

Date: Monday, May 13, 2013
 Location: Alvernia University, Private Dining
 Group: Sports Information Directors

PRESENT

MAC Office: Ken Andrews, Pat Ross, Marie Strohman					
Albright:	Jimmy McCumber	Elizabethtown:	Matt Hefflefinger	Manhattanville:	Steve Sheridan
Alvernia:	Jon King, Tom Casper	FDU-Florham:	Jim Henry	Messiah:	Steve King
Arcadia:	Dan Drutz	Hood:	Geoff Goyne	Misericordia:	
Del Val:		King's:	Bob Zaidie	Stevenson:	
DeSales:	BJ Spigelmyer	Lebanon Valley:		Widener:	Derek Crudele
Eastern:	Dan Mouw	Lycoming:	Joe Guistana	Wilkes:	Vince Scalzo

Call to Order: [Name] called the meeting to order at [time]

Ken's Agenda	Proposed by:
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- a. Horn / Music during games.
Discussion:
- b. Impartial announcing at championships
Discussion: Bob, feels that team earned the right to host a playoff game and should be able to run all game day operations like a normal home game. BJ, are we talking one game, two teams or any game your own team plays in? Group confirms that any game your own team plays in should be handled as a regular season game as far as game day events. (motion made by John King, second by Bob Zaidie that home playoff games should be treated like a regular season home game)
- c. Tournament MVP – Only one
Discussion: Ken, only one MVP please remind coaches if they try to pick two
- d. Game start on last day of regular season at 4 pm
Discussion: Exception fall when multiple sports play at the same facility, may not be possible
- e. Scholar-Athletes
Discussion: Ken, asked group if there is any tweaks wanted to be made to scholar-athlete process. Steve King, asked how the points system worked, explained by Ken only the top points are awarded. Dan Drutz, proposed the idea of moving spring scholar-athletes back until all awards have been handed out. SID's agree if scholar-athletes need to be done by the annual meeting then there isn't much to change about the deadline.
 - i. Criteria change, 2nd sport, previous year
 - ii. Email/Phone # with application
 - iii. Picture and bio after for fall/winter
 - iv. Picture and bio with spring application
- f. All-Conference
Discussion: Jon King, need to have some sort of accountability to coaches, opened the topic of open ballots. Joe commented that he's been in conferences where coaches meet face to face before the conference tournament to select teams. Ken added that face to face meetings aren't realistic. Dan Drutz suggested the idea that AD or SID signs off on coaches votes or any way to show AD or SID's how coaches voted. Agreed upon by group that only POY should be double checked that all-conference teams 1st and 2nd are not a big concern (Motion made by Jon King to allow SID's to look at coaches votes for conference players of the year before teams are released to double check for mistakes before team is released to the public)

- i. Greater accountability (public ballots?)
 - ii. Did Honorable Mention work (certificates – Levy) motion by Jon King to hand out certificates
- g. Review of sports for coverage, timing, exposure
Discussion:
- h. Highlight video – plays of the week
Discussion: SID's will not cut up and send videos, should come from assistant coaches
- i. Administrative Calendar
Discussion: Ken, should SID's have their own administrative calendar. Double check dates
 - i. Conference reminders
- j. Leveraging MAC 100
Discussion:
- k. \$800 Grant
Discussion: BJ, never received the \$800 grant. Ken, please send receipts for how you spend the grant.
- l. Fact Book update
Discussion: Ken, please look at fact book and send comments and questions
- m. Inappropriate Social Media
Discussion: BJ, follow all athletes to help stop inappropriate behavior before it becomes a big issue. Dan Maow, suggested to not use student-athletes handles when promoting from an official athletics account.
- n. Vendors for video streaming
Discussion: BJ, looking at other options outside of EZstream, Joe, also exploring other options.
- o. Schedules
Discussion: Jon, feels like SID's should not be responsible for content on conference website. Dan Drutz, its 2013 has to be a way sidearm can make this an easier process for everyone, compared working with presto and how everything automatically updates.
 - i. SIDs keep accurate and include video, stats links
 - ii. Conference office keep up with stats, standings

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	#:#: #

Action Items	Assigned To	Deadline

Notes:

Conference SID	Proposed by:
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- a. Stories
Discussion: Matt, suggested Wednesday, Saturday recap of events. Dan Mouw, added player of the week should be more prominent on the MAC site and maybe NCAA stat leader stories. Jon King, suggested story using ncaa stat links, keep links the same and update a new paragraph each week
- b. Expectations
Discussion:

- c. Nominations to national POTW organizations
Discussion: SID's will handle d3sports nominations Pat will send to ECAC, NCBWA, NFCA and NFHCA
- d. XML stats – Pat Ross (MAC)
Discussion: Group still wants to use xml stats, Jon, BJ and Pat to set up conference call with sidearm to go over XML files, importing schedules, schedule updates mid-season, RSS feeds and pushing sport files to conference site.

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	#:##

Action Items	Assigned To	Deadline

Notes:

All-Conference	Proposed by:
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1. Nomination process (Dan Drutz)
Discussion:
2. Certificates for Honorable Mention (Matt Levy)
Discussion: Jon King, makes motion to hand out certificate to honorable mention players. Dan Mouw seconds saying if they are considered honorable mention all-conference then they should receive certificate.
3. Outliers in voting
Preseason Polls (Dan Mouw)
Discussion:
All-Conference voting (Jon King)
Discussion:

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	#:##

Action Items	Assigned To	Deadline

Notes:

Stat Keeping	Proposed by:
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1. Lacrosse Participation (Tim Flynn)
Discussion: Group discussed participation practices. BJ, one student worker only job is to track participation. Matt, sometimes I think it slips our minds and we send it without going back to do participation.
2. Consistency in roster format (Jon King)

Discussion: Agreed that rosters will reflect first name, last name with no all caps

3. Universal File Naming (Dan Mouw)

Discussion:

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	###

Action Items	Assigned To	Deadline

Notes:

MAC Scholar Athlete Consistency	Proposed by: Jon King
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Discussion:

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	###

Action Items	Assigned To	Deadline

Notes:

All-MAC Academic	Proposed by: Dan Mouw
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Discussion: Dan suggested a new All-MAC Academic that will honor a group of players for athletic and academic (50/50) achievements. Same amount of players as all-conference teams will not be broken up by position. Dan will send more detailed proposal to Ken

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	###

Action Items	Assigned To	Deadline

Notes:

Conference Championships	Proposed by:
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1. Next year's rotation (Jon King)

Discussion: Group discussed championship rotation, Alvernia will host commonwealth softball.

- 2. Consistent look for Championship web sites / minimums?

Discussion:

- 3. Who hosts championship website?

Discussion:

- 4. Submitting golf stat following conference championships (Steve Sheridan)

Discussion: Determined the MAC SID will enter golf stat results

- 5. Indoor Track results, why so long (Derek Crudele)

Discussion: Ken, glitch in timers computer

Motion: [Name] | Seconded by: [Name]
[Motion]

Table with 4 columns: For, Opposed, Abstained, Result. Includes [Schools] and #:#:# placeholders.

Table with 3 columns: Action Items, Assigned To, Deadline.

Notes:

Conference Style Guide | Proposed by: Dan Drutz

Discussion:

[name] and discussion that individual brought to the table. The format will warp the paragraph with a 1-inch indent until you hit enter to start with the next [name].

Motion: [Name] | Seconded by: [Name]
[Motion]

Table with 4 columns: For, Opposed, Abstained, Result. Includes [Schools] and #:#:# placeholders.

Table with 3 columns: Action Items, Assigned To, Deadline.

Notes:

Social Media | Proposed by:

- 1. In General (Dan Mouw)

Discussion:

- 2. Conference use (Marie Strohman)

Discussion: Marie discussed that MAC has put together a social media document encourages all to put their practices on paper.

- 3. Student-Athlete Education (Marie Strohman)

Discussion: Marie asked for help to educate athletes on social media use. Wants to have conference wide programming through SAAC. BJ and Dan Drutz volunteered to help

Motion: [Name] | Seconded by: [Name]
[Motion]

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	###

Action Items	Assigned To	Deadline

Notes:

Best Practices	Proposed by:
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Discussion of the best practices around the MAC in the following areas:

1. Awards ceremonies (Jon King)
2. Certificate distribution (Jon King)
3. How to host a...
 - Track Meet
 - Golf Tournament
 - Tennis Tournament

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	###

Action Items	Assigned To	Deadline

Notes:

Other Business	Proposed by:
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Player of the Week Voting: Football voters stay the same, Commonwealth voters are Tim, Jason and Jon, Freedom voters are Bob, Vince and Scott.

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	###

Action Items	Assigned To	Deadline

Notes: