



Compliance Monthly

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Recruiting Reminders

13.02.7.1 (Evaluation) Exception— Football

In football, any evaluation that occurs during a contact period by a coaching staff member is a countable contact per Bylaw 13.02.4.1 rather than a countable evaluation.

13.02.4.1 (Contact) Evaluation Activities During Contact Period— Football

In football, a visit to a prospective student-athlete's high school, preparatory school or two-year college, or an evaluation at any site that occurs during a contact period shall constitute a contact (for all prospective student-athletes in that sport at the educational institution) for that particular week even if no contact is made with a prospective student-athlete.

Educational Column (October 1, 2011): Expenses from a Recruiting Service or Event Operator (I)

NCAA member institutions should note that all funds for the recruitment of prospective student-athletes shall be deposited directly with the member institution, which shall be exclusively and entirely responsible for the manner in which such funds are expended. Therefore, it is not permissible for any outside organization or individual (e.g., recruiting or scouting service, event operator) to provide institutional coaching staff members with expenses (e.g., travel, lodging) to attend any event for recruiting purposes. Such expenses are considered funds donated for recruiting purposes and such funds must be deposited directly with the member institution, as opposed

to being provided directly to an institutional coaching staff member(s). Further, any individual or organization that provides funds directly to the athletics department would be considered a representative of athletics interests and subject to all legislation applicable to that status (e.g., contact, telephone and evaluation restrictions).

Staff Interpretation (October 14, 1998): Official Visit Expense Money

The membership services staff confirmed that in accordance with NCAA Bylaw 13.7.5.5, a prospective student-athlete who attends a football banquet while on an official visit must pay the admissions fee for the banquet out of the permissible entertainment allowance provided by the institution.

Football Championship Division

Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Note: This is a color coded visual of the recruiting calendars, please consider this when printing.

■ Evaluation Period ■ Contact Period

*Evaluation period — Not exceeding a period of 42 evaluation days (54 for U.S. service academies) during the months of September, October and November selected at the discretion of the institution and designated in writing in the office of the director of athletics; authorized off-campus recruiters shall not visit a prospective student-athlete's educational institution on more than one calendar day during this period. All other dates shall be considered a quiet period.

**Contact Period — Six in-person off-campus contacts per prospective student-athlete shall be permitted during this time period with not more than one permitted in any one calendar (or partial) week.

Educational Column (October 19, 2010)

Limitations on the Number and Duties of Coaches - - Responsibilities of Noncoaching Staff Members and Managers (I)

NCAA Division I institutions should note that pursuant to NCAA Bylaw 11.7 any individual who participates in any manner in the coaching of a sport in practice, games or organized activities directly related to that sport must be counted as a coach as stipulated in the limitations for that sport. A strength and conditioning coach does not need to be included in the institution's coaching limitations for a specific sport provided the individual only conducts flexibility, warm up and physical conditioning activities before contests and before or during practices or other organized activities. In addition to maintaining competitive equity, the intent of the coaching limitations is to restrict the actual coaching of student-athletes to those individuals who are identified as coaches.

Managers.

A manager must perform traditional managerial functions (e.g., laundry, equipment, water bottles, running clock at practice) and must be a full-time undergraduate or graduate student, except that during his or her final semester or quarter of a degree program, he or she may be enrolled in less than a full-time program of studies, provided he or she is carrying (for credit) the courses necessary to complete degree requirements. Managers may participate in limited on-court or on-field activities during practice and games (e.g., shagging balls, assisting with drills, throwing batting practice, signaling in plays at the direction of a coaching staff member), in addition to traditional managerial functions. It is not permissible to hire a manager to perform only on-court or on-field activities. Finally, under no circumstances may a manager provide instruction to student-athletes or participate in countable athletically related activities, (e.g., practice player) other than participation in limited on-court or on-field activities, without being counted in the coaching limitations. In baseball, a manager must forfeit any remaining eligibility in the sport at the institution at which the individual serves as a manager.

Noncoaching Staff Members with Sport-Specific Responsibilities.

Noncoaching staff members with sport-specific responsibilities (e.g., administrative assistants, directors of operations, quality control personnel, directors of player development, video coordinators, assistant/associate athletics directors for specific sports), do not have to be included in the institution's coaching limitations, provided they are not identified as coaches and do not engage in any coaching activities, on-court or on-field activities (e.g., shagging balls, assisting with drills, throwing batting practice, signaling in plays at the direction of a coaching staff member), off-campus recruiting activities or scouting of opponents.

For example, if a director of softball operations throws batting practice, then the director of softball operations must be counted toward the sport's coaching limitations in Bylaw 11 even if no skill instruction is provided. Similarly, if a director of football operations signals plays from the sideline during a game, then the director of football operations must be counted toward the sport's coaching limitations in Bylaw 11, even if the plays were being signaled at the direction of a member of the coaching staff.

While noncoaching staff members with sport-specific responsibilities are not permitted to be involved in any manner with practice activities, it is permissible for these individuals to observe practice or organized activities without counting toward the coaching limitations. It is also permissible for noncoaching staff members with sport-specific responsibilities to sit on an institution's bench or in the coaches box or stand on the sidelines during an institution's contest, provided these individuals do not engage in any coaching activities. If an institution permits noncoaching staff members with sport-specific responsibilities to sit on the bench or in the coaches box or stand on the sidelines during games, the institution is responsible for ensuring that these individuals are not engaging in any coaching activities. In addition, noncoaching staff members are prohibited from participating with or observing student-athletes in the staff member's sport engaged in nonorganized voluntary athletically related activities (e.g., pickup games).

Finally, noncoaching staff members with sport-specific responsibilities may participate in organized activities involving only the coaching staff or may perform administrative duties (e.g., attend meetings involving coaching activities, analyze video of the institution's or an opponent's team, track statistics during practice or competition). However, a noncoaching staff member may not be involved in any activity involving athletics evaluations and/or selection of prospective student-athletes.

[References: NCAA Bylaws 11.01.6 (manager), 11.7 (limitations on the number and duties of coaches), 11.7.1.1 (designation of coaching category), 11.7.1.1.1 (countable coach), 11.7.1.1.1.1 (noncoaching activities), 11.7.1.1.1.1.1 (exception -- noncoaching staff member with sport-specific responsibilities), 11.7.1.2 (recruiting coordination functions), 11.7.2.1.1 (weight or strength coach), 11.7.3.1.1 (weight or strength coach), 11.7.4.2 (exceptions to number limits) and 11.7.4.2.1 (weight or strength coach); and official interpretation (2/11/93, Item No. 9); and staff interpretations (5/2/07, Item No. 1a) and (11/19/97, Item No. b)]