.
- Compile a financial report and submit to the conference office.
- Ensure field dimensions and markings satisfy NCAA rules.

BASEBALL OPERATING CODE *continued*

CHAMPIONSHIP EXPECTATIONS *continued*

Participant School's Responsibility

- Communicate with host SID to provide rosters, stats, notes, etc.
- Support championship initiatives including community engagement activities, etc., at championship as applicable.
- Promote their own participation in tournament by utilizing championship logos, photos, etc.
- Communicate regarding practice times/needs.
- The Director of Athletics shall review with coaches the Conference policies related to misconduct prior to participation.
- Ensure LSC Championships Code of Conduct is discussed and agreed upon by all participants prior to participation.

Conference Office Responsibility

- Coordinate participant coach's conference call.
- Supply promotional material including banners, awards, certificates, plaques and trophies.
- Set game and practice schedules after consulting with the host team.
- Assign umpires.
- Provide game balls as outlined in contract.
- Schedule web casting if available.
- Coordinate games committee and define responsibilities.
- Coordination and presentation of awards.
- Assign three non-participating coaches to games committee. Members need to be there for duration of the championship.
- Evaluation opportunity for participating schools.
- Provide photographer.

BASKETBALL OPERATING CODE

REGULAR SEASON

1. **Playing Format:** Each team shall play a double round robin within the conference to determine the Lone Star Conference champion. The Conference Postseason Tournament shall determine the tournament champion and the Conference's representative to the postseason playoffs if an automatic playoff berth is granted by the NCAA. Conference teams that qualify for the postseason tournament will participate in the tournament. With exceptions as provided by NCAA Bylaws, a member institution shall not commence on-court preseason practice sessions before October 15 and shall not play its first contest with outside competition before the second Friday in November.
2. **Uniforms:** The home team will wear light jerseys and the visiting team dark jerseys.
3. **Participants:** Travel squads will be limited to 14 players in uniform for conference games.
4. The approved basketball schedule can only be altered by agreement of all involved Directors of Athletics and the Commissioner.
5. **Complimentary Tickets:** Twenty-five (25) complimentary admissions for men and 25 complimentary admissions for women will be placed on a pass list that would be submitted by the visiting coaches to the host Director of Athletics or Ticket Manager at least one hour prior to the first game.
6. Doubleheader basketball schedules will be utilized whereby both an institution's men's and women's team will be at home or away at the same time. The host institution is allowed to set the start time.
7. **Official Basketball:** The WILSON B0700/B0701 NCAA Solution Basketball will be used for all Conference games.
8. **Technical Fouls:** Players, coaches and other team personnel are subject to an accumulation policy (to include all regular season and postseason games during a given season) for technical foul calls whereby the Conference shall issue a warning letter upon any individual being called for two (2) technical fouls. Any player, coach or other team personnel shall receive a one-game suspension and a phone call from the Conference Office after a third (3) technical, a two-game suspension after a fourth (4), and be suspended for the remainder of the season after a fifth (5). Administrative technical fouls will not count toward accumulations.

POSTSEASON TOURNAMENT

9. Playing Format: The top eight men's and eight women's teams will qualify for the Postseason Tournament to be played under the following schedule of games for 2014 in Allen, Texas:

Wednesday, March 5, 2014

SESSION ONE

Game 1: Noon, Women 2 vs. Women 7

Game 2: 2:30, Men 2 vs. Men 7

SESSION TWO

Game 3: 6:00, Women 1 vs. Women 8

Game 4: 8:30, Men 1 vs. Men 8

Thursday, March 6, 2014

SESSION THREE

Game 5: Noon, Women 3 vs. Women 6

Game 6: 2:30, Men 3 vs. Men 6

SESSION FOUR

Game 7: 6:00, Women 4 vs. Women 5

Game 8: 8:30, Men 4 vs. Men 5

Friday, March 7, 2014

SESSION FIVE

Game 9: Noon, Women Winner Game 1 vs. Winner Game 5

Game 10: 2:30, Men Winner Game 2 vs. Winner Game 6

SESSION SIX

Game 11: 6:00, Women Winner Game 3 vs. Winner Game 7

Game 12: 8:30, Men Winner Game 4 vs. Winner Game 8

Saturday, March 8, 2014

SESSION SEVEN

Game 13: TBD, Women's Championship: Winner G9 vs. Winner G 11

Game 14: TBD, Men's Championship: Winner G10 vs. Winner G12

The 16 participating teams will attend a championship banquet on Tuesday night, and the Conference office will send invitations to players who earn all-conference recognition but their team fails to qualify for the LSC tournament.

AWARDS

10. A Championship trophy will be awarded to the winner of the regular-season double round robin, and a Championship cup will be awarded to the tournament winner.
11. **All-Conference:** The team will be released prior to the tournament and will be composed of five (5) players on the first team, five players on the second team and 10 players on honorable mention. Individual awards will include Player of the Year, Defensive Player of the Year, Freshman of the Year, Newcomer of the Year [defined as first-year new player in the conference who is not a freshman (i.e., junior college transfer or 4-4 transfer)] and Coach of the Year. To be honorable mention a player must receive at least two votes.

BASKETBALL OPERATING CODE *continued*

AWARDS *continued*

12. **All-Defensive Team:** The team will be released prior to the tournament and will be composed of five players for men and women.
13. **All-Tournament Team:** Team will consist of five total players including one player chosen as the Tournament's Most Valuable Player. Team will be selected by a vote of attending media representatives. The LSC Director of Media Relations (or his/her designee) will coordinate the voting process.
14. **Players of the Week:** The Conference Office shall select Player of the Week awards from those nominated, to include Offensive and Defensive selections.

GAME ADMINISTRATION POLICIES

15. A game administrator shall be appointed by the host director of athletics and shall be seated at or adjacent to the scorer's table and available to the game officials when needed.
16. Scorer, timer and shot clock operator are to meet with game officials at the scorer's table 15 minutes prior to women's game and 30 minutes prior to men's game to review table procedures and policies.
17. Visiting teams shall be assigned a host staff person by the host director of athletics. This person will meet the team and officials upon their arrival and escort them to their locker rooms, which are required to include a dry erase board and applicable accessories, and provide for their needs based upon prudent and reasonable requests.
18. Security officer(s) will be provided by the host institution for escorting game officials to their locker rooms at the end of the first half and conclusion of the game. The security officer will meet the game officials at the end line of the basketball floor nearest their locker rooms.
19. The game administration table shall consist of an official scorer, timer, shot timer, scoreboard operator and public address announcer. All table personnel will perform their duties in a professional and impartial manner. The official scorer shall be so designated by wearing an official's shirt.
20. Home team students shall not be seated immediately (first three rows) behind the visiting team bench.
21. The pre-game format shall be as follows (for every game, including between games of a doubleheader):
Clock: 25:00**Event:** Teams take the floor for Warm-Up
Clock: 0:00**Event:** National Anthem* followed by Player Introductions
** NOTE: Member institutions may elect to play National Anthem only once in a doubleheader.*
22. Cheerleaders in uniform from the visiting team shall be admitted free of charge to Conference games. Cheerleaders shall not stand or sit in the areas behind the basket, free-throw lane extended. Megaphones are for voice amplification only and shall not be pounded against any object (e.g., bleachers, floor, hand, wall) to create undue noise and distractions.
23. Band performance shall be restricted to pre-game, half time, post-game and time outs and not in live ball situations. A technical foul may be assessed without warning for violations of this policy. The home team band shall not be located immediately behind or immediately adjacent that unduly interferes with the functioning of the visiting team bench.
24. A visiting team band shall not be admitted to conference games. Visiting team fans shall not display signs in the playing areas before, during or after the games.
25. **Media Timeouts:** Media timeouts will be taken at the 16-, 12-, 8- and 4-minute marks of each half. These official timeouts will be in place for every game, regardless of what media is or is not covering the contest.
26. Each institution will install two telephone lines to be used on a reciprocal basis for radio broadcasts by visiting institutions. In addition, each institution must provide a third phone line to be operated by the Sports Information Director (or his/her designee) and used for exchanging score updates with outside parties. There will be no charge to the visiting school for the use of these lines.
27. An extra set of 35-second shot clocks should be available for emergency use.

BASKETBALL OPERATING CODE *continued*

GAME ADMINISTRATION POLICIES *continued*

28. It is required that a red LED (or latest technology) buzzer light be installed behind the perimeter of each backboard to indicate when time has expired. The light must be synchronized with the buzzer.
29. The SIDs of the competing institutions prior to each game should make team statistics available to each team.
30. **Courtside Video Monitor:** Each institution is required to have a courtside video monitor on scorer's table for use by game officials to assist in correcting any correctable error permitted by the rules of the game. Permissible usage policies, as defined by NCAA Rules, should be reviewed with coaches, table personnel and game officials as needed.

CROWD CONTROL

31. The responsibility for crowd control rests with the host Director of Athletics or designated game manager. The Directors of Athletics of the competing institutions are expected to communicate with their student athletes and other fans to encourage enthusiastic support within the confines of good sportsmanship. Host institutions must provide adequate security and ushers for crowd management. Attention should be given to seating arrangements what will alleviate crowd control problems.
32. The game manager shall be prepared to use the public address system at the first sign of unsportsmanlike crowd behavior and request cooperation in maintaining proper playing conditions. The following announcement should be made: ***"The NCAA, Lone Star Conference and (Name of University), promote good sportsmanship by its student athletes, coaches and spectators. We request your cooperation by supporting the participants and officials in a positive manner. Profanity, racial or sexist comments or other intimidating actions directed at officials, student athletes, coaches or team representatives will not be tolerated and are grounds for removal from the site of competition. Artificial noisemakers, air horns, laser pointers and electrical amplification shall not be permitted in the arena. Also, consumption or possession of alcoholic beverages is prohibited."***

PROCEDURES IN THE EVENT OF SPECTATOR DISRUPTION

33. The referee has the authority under the playing rules to suspend play for any reason. In the event of a disturbance or such character and proportions that it disrupts the game, the following actions should be taken:
 - a. The referee shall call a halt to the game (official's time out) and instruct each team captain to send his teammates to their respective benches. Coaches will make special efforts to see that players do not become involved in the disturbance by holding them in the team area, or upon instruction, taking them to the locker room.
 - b. The referee will make note of the time and ball possession. The clock operator will freeze the game clock at that point. This being accomplished, the officials will return to the sidelines. The referee must make himself available to the game administrator for further instruction.
 - c. The game administrator will assume responsibility immediately after teams and officials have cleared the court. Under no circumstances are players, coaches or officials to become involved in the action.
 - d. Should the disturbance be of such proportions that a long delay is imminent, or such that it threatens the involvement and safety of the players, coaches or officials, the teams and officials will be instructed by the game administrator to return to their respective locker rooms.
 - e. Teams and officials will remain in the their locker rooms until the disturbance has been brought under control.
 - f. The game administrator will notify the referee after order has been restored, making play possible. If not, the arena will be cleared of spectators and the doors locked so that the game may resume.
 - g. The teams when returning to the floor will be allowed a 5-minute warm up period. Following that, the game will resume from the point it was stopped.
 - h. Should the disturbance be of such proportions that further play would be impossible, the status of the game will revert to the Directors of Athletics of the institutions involved.

BASKETBALL VIDEO EXCHANGE POLICY

Overview

34. Lone Star Conference members exchange game tapes via **Synergy Sports Technology**. The program will be monitored by the LSC Commissioner's Office. Each institution is expected to comply with the procedure established by **Synergy Sports Technology**. Any questions regarding the process should be directed to LSC Commissioner Stan Wagnon (stan@lonestarconference.org).
35. When two Conference teams are competing against each other, the host institution shall provide the visiting team with a digital copy of the game film immediately following the contest, as long as the visiting team provides its own flash drive or similar USB memory device.

BASKETBALL OPERATING CODE *continued*

BASKETBALL VIDEO EXCHANGE POLICY *continued*

Synergy Sports Technology

36. Each institution is responsible for capturing and uploading each of its **home games** and **non-conference away games** onto the **Synergy Sports Technology** website. When two conference teams are competing against each other, visiting teams may elect to tape the game but the home institution is solely responsible for uploading to **Synergy**.
37. All **home games** are to be uploaded immediately following the game, making the video ready for download **by 11:59 p.m. CST on the same day the game was played**. An institution will not be able to download any games until its own games are uploaded.
38. All **non-conference away games** are to be uploaded and ready for download **within 24 hours of your return to campus following the road trip**. An institution will not be able to download any games until its own games are uploaded.
39. Each institution will have access to download all games on the **Synergy** system.
40. Access to the game tapes will be restricted from the public. **Synergy** personnel will issue the head coach a username and password to access the **Synergy** system. This information should be treated as sensitive and is not to be shared with anyone outside of the institution's coaching staff under any circumstance.
41. In addition to timely uploading, the quality and length of the games must be in the required format outlined by **Synergy**.
42. In case of catastrophic incident, the institution that is unable to upload its game must contact **Synergy** personnel, who may be able to provide assistance. After that call, if it appears the issue will not be resolved before the required upload deadlines, the institution must immediately contact all coaches and the Commissioner's office. After appropriate contacts have been made aware of the problem, the institution is then responsible for resolving the issue as soon as possible. This procedure is for the most extreme cases. Lack of time or knowledge about the equipment or process is not an acceptable excuse for failure to comply with the video exchange policy.

Film Specifications

43. A digital camera is required.
44. The host institution is responsible for shooting a sideline shot in which enough of the playing court is visible so that all players involved in the action can be seen. It is recommended the video shows the scoreboard during timeouts and at the end of each half.
45. Taping should resume five (5) seconds prior to the start of an out-of-bounds play to assure the play can be seen.
46. The video must show every play of the game. Any institution uploading a game tape with missing plays and/or parts of the film is responsible for notifying the other institutions.

Scouting and Exchange of Tapes Outside Conference

47. No verbal or written reports or game tapes of conference institutions are to be exchanged with non-conference institutions.

Non-Compliance with Policy

48. All complaints should be forwarded to the LSC Commissioner for processing.

CHAMPIONSHIP EXPECTATIONS

Basketball (Neutral Site)

Conference Office Responsibility

- Secure a site for the coaches meeting.
- Secure a site for the championship banquet (participating schools may be required to pay meal expense).
- Collect fees and pay expenses.
- Provide financial forms to the participating schools.
- Sports Information, results and statistics.
- Handle all media/press credentials and passes per tournament guidelines.
- Production of participant manual, list hotel assignments.
- Produce game programs.
- Schedule practice and game times per tournament guidelines.
- Provide facilities.

BASKETBALL OPERATING CODE *continued*

CHAMPIONSHIP EXPECTATIONS *continued*

- Pay officials fees, mileage and per diem per tournament guidelines.
- Hospitality rooms.
- Game operation, ticket and program sales, concessions, security, PA, scoreboard operator and official scorekeeper.
- Floor maintenance, sweeping, backboards, etc.
- Laundry facilities if available-bench towels.
- Assign locker rooms and seating arrangements.
- Have a visiting team host(s).
- Provide bench assignments for all games.
- Provide practice balls.
- Videotaping – copies if needed.
- Supply promotional material including banners, awards, certificates, plaques and trophies.
- Provide game balls.
- On site staffing.
- Official's assignments.
- Coordinate web casting if available.
- Collect radio/TV fees.
- Provide PA announcements.
- Coordination and presentation of awards.
- Ensure court dimensions and markings satisfy NCAA rules.
- Provide photographer.
- Coordinate post-game press conferences.
- Evaluation opportunity for participating schools.

Participant School's Responsibility

- Communicate with conference to provide rosters, stats, notes, etc.
- Support conference initiatives at championships including community engagement along with Friday morning breakfast and Fan Fest, as applicable.
- Promote their own participation in tournament by utilizing championship logos, photos, etc.
- Communicate regarding practice times/needs.
- Film exchange.
- Advance ticket sales.
- The Director of Athletics shall review with coaches the Conference policies related to misconduct prior to participation.
- Ensure LSC Championships Code of Conduct is discussed and agreed upon by all participants prior to participation.

CROSS COUNTRY OPERATING CODE

CHAMPIONSHIPS MEET

1. The annual Conference Championships Meet will be held on a Saturday (or Monday) two weeks (or 12 days) prior to the NCAA Regional meet at sites to be rotated alphabetically within the conference. The races shall be 8,000 meters for men and 6,000 meters for women and shall follow NCAA rules. In 2013, the meet will be hosted by Eastern New Mexico University on Saturday, Oct. 26.
2. Future host sites for the LSC Championships: Midwestern State in 2014, Tarleton State in 2015, Texas A&M-Commerce in 2016, Texas A&M-Kingsville in 2017, West Texas A&M in 2018, Angelo State in 2019, Cameron in 2020, and Eastern New Mexico in 2021. NOTE: An institution may pass on its turn to host by declaring its wish to do so one year in advance at the October coaches' meeting. If an institution opts to pass, the rotation will continue to the next institution.

MEET ADMINISTRATION GUIDELINES

3. **Officials.** The number of officials needed to conduct the Cross Country Championships will vary depending on the type of terrain and weather conditions. The following officials are recommended (see NCAA Rule Book for duties of officials not described herein): **General Officials:** Meet Director, Custodian of Awards, Marshal, Referee, Doctors/Trainers, Press Steward, Announcer; **Course Officials:** Clerks of the Course, Judge of Finish, Starter, Recall Starter (positioned 100 meters from start line), Place Recorders, Umpires, Scorers, Timers, Video Cameras (2).
 - A. **Responsibilities of the Meet Director:** Administration of the championship shall be a combined effort of the meet director, host institution's staff and the conference liaison. The meet director shall:
 - Provide lodging and course information one year in advance of the championship.
 - Organize and conduct meet promotions.
 - Prepare Course.
 - Provide facilities/equipment, including adequate restrooms on site (Rent port-a-pots if needed).
 - Appoint and Contact officials.
 - Provide official results.
 - Provide hospitality for coaches and meet officials.
4. **Race Schedule.** Start times shall be 9:30 AM for the first race and 10:30 AM for the second race. The order of races shall flip each year, with the men's race first in even years and the women's race first in odd years. Any change to the race schedule requires a majority vote of cross country coaches.
5. **Entries.** The Meet Director will send entry sheets one month prior to the competition. A copy of each institution's entries should be sent to the host institution in addition to the conference office. Entries should be submitted by 5:00 PM on the Wednesday prior to the meet.
 - a. **Participants:** Teams are limited to a maximum of ten (10) runners with the best five (5) finishers counting and the next two (2) being displacers. Also, in the event of a tie in team scoring, ties will be broken using the sixth runner of the tied teams. Any team without a sixth runner will be given last place points for the sixth runner. Only the top seven (7) participants from one conference team are eligible for all-conference awards, should that team have eight or more participants finishing in the top 15 places. If any team has fewer than five (5) runners finish (because of injury/illness/other), the team will be given last place points as a team.
6. **Declarations and Coaches' Meeting.** Declarations shall be made between 1:00-4:00 PM the day prior to the championship. The LSC mandatory pre-meet coaches meeting be held the day before the cross country championship races at the race site (weather permitting), no earlier than 4:00 PM and no later than 6:00 PM. **Coaches' Meeting Order:** Meet Director will briefly discuss meet administration and procedures; and questions will be fielded regarding the current championship only. Upon clarifying all championship issues, all other agenda items can be addressed.
7. **Box Assignments.** Box assignments should be drawn by the Meet Director two days prior to the championships and posted at the course and coaches' meeting.
8. **Splits.** It is recommended that splits be given at each kilometer or mile.
9. **Recommended Physical Layout of Course.** Distance should be 8,000 meters for the men and 6,000 meters for the women, measured over the shortest distance the athlete can run. Additionally, the course should be:
 - 10-foot wide in its narrowest place, after the first 500 meters;
 - Marked with a solid painted line (dark color preferred);
 - Marked with flags and/or cones and/or signs;
 - Available for teams to inspect the afternoon prior to the day of competition;

CROSS COUNTRY OPERATING CODE *continued*

MEET ADMINISTRATION GUIDELINES *continued*

- Planned in such a way to avoid the following hazards within the running areas: Hidden holes; Low branches on trees; Right angle turns; Deep ditches; Confusing turns or markings; Possible deep water areas should it rain; Rocks or unsure footed areas on route; Hills too steep to climb in inclement weather; Deep sand or loose gravel; and
 - Available during the season for competition so that conference teams can compete on the course.
10. **Starting Area.** The starting line should be wide enough to provide an appropriate space for each of the institutions top five runners. The start should be located so as to provide a long straight line, and avoid having the first turn less than 500 meters from the start and the first turn should be sweeping and gradual.
11. **Finish Line Area** (minimum requirements). The finish line should be roped off at 50 meters from the actual finish line. Marshals should be provided in this area. The finish line should have a 100-meter straight path.

AWARDS

12. A Championship trophy will be awarded to the winning team of the meet, and additional trophies will be awarded to the second- and third-place teams, for both men and women.
13. **All-Conference:** The team shall consist of the first 15 individual runners in the men and women's Conference Championships Meet. Medals shall be awarded to these runners and shall be ordered and paid for by the Conference Office. Individual awards will include Coach of the Year, Newcomer of the Year, given to the highest finishing newcomer, and Freshman of the Year, going to the top performing freshman, at the conference meet for both men and women.
14. **LSC Cross Country Runner of the Year awards:** Runner of the Year awards shall be selected for male and female runners. Coaches will nominate their own athletes by Noon the Wednesday after the national meet. Coaches may vote for their own athletes.
15. **Runners of the Week:** The Conference Office shall select Runner of the Week awards from those nominated.

CHAMPIONSHIP EXPECTATIONS

Cross Country (Host Site)

Host School's Responsibility

- Name a Meet Director.
- Collect fees and pay expenses.
- Sports Information, results and statistics and tabulation of All-Conference Awards.
- Determine a place for awards ceremony.
- Handle all media/press credentials and passes per tournament guidelines.
- Work with conference office on production of participant manual, list hotel availability.
- Secure a site that meets requirements as stated in the operating codes.
- 3 weeks prior to championship, provide entry information to participants that include a map of the course, types of terrain, types of shoes, etc. per operating codes. Outline a layout of the course, 8,000-meters (men) and 6,000-meters (women). Send all this information to the Conference office.
- Set course layout and marking per operating code.
- Set meet schedule.
- Obtain scoring system as outlined in the operating codes.
- Provide athletic trainer and facilities.
- Compile a financial report and submit to the conference office.
- Ensure course dimensions and markings satisfy NCAA rules.

Participant School's Responsibility

- Communicate with host SID to provide rosters, stats, notes, etc.
- Support championship initiatives including community engagement activities, etc., at championship as applicable.
- Promote their own participation in tournament by utilizing championship logos, photos, etc.
- Communicate regarding practice times/needs.
- The Director of Athletics shall review with coaches the Conference policies related to misconduct prior to participation.
- Ensure LSC Championships Code of Conduct is discussed and agreed upon by all participants prior to participation.

Conference Office Responsibility

- Supply promotional material including banners, awards, certificates, plaques and trophies.
- On site representation.
- Coordination and presentation of awards.
- Provide photographer.
- Evaluation opportunity for participating schools.

FOOTBALL OPERATING CODE

REGULAR SEASON

1. **Playing Format**: An overall Conference champion shall be determined by each team playing **six** Conference games.
2. The playing rules governing all contests in this Conference shall be the official rules of the NCAA.
3. The two universities involved shall determine the financial agreements. In the event of a non-agreement, the matter will be referred to the Commissioner for a ruling.
4. **Participants**: Travel squads for Conference games will be limited to 60 players in uniform.
5. **Scouting**: A member of the Conference shall not be allowed to scout another Conference football team.
6. Any suspended football game due to darkness, light failure, or inclement weather that cannot be resumed will be resolved based on approved conference policy. (For policy, see page 36).
7. Videotapes of football games shall be taken only by the two teams participating in the contest.
8. **Starting Times**: Game starting times will be determined by the home institution.
9. **Uniforms**: The home team will wear dark jerseys and the visiting team white jerseys.
10. All Conference football games shall be played in a stadium designated as the "home site" of the host institution and shall not be changed unless approved by the Conference.
11. Marching bands at half-time shall assemble outside the 25 to 25 yard lines "team area" and outside the area from the sidelines to the grandstand wall until the teams vacate the area at the conclusion of the first half. Bands shall not assemble in the paths of exiting teams.
12. The intermission between halves shall be 20 minutes, unless altered before the game by mutual agreement of the administrations of both schools. Immediately after the second period ends, the referee should begin the intermission by signaling to start the game clock. Any delay at the start of the second half will result in a penalty on the home team.
13. There will be 150 complimentary admissions for the visiting institution at LSC regular-season games. Protocol for distribution of the 150 complimentary football tickets: Names for the 150 complimentary tickets must typed and listed alphabetically by players' last names, with no more than four tickets per player. Additionally, the list shall be provided to the host institution by Noon one day prior to the game.
14. **Official Football**: The WILSON F1001, F1004, F1003 and/or F1005 Football will be used for all Conference games.

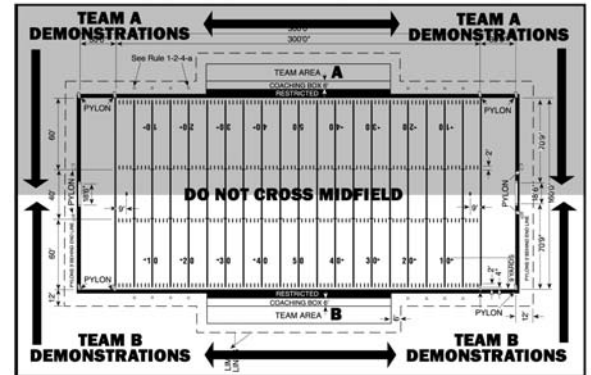
AWARDS

15. A Championship trophy will be awarded to the Conference champion.
16. **Players of the Week**: The Conference Office shall select Player of the Week awards from those nominated, to include Offensive, Defensive and Special Teams selections.
17. **All-Conference**: Each team shall be comprised of fifteen (15) defensive players and sixteen (16) offensive players. The defensive team will have two (2) defensive tackles, two (2) defensive ends, two (2) inside linebackers, two (2) outside linebackers, two cornerbacks (2), three (3) safeties, one (1) punter and one (1) deep snapper. The offensive team will be composed of four (4) wide receivers, one (1) tight end, two (2) guards, two (2) tackles, one (1) center, one (1) quarterback, two (2) offensive backs, one (1) fullback, one (1) place kicker and one (1) return specialist. Individual awards will include: Offensive Player of the Year, Defensive Player of the Year, Offensive Back of the Year, Receiver of the Year, Offensive Lineman of the Year, Defensive Back of the Year, Linebacker of the Year, Defensive Lineman of the Year, Freshman of the Year and Coach of the Year. Individual awards shall go to the highest vote-getting first-team selection under consideration **with all ties broken**. The offensive player of the year will receive the J.W. Rollins award, and the defensive player of the year will receive the J.V. Sikes award.

FOOTBALL OPERATING CODE *continued*

FOOTBALL GAME ADMINISTRATION POLICIES

18. All game administration items should be reviewed and coordinated with host university personnel. Please review procedures with electric clock operator and 40/25-second play clock operator.
19. Ball boys may be grade school students and older. Area football officials are preferred. Group should meet with head linesman and back judge at the team bench opposite the pressbox 30 minutes before kickoff. Ball boys are prohibited from using cell phones on the sideline.
20. The Chain Crew and Clip Man should be experienced personnel, preferably high school officials. Group should meet with head linesman and back judge at the team bench opposite the pressbox 30 minutes before kickoff.
21. Game demonstrations (i.e., flag bearers, cheerleaders, bells, trains, etc.) will be allowed provided they are limited from goal post to goal post on the side of the demonstrating team.



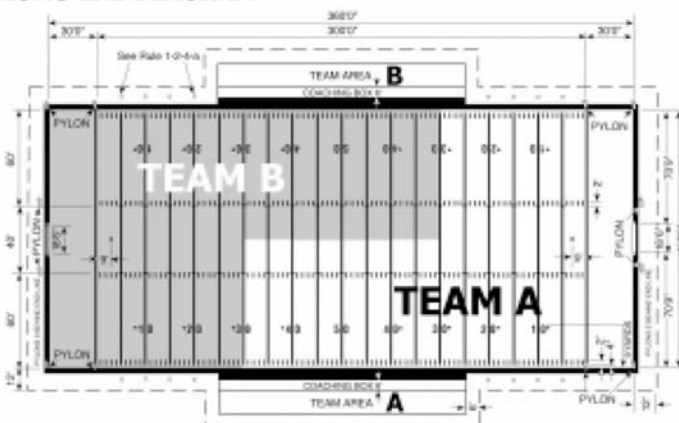
22. The electric clock operator and 40/25-second play clock operator should report 45 minutes prior to game time to the football officials' locker room for a brief discussion on signals and coordination of their respective duties.
23. The umpire (NCAA Football Rules 1-4-7) shall decide any questions to the legality of a player's equipment. The guideline that will be used by the umpire in making a decision on padding to protect an injury or any other equipment whether the material is "hard and unyielding and properly covered." The Rules Committee has taken the position of not endorsing or approving any name brand or type of protective equipment, but has left the decision to the umpire's discretion. The player shall always be the official's primary consideration.
24. The home and visiting teams are responsible for providing a minimum of three game balls. The ball will be provided to the Referee for testing at least one hour before the start of the game. Either team may use a rubber ball when they are in possession. A team may not change from rubber balls to leather ball or vice versa. The home team will provide a pressure-measuring device to the Referee, as he is the sole judge of footballs offered for play.
25. The play of bands during the game is to stop when the offensive center goes over the ball. This allows both teams to hear audibles and make adjustments.
26. Each team is responsible for the provision and operation of its own field telephones. Any failure of telephones for either team during the conduct of the game shall not affect telephone usage by the other team. If service outage occurs, the coaching staff should notify game officials, who will pause the game up to five (5) minutes for service restoration and/or staffing adjustments. Each game shall be paused a maximum of once per team; any subsequent outages shall not affect the flow of the game.
27. The home team will provide kicking nets for the visiting team in the team area on the sidelines.
28. The home team bench will be on the side of the field where the home student body is located. The home team band may be situated on either side of the field, provided its location is outside the 20-yard lines if on the same side as the visitor team bench.

FOOTBALL GAME ADMINISTRATION POLICIES continued

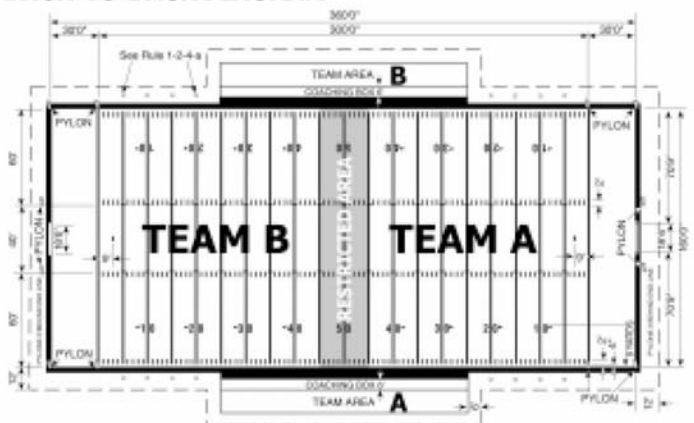
- ## GAME OFFICIALS

- ## PRE-GAME ACTIVITIES

- ### LONG-END DIAGRAM



BACK-TO-BACK DIAGRAM



FOOTBALL OPERATING CODE *continued*

FOOTBALL VIDEO EXCHANGE POLICY

37. **Overview:** Lone Star Conference members exchange game tapes via the Hudl online system. The program will be monitored by the LSC Commissioner's Office. Each institution is expected to comply with the procedure established by Hudl. Any questions regarding the video exchange process should be directed to Tonnell Wilson (tonnell.wilson@hudl.com) or LSC Commissioner Stan Wagnon (stan@lonestarconference.org).

Video Exchange

38. Each institution is responsible for capturing and uploading and sharing via Hudl each of its **home games** and **non-conference away games**. When two conference teams are competing against each other, visiting teams may elect to tape the game but the home institution is solely responsible for uploading and sharing via Hudl.
39. All **home games** are to be uploaded and shared via Hudl immediately following the game, making the video ready for download by **11:59 p.m. CST on the same day the game was played**. (NOTE: The spirit of this rule is to ensure uploading occurs immediately following your contest instead of waiting until the next morning; it is understood that sometimes the entire process may not be fully complete by 11:59 p.m.). An institution will not be able to download any games until its own games are uploaded.
40. All **non-conference away games** are to be uploaded and shared by **Noon CST on the Sunday following the game**. An institution will not be able to download any games until its own games are uploaded and shared. It is permissible, and encouraged, to allow a Hudl-using non-conference opponent upload/share to Hudl on your behalf, provided they adhere to LSC deadlines.
41. Each institution will have access to download all games on the Hudl system. When an unequal amount of game films exists between two opponents, the team that has uploaded fewer game films shall be restricted to download only the opponent's game film(s) from the corresponding weeks in which its own games were played. **Example:** Team A is set to play Team B in Week 4. Team A played games in Weeks 1, 2 and 3, while Team B played games only in Weeks 1 and 3. Team B shall be restricted to download only Team A's game films from Weeks 1 and 3. **NOTE: If Team A played games in Weeks 2 and 3, while Team B played games in Weeks 1 and 3, the teams can agree to exchange Team A's Week 2 for Team B's Week 1 instead of settling for only the Week 3 film.**
42. Access to the game tapes will be restricted from the public. Hudl personnel will issue the head coach and/or video coordinator a username and password with administrative access the Hudl system. This information should be treated as sensitive and is not to be shared with anyone outside of the institution's coaching staff under any circumstance.
43. In addition to timely uploading and sharing, the quality and length of the games must be in the required format outlined by Hudl.
44. In case of catastrophic incident, the institution that is unable to upload its game must contact Hudl personnel, who may be able to provide assistance. After that call, if it appears the issue will not be resolved before the required upload deadlines, the institution must immediately contact all coaches and the Commissioner's office. After appropriate contacts have been made aware of the problem, the institution is then responsible for resolving the issue as soon as possible. This procedure is for the most extreme cases. Lack of time or knowledge about the equipment or process is not an acceptable excuse for failure to comply with the video exchange policy.

Film Specifications

45. A digital camera is required.
46. The host institution is responsible for shooting a **wide-angle sideline shot** that includes all 22 players **as well as a tight end-zone shot**. The wide-angle video must show the scoreboard and time at the beginning of each new possession. Both shots are to be uploaded to the Hudl system for every game.
47. Game films should be broken down and sorted by Offense, Defense, Kicking prior to uploading. Included for each play in that breakdown should be tags for Down and Distance, Field Position, and Gain or Loss.
48. All 22 players should be in the picture at the snap of the ball, with the exception of kicking situations. Every effort should be made to follow the coverage teams in this situation. The picture should be zoomed in at the end of the play to determine who made the tackle.
49. Preceding each play, it is recommended for the shot to include the chain gang, showing the field position and down and distance.
50. The video must show every play of the game. Any institution uploading a game tape with missing plays and/or parts of the film is responsible for notifying the other institutions.

Scouting and Exchange of Tapes Outside Conference

51. In-person scouting of conference opponents is prohibited. No member of the coaching staff or anyone designated by them is permitted to attend a game involving another Conference member team. This includes when conference opponents are playing non-conference games.
52. Game tapes that involve another conference institution shall not be exchanged with a non-conference team that does not appear on your own schedule.

Non-Compliance with Policy

53. All complaints should be forwarded to the LSC Commissioner for processing.

GOLF OPERATING CODE

CHAMPIONSHIPS TOURNAMENT

1. The Conference championships will be determined by a 54-hole tournament for men and a 36-hole tournament for women on dates to include the third Monday in April at a central site. The format for men will be match play with stroke play in Monday's first round to determine team seeding and conference medalist, semifinal match play in Monday's second round, and championship match play in Tuesday's final round (1v2 for championship, 3v4 for third place). The women will play 18 holes each day. Both genders will play an 18-hole practice round on Sunday.
2. The host institution or the Conference Office will be responsible for securing the course and arrangements. The tournament dates in 2014 shall be April 21-22, and the site is Horseshoe Bay Golf Club in Horseshoe Bay, Texas.
3. **Participants:** Five men and five women golfers per team will compete with the four lowest scores each round counting for the team total.
4. **Seedings:** Both men's and women's seedings (first day only) will be based on the Golfstat.com head-to-head national rankings.
5. **Lineup policy:** Lineups for the LSC Golf Championships must be submitted to the Conference Office by 5:00 PM the Wednesday preceding the event. This will allow the Conference staff to better prepare for the tournament (e.g., entering rosters into GolfStat, preparing scoreboard posters, etc.). Changes to lineups will be allowed (but discouraged) up to the day of the practice round.
6. With a tie for the team championship, a sudden-death playoff will be used to break the tie. All golfers on the tied teams will play one hole at a time with the four lowest scores on that hole added together to reach the team total. With a tie for medalist honors, a sudden-death playoff will be used to break the tie.
7. The Conference Golf Tournament Committee shall consist of three officials: the host tournament director and two officials from non-host institutions.
8. The United States Golf Association (USGA) rules will be followed. Disqualification for breach of the rules of golf applies only to that round. Unsportsmanlike conduct shall be discouraged and dealt with on an individual or team basis according to the rules of golf.
9. If a player is unable to start or finish a round due to illness or injury, the golfer is eligible for rounds after if approved by the Tournament Committee.
10. Players must carry their own bags. Players can use carts for shuttle purposes only. Men's golfers may use pull carts in unusual circumstances if approved by the games committee. Pull carts are permissible for women's golfers.
11. Men's golfers may communicate with two designated coaches during the tournament. Women's players may communicate with two designated coaches during the tournament.
12. **Uniforms:** Contestants must wear uniforms of the same color during the LSC Championship. Walking shorts are permitted provided they are team shorts and are of the same color. Players may wear slacks or shorts at the individual's discretion provided they are the same color and are considered the team uniform.
13. **Practice:** Practice at the site of the Conference Championships shall be prohibited within 30 days of the event.
14. **Range-Finding Devices:** Both men's and women's golfers may utilize range-finding devices during all rounds of the tournament.

AWARDS

15. A Championship trophy will be awarded to the winning tournament team. A total of seven (7) medals shall be awarded: one (1) to the Conference medalist and six (6) to the members of the winning team. The conference medalist will be the individual with the lowest score at the LSC Tournament.
16. **Golfers of the Week:** The Conference Office shall select Golfer of the Week awards during the fall and spring seasons from those nominated.

GOLF OPERATING CODE *continued*

AWARDS continued

17. **All-Conference:** The head coaches will select the All-Conference first and second teams. The team will be announced prior to the tournament and will be comprised of five (5) individuals on the first team, five (5) on the second team and honorable mention consisting of any additional golfers who receive at least two (2) votes for the women and seven (7) individuals on the first team and honorable mention consisting of any additional golfers who receive at least two (2) votes for the men. Individual awards will include Player of the Year, Freshman of the Year and Coach of the Year.
18. **All-Tournament:** The top five (5) individuals and ties shall be named All-Tournament. The conference medalist will be the individual with the lowest score at the LSC Tournament. For match play, the all-tournament team consists of two players from the winning team and one player from all others.

CHAMPIONSHIP EXPECTATIONS

Golf (Neutral Site)

Conference Office Responsibility

- Name a Tournament Director.
- Collect fees and pay expenses.
- Sports Information, results and statistics and tabulation of All-Conference Awards.
- Secure a site for the championship banquet (participating schools may be required to pay meal expense).
- Handle all media/press credentials and passes per tournament guidelines.
- List hotel availability.
- Secure a site that meets requirements as stated in the operating codes.
- Supply promotional material including banners, awards, certificates, plaques and trophies.
- Set tee times and pairings.
- Organize live scoring with help from conference SID's.
- On site representation.
- Coordination and presentation of awards.
- Ensure course dimensions and markings satisfy NCAA rules.
- Provide photographer.
- Hire and pay one athletic trainer.
- Coordinate scoreboard.
- Evaluation opportunity for participating schools.
- The Director of Athletics shall review with coaches the Conference policies related to misconduct prior to participation.
- Ensure LSC Championships Code of Conduct is discussed and agreed upon by all participants prior to participation.

Participant School's Responsibility

- Communicate with host SID to provide rosters, stats, notes, etc.
- Support championship initiatives including community engagement activities, etc., at championship as applicable.
- Promote their own participation in tournament by utilizing championship logos, photos, etc.
- Communicate regarding practice times/needs.
- Provide on-site support for live scoring.

SOCCER OPERATING CODE

REGULAR SEASON

1. **Playing Format:** For women, the format will be a home and away double round robin against all Conference opponents to determine the Lone Star Conference champion. The **four**-team Conference Postseason Tournament shall determine the tournament champion and the Conference's representative to the postseason playoffs if an automatic playoff berth is granted by the NCAA. The Conference standings for women will be determined by the following point system: win = 3 points, tie = 1 point, loss = 0 points.
2. Games will be scheduled for Friday with Saturday as a makeup day and Sunday with Monday as a makeup day.
3. Ties, according to NCAA rules, will stand after an overtime period has been played.
4. Conference games must be completed, including overtime. If the head official stops the game due to inclement weather or another valid reason, the coaches involved may mutually agree to allow the current score to stand. However, if no mutual agreement is reached, it can be rescheduled on mutual agreement of the coaches involved.
5. **Participants:** Travel squads are limited to 24 players in uniform for Conference games. There is no limit for the home team.
6. **Starting Times:** The home team will set the starting times. The approved soccer schedule can only be altered by agreement of all involved Directors of Athletics and the Commissioner.
7. The Supervisor of Officials will assign referees for both Conference and non-Conference games for women. Member institutions will be responsible for assigning referees in men's games, both Conference and non-conference.
8. **Scouting:** No verbal or written reports or game tapes of conference opponents shall be exchanged with non-conference opponents.
9. The visiting team will bring its own towels and training supplies. The home team will provide the athletic trainers.
10. It is recommended that game officials be at the game site no later than 45 minutes prior kickoff.
11. During the pre-game, the field will be cleared 10 minutes before kickoff with no music. Starting players will be announced giving number and position.
12. **Official Soccer Ball:** The WILSON Avanti Soccer Ball will be used for all women's Conference games.
13. **Game Administration:** The home team shall provide a minimum of four (4) ball people and position them according to the best fit for its facility (Example: one behind each goal and one on each sideline, or two on each sideline) and five game balls.
14. **Live Stats:** The home team shall be required to provide live online statistics for all home games.

WOMEN'S POSTSEASON TOURNAMENT

15. The No. 1 seed will host the **2013 LSC Tournament on Friday-Sunday, November 8-10, 2013**. The top **four** seeds will advance to participate in the tournament. The tournament winner shall be designated tournament champion. The following playing schedule is approved for women:
 - If the host does not have lights:
 - Friday: Noon & 2:30 p.m. (4 vs. 1 and 3 vs. 2, with host determining order of games)
 - Sunday: Championship at 1 p.m. (Friday winners)
 - If the host does have lights:
 - Friday 5 & 7:30 p.m. (4 vs. 1 and 3 vs. 2, with host determining order of games)
 - Sunday: Championship at 1 p.m. (Friday winners)
16. Tie-breaker for tournament seeding: The following procedure shall be used for selection and seeding of teams for the Postseason Championship Tournament:
 - a. Head-to-head competition
 - b. Goal differential in Conference games (limit +/- 4 in any one game)
 - c. Goals against in Conference games
 - d. Goals scored in Conference games (limit +/- 4 in any one game)
 - e. Coin flip

Soccer Operating Code continued

WOMEN'S POSTSEASON TOURNAMENT continued

17. All tournament games will be decided by penalty kicks, according to NCAA rules for postseason play, after two (2) sudden-victory overtime periods of 10 minutes each.
18. The tournament committee will consist of the participating head coaches, a Conference representative, the Supervisor of Officials and/or the Center Referee. There will be four officials assigned to the tournament games.
19. **Uniforms:** The highest seed in each game will be the home team and wear light uniforms. The visiting team will wear dark uniforms.
20. The maximum squad size for all tournament teams is 24 players in uniform.
21. The host institution will provide all the equipment relative to the tournament.
22. NCAA regular season playing rules will apply to all tournament games.
23. **All-Tournament Team:** The head coaches will select an All-Tournament Team and Most Valuable Player. The team will consist of 14 players. There will be four (4) from the champion plus one (1) MVP, three (3) from the runner-up, two (2) from each semifinal loser and one (1) from each first-round loser.

AWARDS

24. A Championship trophy will be awarded to the winner of the postseason tournament and a Championship cup will be awarded to the winner of the regular season.
25. **Players of the Week:** The Conference Office shall select Player of the Week awards from those nominated, to include Offensive and Defensive selections.
26. **All-Conference:** The head coaches will select the All-Conference first and second teams with no honorable mention. The team will be released prior to the tournament and shall consist of eleven (11) players: four (4) defenders, four (4) midfielders, two (2) forwards and a goalkeeper. Individual awards shall include Offensive Player of the Year, Defensive Player of the Year, Goalkeeper of the Year, Freshman of the Year, Newcomer of the Year [defined as first-year new player in the conference who is not a freshman (i.e., junior college transfer or 4-4 transfer)] and Coach of the Year. The Goalkeeper of the Year to be the highest vote-getter as determined by the all-conference team voting.
27. A telephone conference call on the first Monday following the conclusion of the regular season will be held for coaches to discuss nominations. An online vote will follow to determine the team.

CHAMPIONSHIP EXPECTATIONS

Soccer (Host Site)

Host School's Responsibility

- Name a Tournament Director.
- Collect fees and pay expenses.
- Sports Information, results and statistics.
- Secure a site for the championship banquet (participating schools may be required to pay meal expense).
- Game operation, ticket and program sales, concessions, security, PA, scoreboard operator and official scorekeeper.
- Handle all media/press credentials and passes per tournament guidelines.
- Work with conference office on production of participant manual, list hotel availability.
- Provide athletic trainer and facilities.
- Compile a financial report and submit to the conference office.
- Produce game programs.
- Provide game balls.
- Pay officials fees, mileage and lodging per tournament guidelines.
- Ensure field dimensions and markings satisfy NCAA rules.

Participant School's Responsibility

- Communicate with host SID to provide rosters, stats, notes, etc.
- Support championship initiatives including community engagement activities, etc., at championship as applicable.
- Promote their own participation in tournament by utilizing championship logos, photos, etc.
- Communicate regarding practice times/needs.

SOCCER OPERATING CODE continued

CHAMPIONSHIP EXPECTATIONS continued

- The Director of Athletics shall review with coaches the Conference policies related to misconduct prior to participation.
- Ensure LSC Championships Code of Conduct is discussed and agreed upon by all participants prior to participation.

Conference Office Responsibility

- Supply promotional material including banners, awards, certificates, plaques and trophies.
- Set game and practice schedules after consulting with the host team.
- Coordinate web casting if available.
- On site representation.
- Coordination and presentation of awards.
- Official's assignments.
- Provide photographer.
- Evaluation opportunity for participating schools.

SOFTBALL OPERATING CODE

REGULAR SEASON

1. Softball competition in the Conference shall be played under the rules of the NCAA and by regulations contained in the Bylaws and Operating Code of the Conference.
2. The LSC Champion shall be the winner (highest winning percentage) of the regular-season schedule. The tournament winner shall be recognized as LSC Tournament Champion and receive a Championship cup and the league's automatic qualification into NCAA postseason.
3. **Playing Format:** Each team will play a single round-robin schedule with four (4) games against each Conference opponent. This will be accomplished by playing schedule partners in doubleheaders at split sites, and all other opponents in a 3-game series plus one game at the LSC Showcase. Each series shall consist of a doubleheader one day and single game the other day. All Conference softball games shall be played on a field designated as the "home site" of the host institution and shall not be changed unless approved by the Commissioner. A series may not be split between sites of the participating teams (home/away), except for the scheduled doubleheader split series among schedule partners.
Schedule Partner Doubleheaders: Schedule partner doubleheaders shall be played on either Friday or Saturday. A schedule partner doubleheader scheduled for Easter weekend also could be played Wednesday or Thursday.
LSC Showcase: Each team will play six games against all opponents except its schedule partner, with one game Thursday, two games Friday, two games Saturday and one game Sunday.
4. **Weather/Travel Policy:** In the event of inclement weather, the host has authority to move games scheduled for Friday-Saturday to Saturday-Sunday. A series scheduled for Tuesday could be moved to Wednesday. A series scheduled for Easter weekend could also be played Thursday-Friday. In any event, the decision to change playing date(s) must be communicated prior to the visiting team's departure. Once the visiting team departs campus, the game(s) must be played on the date(s) scheduled at the time of departure.
 - a. A halted game in the first schedule partner doubleheader shall be continued prior to the games at the next game site for the second schedule partner doubleheader. If the halted game cannot be completed at the next site, the outcome of the contest shall revert to the rules of the sport.
 - b. LSC Showcase games will not be made up.
 - c. Competing coaches, by mutual agreement, have authority to postpone a game(s) using a 45-degree temperature rule.
5. A maximum of two games plus any suspended game from the previous day (or first scheduled Tuesday) shall be played in one day. The halted game rule shall be in effect for all Conference games played prior to the last game of a series (or the other Tuesday). If play in an official game is halted, play will resume the next day at that point. If a halted game cannot be resumed, the results of the game will revert back to the NCAA Rules.
6. **Tarpaulin:** All Conference teams are required to provide a tarpaulin to cover the infield. Each member institution may determine its own procedure for using the tarp, but if Conference games cannot be played because the host institution failed to use the tarp, the host team will forfeit those games in the Conference standings.
7. **Dugout Netting:** The facing of dugouts at the home facilities of LSC member institutions are required to be covered with fencing and/or netting so as to reduce the danger of foul balls or stray throws entering the player area.
8. There will be no time limit for play, although a game will be considered complete if home team is eight (8) runs ahead after 4.5 innings, or if the visiting team is eight (8) runs ahead after five (5) completed innings.
9. The international tiebreaker rule will be used in regular-season conference competition, beginning in the top of the 10th inning
10. **Starting Times:** The home team will set the starting times (Note: Start time refers to the first pitch of the first contest that day).
 - a. Makeup games: The two involved coaches shall mutually agree to the starting time of all makeup games.
 - b. Get-away day games: On get-away day of a Conference series, 1:00 P.M. is the default start time and the latest possible start time is 4 P.M. for a doubleheader or 7 P.M. for a single game. Any changes to a default start time must be through mutual agreement.

SOFTBALL OPERATING CODE *continued*

REGULAR SEASON *continued*

11. **Pre-game decorum:** Start pre-game warm-up 90 minutes prior to game time, using the following schedule:
 - 90 Minutes Prior to Start: Visitors: Cages or On Field BP; Home: Field Available for Running/Throwing.
 - 60 Minutes Prior to Start: Visitors: Field Available for Running/Throwing; Home: Cages or On Field BP.
 - 30 Minutes Prior to Start: Share Field.
 - 25 Minutes Prior to Start: Visitors: 7 Minutes Infield/Outfield.
 - 18 Minutes Prior to Start: Home: 7 Minutes Infield/Outfield.
 - 11 Minutes Prior to Start: Clear Field for Grooming.
 - 8 Minutes Prior to Start: Pre-Game Meeting; Umpire Bat Check.
 - 5 Minutes Prior to Start: Announcements, Line-Ups, National Anthem.
12. The Supervisor of Umpires will assign umpires for both Conference and non-conference games.
13. **Conduct Policy:** Whereby the Conference issues a warning letter and conducts a review upon any coach, player or team representative being ejected. Coaches, players and/or team representatives shall be suspended for the next regularly scheduled game after two (2) ejections.
14. **Official Softball:** The official NCAA softball, currently WORTH NC12L, shall be used for all Conference games.
15. **Softball Jersey Numbers:** Numbers, which meet NCAA requirements (at least 6 inches high), on jerseys should be visible to both the umpire and official scorer at all times on playing field and at-bat.
16. **Uniform Policy:** During LSC contests, the home team shall wear light uniforms on Friday of a Conference series and dark uniforms on Saturday, unless coaches from both teams decide otherwise by mutual agreement at least two days prior to the series opener.

POSTSEASON TOURNAMENT

17. **Playing Format:** The top six teams will play a single-elimination tournament to determine the Conference champion. The following format has been approved:
 - Thursday: Banquet
 - Friday: Games 1-4 (3 vs. 6; 4 vs. 5; Semifinals: 4-5 winner vs. 1; 3-6 winner vs. 2) at 11 a.m., 1:30 p.m., 4 p.m. and 6:30 p.m.; If the host institution is the No. 1 or No. 2 seed, they may alter order of games to ensure playing at either 4 or 6:30 PM if desired.
 - Saturday: Championship game at 2 p.m.
18. The higher seed will be the home team at the postseason tournament for all games. The visiting team will choose uniform colors for all games.
19. The international tiebreaker rule shall not be used in the postseason tournament
20. The tournament will be played on Friday and Saturday, May 2-3, at the No. 1 seed. In case of inclement weather, Sunday is the make-up day. Suspended games will continue from the point of suspension. The eight participating teams will attend a championship banquet on Thursday night.
21. If tournament is cancelled by inclement weather before conclusion, a champion will be determined on the following basis:
 - If less than four games played: LSC's automatic qualifier will be regular season champion (No. 1 seed via tiebreaker)
 - If four games played: LSC's automatic qualifier will be the highest seed remaining
22. **Participants:** Travel squad size shall be limited by NCAA squad size rules.
23. **All-Tournament Team:** The team shall be comprised of: a first baseman, second baseman, third baseman, shortstop, a catcher, three outfielders, three pitchers, utility player and a Most Valuable Player. The Lone Star Conference Director of Media Relations (or his/her designee) will coordinate the voting process.
24. The Conference Supervisor of Softball Umpires assigns game umpires.

AWARDS

25. A Championship cup will be awarded to the winner of the postseason tournament, and a Championship trophy will be awarded to the regular season winner.

SOFTBALL OPERATING CODE *continued*

AWARDS continued

26. **All-Conference:** The team will be released prior to the tournament and shall consist of sixteen (16) players on first team: catcher, first base, second base, shortstop, third base, three (3) outfielders, designated player, two (2) starting pitchers, utility player and four (4) at-large selections. There shall be second and third teams, each consisting of 12 players regardless of positions. Individual awards shall include Player of the Year, Pitcher of the Year, Freshman of the Year, Newcomer of the Year [defined as first-year new player in the conference who is not a freshman (i.e., junior college transfer or 4-4 transfer)] and Coach of the Year.
27. **Golden Glove:** The awards will be released prior to the tournament and include all nine (9) defensive positions, to be determined by a vote of head coaches based on defensive performance alone.
28. **Players of the Week:** The Conference Office shall select Player of the Week awards from those nominated, to include Hitter and Pitcher selections.

CHAMPIONSHIP EXPECTATIONS

Softball (Host Site)

Host School's Responsibility

- Name a Tournament Director.
- Collect fees and pay expenses.
- Sports Information, results and statistics.
- Secure a site for the coaches meeting.
- Handle all media/press credentials and passes per tournament guidelines.
- Work with Conference office on production of participant manual, list hotel availability.
- Produce game programs.
- Provide athletic trainer.
- Pay umpires, provide lodging for them.
- Field maintenance.
- Hospitality for working staff.
- Game staffing, ticket and program sales, concessions.
- Hire and pay PA announcer, scoreboard operators if applicable.
- Secure a site for the championship banquet (participating schools may be required to pay meal expense).
- Provide lodging and per diem for games committee. Members need to be there for duration of the championship.
- Compile a financial report and submit to the Conference office.
- Ensure field dimensions and markings satisfy NCAA rules.

Participant School's Responsibility

- Communicate with host SID to provide rosters, stats, notes, etc.
- Support championship initiatives including community engagement activities, etc., at championship as applicable.
- Promote their own participation in tournament by utilizing championship logos, photos, etc.
- Communicate regarding practice times/needs.
- The Director of Athletics shall review with coaches the Conference policies related to misconduct prior to participation.
- Ensure LSC Championships Code of Conduct is discussed and agreed upon by all participants prior to participation.

Conference Office Responsibility

- Coordinate participant coach's conference call.
- Supply promotional material including banners, awards, certificates, plaques and trophies.
- Set game and practice schedules after consulting with the host team.
- Assign umpires.
- Provide game balls as outlined in contract.
- Schedule web casting if available.
- Coordinate games committee and define responsibilities.
- Coordination and presentation of awards.
- Assign three non-participating coaches to games committee. Members need to be there for duration of the championship.
- Evaluation opportunity for participating schools.
- Provide photographer.

TENNIS OPERATING CODE

REGULAR SEASON

1. All USTA, ITA, NCAA and LSC rules will apply and govern regular season play. Coaching is acceptable as long as play is continuous and not interrupted.
2. **Playing Format:** Team matches shall consist of nine points. Three eight-game, pro-set doubles matches (tie-breaker at 8-8) will be played first, followed by six best-of-three set singles matches. Each doubles and singles match is worth one team point. All regular-season matches should be played to the full nine points. If coaches mutually agree prior to a conference team match, the match can be stopped after it is decided (five points) rather than playing to the full nine points. Should conditions warrant, and by mutual agreement of the two coaches, an acceptable scoring alternative (e.g., pro-set, 12-point tie-breaker in lieu of third set) can be used.
3. If a makeup match is not rescheduled within a 48-hour period after being halted by bad weather, coaches may change their lineup for the rained out match.
4. All match sheets with complete results (Conference and non-conference) must be e-mailed to the LSC office by the coach no later than 5:00 p.m. each Monday beginning in February. Failure (two or more) to report scores may result in a squad being excluded from the LSC Postseason Tournament.

CONFERENCE SCHEDULE

5. Each member institution will determine its regular season schedule, provided that each team is to play all other Conference teams at least once prior to the LSC Postseason Tournament (single round robin schedule). Scheduling should be home and home (home one year, away the next). For teams that play each other more than once, only the most recent result will count in final conference standings. The scheduling of all Conference dual matches shall be completed on or before September 15 each year.
6. All Conference dual matches are to be completed by the weekend prior to the LSC Postseason Tournament. If a match cannot be played due to weather and cannot be rescheduled, the match will be cancelled.

CONDUCT

7. ITA rules violations concerning unsportsmanlike conduct will result in the loss of point for the first occurrence, the loss of game for the second occurrence and the loss of match for the third occurrence.
8. **Penalties:** The Lone Star Conference places high importance on the conduct of participants at championship events. The chair umpire and/or tournament official shall enforce the ITA point-penalty code in the event there is a delay in play or unsportsmanlike conduct.

TEAM CHAMPIONSHIP TOURNAMENT

9. A team tournament shall be played to determine the Conference champion and representative to the postseason playoffs if an automatic playoff berth is granted by the NCAA. The tournament will be hosted between member institutions that sponsor tennis, and both men's and women's tournaments shall be held together at the same site(s) on the same dates. The LSC has four (4) men's and six (6) women's teams. As such, the tournament will utilize a 4-team draw for men and an 8-team draw for the women (with two byes). All men's and women's teams will advance to the single-elimination event.
10. **Tiebreaker for tournament seeding:** Ties for tournament seeding shall follow LSC Tiebreaker Policy, except that "Most recent NCAA regional ranking" shall be considered prior to a coin flip.
11. **Tournament Date:** To be held in April, two weekends prior to the NCAA Regional Tournaments. The quarterfinal and semifinal rounds will be on Friday and the championship on Saturday (no third-place matches). Sunday will be the makeup day, if needed.
12. **Tournament Site:** Host site is Southlake Tennis Center in Southlake, Texas in 2013 (April 19-20).
13. There shall be a mandatory coaches' meeting the night before the tournament to discuss seeding and tournament business.
14. **Playing Format:** The tournament will follow the same scoring format used in regular season conference play. The tournament will be played as regulation dual matches with three (3) eight-game, pro set doubles matches, each valued at one team point, followed by six (6) best of three set singles matches, each valued at one team point. Regular scoring will be used and a 12-point tiebreaker will be played at six games all in singles and at eight games all in doubles. A team is determined to be the winner once five points have been won and matches will then be considered complete.

TENNIS OPERATING CODE *continued*

TEAM CHAMPIONSHIP TOURNAMENT *continued*

15. **Lineups:** Must follow ITA rules. Coaches must provide a copy of their lineup and a master sheet with the cumulative record of each player in singles and doubles to the Conference Office by 5:00 PM the Monday prior to LSC Tournament. The lineups will be distributed to all coaches the next day. The men's coaches and women's coaches will have separate conference calls on Wednesday to raise any questions about the lineups and discuss seeding. This sheet must contain each players' record at each position played.
 - a. If a coach questions the submitted lineup of another team during the conference calls on Wednesday, that lineup will be discussed among all coaches present. A majority of coaches (at least three coaches for men; at least five for women) must approve the disputed lineup. Only men's coaches will vote on men's lineups and women's coaches will vote on women's lineups.
 - b. Any team(s) that fails to comply with LSC Tennis Operating Code No. 15, which requires lineups (along with cumulative records, by position, of each player in singles and doubles) to be submitted to the Conference Office by 5 p.m. the Monday prior to the LSC Tournament will be fined \$100.
16. **Brackets:** Draws will take place at the pre-tournament meeting. All teams shall be seeded based on the final conference round robin results. Any ties shall be subject to the ITA tiebreaker rules.
17. If the LSC Postseason Tournament is cancelled due to inclement weather or other circumstances, the regular season round robin leader will be declared Conference champion.

TOURNAMENT ADMINISTRATION

18. The chair of coaches at the annual coaches' meeting will prepare and distribute minutes for the meeting. The term of the chair is one year, starting one day after the tournament and concluding on the final day of next year's tournament.
19. The head coach at the host institution will serve as tournament director and select the Referee(s).
20. The rules committee shall consist of three head coaches or their designees, not from the same division. They are elected by a majority vote of the membership. No committee member shall participate in adjudication or investigations involving himself or his team. In such cases the tournament director shall appoint another head coach from the same division as a temporary member of the rules committee. The committee's terms are one year and no coach can serve more than two consecutive years. Duties include: overseeing linesman when requested by a player, making decisions to default during the tournament and adjudicate disputes involving match play.

AWARDS

21. LSC Champion to be determined as winner (highest winning percentage) of the regular-season schedule and receive Championship trophy. The tournament winner will be recognized as LSC Tournament Champion and receive a Championship cup and the league's automatic qualification (women only for 2013) into NCAA postseason. A total of ten (10) medals shall be awarded to the members of the winning tournament team.
22. **Players of the Week:** The conference office shall select Player of the Week winners from those nominated, to include a men's and women's award each week beginning the last week in February.
23. **All-Conference:** Coaches can nominate up to four (4) singles players and two (2) doubles teams. Nominations are due to Conference Office **Monday immediately following the LSC Championship event**. Ballots will be distributed by the Sunday prior to the tournament. Coaches will participate in a conference call to discuss nominees on the Monday prior to the tournament, with votes due to the Conference Office by 5:00 PM that day. The all-conference team shall consist of eight (8) singles players and four (4) doubles teams for men, and 12 singles players and six (6) doubles teams for women. There will be no second team. Additionally, coaches will select a Player of the Year, Coach of the Year, Newcomer of the Year [defined as first-year new player in the conference who is not a freshman (e.g., junior college or 4-4 transfer)], Freshman of the Year and Sportsmanship Player of the Year for both men and women. Coaches are not allowed to vote for their own players.

CHAMPIONSHIP EXPECTATIONS

Tennis (Neutral Site)

Conference Office Responsibility

- Name a Tournament Director.
- Collect fees and pay expenses.
- Secure a site for the coaches meeting
- Sports Information, results and statistics.
- Handle all media/press credentials and passes per tournament guidelines.
- Produce game programs.
- Hire and pay one athletic trainer who will gain access to training facilities if needed.

TENNIS OPERATING CODE *continued*

CHAMPIONSHIP EXPECTATIONS *continued*

- Assign and pay umpires, provide lodging for them, work with area hotels on lodging for the incoming teams.
- Set brackets including match times.
- Coordinate with the Tennis Facility, dates and services needed.
- Hospitality for working staff.
- Provide on-site staffing.
- Furnish all tennis balls for the championships.
- Ensure court dimensions and markings satisfy NCAA rules.
- Supply promotional material including banners, awards, certificates, plaques and trophies.
- Administer line-up and bracket draws during coaches meeting.
- On site representation.
- Coordination and presentation of awards.
- Provide photographer.
- Evaluation opportunity for participating schools.

Participant School's Responsibility

- Communicate with host SID to provide rosters, stats, notes, etc.
- Provide lineup and season results at the beginning of coaches meeting.
- Support championship initiatives including community engagement activities, etc., at championship as applicable.
- Promote their own participation in tournament by utilizing championship logos, photos, etc.
- Communicate regarding practice times/needs.
- The Director of Athletics shall review with coaches the Conference policies related to misconduct prior to participation.
- Ensure LSC Championships Code of Conduct is discussed and agreed upon by all participants prior to participation.

TRACK AND FIELD OPERATING CODE

INDOOR CHAMPIONSHIPS MEET

1. The Conference Championships Meet will be contested on Saturday-Sunday **two weekends prior to NCAA Division II nationals** at Texas Tech University in Lubbock, Texas.
2. The meet will follow the guidelines of the NCAA National Meet. Team participation will be limited to 30 for the men and 30 for the women. Events to be contested include:
 - Men:** 60-meter dash, 200-meter dash, 400-meter dash, 800-meter run, Mile, 3000-meter run, 5000-meter run, 60-meter high hurdles, 1600-meter relay, Distance Medley Relay, high jump, long jump, triple jump, shot put, weight throw, pole vault and Heptathlon.
 - Women:** 60-meter dash, 200-meter dash, 400-meter dash, 800-meter run, Mile, 3000-meter run, 5000-meter run, 60-meter high hurdles, 1600-meter relay, Distance Medley Relay, high jump, long jump, triple jump, shot put, weight throw, pole vault and Pentathlon.
 - Meet schedule:** The Conference Championships Meet will be a two-day event, with the approved order of events as follows:

RUNNING EVENTS	<u>Saturday:</u> 55m Hurdles (W, M) 400m Prelim (W, M) 55m Prelim (W, M) *5000m (W, M) 200m Prelim (W, M) *Distance Medley Relay (W, M)	<u>Sunday:</u> *Mile *55m Hurdles (W, M) *400m (W, M) *55m (W, M) *800m (W, M) *200m (W, M) *3000m (W, M) *1600m Relay (W, M)
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- FIELD EVENTS

	<u>Saturday</u> (in order): Weight Throw (M), Pole Vault (M), Weight Throw (W), Long Jump (W, M), High Jump (M)
	<u>Sunday</u> (in order): Shot Put (M), Triple Jump (W, M), Shot Put (W), Pole Vault (W), High Jump (W)
- EXCEPTION: If more than eight (8) teams enter a relay race, the coaches group shall have authority to request the meet schedule be adjusted to accommodate for preliminary rounds instead of a timed final. Such a request shall require a majority vote of head coaches conducted no later than the pre-meet coaches' meeting.*
3. **Scoring:** In the championships meet regardless of the number of teams, official team scores shall be kept and recorded as follows: **(8 scoring) Individual Events: 10-8-6-5-4-3-2-1, Relay Events: 10-8-6-5-4-3-2-1.**
4. Only individuals on teams that sponsor indoor track and field will be allowed to participate at the Conference Championships Meet. Institutions that only sponsor cross country or outdoor track will not be allowed to participate at the Conference Championships Meet.
5. **Required Officials:** The indoor meet requires a minimum of 25 officials, which should include at minimum 12 paid certified officials in these positions (2 Throws, 2 Horizontal Jumps, 3 Vertical Jumps, 1 Field Events Referee, 1 Running Events Referee, 2 Starters, 1 Marshal Coordinator) as well as a Clerk and Public Address Announcer. Further, there shall be a Jury of Appeals consisting of meet officials that does not include any coaches of participating teams, nor the referee initially involved in the decision being appealed. Certified referees will name the Jury of Appeals at the coaches' meeting prior to the meet.
6. All heat winners plus the next top times needed to fill the lanes of the track will advance to the finals. Field events will take the top eight (8) performers to the finals.
7. Lane assignments of the relays will be seeded to preferred lanes based on times submitted.
8. **200 and 400 dashes:** Lane assignments in the 200- and 400-meter dashes to follow NCAA rules, whereby we would take 8 competitors to the finals in two heats, seeded left to right (e.g., 2-4-6-8 in first heat, 1-3-5-7 in second heat). **NOTE:** Preferred lanes at TTU are 5, 6, 4, then 3.
9. **800-Meter Preliminary Heats:** If there are 12 or fewer participants, the 800-meter run will be run as a timed final with preferred lanes and the extras will be placed in 'B slots' in the slowest lanes (e.g. the fastest four runners will have their own lanes). If there are 13 or more participants, the 800-meter run will be run with preliminaries and a final following the operating and advancement code of all races run in lanes.

TRACK AND FIELD OPERATING CODE *continued*

INDOOR CHAMPIONSHIPS MEET *continued*

10. **3,000 and 5,000 Runs:** If there are 17 or more participants, the 3,000- and 5,000-meter runs will be run in two sections, with the top 12 times running in a 'fast' heat after the remaining participants run in a 'slower' heat. If there are 16 or fewer participants, these races will be run in just one heat. If scratches dictate only one race, the schedule will not be adjusted.
11. **Opening Height and Progressions:** In the Pole Vault, the opening height shall be at 15cm below the 8th seed on the meet entry list, and the bar shall be raised in increments of 15 to 19 centimeters. In the High Jump, the opening height shall be at 5cm below the 8th seed on the meet entry list, and the bar shall be raised in increments of 5 to 7 centimeters.
12. **Warm-up Procedures for Throwing Events:** Warm-ups for throwing events will commence once certified implements and an official are present at the event site. This is recommended to occur at least 30 minutes prior to the event start time.
13. **Entries:** Entries for the Conference Championships Meet are open Monday prior to the meet, with entries due by 7:00 p.m. on Thursday. No changes are permitted after the 7:00 PM Thursday declaration time.
14. **Results:** LSC Championships Meet results shall be recorded metrically and reported to the media empirically.
15. **Top Times/Marks:** Each institution will submit results through the Track & Field Results Reporting System (TFRRS) to produce a top times/marks listing. Institutions are responsible for submitting weekly reports to TFRRS, and the conference office is responsible for coordinating/managing the list with Direct Athletics. The conference top times/marks listing will be available not later than the third week of January.

AWARDS

16. **All-Conference Team:** The team shall consist of the winner in each event, including all members of the winning relay teams, and any athlete who scores at least 14 points at the Conference Championships Meet. Individual awards shall include Outstanding Male and Female Track Athlete, Outstanding Male and Female Field Athlete and Coach of the Year for both men and women. Voting for individual awards shall be conducted through an online nomination process (submit nominations by Noon the Tuesday after the LSC meet; Ballots distributed via email by Tuesday evening and voting deadline by Noon that Wednesday to ensure Wednesday afternoon release). Coaches may vote for their own athletes.
17. **LSC Track & Field Athletes of the Year:** Athlete of the Year awards shall be selected for male track, male field, female track and female field. Coaches will nominate their own athletes by Noon the Wednesday after nationals. Coaches may vote for their own athletes.
18. **Athletes of the Week:** The Conference Office shall select Athlete of the Week awards from those nominated.
19. **Medals:** Individual medals will be awarded in first, second and third places for each event conducted at the LSC Championships Meet, including medals to each member of teams placing in the Distance Medley and 1,600-meter relays.

CHAMPIONSHIP EXPECTATIONS

Indoor Track & Field (Neutral Site)

Coaches' Group Responsibility

- Name a Meet Director.
- Arrange a place for the Coaches meeting before the start of events.
- Hire officials and provide personal information to Conference office for payment.
- Meet Director is responsible for collecting championship entries on the Monday preceding the event.
- Meet Director is responsible to hire/provide timing/scoring personnel for the Hy-Tek software.
- Meet Director is responsible to obtain scoring system as outlined in the operating codes, Finish-lynx.
- Set meet schedule.
- Assign locker rooms if available.
- Meet operation and scoreboard operator if available.
- Identify athletic trainer needs, personnel, and facilities.
- Ensure facility dimensions and markings satisfy NCAA rules.
- Coordinate with Conference Office a process whereby the top three (3) finishers in each event receive medals on an awards stand soon after each event is completed.

Participant School's Responsibility

- Communicate with Conference Office to provide rosters, stats, notes, etc.

TRACK AND FIELD OPERATING CODE *continued*

CHAMPIONSHIP EXPECTATIONS *continued*

- Responsible for submitting championship entries on the Monday preceding the event.
- Support championship initiatives including community engagement activities, etc., at championship as applicable.
- Promote their own participation in event by utilizing championship logos, photos, etc.
- Communicate regarding practice times/needs.
- The Director of Athletics shall review with coaches the Conference policies related to misconduct prior to participation.
- Ensure LSC Championships Code of Conduct is discussed and agreed upon by all participants prior to participation.

Conference Office Responsibility

- Collect fees and pay expenses.
- Produce a program consisting of meet schedule and heat sheets.
- Sports Information, results and statistics and tabulation of All-Conference Awards.
- Pay officials.
- Meet operation, ticket and program sales, concessions (if available), and announcers.
- Determine a place for awards ceremony.
- Coordinate with Coaches Group a process whereby the top three (3) finishers in each event receive medals on an awards stand soon after each event is completed, in addition to presentation of team awards at conclusion of meet.
- Handle all media/press credentials and passes per tournament guidelines.
- Supply promotional material including banners, awards, certificates, plaques and trophies.
- Update/provide record book information
- Responsible for putting out a weekly top performance list.
- On site representation.
- Provide photographer.
- Evaluation opportunity for participating schools.
- Publish the final weekly top times/marks listing by 5:00 PM on the Monday prior to the meet.

TRACK AND FIELD OPERATING CODE

OUTDOOR CHAMPIONSHIPS MEET

20. The Conference Championships Meet will be scheduled on the weekend immediately following the UIL Regional Meets and immediately prior to the UIL State Meets in Texas. Rotation for the host team will be: Texas A&M-Kingsville in 2014, Angelo State in 2015, Tarleton State in 2016, Texas A&M-Commerce in 2017, Eastern New Mexico in 2018, Midwestern State in 2019, Harding in 2020 and West Texas A&M in 2021. NOTE: An institution may pass on its turn to host by declaring its wish to do so one year in advance at the May coaches' meeting. If an institution opts to pass, the rotation will continue to the next institution.
21. The meet will follow the guidelines of the NCAA National Meet. Team participation will be limited to 30 for the men and 30 for the women. Events to be contested include:
- Men:** 100-meter dash, 200-meter dash, 400-meter dash, 800-meter run, 1500-meter run, 3000-meter steeplechase, 5000-meter run, 10,000-meter run, 110-meter high hurdles, 400-meter hurdles, 400-meter relay, 1600-meter relay, high jump, long jump, triple jump, shot put, discus, javelin, hammer, pole vault and decathlon.
- Women:** 100-meter dash, 200-meter dash, 400-meter dash, 800-meter run, 1500-meter run, 3000-meter steeplechase, 5000-meter run, 10,000-meter run, 100-meter hurdles, 400-meter hurdles, 400-meter relay, 1600-meter relay, high jump, long jump, triple jump, shot put, discus, javelin, hammer, pole vault and heptathlon.
- Meet schedule:** The approved order of events will be as follows:
- | RUNNING EVENTS | <u>Saturday:</u> | <u>Sunday:</u> |
|----------------|--------------------------------|------------------------|
| | 3,000 meter steeplechase (W)* | 400 meter relay (W)* |
| | 3,000 meter steeple chase (M)* | 400 meter relay (M)* |
| | 100 meter hurdles (W) | 1500 meter run (W)* |
| | 110 meter hurdles (M) | 1500 meter run (M)* |
| | 400 meter dash (W) | 100 meter hurdles (W)* |
| | 400 meter dash (M) | 110 meter hurdles (M)* |
| | 100 meter dash (W) | 400 meter dash (W)* |
| | 100 meter dash (M) | 400 meter dash (M)* |
| | 800 meter run (W) | 100 meter dash (W)* |
| | 800 meter dash (M) | 100 meter dash (M)* |
| | 400 meter hurdles (W) | 800 meter run (W)* |
| | 400 meter hurdles (M) | 800 meter run (M)* |
| | 10,000 meter run (W)* | 400 meter hurdles (W)* |
| | 200 meter dash (W) | 400 meter hurdles (M)* |
| | 200 meter dash (M) | 200 meter dash (W)* |
| | 10,000 meter run (M)* | 200 meter dash (M)* |
| | | 5,000 meter run (W)* |
| | * denotes Finals | 5,000 meter run (M)* |
| | | 1600 meter relay (W)* |
| | | 1600 meter relay (M)* |
- FIELD EVENTS Saturday (in no particular order): Hammer, Pole Vault, Triple Jump, Shot Put
Sunday (in no particular order): Javelin, High Jump, Long Jump, Discus
- EXCEPTION: If more than eight (8) teams enter a relay race, the coaches group shall have authority to request the meet schedule be adjusted to accommodate for preliminary rounds instead of a timed final. Such a request shall require a majority vote of head coaches conducted no later than the pre-meet coaches' meeting.*
22. **Inclement Weather:** If the meet schedule is impacted by inclement weather, events will be started as possible through 11:59 PM, at which time coaches will meet to determine the best plan for any remaining events
23. **Scoring:** In the championships meet regardless of the number of teams, shall be recorded as follows: (8 scoring) Individual Events: 10-8-6-5-4-3-2-1, Relay Events: 10-8-6-5-4-3-2-1.
24. Only individuals on teams who sponsor track and field will be allowed to participate at the Conference Championships Meet. Institutions who only sponsor cross country will not be allowed to participate at the Conference Championships Meet.
25. The Conference Championships Meet will be a three-day event with the multi-events portion (Heptathlon/Decathlon) on Thursday-Friday, followed by preliminary rounds on Friday and finals on Saturday.
26. **Required Officials:** The host is required to secure a certified referee for field events and a separate certified referee for running events. Further, there shall be a Jury of Appeals consisting of meet officials that does not include any coaches of participating teams, nor the referee initially involved in the decision being appealed. Certified referees will name the Jury of Appeals at the coaches' meeting prior to the meet.

TRACK AND FIELD OPERATING CODE *continued*

OUTDOOR CHAMPIONSHIPS MEET *continued*

27. All heat winners plus the next top times needed to fill the lanes of the track will advance to the finals.
28. Lane assignments of the relays will be seeded to preferred lanes based on times submitted.
29. **800-Meter Preliminary Heats:** If there are 12 or fewer participants, the 800-meter run will be run as a timed final with preferred lanes and the extras will be placed in 'B slots' in the slowest lanes (e.g. the fastest four runners will have their own lanes). If there are 13 or more participants, the 800-meter run will be run with preliminaries and a final following the operating and advancement code of all races run in lanes.
30. **1500-meter run:** If there are 17 or more participants, the 1500-meter run will be run in two sections with the top 12 times running in a 'fast' heat after the remaining participants run in a 'slower' heat. If there are 16 or fewer participants, the 1500-meter run will be run in just one heat.
31. **5,000 and 10,000 runs:** If there are 17 or more participants, the 5,000- and 10,000-meter runs will utilize an alley start with the top 16 times positioned on the main starting line.
32. **Opening Height and Progressions:** The opening height for Pole Vault shall be started at 15cm below the 10th seed on the pole vault list, and the bar shall be raised in increments of 15 to 19 centimeters. The opening height for High Jump shall be started at 5cm below the 10th seed on the high jump list, and the bar shall be raised in increments of 5 to 7 centimeters.
33. **Throwing Venues:** LSC Championships Meet throwing venues shall be marked with visible radial and sector lines.
34. **Warm-up Procedures for Throwing Events:** Warm-ups for throwing events will commence once certified implements and an official are present at the event site. This is recommended to occur at least 30 minutes prior to the event start time.
35. **Entries:** Entries for the Conference Championships Meet are open Monday prior to the meet, with entries due by 7:00 p.m. on Tuesday. No changes are permitted after the 7:00 PM Tuesday declaration time. Host institution shall provide (either by facsimile or online posting) by Wednesday morning.
36. **Results:** LSC Championships Meet results shall be recorded metrically and reported to the media empirically.
37. **Top Times/Marks:** Each institution will submit results through the Track & Field Results Reporting System (TFRRS) to produce a top times/marks listing. Institutions are responsible for submitting weekly reports to TFRRS, and the conference office is responsible for coordinating/managing the list with Direct Athletics. The conference top times/marks listing will be available not later than the third week of January.

AWARDS

38. **All-Conference Team:** The team shall consist of the winner in each event, including all members of the winning relay teams, and any athlete who scores at least 14 points at the Conference Championships Meet. Individual awards shall include Outstanding Male and Female Track Athlete, Outstanding Male and Female Field Athlete and Coach of the Year for both men and women. The outstanding woman field athlete will receive the David Noble Award, and the outstanding woman track athlete will receive the Wes Kittley Award. The outstanding male field athlete will receive the Oscar Strahan Award, and the outstanding male track athlete will receive the Cap Shelton Award. Voting for individual awards shall be conducted through an online nomination process (submit nominations by Noon the Tuesday after the LSC meet; Ballots distributed via email by Tuesday evening and voting deadline by Noon that Wednesday to ensure Wednesday afternoon release). Coaches may vote for their own athletes.
39. **LSC Track & Field Athlete of the Year awards:** Athlete of the Year awards shall be selected for male track, male field, female track and female field. Coaches will nominate their own athletes by Noon the Wednesday after nationals. Coaches may vote for their own athletes.
40. **Athletes of the Week:** The Conference Office shall select Athlete of the Week awards for outdoor and indoor track & field from those nominated.
41. **Medals:** Individual medals will be awarded in first, second and third places for each event conducted at the LSC Championships Meet, including medals to each member of teams placing in the 400-meter and 1,600-meter relays.

TRACK AND FIELD OPERATING CODE *continued*

CHAMPIONSHIP EXPECTATIONS

Outdoor Track & Field (Host Site)

Host School's Responsibility

- Name a Meet Director.
- Collect fees and pay expenses.
- Produce a program consisting of meet schedule and heat sheets.
- Arrange a place for the Coaches meeting before the start of events.
- Sports Information, results and statistics and coordination with conference office on tabulation of All-Conference Awards.
- Hire officials and pay them.
- Host school is responsible for collecting championship entries on the Monday preceding the event.
- Host school is responsible for the Hy-Tek software.
- Obtain scoring system as outlined in the operating codes, Finish-lynx.
- Set meet schedule.
- Assign locker rooms if available.
- Meet operation, ticket and program sales, concessions (if available), announcers and scoreboard operator if available.
- Determine a place for awards ceremony.
- Handle all media/press credentials and passes per tournament guidelines.
- Provide athletic trainer and facilities.
- Compile a financial report and submit to the conference office.
- Ensure course dimensions and markings satisfy NCAA rules.
- Coordinate a process whereby the top three (3) finishers in each event receive medals on an awards stand soon after each event is completed.

Participant School's Responsibility

- Communicate with host SID to provide rosters, stats, notes, etc.
- Responsible for submitting championship entries on the Monday preceding the event.
- Support championship initiatives including community engagement activities, etc., at championship as applicable.
- Promote their own participation in tournament by utilizing championship logos, photos, etc.
- Communicate regarding practice times/needs.
- The Director of Athletics shall review with coaches the Conference policies related to misconduct prior to participation.
- Ensure LSC Championships Code of Conduct is discussed and agreed upon by all participants prior to participation.

Conference Office Responsibility

- Supply promotional material including banners, awards, certificates, plaques and trophies.
- Update/provide record book information
- Responsible for putting out a weekly top performance list.
- On site representation.
- Coordination and presentation of awards.
- Provide photographer.
- Evaluation opportunity for participating schools.
- Publish the final weekly top times/marks listing by 5:00 PM on the Monday prior to the meet.

VOLLEYBALL OPERATING CODE

REGULAR SEASON

1. **Playing Format:** The regular season schedule is based upon a double round-robin scheduling model, in which each team will play one match home and away against each of the other teams to determine the Lone Star Conference champion. Matches will be played on Tuesday, Friday and Saturday, with the host team determining the starting times. Saturday start times shall be no earlier than Noon. The Conference Postseason Tournament shall determine the tournament champion and the Conference's representative to the postseason playoffs if an automatic playoff berth is granted by the NCAA.
2. **Statistics:** The host team will provide statistics for both teams according to the American Volleyball Coaches Association (AVCA) statistical manual on AVCA, NCAA or similar statistics forms.
3. **Participants:** Teams are limited to a maximum of 15 players in uniform once the roster has been declared. Team rosters may be declared up to 10 minutes before the starting time of any match.
4. **Match Protocol:** Will follow official NCAA guidelines governing match protocol.
5. **Intermission:** A 10-minute intermission may be allowed between games two and three with seven minutes allotted for promotional activities and three minutes for team warm-up. Notification of the intermission should be given to the visiting school prior to warm ups.
6. **Three-Ball Shagging System:** The three-ball shagging system shall be utilized whenever possible. Four shaggers are recommended.
7. **Match Officials and Other Personnel:** The host university shall provide two (2) qualified line judges and a scorekeeper. Conference match officials shall be assigned by LSC Supervisor of volleyball officials.
8. **Game Administration:** Game administration and crowd control procedures shall be followed by each university to assure security and sportsmanlike treatment of all the officials and participants.
9. **Complimentary Tickets:** No complimentary tickets will be issued for visiting teams in volleyball for regular season or postseason Conference games.
10. **Official volleyball:** The official volleyball of the LSC is the Molten IV58L-N Super Touch NCAA.
11. **Warm-up Music:** Member institutions are required to play neutral (similar) music for both teams throughout pre-match warm-ups.
12. **Uniform Policy for Conference Matches:** The home team will wear dark on Friday and light on Tuesday and Saturday.

POSTSEASON TOURNAMENT

13. **Playing Format:** The LSC Postseason Tournament will utilize an 8-team bracket, taking the top eight teams in the final Conference standings. The tournament will be played Thursday-Friday-Saturday using the NCAA regional format, including starting times and practice schedules, and will be hosted by the No. 1 seed. A minimum of 40 minutes warm-up prior to all quarterfinal and semifinal matches is required. The eight participating teams will attend a championship banquet on Wednesday night.
14. The Tournament Championship Committee shall be formed to settle disputes during the tournament. The Committee will be composed of the host Director of Athletics or designated representative, LSC representative, game official and a non-competing coach.
15. **Tournament seeding tie-breaker:** The following tie-breaker procedure shall be used to determine participants and seeding for the post-season volleyball tournament:
 - a. Head-to-head match competition
 - b. Match record against conference opponents in descending order starting with highest seeded team
 - c. Head-to-head game competition
 - d. Game record against conference opponents in descending order starting with highest seeded team
 - e. Total points head-to-head with tied opponents
 - f. Total points against conference opponents in descending order starting with highest seeded team
16. **All-Tournament Team:** The team will consist of fourteen (14) players, with each coach selecting the appropriate number of representatives from his/her team: three (3) from the champion, three (3) from the runner-up, two (2) from each semifinal loser, and one (1) from each first-round loser. The Most Valuable Player will be included as part of the fourteen (14) and selected from the championship team.

VOLLEYBALL OPERATING CODE *continued*

AWARDS

17. A Championship trophy will be awarded to the winner of the postseason tournament and a Championship cup will be awarded to the winner of the regular season, plus a runner-up award for the regular-season runner-up.
18. **All-Conference:** The first team will consist of the top twelve (12) selections, as voted by the head coaches. The second team will consist of the next twelve (12) selections. Honorable mention will consist of the next twelve (12) selections. Individual awards will include Coach of the Year, Offensive Player of the Year, Defensive Player of the Year, Setter of the Year, Libero of the Year, Freshman of the Year (True/Redshirt, first year of competition), and Newcomer of the Year (Sophomore-Junior-Senior, first year in LSC).
19. A telephone conference call on the first Monday following the conclusion of the regular season will be held for coaches to discuss nominations. A online vote will follow to determine the team.
20. **Players of the Week:** The Conference Office shall select Player of the Week awards from those nominated, to include two (2) Offensive Players, two (2) Defensive Players, and two (2) Setters of the Week. Each member institution is limited to one nominee per award per week.
21. **All-Academic:** The team will consist of the top fourteen (14) selections, as voted by the sports information directors. Additionally, the top vote-getter will be named Academic Player of the Year.

VOLLEYBALL VIDEO EXCHANGE POLICY

22. **Overview:** Lone Star Conference members exchange game tapes via the Game Tape Exchange (GTX) system. The program will be monitored by the LSC Commissioner's Office. Each institution is expected to comply with the procedure established by Game Tape Exchange. Any questions regarding the game tape exchange process should be directed to **Craig Cobley** (craig@gametapeexchange.com) or LSC Commissioner Stan Wagnon (stan@lonestarconference.org).

Game Tape Exchange

23. Each institution is responsible for capturing and uploading each of its **home conference matches** onto the Game Tape Exchange (GTX) website. Visiting teams may elect to tape a match, but the home institution is solely responsible for uploading to GTX.
24. Additionally, each institution is responsible for capturing and uploading **two (2) non-conference NCAA Division II matches prior to the Monday preceding conference play** onto the Game Tape Exchange (GTX) website. Each institution **must notify GTX personnel by the first permissible playing date which two (2) non-conference NCAA Division II matches are to be uploaded** so the matches can be added to the GTX schedule.
25. All required matches are to be uploaded and ready for download by 11:59 p.m. (local time) on the same day the match was played. An institution will not be able to download any matches until its own matches are uploaded.
26. When two Conference teams are competing against each other, the host institution shall provide the visiting team with a digital copy of the game film immediately following the contest, as long as the visiting team provides its own flash drive or similar USB memory device.
27. Each institution will have access to download all matches on the GTX system.
28. Access to the match tapes will be restricted from the public. Game Tape Exchange personnel will issue the head coach a username and password to access the GTX system. This information should be treated as sensitive and is not to be shared with anyone outside of the institution's coaching staff under any circumstance.
29. In addition to timely uploading, the quality and length of the matches must be in the required format outlined by GTX.
30. In case of catastrophic incident, the institution that is unable to upload its game must contact Game Tape Exchange personnel, who may be able to provide assistance. After that call, if it appears the issue will not be resolved before the required upload deadlines, the institution must immediately contact all coaches and the Commissioner's office. After appropriate contacts have been made aware of the problem, the institution is then responsible for resolving the issue as soon as possible. This procedure is for the most extreme cases. Lack of time or knowledge about the equipment or process is not an acceptable excuse for failure to comply with the video exchange policy.
31. The host institution for the LSC Postseason Tournament must videotape and upload all tournament matches. Teams remaining in the tournament will have the ability to download those matches.

Film Specifications

32. A digital camera is required.
33. The host institution is responsible for shooting from a vantage point with enough elevation that both sides of the playing court are visible. It is recommended the video shows the scoreboard during timeouts and at the end of each game.
34. The video must show every play of the match. Any institution uploading a match tape with missing plays and/or parts of the film is responsible for notifying the other institutions.

VOLLEYBALL OPERATING CODE continued

VOLLEYBALL VIDEO EXCHANGE POLICY continued

Scouting and Exchange of Tapes Outside Conference

35. No verbal or written reports or match tapes of conference institutions are to be exchanged with non-conference institutions. There shall be no videotaping of matches not involving your own team without written approval from coaches of all LSC teams involved.

Non-Compliance with Policy

36. All complaints should be forwarded to the LSC Commissioner for processing.

CHAMPIONSHIP EXPECTATIONS

Volleyball (Host Site)

Host School's Responsibility

- Name a Tournament Director.
- Secure a site for the championship banquet (participating schools may be required to pay meal expense).
- Collect fees and pay expenses.
- Sports Information, results and statistics.
- Handle all media/press credentials and passes per tournament guidelines.
- Work with conference office on production of participant manual, list hotel availability.
- Produce game programs.
- Schedule practice and game times per tournament guidelines.
- Provide athletic trainer and facilities.
- Pay officials fees, mileage and lodging per tournament guidelines.
- Hospitality room.
- Game operation, ticket and program sales, concessions, security, PA, scoreboard operator and official scorekeeper.
- Floor maintenance, sweeping, backboards, etc.
- Laundry facilities if available-bench towels.
- Assign locker rooms and seating arrangements.
- Bench assignments will be determined following regional guidelines.
- Provide practice balls.
- Videotaping – copies if needed.
- Compile a financial report and submit to the conference office.
- Ensure court dimensions and markings are compliant with NCAA rules.
- Provide line judges (preferably non-students dressed in official attire with previous experience calling lines).

Participant School's Responsibility

- Communicate with host SID to provide rosters, stats, notes, etc.
- Support championship initiatives including community engagement activities, etc., at championship as applicable.
- Promote their own participation in tournament by utilizing championship logos, photos, etc.
- Communicate regarding practice times/needs.
- The Director of Athletics shall review with coaches the Conference policies related to misconduct prior to participation.
- Ensure LSC Championships Code of Conduct is discussed and agreed upon by all participants prior to participation.

Conference Office Responsibility

- Supply promotional material including banners, awards, certificates, plaques and trophies.
- Provide game balls.
- Set and publish a schedule of times for matches and practices after consulting with the host team.
- On site representation.
- Coordination and presentation of awards.
- Official's assignments.
- Coordinate web casting if available.
- Provide PA announcements.
- Provide photographer.
- Evaluation opportunity for participating schools.
- Publish policy for uniform designation (home/visitor, dark/white, etc.).

SPORTS INFORMATION OPERATING CODE

1. The Sports Information Director (SID) or designee at each institution shall be the liaison between the coaches and the Conference Director of Media Relations. The SID or designee shall ensure that all information is submitted to the Conference Office by the established deadlines.
2. **Sports Coverage:** The SID or designee shall cover all men's and women's sports equally.
3. **Conference Contests:** During conference contests, the home SID or designee shall take the official statistics for the game/match for both competing institutions. At the conclusion of the contest, the SID or designee will provide final statistics to the visiting opponent (e.g., SID or coach) before their departure. In football, volleyball, soccer, basketball, baseball and softball, the SID or designee will also forward a copy of the final statistics (box score and/or electronic statistics file) to the Conference Office following the contest.
 - a. **Game Day Checklist:** When hosting a conference contest in any sport, the following process shall be followed:
 - b. Prepare and make available updated rosters and season statistics for both teams.
 - c. Double-check the accuracy of rosters for both teams prior to the start of the contest.
 - d. During the contest, keep accurate statistics for both teams and make them available to interested parties (e.g., coaches and media) during the contest, when requested and/or as often as possible. In basketball and football, the home team SID (or his/her designee) is responsible for exchanging score updates with outside parties via a courtside/pressbox telephone.
 - e. Upon completion of the contest, double-check statistics for accuracy before distributing the final statistical reports.
 - f. Post-game distribution of information: If the visiting team SID is not present, the final statistical reports should be distributed (email/fax/phone) to *the visiting SID first*. By informing the visiting SID first, the visiting team SID can distribute information to his/her media outlets at the same time the home team SID is contacting his/her media outlets. *Unless other arrangements have been made, each SID shall be responsible for contacting his/her own media outlets.* In basketball, statistical reports from the first game of a doubleheader should be distributed to the visiting team SID prior to the second game.
 - g. Report final scores and appropriate statistics to the Conference Office.
 - h. Update your athletics website in a timely manner so that results will be available to interested parties.
4. **Statistics Reporting:** The SID or designee shall be responsible for submitting complete statistics, game files and/or box scores and player of the week nominations to the Conference Office prior to deadlines set before the start of each sport season.
 - a. **Changing Official Statistics:** When an error or discrepancy in the official statistics is discovered after a contest has concluded and the official statistics have been distributed, the following process shall be followed:
 - b. If the SID of the home team discovers the error, that SID must alert the visiting team SID of the change within one week. The home SID must send a copy of the changes to the visiting SID and the Conference Office within 10 days.
 - c. If the visiting SID needs to make a change to the final statistics, he or she must call the home team's SID within one week after the event. If the home team SID agrees, then the *home team SID* must confirm the changes by sending a copy of the changes to the visiting SID and Conference Office within 10 days. If the home team SID disagrees with the change, then the visiting SID must accept the final statistics as listed by the home team. *The visiting SID cannot alter any statistics without the consent of the home team SID.*
 - d. In all cases in all sports, if a change is to be made, the SID seeking the change must inform the other SID *within one week* after the event or game has been played.
 - e. **Football participation:** Football coaches need to certify participation by game with compliance staff no later than Monday each week and then that information is shared with SIDs.
5. **Reporting Process:** Below are the sport-by-sport reporting processes:
 - Baseball:** Box scores due after game; players of the week nominations due by deadline established in spring.
 - Basketball:** Box scores due after game; player of the week nominations due by deadline established in winter.
 - Cross Country:** Season bests and runners of the week due by deadline established in fall.
 - Football:** Final statistics due after the game; player of the week nominations due by deadline established in fall.
 - Golf:** Golfer of the week nominations due by deadline established in fall and spring.
 - Soccer:** Box scores due after the game; player of the week nominations due by deadline established in fall.
 - Softball:** Box scores due after game; player of the week nominations due by deadline established in spring.
 - Tennis:** Match sheets due after dual; player of the week nominations due by deadline established in spring.
 - Track & Field:** Season bests and athlete of the week nominations due by deadline established in spring.
 - Volleyball:** Box scores due after the match; player of the week nominations due by deadline established in fall.

NOTE: Institutions using the Automated Scorebook/Stat Crew/HyTek programs in any sport must e-mail **and upload** the necessary statistic files to the Conference Office by the above deadlines.

SPORTS INFORMATION OPERATING CODE *continued*

6. **All-Conference:** The SID shall provide assistance, when necessary, to the Conference Office and his/her coaches to ensure All-Conference nominations and ballots are submitted properly and prior to any deadlines. The All-Conference process is to begin near the conclusion of the regular season. Additionally, the SID shall be responsible for submitting the required information (as defined in LSC Bylaw 12.15-16) for the Commissioner's Honor Roll and Academic All-Conference team before the appropriate deadlines.
7. **All-Conference Releases:** All-conference teams will be released on embargo two (2) hours before championship banquets. The information provided shall not be published until receipt of email from conference office following the announcement at banquet with a penalty of \$100 for violations.
8. **Fall Media Day:** Release volleyball, soccer and cross country preseason polls/awards prior to fall media day to allow "own day" of media coverage for those sports.
9. **Press Box Seating Policy:** Implement a press box seating policy that: "Lone Star Conference and member institution officials wish to maintain a professional working environment in the Press Box. Seating in the Press Box is intended for working media and event staff only. No children or spouses please. And absolutely no cheering will be tolerated."
10. **Players of the Week:** Complete Player of the Week nomination information shall be submitted online to the Conference Office in paragraph form and shall include the following information: name, year, position, hometown of student-athlete, statistics and supporting information/highlights for the week. Each institution shall be limited to one nominee per award.
11. **Live Scoreboard:** The SID shall assist in the implementation of a live scoreboard, to be provided on the Conference website, for all sports with live statistics by StatBroadcast.
12. **Strobe Policy:** All Lone Star Conference Postseason Tournament indoor events shall abide by the NCAA Strobe Lights Policy.
13. **Missed Deadlines:** Strict enforcement of deadlines is necessary for accurate compilation of the conference report for LSC, NCAA and media use. Therefore, any institution failing to submit the required information before the deadline will be: 1) left off weekly reports, 2) not considered for player of the week awards, or 3) disqualified from receiving All-Conference recognition (whichever is applicable).
14. **Audio Broadcast Rights:** Each participating member institution at any Conference-scheduled event shall have the right to produce and distribute its own audio content, either via radio or Internet.
15. **Video Broadcast Rights:** Video broadcast rights at any Conference-scheduled event not defined as a Tier 1 Event shall belong to the host institution. Member institutions agree to grant to the Lone Star Conference the video broadcast rights of Tier 1 Events, to include the following:
 - Each member annually provides One (1) home Football game, one (1) home Basketball event (DH), and one (1) home Olympics sport event. Events to be selected by LSC and agreed upon by Athletic Director at respective institution.
 - All Football Festival games, GSC-LSC First and Ten Challenge games, and Any neutral-site games arranged by the Conference, in any sport.
 - All LSC post-season championships and Conference media days.Tier 1 Rights shall belong to the Lone Star Conference, under control of the Conference Office. The Lone Star Conference will retain Tier 1 Rights until 30 days before events in the listed categories. Once inside of the 30 day time frame, the rights will be released to the host member institution or the participating member at an event not hosted by a member institution. Football games – as well as any volleyball or soccer games – selected for Tier 1, will be made known to the member institutions no later than the first Tuesday in August. Basketball games selected for Tier 1 will be made known to member institutions no later than the first Tuesday in October. Any baseball or softball games selected for Tier 1 will be made known to the member institutions no later than the third Tuesday in January. *Rights include all video production and original (first) distribution for listed events, including Internet and TV availability.* Each participating member institution shall have the right to distribution of any Tier 1 video after original airing of broadcast.
Passing on Rights: If passing on its video broadcast rights for a given event, the host institution agrees to allow either the Conference Office or the visiting institution to obtain the rights in the following manner: a) If a visiting institution wishes to obtain video broadcast rights, they shall notify host school and Conference Office at least 20 days prior to event; b) Rights will be granted based on first come/first serve basis for visiting institution and the Conference Office.
Member Schools Advertising Provision: Each video broadcast for a Tier 1 Event shall include One (1) minute of commercial time for each participating member institution [except in any event where more than Two (2) institutions are participating in a single event (i.e., Media Days, Track & Field)]. Member institutions agree to allow for Tier 1 broadcasting partner signage on-site at Tier 1 Events.

SPORTS INFORMATION OPERATING CODE *continued*

16. **Advertising Inventory Provision:** Member institutions agree to provide the Lone Star Conference up to Two (2) pages of content in each produced game day program. (*Note: The Conference Office may not advertise any sponsors that conflict with exclusive partners at member institution*). Additionally, each audio produced broadcast by a member institution shall include Two (2) minutes of commercial time for use by the Conference Office. Each video broadcast by a member institution shall include One (1) minute of commercial time for use by the Conference Office.

AWARDS

17. **Sports Information Student Academic Awards.** All sports information student workers who meet the following criteria shall receive a certificate from the Conference:
- a. The student worker's grade point average must be a minimum of 3.30 based on a 4.00 system. (No grades can transfer from another institution).
 - b. The student worker must have completed at least 24 semester hours at a Conference institution.
 - c. Credit from summer terms, mini-semesters and correspondence shall not count when the nomination is based upon the last two semesters of attendance.
 - d. Any student worker who qualifies must be recommended by his/her sports information director and must be in good standing with the sports information program.
 - e. The award shall be given once a year at the end of the spring semester.

ATHLETIC TRAINING OPERATING CODE

The Athletic Training Committee is committed to the professional development of the Lone Star Conference and shall establish general policies, procedures or philosophies regarding the following principles:

- 1) Basic Supplies and Services for Visiting Teams
- 2) Liability
- 3) Education
- 4) Safe Environment
- 5) Injury Prevention/Equipment Standards
- 6) Physical Conditioning
- 7) Standards of Care
- 8) Emergency Care
- 9) Risk of Injury/Injury Patterns
- 10) Host School Even Coverage
- 11) Legislation/Rules Compliance
- 12) Promotion of Athletic Training

Future proposals and concerns:

- 1) Development of short and long term goals of each program toward NATA Curriculum Standards
- 2) Professional growth criteria (CEU, Certificates of Additional Qualifications as proposed by NATA)
- 3) Increased staffing of athletic trainer (GA, assistants)
- 4) Student trainer scholarships
- 5) Minority recruitment

MISSION STATEMENT

The Athletic Training Committee of the Lone Star Conference shall provide leadership, development, standards and guidance on issues concerning athletic training for the athletes, athletic departments and institutions within the conference. The committee is committed to the philosophy and promotion of safety, health, wellness and injury-free competition. By providing sound athletic training services throughout the conference, we hope to substantially reduce the risk of athletic injuries and the liability to each institution and the Lone Star Conference, as well as non-conference competition. We will strive to integrate better conference-wide coverage, care for visiting teams and staffing to help ensure a medically safe environment. The committee members will advise the Athletics Directors Committee on matters concerning education, prevention, health care, rehabilitation and safety issues.

POSITION STATEMENT

The Athletic Training Committee of the Lone Star Conference incorporates the position that each member institution (or institutions applying for membership) has on staff a fully licensed and certified athletic trainer(s) that is of non-clinical or hospital based origin. We are in agreement that this type of athletic trainer will better meet the needs of the institution, visiting institutions and the Lone Star Conference. An athletic training staff representative should travel with all sports.

LSC CONCUSSION POLICY

In addition to the NCAA concussion policy, it is required that any injured student-athlete who shows signs/symptoms of concussion be withheld from competition, and to stipulate that he/she can only return to play after being cleared in accordance with the student-athlete's institutional policy. Further, to specify that the host training staff is responsible for notifying the head athletic trainer of the visiting team when such an injury occurs.

EXPECTATIONS OF HOST

Each athletic training staff is expected to provide reasonable access to equipment and facilities as well as provide reasonable services to visiting teams. Further, it is recommended for the head athletic trainer of a visiting team to communicate with the host athletic training staff when an athletic training student will be traveling with his/her team. The communication should include specific instructions regarding necessary services, including the use of electrical modalities and which services the athletic training student is approved to perform.

The following is a basic supply and services listing for visiting teams:

FOOTBALL

IN LOCKER ROOM

1. Two 10-gallon coolers of ice water
2. 200-400 cups
3. Ice chest for injury
4. Water source or hose
5. Trash cans with liners

ATHLETIC TRAINING OPERATING CODE *continued*

6. Three taping tables
7. One examination table
8. Security escort to and from the locker room
9. Assistance with field equipment transportation
10. Shower towels will not be provided by host athletic trainers

ON FIELD

1. Two 10-gallon coolers of ice water
2. 400-600 cups as needed (cup rack if possible)
3. Ice chest for injury ice only
4. Extra ice as needed
5. Water source to refill coolers (hose or water caddies)
6. Large trash can with liners
7. Biohazard container with liner
8. Four 5-gallon ice towels buckets as needed
9. Radio communication to host team (head athletic trainer)
10. One table for coolers, one table for examinations

SERVICES/SUPPLIES & EMERGENCY EQUIPMENT

1. EMS Unit
2. Spine board with head immobilization unit
3. Rapid form immobilization bag
4. Suture kits
5. Physicians: one orthopedic, one general medical
6. Non-emergency team for spine board applications
7. Emergency team for spine board applications
8. Use of training room for treatment as needed
9. Access to off-campus phone line
10. Non-emergency medical transportation
11. Use of Therapeutic Modalities
12. Hydrocollator (including covers) specifically for visiting team use in their locker room

BASKETBALL/VOLLEYBALL

IN LOCKER ROOM

1. One 5-gallon water cooler with cups
2. One taping table or access to training room
3. Shower towels will not be provided by host athletic trainers

ON BENCH

1. One 10-gallon cooler of ice water and cups
2. One small ice chest with bags
3. One biohazard container with liner
4. Five bench towels per half as needed
5. One trash can with liner

SERVICES/SUPPLIES

1. Physician on call
2. ATC/LAT on duty or accessible
3. EMS on call
4. Backboard, splints, crutches, etc.
5. Non-emergency medical transportation as needed
6. Use of training room for treatments as needed
7. Use of Therapeutic Modalities

ATHLETIC TRAINING OPERATING CODE continued

BASEBALL/SOFTBALL

IN DUGOUT

1. One 10-gallon ice cooler with water and cups or water fountain
2. One ice chest with bags
3. One biohazard container with liner, as requested
4. One trash can with liner

SERVICES/SUPPLIES

1. Physician on call
2. ATC/LAT on duty or accessible
3. EMS on call
4. Backboards, splints, crutches, etc.
5. Non-emergency medical transportation as needed
6. Use of training room for treatments as needed
7. Shower facilities available through prior arrangements
8. Shower towels will not be provided by host athletic trainers
9. Access to off-campus phone line.
10. Use of Therapeutic Modalities

SOCCER

ON BENCH

1. Two 10-gallon coolers of ice water with cups
2. One ice chest with bags
3. One biohazard container with liner
4. Three towels per half as needed
5. One examination table
6. Two 5-gallon buckets with ice towels as needed
7. Large trash can with liner
8. Water source to refill cooler
9. Extra ice as needed
10. Radio communication to host trainer

SERVICES/SUPPLIES

1. Physician on call
2. ATC/LAT on duty or accessible
3. EMS on call
4. Backboards, splints, crutches, etc.
5. Non-emergency transportation as needed
6. Use of training room for treatments as needed
7. Shower facilities available through prior arrangements
8. Shower towels will not be provided by host athletic trainers
9. Access to off-campus phone line.
10. Use of Therapeutic Modalities

TRACK AND FIELD/CROSS COUNTRY

AT VENUE

1. One or two 10-gallon coolers of water per station with cups
2. One ice chest with bags
3. One biohazard container with liner
4. One examination table
5. Two 5-gallon buckets with ice towels as needed
6. Five towels per station as needed
7. Large trash can with liner
8. Radio communication with host ATC/LAT

SERVICES/SUPPLIES

1. Physician on call
2. ATC/LAT on duty or accessible
3. EMS on call

ATHLETIC TRAINING OPERATING CODE *continued*

4. Backboards, splints, crutches, etc.
5. Non-emergency transportation as needed
6. Use of training room for treatments as needed
7. Access to off-campus phone line.
8. Shower towels will not be provided by host athletic trainers
9. Use of Therapeutic Modalities

TENNIS

AT COURTSIDE

1. Two 10-gallon coolers of water per station with cups
2. One ice chest with bags
3. One biohazard container with liner
4. Two-three towels per court site
5. One-two 5-gallon ice buckets with towels as needed
6. Radio Communication between court sites to host athletic trainer as needed
7. One examination table per court site
8. One trash can with liner per court site

SERVICES/SUPPLIES

1. Physician on call
2. ATC/LAT on duty or accessible
3. EMS on call
4. Backboards, splints, crutches, etc.
5. Non-emergency transportation as needed
6. Use of training room for treatments as needed
7. Shower facilities available through prior arrangements
8. Shower towels will not be provided by host athletic trainer
9. Access to off-campus phone line.
10. Use of Therapeutic Modalities

GOLF

SERVICES/SUPPLIES

1. Use of training room for treatments as needed
2. ATC/LAT on duty or accessible

AWARDS

1. **Athletic Training Student Academic Awards.** All athletic training students who meet the following criteria shall receive a certificate from the Conference:
 - a. The athletic training student's grade point average must be a minimum of 3.30 based on a 4.00 system. (No grades can transfer from another institution).
 - b. The athletic training student must have completed at least 24 semester hours at a Conference institution.
 - c. Credit from summer terms, mini-semester and correspondence shall not count when the nomination is based upon the last two semesters of attendance.
 - d. Any athletic training student who qualifies must be recommended by his/her head athletic trainer and must be in good standing with the athletic training program.

The award shall be given once a year at the end of the spring semester. Timeline: Nominees will be requested by the third week of January, and announcement of winners will come in early April (to allow for presentation of certificates at spring athletic banquets).

2. **LSC Athletic Training Staff of the Year:** Each academic year, an award will be presented to the top institution as voted by the head athletic trainer of each member institution. The purpose for the award is to raise awareness of the athletic training profession. Criteria for the award include: host athletic training (AT) staff hospitality toward visiting AT staff; host AT staff preparedness with supplies, equipment and services for visiting AT staff and athletic teams; host AT staff preparedness for emergency situations; host AT staff's care for injured athletes from visiting athletic teams. Timeline: Ballots will be distributed in early May, with voting to be completed by the end of May, and the announcement of winners in mid-August; Policy: There will be no back-to-back winners (to accomplish this, previous year's winners will not be included on ballot).

LIGHTNING POLICY FOR OUTDOOR PRACTICES AND EVENTS

This policy is written using the Guideline 1D from the NCAA Sports Medicine Handbook, The College of William and Mary Model Lightning Policy, National Severe Storm Laboratory materials and local input from the University Police and Athletic Department Personnel.

NCAA Guideline 1D, "Lightning is the most consistent and significant weather hazard that may affect intercollegiate athletics. While the probability of being struck by lightning is extremely low, the odds are significantly greater when a storm is in the area and proper safety precautions are not followed."

MISSION STATEMENT

To provide information for which safety measures may be discussed and reported.

POLICY PROCEDURES FOR PRACTICE

1. Protocol for monitoring weather conditions shall be determined by an Automated Lightning Detection System. For 2013-14, all Conference members agree to utilize Telvent's Weather Sentry Online Platinum lightning and weather management service. In the absence of an Automated Lightning Detection System, protocol for monitoring weather conditions should be determined by the "flash to bang method," which approximately determines the distance of the lightning. Upon seeing the flash of lightning, start counting the seconds until the thunder is heard. Divide the time in seconds by five. For example: 30 seconds between the flash of lightning and the bang from thunder, divided by 5, equals six miles. Another way of determining the distance of the lightning is by using a Skycan Unit (Five-mile distance that National Weather Service suggests you should evacuate.)
2. The procedure to remove a team from the practice field is determined by the head coach or certified/licensed athletic trainer. It is the responsibility of these individuals to determine and provide a safe environment at all times for all participants at practice.
3. The emergency evacuation procedures for the following sports are as follows:
 - a. Football, Soccer and Track: The evacuation procedure for the practice field is to take the athletes to the nearest shelter. If the situation continues to deteriorate, athletes should proceed inside a safe building.
 - b. Baseball and Softball: The evacuation procedure for the ballparks is the dugouts, which are the nearest structure for safety. If the situation proceeds to deteriorate, take the athletes to the nearest building as an alternative shelter.
 - c. Tennis: The evacuation procedure for tennis courts should be the nearest building to the courts.
 - d. Golf: Follow golf course rules.
4. The National Severe Storm Laboratory recommends that activity should not resume for 30 minutes after the last clap of thunder in the area. When it is not raining, lightning has been known to strike 10 miles away. Before releasing the athletes, a call to the National Weather Station for further information about the lightning storm is advised.

POLICY PROCEDURES FOR GAMES

1. Use the practice procedures for monitoring weather conditions to determine game situation (flash-bang method or Skycan Unit.)
2. The procedures to remove a team from a game situation are as follows:
 - a. Football and Soccer: It is the head referee's duty to delay the game due to lightning with game administrator and certified/licensed athletic trainer. If an Automated Lightning Detection System is in place, it shall take precedence over game personnel.

LIGHTNING POLICY continued

POLICY PROCEDURES FOR GAMES continued

- b. Track & Field and Tennis: It is the duty of the meet director and certified/licensed athletic trainer to delay the track meet. If an Automated Lightning Detection System is in place, it shall take precedence over game personnel.
- c. Baseball and Softball: It is the game administrator, umpires and certified/licensed athletic trainers' responsibility to call a delay of game in the event of a lightning storm. If an Automated Lightning Detection System is in place, it shall take precedence over game personnel.
- d. Golf: The tournament director should check with golf pro regarding golf course's policies (most courses are club affiliated or privately owned). If an Automated Lightning Detection System is in place, it shall take precedence over game personnel.
- e. Fans: Remember your spectators. All spectators, competitors and personnel should go inside the nearest shelter as quickly as possible.

OTHER SAFETY FACTORS

- 1. Stay away from tall long objects, trees, metal fences, bleachers, standing pools of waters and open fields.
- 2. If no shelter is available, crouch with only feet touching the ground, close together, and wrap arms around the knees. Keep head as low as possible. **DO NOT LIE ON THE GROUND.**
- 3. If you feel your hair standing on end, your skin tingle or hear crackling noises, immediately crouch to minimize body surface area.
- 4. Do not use telephones unless it is an emergency (cell phones can be used).
- 5. Lightning strike victims do not carry an electrical charge. CPR is safe to start as soon as possible after a victim is struck. It has been shown to be effective in reviving lightning strike victims who appear to be dead.
- 6. Pay more attention to the lightning than to the rain. It does not have to be raining for lightning to strike.

SUMMARY

To prevent any weather related incidents, monitor your weather station or another source of information that will give you accurate weather updates. In addition, review practice emergency procedures once a year and be prepared for any weather emergencies.

CONFERENCE SAAC OPERATING CODE

1. **Name:** The LSC Student-Athlete Advisory Committee (which will also be referred to as the LSC SAAC or the committee) is a committee composed of student-athlete representatives from each Conference member institution. The committee shall be supported by SAAC advisors from each LSC member institution plus the LSC Commissioner and his staff.
2. **Purpose:** The LSC SAAC serves to enhance the overall student-athlete experience by acting as a liaison between student-athletes and the administration and by organizing efforts that promote opportunity, protect student-athlete welfare, maintain integrity, and foster a positive student-athlete image. As active participants in the Conference governance structure, the committee members are responsible for representing the viewpoint of student-athletes from their respective campuses, serving as positive role models for their peers and younger athletes, and moving forward the ideals of service and sportsmanship throughout the Conference.
3. **Membership:** The LSC SAAC shall be composed of two representatives from each of the Conference members. Each institution is encouraged to include representation from its sophomore or junior classes to ensure continuity from year to year. The representatives themselves are selected by each institution and any individual who is eligible to serve on the institution's SAAC is eligible to represent that institution on the LSC SAAC. Membership in this committee is a responsibility. Dedication and participation are necessary to maintain membership. Each institution is responsible for submitting the names of its representatives to the Conference Office on a prescribed form no later than October 15th each year. Any student athlete serving on the NCAA National SAAC shall be designated as an ex-officio member of the LSC SAAC in the event the student-athlete is not an institutional representative to the LSC SAAC.
4. **Officers:** The committee shall have two officers: Chair and Vice-chair. The chair and vice-chair shall not be from the same institution. Duties of the Chair shall be: a.) presides over meetings; b.) serves as liaison to the Conference Office; c.) function as spokesperson from the conference SAAC to the national SAAC and other intended parties. Duties of the Vice Chair shall be: a.) presides over meetings when Chair is absent; b.) oversees subcommittees that may be formed as a response to the needs of the conference SAAC; c.) exercises all functions of the Chair in the absence of the Chair; d.) performs all duties which are required of the office by the committee.
5. **Meetings:** The LSC SAAC will meet three (3) times each year. In-person meetings will occur the Monday preceding Thanksgiving and two days in late July for the annual summer retreat, plus one meeting via conference call on the fourth Sunday in March. Additional meetings may be called as necessary by the officers. The Commissioner also may call meetings as he desires. All representatives must attend every meeting unless there is a legitimate excuse. Three (3) unexcused absences will result in dismissal from the committee. Upon this, a new representative will be selected.
6. **Amendments:** The LSC SAAC may make an amendment by two-third's majority vote. The vote is only valid if at least two-thirds of the members are present. Amendment proposals must be motioned and seconded before voting may take place. Upon approval, the proposal will move forward for consideration by successively higher groups within the conference governance structure.
7. **Non-Discrimination Statement:** This committee will not discriminate upon race, age, gender, religion, or sport.
8. **Function of the SAAC:** The LSC SAAC is intended to function in a manner similar to other recognized LSC advisory groups. As such, the committee has the authority to forward recommendations for consideration by successively higher groups within the Conference's governance structure (i.e., athletics administrators, faculty athletics representatives and presidents). The committee will focus most of its attention to those matters and/or issues pertaining to the welfare of student-athletes. The LSC SAAC also serves as a conduit through which issues of concern to LSC student-athletes are communicated to the NCAA National SAAC.
9. **Role of Conference Administration:** Members of the conference administration are welcome to sit in on any and all meetings unless the President of the SAAC asks the administration not to be present for an appropriate reason. In this case, only student-athletes will attend the meeting.
10. **Voting and Elections:** All executive board-elected positions will be chosen during the last meeting of the year and the term will be for a full scholastic year. An official is elected when he or she receives the most votes during an election. Impeachment of an elected official can take place when two-thirds of the membership vote for impeachment. Two-thirds of the committee must be present for this to take place. If an elected official is impeached, a new election will take place immediately following the impeachment vote. On votes concerning student-athlete issues and the steps that should be taken to deal with these issues, every institution will have one vote and the action of the committee will be what two-thirds (2/3) of the members vote for.
11. **LSC SAAC Cup:** The purpose is to encourage participation in Lone Star Conference SAAC initiatives. The SAAC Cup will be awarded annually with schools to be awarded points throughout the year based on the criteria below and the winner will be the campus SAAC with the most points accumulated by the end of the academic year. Criteria includes: LSC Community Service Month Participation, Make-A-Wish Participation, Conference SAAC Meeting Attendance, Campus SAAC Meetings, SAAC Legislative Grids, other charitable fundraising, and other community service projects. The award shall be a traveling trophy.

COMPLIANCE OPERATING CODE

GENERAL

1. **Conference Compliance.** In the conduct of their athletics programs, the Member Institutions of the Lone Star Conference are fully committed to compliance with the rules and regulations of the National Collegiate Athletic Association and the Conference. Each Member Institution accepts the primary responsibility for the administration of rules and regulations, for investigating known or alleged violations at that institution, and for taking prompt and effective corrective actions where violations have occurred.
2. **Compliance Reporting.** Member institutions are required to submit to the Conference Office annual compliance reports (e.g., Academic Eligibility, Financial Aid, Participation) as prescribed in LSC Bylaw 13 (see pages 33-34).
3. **Compliance Reviews.** To further assist each institution in maintaining institutional control, the Conference, in cooperation with outside consulting, shall review each institutional compliance program at least once every five years. The specific procedures for the review shall be developed by the Conference.
4. **Allegations and Investigations.** Allegations and investigations in matters of compliance with Conference and/or NCAA policies shall be conducted in accordance with LSC Bylaw 10 (see pages 29-31).

ELIGIBILITY

5. **Eligibility Rules.** A student-athlete must comply with appropriate minimum requirements of the NCAA in order to be eligible for athletically-related aid, for practice, and/or for competition in any intercollegiate sport.
6. **Certification of Eligibility.** The eligibility of individual student-athletes is to be certified by each institution according to a process approved by the institution's chief executive officer per NCAA Bylaw 14.10.1. The institution shall certify the eligibility of all student-athletes prior to permitting them to represent the institution in intercollegiate athletic competition.
7. **National Letter of Intent.** The Conference shall be a participant in the National Letter of Intent Program, and the Member Institutions shall conform to the operating procedures of this program. The Conference office shall be responsible for coordinating the National Letter of Intent. Letters should be filed with the Conference office according to the rules and regulations governing the National Letter program.
8. **Medical Hardship Waivers.** Medical hardship waivers will be administered by the Conference office. Information forwarded to the Conference office should include the conference hardship waiver form plus the appropriate contemporaneous medical documentation and team schedules.

RULES INTERPRETATIONS

9. **NCAA Rules Interpretations.** Requests for interpretations of NCAA rules are to be presented to the NCAA through the Conference office, thus creating a common clearinghouse for such information. If, however, an instance arises where time does not permit such action, a request for an interpretation may be made by an institution directly to the NCAA but the Conference office should be notified of the request and response as soon as feasible.

SECONDARY VIOLATIONS

10. **Secondary Violation Reporting.** Secondary violations shall be submitted to the NCAA through the Requests and Self-Reports Online reporting system as they occur and are discovered. Prior to submitting online, secondary violations will be presented to the Conference office for review. A written response to each violation will be provided by the Conference for inclusion in the self-report.

COACHES EXAMS

11. **Coaches Certification Exam.** The Conference office will coordinate and distribute the NCAA Coaches Certification Program materials. All testing materials are forwarded to the institution's Faculty Athletics Representative. Institutions are encouraged to administer the test online whenever possible. All test results are to be returned to the Conference office and maintained on file within the Conference office.

RECRUITING ETHICS

12. **Recruiting Code of Ethics.** One of the most visible areas in intercollegiate athletics is in the recruitment of student-athletes by Member Institutions. Staff members of the athletic departments have the primary responsibility for wholesome conditions and honorable conduct of all individuals participating in the recruitment of student-athletes. Such staff members shall use their best efforts to ensure that the conduct of all individuals engaged in any form of recruitment for their Member Institution conforms to these standards:
 - a. All individuals engaged in the recruitment of prospective student-athletes shall be knowledgeable of and conform to all NCAA and Conference Rules governing recruiting;
 - b. Respect for the free choice of the prospective student-athlete and the student's family are to be acknowledged consistently;
 - c. The National Letter of Intent, including the obligation undertaken by the signing of the prospective student-athlete, shall be fully explained to the prospective student-athlete and his or her family; and
 - d. All discussions of financial aid with the prospect and/or family will be precise as to the qualifying conditions, terms, and duration of the aid.

LSC HALL OF HONOR

The Lone Star Conference Hall of Honor, established in 1996, recognizes those outstanding former student-athletes, coaches and administrators who have brought pride and honor to the Conference through their contributions. The honorees, which distinguished themselves in their sport, are selected annually by a panel of LSC Directors of Athletics and Sports Information Directors. Student-athletes and coaches become eligible after five years have elapsed since their tenure at their institution, and no more than three inductees are inducted per year.

HALL OF HONOR INDUCTEES (listed alphabetically):

Johnny Bailey, Texas A&M-Kingsville, Football (2000)
Autry Beamon, Texas A&M University-Commerce, Football (2012)
Amy Bippert Bohensky, Angelo State, Track & Field (2010)
Sid Blanks, Texas A&M-Kingsville, Football (2002)
Delmer Brown, Texas A&M-Commerce, Coach/Trainer (2000)
Wally Bullington, Abilene Christian, Football/Coach/Administrator (1999)
Sarah Butler Carthel, West Texas A&M University, Volleyball (2008)
Jennifer Clarkson, Abilene Christian, Basketball (2002)
Dr. Bill Crabtree, Texas A&M-Commerce, Coach (2007)
James Dearth, Tarleton State University, Football (2013)
Karl Douglas, Texas A&M-Kingsville, Football (2009)
Kyle Freeman, Angelo State, Football/Track (2003)
Roberto Garza, Texas A&M-Kingsville, Football/Track & Field (2011)
Phil George, Angelo State, Coach (1996)
Darrell Green, Texas A&M-Kingsville, Football (1998)
Ron Harms, Texas A&M-Kingsville, Coach/Administrator (2003)
Ernest Hawkins, Texas A&M-Commerce, Coach (2004)
Jesse Hawthorne, Texas A&M-Commerce, Administrator (1996)
Pierce Holt, Angelo State, Football (2000)
Fred Jacoby, Lone Star Conference, Commissioner (2007)
Arthur James, Texas A&M University-Commerce, Football (2008)
Wes Kittley, Abilene Christian, Track & Field/Coach (2006)
Jo Kuhn, Texas Woman's, Administrator (2002)
B.B. Lees, Eastern New Mexico, Coach/Administrator (1998)
Delloreen Ennis-London, Abilene Christian University, Track & Field (2012)
Harvey Martin, Texas A&M-Commerce, Football (2010)
Sam McCord, Texas A&M-Commerce, Football (2006)
Ed Messbarger, Angelo State, Basketball/Coach (2006)
Wilbert Montgomery, Abilene Christian, Football (1996)
Shirley Morton, Angelo State, Administrator (1997)
Julie Myatt O'Dell, West Texas A&M, Volleyball (2005)
David Noble, Angelo State, Coach (2004)
Fred Nuesch, Texas A&M-Kingsville, Administrator (2005)
Billy Olson, Abilene Christian, Track (1997)
Joshua K. Owusu, Angelo State, Track & Field (2009)
Dr. Don "Doc" Parham, Southeastern Oklahoma, Coach/Administrator (2007)
Jennifer Goble Poyer, Eastern New Mexico, Volleyball/Basketball (2011)
John Randle, Texas A&M University-Kingsville, Football (2008)
Richard Ritchie, Texas A&M-Kingsville, Football (1999)
Garner Roberts, Abilene Christian University, Sports Information Director (2013)
Claudia Schleyer, Abilene Christian, Basketball (1998)
Lewis Ingraham "L.I." Smith, Texas A&M-Commerce, Administrator (2005)
Gil Steinke, Texas A&M-Kingsville, Coach (1996)
Gene Upshaw, Texas A&M-Kingsville, Football (1997)
Lloyd Vincent, Angelo State, Administrator (1999)
John "Skip" Wagon, Central Oklahoma, Administrator/Coach (2004)
Clayton Weishuhn, Angelo State University, Football (2013)
Dwight White, Texas A&M-Commerce, Football (2011)
Wade Wilson, Texas A&M-Commerce, Football (2003)

LSC MEDIA AWARDS

The Lone Star Conference annually acknowledges the contributions of a sportscaster and sportswriter who has covered the Conference. The awards are selected by the LSC sports information directors each spring. The Kirk Hill Award for Sportswriter of the Year is named in honor of the late Kirk Hill of the Houston Post who won the first award in 1963. The Jake Trussell Award for Sportscaster of the Year is in memory of the late Jake Trussell of Kingsville who broadcast contests for Texas A&M-Kingsville.

KIRK HILL AWARD (sportswriter)

2013 Nick Gholson, Wichita Falls Times Record News

2012 David Flores, San Antonio KENS5.com
 2011 Nick Gholson, Wichita Falls Times Record News
 2010 Nick Eatman, LSC Correspondent
 2009 Troy Phillips, Fort Worth Star-Telegram
 2008 Bob Hersom, Daily Oklahoman
 Herb Jacobs, Lawton Constitution
 Greg Jaklewicz, Amarillo Globe
 2007 Jeremy Heath, Amarillo Globe
 2006 J. Scott Russell, Wichita Falls Times Record News
 2005 Bob Colon, Daily Oklahoman, Oklahoma City
 2004 Marjorie Lewis, Dallas Morning News
 2003 J. Scott Russell, Wichita Falls Times Record News
 2002 Herb Jacobs, Lawton Constitution
 2001 Nathan Sanders, Fort Worth Star Telegram
 2000 Wayne Bunch, Tulsa World
 1999 Nick Gholson, Wichita Falls Times Record News
 1998 J. Scott Russell, Wichita Falls Times Record News
 1997 Galen Wellnicki, Corpus Christi Caller-Times
 1996 Galen Wellnicki, Corpus Christi Caller-Times
 1995 Galen Wellnicki, Corpus Christi Caller-Times
 1994 Bill Hart, Abilene Reporter-News
 1993 Mike Lee, San Angelo Standard-Times
 1992 Marjorie Lewis, Dallas Morning News
 1991 Mike Lee, San Angelo Standard-Times
 1990 Mike Lee, San Angelo Standard-Times
 1989 Lance Lahnert, Amarillo Globe
 1988 Mike Lee, San Angelo Standard-Times
 1987 Mike Lee, San Angelo Standard-Times
 1986 Scott Stinnett, Portales News-Tribune
 1985 Ken Brazzle, Abilene Reporter-News
 1984 David Claybourn, Greenville Herald-Banner
 1983 Bill Hart, Abilene Reporter-News
 1982 Melanie Hauser, Austin American-Statesman
 David Flores, San Antonio Express-News
 1981 Clifford Broyles, San Antonio Express-News
 1980 Robert Vernon, Abilene Reporter-News
 1979 Curtis Schmidt, Huntsville Item
 1978 Frank Rudnicki, San Angelo Standard-Times
 1977 Clifford Broyles, San Antonio Express-News
 1976 Bill Hart, Abilene Reporter-News
 1975 James Norman, Fort Worth Star-Telegram
 1974 Harry Gage, Dallas Times Herald
 1973 Lanny Cravy, San Marcos Record
 1972 Emil Tabiabue, Corpus Christi Caller-Times
 1971 Verle Engerth, Abilene Reporter-News
 1970 George White, Houston Chronicle
 1969 Tommy Anderson, Austin American-Statesman
 1968 Jim McLain, Shreveport Times
 1967 Bill Stovall, Brownwood Bulletin
 1966 Jake Trussell, Kingsville Record
 1965 Harless Wade, Dallas Morning News
 1964 Mike Wester, Abilene Reporter-News

JAKE TRUSSELL AWARD (sportscaster)

2013 Grant Boone, ACU Athletics, Abilene

2012 Don Elder, ENMU Radio, Portales, N.M.
 2011 Bill Huddleston, NSU Radio, Tahlequah, Okla.
 2010 Bill Powers, KWFB BOB-FM, Wichita Falls
 2009 Randy Ward, KSAN-TV, San Angelo
 2008 Jeremy Bryant, KIXY-KKSA, San Angelo
 2007 Andy Austin, BOB-FM, Wichita Falls
 2006 Jeremy Bryant, KIXY-KKSA, San Angelo
 2005 Ron Newsome, KCUB, Stephenville
 2004 David Bacon, KTAB, Abilene
 2003 Chuck Edwards, KWEY, Weatherford, Okla.
 2002 Scott Garner, KETR, Commerce
 2001 Doug Smith, KIXY-KKSA, San Angelo
 2000 Andy Austin, KAUZ, Wichita Falls
 1999 Phil Woodall, Amarillo Sports Network
 1998 Phil Woodall, Amarillo Sports Network
 1997 Phil Woodall, Amarillo Sports Network
 1996 Bill Crawford, KCUB, Stephenville
 1995 Randy Lee, KXQZ, San Angelo
 1994 Randy Lee, KXQZ, San Angelo
 1993 Jim Boles, KSEL, Portales, N.M.
 1992 John Hendry, KETR, Commerce
 1991 John Hendry, KAYJ, San Angelo
 1990 John Hendry, KAYJ, San Angelo
 1989 Bill Powers, KETR, Commerce
 1988 John Gentry, KCLV, Portales, N.M.
 1987 Dallas Huston, KPSM, Brownwood
 1986 Dallas Huston, KPSM, Brownwood
 1985 Dallas Huston, KPSM, Brownwood
 1984 Dave McKay, KGKL, San Angelo
 1983 Kooter Roberson, KSAM, Huntsville
 1982 Robert Hill, KJCS, Nacogdoches
 1981 John Mark Dempsey, KETR, Commerce
 Dean Belcher, KETR, Commerce
 1980 Bill Bourland, KTAB-TV, Abilene
 1979 Randy Zeis, KCTV-TV, San Angelo
 1978 Robert Hill, KEEE-KJCS, Nacogdoches
 1977 Bob Wood, KGKL, San Angelo
 1976 Phil Ebensberger, KETR, Commerce
 1975 Ron Edwards, KSAM, Huntsville
 1974 Andy Cook, KINE-KPUP, Kingsville
 1973 Dave Martin, KNIT, Abilene
 1972 Bill Rust, KGVL, Greenville
 1971 Dallas Huston, KBWD, Brownwood

Lone Star Conference

Basketball Pass List

GAME: _____ at _____

DATE: _____ **MEN:** _____ **WOMEN:** _____

LSC POLICY: In men and women's basketball, 25 complimentary admissions will be placed on a pass list that will be submitted by visiting coaches to the host Director of Athletics or Ticket Manager at least one hour prior to the first game.

HEAD COACH

INSTITUTION

Number	Coach or Player's Name (Last, First)	Complimentary Pass List Name (Last, First)	Signature of Recipient upon Receipt
1.			
2.			
3.			
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Lone Star Conference - Football Pass List

GAME: _____ at _____

DATE: _____

LSC POLICY: There will be 150 complimentary admissions for the visiting institution at LSC regular season football games. Names for the 150 complimentary tickets must typed and listed alphabetically by players' last names, with no more than four tickets per player. Additionally, the list shall be provided to the host institution by Noon one day prior to the game.

HEAD COACH

INSTITUTION

Number	Coach or Player's Name (Last, First)	Complimentary Pass List Name (Last, First)	Signature of Recipient upon Admission
1.			
2.			
3.			
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Lone Star Conference

Sportsmanship Public Address Announcement

"The NCAA, Lone Star Conference and (Name of University), promote good sportsmanship by its student athletes, coaches and spectators. We request your cooperation by supporting the participants and officials in a positive manner. Profanity, racial or sexist comments or other intimidating actions directed at officials, student athletes, coaches or team representatives will not be tolerated and are grounds for removal from the site of competition. Also, consumption or possession of alcoholic beverages is prohibited."

(FOR INDOOR SPORTS, add) "Artificial noisemakers, air horns, laser pointers and electrical amplification shall not be permitted in the arena."

(FOR SOFTBALL, add) "Artificial noisemakers, air horns, laser pointers and electrical amplification are not permitted at the field."



Championships Code of Conduct

Congratulations to you and your team on qualifying for a Lone Star Conference championship event. We hope this year's championships experience is one that you will cherish for years to come. Individuals and teams who participate are expected to ensure the event is a positive experience for all participants, fans and volunteers. Participation in an LSC championship event is an accomplishment, but it also is a privilege and should be treated as such.

Conduct Policy Statement

The Lone Star Conference expects each championship to exhibit the highest level of fair play and good sportsmanship. Accordingly, LSC student-athletes, coaches and administrators are expected to participate in Conference championship events in a manner that promotes character development for all participants, enhances the integrity of higher education, and promotes civility. LSC championship events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be manifest not only in athletic participation, but also in the broad spectrum of activities associated with the championship event. The Conference Office will take strong action in response to any form of misconduct by student-athletes, coaches and/or administrators during the entire championship. This includes criticism of officials and misconduct incidental to the competition.

Misconduct (Inappropriate Conduct)

Misconduct (Inappropriate Conduct) is defined in LSC Bylaw 9.02. As it pertains specifically to LSC championships events, this shall include any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event, the Conference, or intercollegiate athletics."

Expectations

The Director of Athletics at each LSC member institution shall review with its coaches the Conference policies related to misconduct (as explained herein) prior to participation in each Conference championship event. The LSC Championships Code of Conduct is to be discussed and agreed upon by all participants in a championship event. If an act of misconduct occurs during the competition, under normal circumstances, the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. The Conference Commissioner shall investigate a possible act of misconduct at the conclusion of the day's competition, during a break in the continuity of the championship (i.e., between rounds of a tournament) when no competition is being conducted, or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the Commissioner may immediately withdraw the student-athlete or institutional representative from the competition and conduct the investigation after such action. Other actions of misconduct shall be dealt with in a timely manner by the Commissioner.

Expectations for Student-Athletes, Coaches and Administrators

- Cooperate and participate in all applicable championship-related activities, ceremonies, and meetings.
- Discuss misconduct and possible consequences with all members of the travel party prior to each championship event.
- Communicate issues and concerns in an honest and timely manner with LSC staff.
- Follow team, university and LSC guidelines throughout all championship-related activities.
- Be respectful of other participants, spectators, coaches, administrators and other individuals at the championship site.
- Abide by state and federal laws, and facility requirements throughout the championship event.
- Display acceptable behavior on and off the playing field to ensure a positive experience for all participants.

Possible Penalties for Misconduct

In accordance with Bylaw 9.03, the Commissioner may impose any one, or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the Conference championship event. The penalties include, but are not limited to:

- Public or private reprimand of the individual;
- Disqualification of the individual from further participation in the LSC championship involved and/or banishment of the individual from participating in one or more subsequent championships of the sport involved;
- Cancellation of payment of the Conference's travel reimbursement (when applicable) to the institution for the individuals involved;
- Banishment of the institution from participation in one or more subsequent championships in which its team in that sport otherwise would be eligible to participate; and/or
- Withholding of all or a portion of the institution's share of revenue distribution;
- Disqualification of an institution for a period of time from serving as host institution for one or more LSC championships.

Lone Star Conference Championships Code of Conduct

As a member of the official travel party, I certify that all guidelines pertaining to the LSC Championships Code of Conduct have been read. By signing below, I agree to abide by the expectations set forth and understand the possible penalties for misconduct.

Sport: _____

Institution: _____

Official Travel Party (to include all student-athletes, coaches and administrators who will participate in the championship event.)

NAME

SIGNATURE

[illegible][illegible]

Head Coach

Director of Athletics (or designee)

Team Captain



THE LONE STAR CONFERENCE - WITH NINE MEMBER INSTITUTIONS FROM TEXAS, OKLAHOMA AND NEW MEXICO - IS A COLLEGIATE ATHLETIC CONFERENCE THAT IS COMMITTED TO BEING THE BEST IN NCAA DIVISION II.

THE LSC COMMITS TO THESE VALUES TO GUIDE DECISIONS AND ACTIONS:

INTEGRITY

The Lone Star Conference will operate from an ethical frame of reference. We adhere to the highest standard of conduct which is consistent with the overall values of the Conference, its member institutions, the NCAA, and governing bodies for the various sports. We behave with honesty and fairness, promoting justice, admitting errors, and acting in alignment with our asserted mission and values.

TRADITION

We have experienced unparalleled success in our 82-year history, including 74 NCAA national championships since becoming a Division II member in 1982. The national accolades obtained by LSC student-athletes and coaches solidify our Conference as elite. The rivalries and school spirit exhibited among our member schools are second to none. We have established a legacy of producing notable professional athletes, particularly in football. We pledge to uphold past traditions with a willingness to identify new opportunities to provide student-athletes with a unique and superior experience.

COMMUNITY

We view activities on LSC campuses, Conference championships, and special events as outlets for giving back to the community. We seek to engage our student-athletes and coaches, along with key campus and Conference personnel, with area businesses, civic organizations, and community members. Each of our member institutions carries a strong presence in the local community and proudly makes a difference in its hometown and surrounding area. For these reasons, the Conference is intentional about involving its various communities in all endeavors.

ACADEMIC EXCELLENCE

The Lone Star Conference takes pride in academics and seeks to graduate student-athletes at the highest rate. As such, the LSC annually allocates funding for academic support on each member campus and provides continuing education opportunities to former student-athletes. We have established an extensive academic awards program to recognize achievement, including the prestigious Fred Jacoby Academic Athlete of the Year award, which celebrates the top female and male on an annual basis.

RESPECT

LSC student-athletes are competitive and passionate on the playing field, yet our member institutions take pride in shaping student-athletes to demonstrate a similar passion for admirable acts of citizenship and good sportsmanship, both inside and outside the athletic setting. We emphasize exceptional character at LSC athletic events, which positions our student-athletes to be role models in university life. We maintain an environment that promotes gender equity and embraces diversity, providing fair and equitable treatment to all student-athletes and staff members. Furthermore, the LSC is committed to respecting all member institutions and making decisions in the best interest of the Conference.

COMMITMENT

The LSC is committed to developing the whole person and providing a life in the balance. We are committed to operating in a fiscally responsible manner and developing partnerships that assist in enhancing opportunities for student-athletes. We are committed to recognizing significant achievement and promoting the accomplishments of member institutions. Most importantly, all LSC members are committed to being the best in NCAA Division II.