

MAC Meeting Minutes Instructions for Use

Prior to the Meeting

1. Fill in the date, location, and group information.
2. The information from Agenda through Notes exists inside a 1-cell table. Click in the left margin outside the cell to highlight the whole thing. Copy it and paste in one complete table for every agenda item.
3. Fill in the Agenda Items and who proposed them.

At the Meeting

1. Fill in the representative(s) for each school and the MAC office.
2. Fill in [Name] and [time] for the Call to Order.
3. Fill in the [Name] for the motion and who gives a second, and write in the [Motion] in the next line.
4. Track discussion for the motion including name and main points
5. For the vote, fill in the schools that voted For, Opposed, and Abstained, the fill in the results of the vote schools for : opposed : abstained.
6. Fill in any action items that come out of the motion, who is assigned to complete the item, and the deadline for completion where appropriate.
7. The notes section is included as a convenience for an administrator's review. If the minutes are from a coaches meeting, the AD has a space to talk to the coach and takes notes in preparation for the AD meeting.



Meeting Minutes

Date: Monday, March 4th, 2013
 Location: Conference Call
 Group: MAC Commonwealth/Freedom Men's Basketball Head Coaches

PRESENT

MAC Office:					
Albright:	X	Elizabethtown:	X	Manhattanville:	X
Alvernia:	X	FDU-Florham:	X	Messiah:	X
Arcadia:	X	Hood:	X	Misericordia:	X
Del Val:	X	King's:	X	Stevenson:	X
DeSales:	X	Lebanon Valley:	X	Widener:	X
Eastern:	X	Lycoming:	x	Wilkes:	X

Call to Order: Rick VanPelt called the meeting to order at 10:15

HUDL FILM EXCHANGE	Ken Andrews
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Discussion:
 Lyndsey Howe discussed updates that will be coming out in October to Basketball Template. Will be more user friendly.

Sound with Video –

1. Problem is occurring with uploading from DVD's
2. Firewalls at individual institutions may be slowing speed of upload. Talk to your IT department
3. There are tutorials online that can walk you through the steps of uploading the films
4. Stay tuned for Webinar information. HUDL will be offering them in October.

Timing during tournament-

1. During the post season Tournament games must be uploaded by noon Thursday after the Wed. games. The games need to be uploaded by Saturday at midnight after the last regular season Saturday game.

Motion: [Name]	Seconded by: [Name]

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	#:#:#

Action Items	Assigned To	Deadline
All games must be uploaded with sound for the 13-14 season. It is up to each coach to work with their IT department and figure out how to get it done.	Coaches	13-14 season

Notes:

Discussion:**Preseason Poll-**

1. All coaches are strongly encouraged to work with their SID to submit a video preview to be used with the Preseason Coach's Poll Press Release.

Highlights -

1. The league office is planning to produce a weekly highlight video and all coaches are encourage to submit video

Court Side Monitor -

1. Discussion around the feasibility of having courtside monitors for games in 13-14 season.
2. Schools that have the technology to have the monitor were encouraged to implement it. League wide use of courtside monitors is not realistic for next season due to cost, equipment....

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	#:##

Action Items	Assigned To	Deadline

Notes:**DISCUSSION WITH DONNIE EPPLEY****KEN ANDREWS****Discussion:**

1. Still need ratings from the majority of coaches. These ratings are used to develop a preferred and not preferred list. Anyone that is ranked a 1 or a 2 and you include notes will be put on a not preferred list.
2. There were questions about when the second half of the season schedule would be released. Donnie assigns only the first half of the season so he can have a better grasp of who will be available the second half of the season. This limits the number of changes that would occur in the second half of the season.
3. Limit the # of times that we see a specific official. The coaches agreed that the number should be set at 4 times per season.
4. Scott Coval – How are officials selected for the playoff games.
 - Ratings from the season
 - Also based on availability
5. In season evaluation of officials is done 100% off video. Off season evaluation is done at camps and clinics.

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
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[Schools]	[Schools]	[Schools]	###
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Action Items	Assigned To	Deadline
Donnie will limit the number of officials each team sees to 4 times per year.	Donnie Eppley	13-14 season

Notes:

MAC 100 SENIOR GAME ON MARCH 17TH **KEN ANDREWS**

Discussion:

1. This is going to be a good event, around 50 players have signed up to participate.
2. We will wait until after the games to determine if this is something that we want to continue in the future.
3. Game times are set for 2:30 for the women's game and 4:30 for the men's game. Games will be held at Albright College.

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	###

Action Items	Assigned To	Deadline
Continuation of the Senior Game will be determined after this years games.		

Notes:

FACT BOOK ACCURACY **KEN ANDREWS**

Discussion:

Follow pre-game format –

1. Very important that each school follows the pregame format outlined in the Fact Book

Weekday Tournament Games - Singles at 7:00 or 7:30..... Double Headers at 6 and 8

- 1. No discussion – Motion made

Commonwealth Tournament Format: Tuesday, Thursday, Saturday?

- 1. No discussion - We will stay with the current format of Monday, Wednesday, Saturday

Conference Game Change Protocol –

- 1. All game changes must go through the AD's . No games are changed without AD approval.

MAC Website Stats – Accuracy and timing (Gary Stewart)

- 1. MAC stats are updated instantly when SID's submit the stats at the end of the game. Any problems that occurred before Christmas have been worked out and there should not be any issues going forward.

Motion: Ken Andrews	Seconded by: Rick VanPelt
Motion was made that all Single Weekday Tournament games would start at 7:00 or 7:30 and all Weekday double header games would be played at 6 and 8 PM. Motion passed unanimously.	

For	Opposed	Abstained	Result
18	0	0	Passed

Action Items	Assigned To	Deadline

Notes:

<u>SPORTSMANSHIP NOMINEE</u>	KEN ANDREWS
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Discussion:

- 1. Send Pat your sportsmanship nominations for this year. Select 3 teams with 1 being your first choice and 3 your last choice.
- 2. Send Pat your individual player nomination from your team for Sportsmanship Awards

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	#:##

Action Items	Assigned To	Deadline

Send Pat 3 teams for Sportsmanship Award and 1 member of your team for individual sportsmanship award.	Coaches	Immediately after your season ends
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Notes:

NCAA CONDUCT REPORT **KEN ANDREWS**

Discussion:

1. Submit the NCAA Conduct report to Ken. The form was sent via email.

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	#:#:#

Action Items	Assigned To	Deadline
Send NCAA Conduct Report to Ken.	Coaches	Immediately after your season ends.

Notes:

SAAC REPRESENTATIVES **KEN ANDREWS**

Discussion:

1. Every team is expected to have a SAAC representative for Mens Basketball. If you do not have a representative please get one for the 13-14 season.

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	#:#:#

Action Items	Assigned To	Deadline
	Coaches	Fall 2013

Assign a SAAC representative for 13-14 season		
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Notes:

START PROGRAM - OFFICIALS **KEN ANDREWS**

Discussion:

1. Programs are being run to encourage and bring in new officials. Spread the word on your campuses to encourage those interested.

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	###

Action Items	Assigned To	Deadline

Notes:

MEDICAL HARDSHIPS **KEN ANDREWS**

Discussion:

1. Be very clear with parents, and players on the rules of medical Hardship.
 - If they played less than 1/3 of the games in the first half of the season they are eligible. If they go back in in the second half they forfeit that

Motion: [Name]	Seconded by: [Name]
[Motion]	

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	###

Action Items	Assigned To	Deadline

Notes:**NCAA RECRUITING DISCUSSION****KEN ANDREWS**

Discussion:

1. Working group discussions – Calendar, possible tryout dates,
2. Talk with Athletic Director with ideas....
3. No other discussions

Motion: [Name]

Seconded by: [Name]

[Motion]

For	Opposed	Abstained	Result
[Schools]	[Schools]	[Schools]	##:##

Action Items	Assigned To	Deadline

Notes:**FUTURE SCHEDULES****KEN ANDREWS**

Discussion:

2014-2015 - Nov. 22.... Dec 3,6...Jan 3,7,10, 14, 17, 21, 24, 28, 31...Feb 4,7,11,14,17,21 (bold/underlined = no freedom)

2015-2016 – Nov 18,21... Dec 2, 5.....Jan 6, 9, 13, 16, 20, 23, 27, 30... Feb 3, 6, 10, 13, 16, 20 (bold = no freedom)

Motion: Bob Schlosser

Seconded by: Brad McAlister

Motion was made to accept the above dates for the 14-15 and 15-16 season. Passed unanimously

For	Opposed	Abstained	Result
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18	0	0	Passed
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Action Items	Assigned To	Deadline

Notes: