Emergency Action Plan

Introduction
Emergency situations may arise at any time during athletic events. Expedient action must be taken in order to provide the best possible care to the athletes of emergency and/or life threatening conditions. The development and implementation of an emergency plan will help ensure that the best care will be provided.

Athletic organizations have a duty to develop an emergency plan that may be implemented immediately when necessary and to provide appropriate standards of health care to all sports participants. As athletic injuries may occur at any time and during any activity, the Sports Medicine Staff must be prepared. This preparation involves formulation of an emergency plan, proper coverage of events, maintenance of appropriate emergency equipment and supplies, utilization of appropriate emergency medical personnel, and continuing education in the area of emergency medicine. Hopefully, through careful pre-participation physical screenings, adequate medical coverage, safe practice and training techniques and other safety avenues, some potential emergencies may be averted. However, accidents and injuries are inherent with sports participation, and proper preparation on the part of the Sports Medicine Staff will enable each emergency situation to be managed appropriately.

Components of the Emergency Plan
There are three basic components of this plan:
1. Emergency personnel
2. Emergency communication
3. Emergency equipment

Emergency Plan Personnel
With athletic department practice and competition, the first responder to an emergency situation is typically a member of the Sports Medicine Staff, most commonly a certified Athletic Trainer. The type and degree of sports medicine coverage for an athletic event may vary widely, based on such factors as the sport or activity, the setting, and the type of training or competition. The first responder in some instances may be a coach or other institutional personnel. Certification in cardiopulmonary resuscitation (CPR), first aid, prevention of disease transmission, and emergency plan review is required for all athletics personnel associated with practices, competitions, skills instruction, and strength and conditioning.

The development of an emergency plan cannot be complete without the formation of an emergency team. The emergency team may consist of a number of healthcare providers including physicians, emergency medical technicians, Certified Athletic Trainers; sports medicine student interns; coaches; managers; and, possibly, bystanders. Roles of these individuals within the emergency team may vary depending on various factors such as the number of members of the team, the athletic venue itself, or the preference of the Director of Sports Medicine.

Roles within the Emergency Team
1. Immediate care of the student-athlete
2. Emergency equipment retrieval
3. Activation of the Emergency Medical System
4. Direction of EMS to scene

There are four basic roles within the emergency team. The first and most important role is immediate care of the student-athlete. Acute care in an emergency situation should be provided by the most qualified individual on the scene. Individuals with lower credentials should yield to those with more appropriate training.
The second role, emergency equipment retrieval, may be done by anyone on the emergency team who is familiar with the types and location of the specific equipment needed. Sports medicine student interns, managers, and coaches are good choices for this role.

The third role, EMS activation, may be necessary in situations where emergency transportation is not already present at the sporting event. This should be done as soon as the situation is deemed an emergency or a life-threatening event. Time is the most critical factor under emergency conditions. Activating the EMS system may be done by anyone on the team. However, the person chosen for this duty should be someone who is calm under pressure and who communicates well over the telephone. This person should also be familiar with the location and address of the sporting event.

After EMS has been activated, the fourth role in the emergency team should be performed, that of directing EMS to the scene. One member of the team should be responsible for meeting emergency medical personnel as they arrive at the site of the contest. Depending on ease of access, this person should have keys to any locked gates or doors that may slow the arrival of medical personnel. A sports medicine student intern, manager, or coach may be appropriate for this role.

**Activating the EMS System**

Making the Call:
- On Binghamton University’s Campus – 777-2222 (BU Police dispatch)
- Off-campus - 911

Providing Information:
- Name, address, telephone number of caller
- Number of athlete(s)
- Condition of athlete(s)
- First aid treatment initiated by first responder
- Specific directions as needed to locate the emergency scene ("come to the loading dock of the Events Center")
- Other information as requested by dispatcher

When forming the emergency team, it is important to adapt the team to each situation or sport. It may also be advantageous to have more than one individual assigned to each role. This allows the emergency team to function even though certain members may not always be present.

**Emergency Communication**

Communication is the key to quick delivery of emergency care in athletic trauma situations. Athletic trainers and emergency medical personnel must work together to provide the best possible care to injured athletes. Communication prior to the event is a good way to establish boundaries and to build rapport between both groups of professionals. If emergency medical transportation is not available on site during a particular sporting event, then direct communication with the emergency medical system at the time of injury or illness is necessary.

Access to a working telephone or other telecommunications device, whether fixed or mobile, should be assured. The communications system should be checked prior to each practice or competition to ensure proper working order. A back-up communication plan should be in effect should there be failure of the primary communication system. The most common method of communication is the Emergency Telephones on campus. These phones are encased in a yellow box and can be located by the Blue light above each emergency phone. At any athletic venue, whether home or away, it is important to know the location of a workable telephone. Pre-arranged access to the phone should be established if it is not easily accessible.

On Campus, call **777-2222** (BU Police Dispatch) to activate EMS. Off-campus, call 911.
Emergency Equipment
All necessary emergency equipment should be at the site and quickly accessible. Personnel should be familiar with the function and operation of each type of emergency equipment. Equipment should be in good operating condition, and personnel must be trained in advance to use it properly. Emergency equipment should be checked on a regular basis and use rehearsed by emergency personnel. The emergency equipment available should be appropriate for the level of training for the emergency medical providers. It is important to know the proper way to care for and store the equipment as well. Equipment should be stored in a clean and environmentally controlled area. It should be readily available when emergency situations arise.

The Binghamton University Sports Medicine Department (BUSMD) has 4 Orange Emergency bags. The Events Center Athletic Training Facility has three bags and the West Gym Athletic Training Room has one. A BUSMD Orange Emergency Bag is brought to the bench or track for all competitions. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Splints, Cervical immobilizer, BP Cuff & Stethoscope, Emergency Blanket, Glucose 15, and Epi-pen.

Both Athletic Training facilities have additional splint bags, spine boards, crutches, and emergency blankets. The West Gym and Events Center have additional AED's available.

Transportation
Emphasis is placed at having an ambulance on site at high risk sporting events. EMS response time is additionally factored in when determining on site ambulance coverage. Ambulances may be coordinated on site for other special events/sports, such as major tournaments or America East/NCAA regional or championship events. Consideration is given to the capabilities of transportation service available (i.e., Basic Life Support or Advanced Life Support) and the equipment and level of trained personnel on board the ambulance. In the event that an ambulance is on site, there should be a designated location with rapid access to the site and a cleared route for entering/exiting the venue.

In the emergency evaluation, the primary survey assists the emergency care provider in identifying emergencies requiring critical intervention and in determining transport decisions. In an emergency situation, the athlete should be transported by ambulance, where the necessary staff and equipment is available to deliver appropriate care. Emergency care providers should refrain from transporting unstable athletes in inappropriate vehicles. Care must be taken to ensure that the activity areas are supervised should the emergency care provider leave the site in transporting the athlete.

Conclusion
The importance of being properly prepared when athletic emergencies arise cannot be stressed enough. An athlete's survival may hinge on how well trained and prepared athletic healthcare providers are. It is prudent to invest athletic department “ownership” in the emergency plan by involving the athletic administration and sport coaches as well as Sports Medicine Staff. The emergency plan should be reviewed at least once a year with all athletic personnel, along with CPR and first aid refresher training. Through development and implementation of the emergency plan, the athletic association helps ensure that the athlete will have the best care provided when an emergency situation does arise.
Emergency Plan: Bearcats Sports Complex – Game Field

Emergency Personnel: Certified Athletic Trainer and sports medicine student intern(s) on site for practice and competition; additional Sports Medicine Staff accessible from West Gym or Event Center Athletic Training Rooms.

Emergency Communication: Working cellular phone or campus emergency phones located next to the back entrance of the West Gym from Lot G, the Northeast corner of the Events Center and near the spectator entrance to the Bearcats Sports Complex.

Emergency Equipment: A BUSMD Orange Emergency Bag is brought to the field for all competitions. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen. Also available are vacuum splint bag and spine board. Additional AED located inside the Events Center at the bottom of the East stairs.

Roles of First Responders

1. Immediate care of the injured or ill student-athlete
2. Emergency equipment retrieval
3. Activation of emergency medical system (EMS)
   a. Call 777-2222 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment provided; specific directions; other information as requested)
4. Direction of EMS to scene
   a. Behind West Gym and adjacent to Events Center. Fields can be accessed using the service road at the North end of the Events Center.
   b. Designate individual to "flag down" EMS and direct to scene
   c. Scene control: limit scene to first aid providers and move bystanders away from area.

Venue Directions: Access the Bearcats Sports Complex via the back service road of the Events Center which leads to the vehicle entrance to the fields. The Events Center is located in the Northeast corner of campus. The service road can be accessed by taking Bunn Hill Access Road that is between the tennis courts and Lot H (landmark is the Tennis court Pavilion). The service road is on the north end of the Events center, past the loading dock and parking area.

Escort Meeting Point: Events Center loading dock. Preferred Hospital: Wilson Medical Center

NOTE: Please notify the staff Athletic Trainer responsible for the team as soon as possible if he/she is not present at the scene.

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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Chris Downey (O)</td>
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<td>607-777-5571</td>
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<td>Alycia Daniels (Cell)</td>
<td>603-496-9032</td>
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<td>Sophie Lovice (Cell)</td>
<td>845-417-4395</td>
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Entrance to Bearcats Sports Complex—Game Field
Emergency Plan: Bearcats Sports Complex – Practice Field

Emergency Personnel: Certified Athletic Trainer and sports medicine student intern(s) on site for practice and competition; additional Sports Medicine Staff accessible from West Gym or Event Center Athletic Training Rooms.

Emergency Communication: Working cellular phone or campus emergency phones located next to the back entrance of the West Gym from Lot G, the Northeast corner of the Events Center and near the spectator entrance to the Bearcats Sports Complex.

Emergency Equipment: A BUSMD Orange Emergency Bag is brought to the field for all competitions. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen. Also available are vacuum splint bag and spine board. Additional AEDs located in the West Gym, just beyond the Sports Medicine room, and the Events Center, at the ground level of the East stairs.

Roles of First Responders
1. Immediate care of the injured or ill student-athlete
2. Emergency equipment retrieval
3. Activation of emergency medical system (EMS)
   a. Call 777-2222 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment provided; specific directions; other information as requested)
4. Direction of EMS to scene
   a. Behind West Gym and adjacent to Events Center. Fields can be accessed using the service road at the North end of the Events Center.
   b. Designate individual to "flag down" EMS and direct to scene
   c. Scene control: limit scene to first aid providers and move bystanders away from area.

Venue Directions: Access the Bearcats Sports Complex via the back service road of the Events Center which leads to the vehicle entrance to the fields. The Events Center is located in the Northeast corner of campus. The service road can be accessed by taking Bunn Hill Access Road that is between the tennis courts and Lot H (landmark is the Tennis court Pavilion). The service road is on the north end of the Events Center, past the loading dock and parking area. The practice field is beyond the game field and can be accessed past the concession stand.

Escort Meeting Point: Events Center loading dock. Preferred Hospital: Wilson Medical Center

NOTE: Please notify the staff Athletic Trainer responsible for the team as soon as possible if he/she is not present at the scene.

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Emergency Plan: Events Center – Athletic Training Room/Weight Room

Emergency Personnel: Certified Athletic Trainers and sports medicine student intern(s) on site in Athletic Training Room. Strength and Conditioning coaches are also certified in First Aid and CPR/AED.

Emergency Communication: In Athletic Training Room, telephone at front desk of Events Center Athletic Training Room or Telephone on counter near stereo or any office telephone. In Weight Room, use telephone in office. There is an emergency red telephone directly outside Events Center Athletic Training Facility. Note: cellular phones do not have signal in Athletic Training Room or the Weight Room.

Emergency Equipment: BU Sports Medicine Dept. (BUSMD) Orange Emergency Bag is located on top of Green cabinet just inside main entrance to Athletic Training Room. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen. Additional Oxygen is located in physician’s office near staff offices. Spine board, splints, crutches, and emergency blankets are located in the training room also. Additional AEDs located at the bottom of the East staircase on the ground floor and on Concourse Level outside First Aid Room if BUSMD AED’s are on outdoor athletic fields.

Roles of First Responders

1. Immediate care of the injured or ill student-athlete
2. Emergency equipment retrieval
3. Activation of emergency medical system (EMS)
   a. Call 777-2222 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment provided; specific directions; other information as requested)
4. Direction of EMS to scene
   a. Open appropriate doors at Loading Dock entrance – SW corner of building near Athletic Training Room. Doors will lock when closed.
   b. Designate individual to "flag down" EMS and direct to scene
   c. Scene control: limit scene to first aid providers and move bystanders away from area.

Venue Directions: Events Center is located in the Northeast corner of campus. The loading dock can be accessed by taking the unnamed road that is between the tennis courts and Lot H (landmark is the Tennis court pavilion). Loading dock is located at the end of this road. Athletic Training Facility is located just inside loading dock doors (Room G20). Weight room is located down the hall (Room G27).

Escort Meeting Point: Events Center loading dock.

Preferred Hospital: Wilson Medical Center

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<tr>
<td>Andrew McNutt (Cell): 571-408-0891</td>
<td>Jonathan Clark (Cell): 585-857-2586</td>
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Entrance to Events Center—Basketball Court/Indoor Track/Weight Room/Sports Medicine Facility
Emergency Plan: Events Center - Basketball Court/Indoor Track

Emergency Personnel: Certified Athletic Trainer and sports medicine student intern(s) on site for practice and competition; additional Sports Medicine Staff accessible from Event Center Athletic Training Rooms. Team Physician and Harpur’s Ferry Ambulance are in attendance for home basketball games.

Emergency Communication: Working cellular telephone or telephone at front desk of Events Center Athletic Training Room. Emergency red telephone located directly outside Events Center Athletic Training Room and campus emergency telephone outside the Northeast doors of the Events Center ground floor. Note: cellular phone reception is weak in Events Center ground floor hallways.

Emergency Equipment: A BUSMD (BU Sports Medicine Dept.) Orange Emergency Bag is brought to the court or track for all competitions. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen. Additional AEDs located on the ground floor at the bottom of the East staircase and on Concourse Level outside the First Aid Room.

Roles of First Responders
1. Immediate care of the injured or ill student-athlete
2. Emergency equipment retrieval
3. Activation of emergency medical system (EMS)
   a. Call 777-2222 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment provided; specific directions; other information as requested)
4. Direction of EMS to scene
   a. Open appropriate doors at Loading Dock entrance – SW corner of building near Athletic Training Room. Doors will lock when closed.
   b. Designate individual to "flag down" EMS and direct to scene
   c. Scene control: limit scene to first aid providers and move bystanders away from area.

Venue Directions: Events Center is located in the Northeast corner of campus. The loading dock can be accessed by taking the unnamed road that is between the tennis courts and Lot H (landmark is the Tennis court pavilion). Loading dock is located at the end of this road.

Escort Meeting Point: Events Center loading dock          Preferred Hospital: Wilson Medical Center

NOTE: Please notify the staff Athletic Trainer responsible for the team as soon as possible if he/she is not present at the scene.

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Entrance to Events Center—Basketball Court/Indoor Track/
Weight Room/Sports Medicine Facility
Emergency Plan: Events Center – Concourse Level

Emergency Personnel: Certified Athletic Trainer and sports medicine student intern(s) are on site for practice and competition; additional Sports Medicine Staff accessible from Event Center Athletic Training Room.

Emergency Communication: Working cellular phone or campus emergency phone outside the building near the outside entrance next to the TAU Bearcat Clubroom. A landline pay telephone is located on the concourse level just inside the left, front entrance to the building across from the TAU Bearcat Clubroom.

Emergency Equipment: AED is located on wall outside First Aid Room on Concourse Level near the TAU Bearcat Clubroom. Another AED is located at the bottom of the East staircase on the ground floor. Additional emergency equipment is accessible from Event Center athletic training facility including the BUSMD Orange Emergency Bag which is located on top of Green cabinet just inside main entrance to Athletic Training Room. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen.

Roles of First Responders

1. Immediate care of the injured or ill student-athlete
2. Emergency equipment retrieval
3. Activation of emergency medical system (EMS)
   a. Call 777-2222 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment provided; specific directions; other information as requested)
4. Direction of EMS to scene
   a. Enter Events Center through Main Entrance on concourse level at Lot F.
   b. Designate individual to "flag down" EMS and direct to scene
   c. Scene control: limit scene to first aid providers and move bystanders away from area.

Venue Directions: Events Center is located in the Northeast corner of campus. The Concourse Level can be accessed through the main entrance of the Events Center off of Lot F.

Escort Meeting Point: Outside main entrance to Events Center at Lot F. Preferred Hospital: Wilson Medical Center

NOTE: Please notify the staff Athletic Trainer responsible for the team as soon as possible if he/she is not present at the scene.

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Emergency Plan: West Gym – Pool/Batting Cages/West Gym Athletic Training Room

Emergency Personnel: Certified Athletic Trainer and sports medicine student intern(s) on site for competition; additional Sports Medicine Staff accessible from West Gym or Events Center Athletic Training Room.

Emergency Communication: A working cellular phone, red emergency telephone located in the hallway, Athletic Training Room phone located in the office, or campus emergency phone outside the back door entrance to the West Gym from lot G

Emergency Equipment: AED located on the wall outside the Sports Medicine Room. Additional AED located at the Northeast corner of the Pool Deck and on East Wall of the West Gym lobby. The West Gym BUSMD Orange Emergency Bag is available in the West Gym athletic training room. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen. During practices, it is kept in the West Gym Athletic Training Room under the first treatment table. Also available in the West Gym Athletic Training Room are splints, spine board and emergency blanket.

Roles of First Responders

1. Immediate care of the injured or ill student-athlete
2. Emergency equipment retrieval
3. Activation of emergency medical system (EMS)
   a. Call 777-2222. (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment; specific directions; other information as requested
4. Direction of EMS to scene
   a. Open back door to West Gym by loading dock.
   b. Designate individual to "flag down" EMS and direct to scene
   c. Scene control: limit scene to first aid providers and move bystanders away from area.

Venue Directions: Enter using the main entrance to campus. After the information booth, bear right at the traffic circle. The West Gym is the first building on the right. Turn right before the West Gym and head to back entrance from Lot G. Enter back doors, which lead to the batting cages, on the left, and the Athletic Training Facility, on the right. The pool can be reached by turning right after entering the building from Lot G and following that hallway through the pool office.

Escort Meeting Point: Back door entrance to West Gym from Lot G. Preferred Hospital: Wilson Medical Center

NOTE: Please notify the staff Athletic Trainer responsible for the team as soon as possible if he/she is not present at the scene.

|--------------------------------------------------------|--------------------------------------------------------|--------------------------------------------------------|
Entrance to West Gym — Batting Cages/Pool Deck/Sports

Medicine Facility
Emergency Plan: West Gym – Gymnasium and Wrestling Room

Emergency Personnel: Certified Athletic Trainer and sports medicine student intern(s) on site for practice and competition or available in the West Gym Athletic Training Room on the lower level of the West Gym.

Emergency Communication: Working cellular phone, red emergency phone located in the downstairs hallway between the West Gym Athletic Training Room and Issue Room or campus emergency phone located down the stairs from the Wrestling Room and outside the back door entrance to the West Gym from lot G.

Emergency Equipment: AED is located on the East wall of the West Gym lobby. Additional AED located on the Northeast end of the Pool Deck and on the wall outside the Sports Medicine room. The West Gym BUSMD Orange Emergency Bag is brought to the Gymnasium for all competitions. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen. During practices, it is kept in the West Gym Athletic Training room under the first treatment table. Also available in the West Gym Athletic Training Room are splints, spine board and emergency blanket.

Roles of First Responders

1. Immediate care of the injured or ill student-athlete

2. Emergency equipment retrieval

3. Activation of emergency medical system (EMS)
   a. Call 777-2222. (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment; specific directions; other information as requested

4. Direction of EMS to scene
   a. Open appropriate doors at West Gym main entrance
   b. Designate individual to “flag down” EMS and direct to scene
   c. Scene control: limit scene to first aid providers and move bystanders away from area.

Venue Directions: Enter using the main entrance to campus. After the information booth, bear right at the traffic circle. The West Gym is the first building on the right. Enter the building in the Main Front doors for the Gymnasium. The Gym is to the right after entering the building. The Wrestling room is located across the hall from the academic success center, down the hall from the Gym.

   Escort Meeting Point: Sidewalk in front of main entrance to West Gym. Preferred Hospital: Wilson Medical Center

NOTE: Please notify the staff Athletic Trainer responsible for the team as soon as possible if he/she is not present at the scene.

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<tr>
<td>Will Dunn (O): 607-777-2690</td>
<td>Noel Zeh (O): 607-777-2989</td>
<td>EC Athletic Training Facility:</td>
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Emergency Plan: Baseball Field

Emergency Personnel: Certified Athletic Trainer and sports medicine student intern(s) on site for competition and practices in the spring; additional Sports Medicine Staff accessible from Event Center Athletic Training Room. Coaches are on site for all practices and are certified in First Aid and CPR/AED.

Emergency Communication: Working cellular telephone or campus phones in either dugout. There are also two campus emergency phones along the walkway between the field and public tennis courts.

Emergency Equipment: A BUSMD Orange Emergency Bag is brought to the field for all competitions. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen. Additional AEDs are in the Events Center on the concourse level, the bottom of the East stairs on the ground floor, or in the Sports Medicine room.

Roles of First Responders:

1. Immediate care of the injured or ill student-athlete
2. Emergency equipment retrieval
3. Activation of emergency medical system (EMS)
   a. Call 777-2222 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment provided; specific directions; other information as requested)
4. Direction of EMS to scene
   a. Baseball field is located behind Tennis Courts on the Bunn Hill Access Road.
   b. Designate individual to "flag down" EMS and direct to scene
   c. Scene control: limit scene to first aid providers and move bystanders away from area.

Venue Directions: The Baseball Field is located in the Northwest corner of campus at the intersection of the Bunn Hill Access Road and Bunn Hill Road. The field sits next to the Varsity Tennis courts. In order to enter the field, an ambulance must drive around tennis courts and down past the Events Center loading dock and parking area, using the paved service road to enter the field through the gate in right field.

Escort Meeting Point: Corner of Bunn Hill Road and the Bunn Hill Access Road (near the Pavilion).

Preferred Hospital: Wilson Medical Center

NOTE: Please notify the staff Athletic Trainer responsible for the team as soon as possible if he/she is not present at the scene.

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Entrance to Baseball Field
Emergency Plan: Softball Field

Emergency Personnel: Certified Athletic Trainer and sports medicine student intern(s) on site for competition and practices in the spring; additional Sports Medicine Staff accessible from Event Center Athletic Training Room. Coaches are on site for all practices and are certified in First Aid and CPR/AED.

Emergency Communication: Working cellular phone or campus phones in either dugout. There is also a campus emergency phone located next to the concession stand behind the stands.

Emergency Equipment: A BUSMD Orange Emergency Bag is brought to the field for all competitions. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen. Also available are vacuum splint bags and spine boards. Additional AEDs are in the West Gym, outside the Sports Medicine room or in the Events Center ground floor, at the bottom of the East stairs.

Roles of First Responder
1. Immediate care of the injured or ill student-athlete
2. Emergency equipment retrieval
3. Activation of emergency medical system (EMS)
   a. Call 777-2222 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment provided; specific directions; other information as requested)
4. Direction of EMS to scene
   a. Behind Bearcats Sports Complex. Fields can be accessed using the service road at the North end of the Events Center.
   b. Designate individual to "flag down" EMS and direct to scene.
   c. Scene control: limit scene to first aid providers and move bystanders away from area.

Venue Directions: Access the Softball fields via the service road north of the Events Center. Enter the field from the small paved walkway that leads to a gate on the third base side. The Events Center is located in the Northwest corner of campus. The service road can be accessed by taking Bunn Hill Access Road that is between the tennis courts and Lot H (landmark is the Tennis court Pavilion). The service road is on the north end of the Events center, past the loading dock and parking area.

Escort Meeting Point: Events Center loading dock.
Preferred Hospital: Wilson Medical Center

NOTE: Please notify the staff Athletic Trainer responsible for the team as soon as possible if he/she is not present at the scene.

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone Numbers</th>
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| Chris Downey     | 607-777-7011  
<sup>(Cell): 607-759-4199</sup> |
| Kara Gorgos      | 607-777-2784  
<sup>(Cell): 607-821-9831</sup> |
| Mercedes Ingram  | 607-777-2568  
<sup>(Cell): 610-463-5944</sup> |
| Will Dunn        | 607-777-2690  
<sup>(Cell): 315-427-1368</sup> |
| Noel Zeh         | 607-777-2989  
<sup>(Cell): 732-754-4613</sup> |
| EC Athletic Training Facility | 607-777-5571 |
| Alycia Daniels   | 603-496-9032  |
| Sophie Lovice    | 845-417-4395  |
| Emergency:       | 607-777-2222 or 911 |
Emergency Plan: Varsity Tennis Courts

Emergency Personnel: Certified Athletic Trainer and sports medicine student intern(s) are on site for competitions; additional Sports Medicine Staff accessible from Event Center Athletic Training Room. Coaches are on site for all practices and are certified in First Aid and CPR/AED.

Emergency Communication: Working cellular phone or campus emergency phone located under the Pavilion at the West end of the Tennis Courts. There are also two campus emergency phones on the walkway between the public tennis courts and baseball field.

Emergency Equipment: Emergency equipment including an AED is available in adjacent Events Center Sports Medicine room. A BUSMD Orange Emergency Bag is brought to the location for all competitions. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen.

Roles of First Responders

1. Immediate care of the injured or ill student-athlete
2. Emergency equipment retrieval
3. Activation of emergency medical system (EMS)
   a. Call 777-2222 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment provided; specific directions; other information as requested)
4. Direction of EMS to scene
   a. The West Tennis Courts sit between the Events Center and Bunn Hill Access Road.
   b. Designate individual to "flag down" EMS and direct to scene
   c. Scene control: limit scene to first aid providers and move bystanders away from area.

Venue Directions: The Varsity Tennis Courts are located in the Northwest corner of campus, adjacent to the Bunn Hill Access Road and on the West side of the Events Center. The Varsity courts are the 6 courts on the southern end of the complex, which can be accessed from the paved walkway that is off Bunn Hill Access Road.

Escort Meeting Point: Corner of Bunn Hill Road and the Bunn Hill Access Road (Near the Pavilion).

Preferred Hospital: Wilson Medical Center

NOTE: Please notify the staff Athletic Trainer responsible for the team as soon as possible if he/she is not present at the scene.

|--------------------------------------------------------|--------------------------------------------------------|--------------------------------------------------------|
Emergency Plan: East Gym – Outdoor Track

Emergency Personnel: Certified Athletic Trainer and sports medicine student intern(s) on site for competition and practices; additional Sports Medicine Staff accessible from Event Center Athletic Training Room. Coaches are on site for all practices and are certified in First Aid and CPR/AED.

Emergency Communication: Working cellular phone or campus emergency phone located behind the East Gym between the throwing area of the track and the East Gym. Additional campus emergency phones are located on the outside of the main entrance of the East Gym and at the recreation turf field.

Emergency Equipment: A BUSMD Orange Emergency Bag is brought to the track for all competitions. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Splints, Cervical immobilizer, BP Cuff, Emergency Blanket, Albuterol Inhaler, and Epi-pen. Also available are vacuum splint bags and spine boards. Additional AED located in the Lobby of the East Gym.

Roles of First Responders

1. Immediate care of the injured or ill student-athlete
2. Emergency equipment retrieval
3. Activation of emergency medical system (EMS)
   a. Call 777-2222 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment provided; specific directions; other information as requested)
4. Direction of EMS to scene
   a. Enter the Track and Stadium Field by going around East Gym by the Pre-school and entering via the road/sidewalk on the North side of the East Gym.
   b. Designate individual to "flag down" EMS and direct to scene.
   c. Scene control: limit scene to first aid providers and move bystanders away from area.

Venue Directions: Enter using the main entrance to campus. After the information booth, go two-thirds of the way around the traffic circle and head east. Take the first left into Lot E and head towards the East Gym. An ambulance can enter the track and field by going around the East Gym and enter via the sidewalk on the north side of the East Gym.

Escort Meeting Point: Entrance to Lot E. Preferred Hospital: Wilson Medical Center

NOTE: Please notify the staff Athletic Trainer responsible for the team as soon as possible if he/she is not present at the scene.

|--------------------------------------------------------|--------------------------------------------------------|--------------------------------------------------------|
Entrance to East Gym — Outdoor Track & Field
**Emergency Plan:** Cross Country Course/ Nature Preserve Trails

**Emergency Personnel:** Certified Athletic Trainer and sports medicine student intern(s) on site for competition and practices in the spring; additional Sports Medicine Staff accessible from Event Center Athletic Training Room. Coaches are on site for all practices and are certified in First Aid and CPR/AED.

**Emergency Communication:** Working cellular phone or campus emergency phone directly behind the Softball field backstop and also on the Southwest corner of the Institute for Child Development. Additional campus emergency phone located at the East end of Lot E1.

**Emergency Equipment:** A BUSMD Orange Emergency Bag is brought to the location for all competitions. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen. Additional AED located in the left side of the Cascade dorm lobby.

**Roles of First Responders**

1. Immediate care of the injured or ill student-athlete

2. Emergency equipment retrieval

3. Activation of emergency medical system (EMS)

   a. Call 777-2222 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment provided; specific directions; other information as requested)

4. Direction of EMS to scene

   a. Enter the Cross Country race staging area by going around East Gym by the Pre-school and entering via Lot E1.

   b. Designate individual to "flag down" EMS and direct to scene.

   c. Scene control: limit scene to first aid providers and move bystanders away from area

**Venue Directions:** Enter using the main entrance to campus. After the information booth, go around the traffic circle and head west. Take the first left into Lot E and head towards the East Gym. An ambulance can enter the Cross Country race staging area by going around the East Gym and enter via Lot E1.

**Escort Meeting Point:** Entrance to Lot E, and Lot E1. **Preferred Hospital:** Wilson Medical Center

**NOTE:** Please notify the staff Athletic Trainer responsible for the team as soon as possible if he/she is not present at the scene.

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Entrance to East Gym — Cross Country Course
Emergency Plan: 434 Sportsplex

Emergency Personnel: Certified Athletic Trainer and sports medicine student intern(s) on site for competition; coaches certified in First Aid and CPR/AED are at all practices.

Emergency Communication: Working cellular phone or office phones in the lobby of the Sportsplex.

Emergency Equipment: A BUSMD Orange Emergency Bag is brought to the location for all in-season practices. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen. There is an additional AED located in the UHS Sports Medicine room, which is in the lobby.

Roles of First Responders

1. Immediate care of the injured or ill student-athlete
2. Emergency equipment retrieval
3. Activation of emergency medical system (EMS)
   a. Call 911 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment provided; specific directions; other information as requested)
4. Direction of EMS to scene
   a. Enter the Chuckster’s/Sportsplex parking lot from 434 eastbound. The Sportsplex is on the left; the entrance is behind the building on the south side.
   b. Designate individual to “flag down” EMS and direct to scene.
   c. Scene control: limit scene to first aid providers and move bystanders away from area.

Venue Directions: The 434 Sportsplex is located at 1900 Vestal Parkway West, Vestal, NY 13850, adjoined to Chuckster’s Fun Park. The entrance to the parking lot is reached from the eastbound direction of 434; there is a U-turn just beyond the complex if coming from the east.

Escort Meeting Point: Front door of the Sportsplex

NOTE: Please notify the staff athletic trainer responsible for the team as soon as possible if he/she is not present at the scene.
Emergency Action Plan
Binghamton Tennis Center (Off Campus)

Emergency Plan: Binghamton Tennis Center (BTC)

Emergency Personnel: Certified Athletic Trainer and sports medicine student intern(s) on site for competition; coaches certified in First Aid and CPR/AED are at all practices.

Emergency Equipment: A BUSMD Orange Emergency Bag is brought to the location for all competitions. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen. There is an additional AED located on the wall on court 1.

Roles of First Responders

1. Immediate care of the injured or ill student-athlete
2. Emergency equipment retrieval
3. Activation of emergency medical system (EMS)
   a. Call 911 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment provided; specific directions; other information as requested)
4. Direction of EMS to scene
   a. Enter the parking lot of the BTC from Mill Street.
   b. Designate individual to "flag down" EMS and direct to scene.
   c. Scene control: limit scene to first aid providers and move bystanders away from area. Ensure easy access to the court that the student-athlete is located on.

Venue Directions: The Binghamton Tennis Center is located at 3801 Mill St, Binghamton, NY 13903. Mill Street is easily accessed from Conklin Ave, just east of the Exchange Street Bridge.

Escort Meeting Point: Front entrance to the BTC
Preferred Hospital: Wilson Medical Center

NOTE: Please notify the staff athletic trainer responsible for the team as soon as possible if he/she is not present at the scene.

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<tr>
<td>Andrew McNutt (Cell): 571-408-0891</td>
<td>Jonathan Clark (Cell): 585-857-2586</td>
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</table>
Emergency Plan: The Links at Hiawatha Landing

Emergency Personnel: Certified Athletic Trainer and sports medicine student intern(s) on site for competition; coaches certified in First Aid and CPR/AED are at all practices.

Emergency Communication: Working cellular phone or office phones in the clubhouse.

Emergency Equipment: A BUSMD Orange Emergency Bag is brought to the location for all competitions. The Emergency Bag contains the following: AED, Emergency Oxygen, Ambu Bag, Airways, Manual Suction, Splints, Cervical Immobilizer, BP Cuff, Pulse Ox, Thermometer, Emergency Blanket, Albuterol Inhaler, and Epi-pen. There is an additional AED located in the clubhouse.

Roles of First Responders

1. Immediate care of the injured or ill student-athlete

2. Emergency equipment retrieval

3. Activation of emergency medical system (EMS)
   a. Call 911 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment provided; specific directions; other information as requested)

4. Direction of EMS to scene
   a. Enter the Links at Hiawatha Landing from Marshland Road. The clubhouse/pro shop is located on the left side of the building, which is adjacent to the entrance, just past a small parking lot.
   b. Designate individual to "flag down" EMS and direct to scene, which may be on the course. Mode of transportation will be case dependent.
   c. Scene control: limit scene to first aid providers and move bystanders away from area.

Venue Directions: The Links at Hiawatha Landing is located at 2350 Marshland Road, Apalachin, NY 13732. Marshland Road is located off of Route 434.

Escort Meeting Point: Front door of the clubhouse/pro shop

Preferred Hospital: Wilson Medical Center

NOTE: Please notify the staff athletic trainer responsible for the team as soon as possible if he/she is not present at the scene.

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Cardiac Arrest Management Plan

Introduction: This document serves an addition to the emergency action plan. If a cardiac arrest occurs, the emergency action plan should be initiated then the following steps should take place.

Definition: Cardiac Arrest
Sudden cardiac arrest is the sudden, unexpected loss of heart function, breathing and consciousness. Sudden cardiac arrest usually results from an electrical disturbance in your heart that disrupts its pumping action, stopping blood flow to the rest of your body.

Sudden cardiac arrest is a medical emergency. If not treated immediately, it causes sudden cardiac death. With fast, appropriate medical care, survival is possible. Administering cardiopulmonary resuscitation (CPR), treating with a defibrillator — or even just compressions to the chest — can improve the chances of survival until emergency personnel arrive.

CARDIAC ARREST – CRISIS MANAGEMENT PLAN
The following Cardiac Arrest Management Plan will be followed if an athlete or staff member sustains a suspected cardiac arrest:

1. The Athletics Emergency Action Plan will be initiated to insure proper care and transportation of the injured individual(s).

2. A BU Athletic Trainer or coach will accompany the injured individual to the medical facility.

3. Once at the medical facility, the designated individual will contact the Director of Sports Medicine with medical updates from the attending physician (if applicable).

4. The Director of Sports Medicine will contact the Crisis Management Team (CMT):
   A. Team Physician – Dr. Micah Lissy – cell – 914-363-0362
   B. Athletic Director – Patrick Elliott – cell – 646-739-2019
   C. Sport Administrator:
      1. Dennis Kalina – cell – 607-759-9838
         (wrestling, golf)
      2. Dave Simek – cell – 607-761-2340
         (baseball, m-lacrosse, xc/track, softball, m-tennis)
         (w-soccer, w-lacrosse, swimming, w-tennis)
         (volleyball, m-soccer)
   D. Head Coach of sport involved

5. The CMT (The Team Physician, Director of Sports Medicine, Athletic Director and/or Sport Administrator, and head coach) will proceed to the medical facility (if appropriate).
ACTIONS TO BE TAKEN BY THE CMT:

1. The CMT will gather all pertinent facts regarding the incident accurately and expeditiously.

2. Accurately document all events, list all participants and witnesses, and obtain all medical documents.

3. Secure any or all available materials / equipment involved, including equipment of student-athlete and game film.

4. Once the student-athlete has been stabilized at the medical facility, the Director of Sports Medicine, in consultation with the Team Physician, Athletics Director, and head coach will make every effort to notify the injured student-athlete's family of the emergency situation.
   A. The Director of Sports Medicine and/or his designee will continue to communicate with the family, and will provide medical updates when available.

5. The Athletic Director will contact the University President, the Associate Vice President for Communications and Marketing, Associate Athletic Director for Communications, and Vice President of Student Affairs.

6. The Sport Administrator will contact:
   A. An Associate Athletic Director for Student Services will contact the BU Counseling Center for the purpose of arranging psychologists, grief counselors, etc. for use by team and athletics department personnel.
   B. Campus Police Department – 607-777-2222 or 607-777-2393
   C. University Legal Counsel Office (if appropriate) – Barbara Westbrook Scarlett – 607-777-4438

7. The Head Coach will be responsible for assembling the team as soon as possible for a briefing on the emergency situation.

8. After receiving consent from the student-athlete and/or their family, the Director of Sports Medicine will contact the Associate Athletic Director for Communications and apprise them of the situation. The media should be contacted by the either the Sports Information Department or the University Communications office only when all facts are known and a statement has been made by the CMT. All information deemed appropriate for release to the media will be determined by the CMT.

9. The Director of Sports Medicine will contact the insurance providers:
   A. Marshall and Sterling – 518-943-3900
   B. NCAA Catastrophic Insurance – 1-800-245-2744
Mental Health Management Plan

Introduction: This document serves as an addition to the emergency action plan. If an emergency mental health episode occurs, the emergency action plan should be initiated, and the following steps should take place.

Definition: Mental Health Care
The informal and formal evaluation and treatment of student-athletes with possible mental health concerns (including but not limited to mental health disorders or mental illness).

Routine Mental Health Referral: Any student-athlete who expresses a mental health concern to an athletics administrator or coach, or who the athletics administrator or coach believes to have a mental health concern, will be referred to the University Counseling Center. This referral should be done by either the Assistant Athletic Director of Student-Athlete Development or the Director of Sports Medicine. In the event that another athletics administrator or coach refers the student-athlete to UCC, the Assistant AD for Student-Athlete Development shall be notified within 24 hours so they can follow-up with UCC accordingly. The Assistant AD for Student-Athlete Development will also notify the Dean of Students office of the referral via a bi-weekly conference call with the case manager designated as the athletic department liaison. At the same time, the Student-Athlete of Concern Committee (comprised of the Athletic Director, Director of Sports Medicine, the Assistant AD for Student-Athlete Development and other senior level athletic administrators) will meet weekly to share and discuss any routine mental health referrals.

There are two primary types of mental health conditions that will require additional levels of support for the student-athlete experiencing symptoms beyond a routine referral:

1. Acute – Sudden changes in mental conditions that require an emergency level of care (i.e. suicidal or homicidal ideation, highly agitated or threatening behavior, psychosis, acute delirium/confusional state, acute intoxication or drug overdose, and sexual assault). These conditions often require hospitalization.
   2. Chronic – Ongoing mental conditions that may include: depression, anxiety disorders, eating disorders or other previously diagnosed mental health conditions. The management of these conditions typically requires ongoing care.

ACUTE MENTAL HEALTH SITUATIONS – CRISIS MANAGEMENT PLAN
The following Crisis Management Plan will be followed if a student-athlete experiences a severe and sudden change in his/her mental condition. Athletic department staff or coaches may be made aware of this change in-person, via some other type of communication, or via a third party:

Acute Crisis Where There is No Immediate Safety Concern
1. Weekdays during Binghamton University operating hours, if there is an acute mental health crisis that is not an immediate safety concern and the student-athlete is present, he or she should be walked up to UCC for an emergency appointment by an athletics staff member or coach. If the student-athlete is not physically present but willing to receive help, he or she should be contacted via phone and email, and directed to walk up to the counseling center and/or call UCC for an emergency appointment (607-777-2772 / Bldg. Old O’Connor, Room 264).
2. The Assistant AD for Student-Athlete Development should be notified of this referral immediately. He or she will reach out to UCC and follow up accordingly to verify the student-athlete has or will be receiving assistance, and the treatment plan moving forward.

Acute Crisis Where There Is An Immediate Safety Concern
1. The Athletics Emergency Action Plan will be initiated to ensure proper care and transportation of the individual to Binghamton General Hospital’s CPEP unit. In this case the first responder may be an athletics staff member or coach.
2. If possible, an athletics staff member or coach should accompany the student-athlete in crisis to the medical facility.
3. Once the student-athlete has been transported to the medical facility, the athletics staff member or coach who was the first responder should contact the Director of Athletics – Patrick Elliott – cell - 646-739-2019.

4. The Director of Athletics will then notify the following athletic department staff members:
   a. Director of Sports Medicine – Chris Downey
   b. Assistant AD for Student-Athlete Development – Linda Reynolds
   c. Sport Administrator:
      i. Dennis Kalina (wrestling, golf)
      ii. Dave Simek (baseball, m-lacrosse, xc/track, softball, m-tennis)
      iii. Leigh Ann Savidge (w-soccer, w-lacrosse, swimming, w-tennis)
      iv. Ze Zeon (volleyball, m-soccer)

5. The sport administrator will then notify the head coach.

6. The Director of Sports Medicine and/or his designee will communicate with the family, and will provide medical updates when available (if appropriate).

7. Once notified of the transport to CPEP the Assistant AD for Student-Athlete Development will contact the Dean of Students case manager serving as a liaison to athletics and UCC.

8. Once the student-athlete is released from CPEP he or she is mandated by campus to meet with UCC prior to returning to classes.

Follow Up
1. UCC will contact the Assistant AD for Student-Athlete Development to notify him or her of when the student-athlete is clear to return to classes and to discuss the treatment plan moving forward.

2. The Student-Athlete of Concern Committee will discuss the situation at the weekly meeting to debrief. Until UCC or an off campus provider determines that the student-athlete no longer needs counseling services the Assistant AD for Student-Athlete Development will communicate regularly with the provider, the Dean of Students office and the Student-Athlete of Concern Committee.

CHRONIC MENTAL HEALTH CONCERNS – MANAGEMENT PLAN
The following Management Plan will be followed if a student-athlete is suffering from an on-going mental condition that is impacting his or her daily functioning. Athletic department staff or coaches may be made aware of this condition directly via the student-athlete or through a third party.

Referrals:
1. The student-athlete of concern should be referred to speak with the Assistant AD for Student-Athlete Development (Linda Reynolds). If he or she is unwilling to speak with the Assistant AD for Student-Athlete Development he or she should be referred to speak with UCC and the Assistant AD For Student-Athlete Development should immediately be made aware of the referral. When possible, coaches or athletic administrators should either have the student-athlete call while present to set up an appointment with UCC or walk with the student-athlete up to UCC (607-777-2772 / Bldg. Old O’Connor, Room 264).

2. If the Assistant AD for Student-Athlete Development speaks with the student-athlete, he or she will then facilitate the student-athlete setting up an appointment with UCC (either via phone or by walking with him or her up to UCC). If the student-athlete does not see the Assistant AD for Student-Athlete Development in person he or she will be provided the contact information for UCC via phone and email (607-777-2772 / Bldg. Old O’Connor, Room 264).

Confidential Release of Information Form:
1. All student-athletes referred by the Athletic Department to UCC or an off-campus provider for what are believed to be persistent mental health concerns will be asked to sign a Confidential Release of Information Form. The Assistant AD for Student-Athlete Development will coordinate this process with UCC or, in the case of an off-campus provider, the student-athlete. Participation in intercollegiate athletics may be contingent on signing this form.
2. Once the Confidential Release of Information Form has been signed UCC will provide general updates to the Assistant AD for Student-Athlete Development notifying him or her of the general treatment plan and any information that may impact his or her participation in intercollegiate athletics. In the case of treatment being provided by an off-campus provider, the Assistant AD for Student-Athlete Development will coordinate with the student-athlete to receive official medical updates.

Follow Up:
1. Once a referral is made by the Assistant AD for Student-Athlete Development, or he/she is made aware of the referral the Student-Athlete of Concern Committee will be updated at the weekly meeting. The Assistant AD for Student-Athlete Development will also notify the Dean of Students via a weekly conference call with the case manager serving as a liaison to athletics.

2. Until UCC or an off campus provider determines that the student-athlete no longer needs counseling services the Assistant AD for Student-Athlete Development will communicate regularly with the provider, the Dean of Students office and the Student-Athlete of Concern Committee.

Privacy: Of utmost importance throughout the process of treating a student-athlete with chronic mental health concerns is that his or her privacy be maintained to the greatest extent possible. Athletic department staff members and coaches will be notified of the situation only to the extent necessary to ensure the safety of the individual suffering from the illness and the campus as a whole.

Non-Compliance: In the event that a student-athlete who appears to be suffering from a chronic mental health condition has been directed by their coach, the Director of Sports Medicine or the Assistant AD for Student-Athlete Development to schedule and attend an appointment with a counselor in UCC and does not follow through, or is unwilling to sign the Confidential Release of Information, the Director of Athletics or Team Physician may remove the student-athlete from participation in intercollegiate athletics.
Catastrophic Incident Management Plan

Introduction: This document serves an addition to the emergency action plan. If a catastrophic incident occurs the emergency action plan should be initiated then the following steps should take place in the event of a catastrophic incident.

Definition: Catastrophic Incident
A. Sudden death of a student-athlete, coach, or staff member at any time (accidents and illness as well)
B. Disabling and/or quality of life altering injuries such as a spinal cord paralysis or loss of a paired organ

Catastrophic Incident
A. Suicide of student-athlete, coach or athletic staff
B. Death of student-athlete, coach, or athletic staff (criminal circumstances)
C. Non-Athletic related death of student-athlete, coach or athletic staff
D. Vehicle Accident
   1. University Event
   2. Non-University Event
E. Death of student-athlete, coach or athletic staff (on the field)
F. Catastrophic Injury sustained by student-athlete, coach or staff member

CATASTROPHIC INJURY – CRISIS MANAGEMENT PLAN
The following Catastrophic Incident Management Plan will be followed if an athlete or staff member sustains a catastrophic injury:

1. The Athletics Emergency Action Plan will be initiated to insure proper care and transportation of the injured individual(s).

2. A BU Athletic Trainer or coach will accompany the injured individual to the medical facility.

3. Once at the medical facility, the designated individual will contact the Director of Sports Medicine with medical updates from the attending physician (if applicable).

4. The Director of Sports Medicine will contact the Crisis Management Team (CMT):
   A. Team Physician – Dr. Micah Lissy – cell – 914-363-0362
   B. Athletic Director – Patrick Elliott – cell – 646-739-2019
   C. Sport Administrator:
      1. Dennis Kalina – cell – 607-759-9838
         (wrestling, golf)
      2. Dave Simek – cell – 607-761-2340
         (baseball, m-lacrosse, xc/track, softball, m-tennis)
         (w-soccer, w-lacrosse, swimming, w-tennis)
         (volleyball, m-soccer)
   D. Head Coach of sport involved

5. The CMT (The Team Physician, Director of Sports Medicine, Athletic Director and/or Sport Administrator, and head coach) will proceed to the medical facility (if appropriate).
ACTIONS TO BE TAKEN BY THE CMT:

1. The CMT will gather all pertinent facts regarding the incident accurately and expeditiously.

2. Accurately document all events, list all participants and witnesses, and obtain all medical documents.

3. Secure any or all available materials / equipment involved, including equipment of student-athlete and game film.

4. Once the student-athlete has been stabilized at the medical facility, the Director of Sports Medicine, in consultation with the Team Physician, Athletics Director, and head coach will make every effort to notify the injured student-athlete's family of the emergency situation.
   A. The Director of Sports Medicine and/or his designee will continue to communicate with the family, and will provide medical updates when available.

5. The Athletic Director will contact the University President, the Associate Vice President for Communications and Marketing, Associate Athletic Director for Communications, and Vice President of Student Affairs.

6. The Sport Administrator will contact:
   A. An Associate Athletic Director for Student Services will contact the BU Counseling Center for the purpose of arranging psychologists, grief counselors, etc. for use by team and athletics department personnel.
   B. Campus Police Department – 607-777-2222 or 607-777-2393
   C. University Legal Counsel Office (if appropriate) – Barbara Westbrook Scarlett – 607-777-4438

7. The Head Coach will be responsible for assembling the team as soon as possible for a briefing on the emergency situation.

8. After receiving consent from the student-athlete and/or their family, the Director of Sports Medicine will contact the Associate Athletic Director for Communications and apprise them of the situation. The media should be contacted by the either the Sports Information Department or the University Communications office only when all facts are known and a statement has been made by the CMT. All information deemed appropriate for release to the media will be determined by the CMT.

9. The Director of Sports Medicine will contact the insurance providers:
   A. Marshall and Sterling – 518-943-3900
   B. NCAA Catastrophic Insurance – 1-800-245-2744