BOOK PURCHASE POLICY AND PROCEDURES

Who receives books from the Athletic Department?
Student-athletes who receive a full scholarship (100% Cost of Attendance), are eligible for a book voucher in compliance with NCAA legislation and athletic department policy.

How does a student-athlete obtain books?
1. When student-athletes have finalized their schedules, meaning there are no more class changes pending, they will inform their academic counselor at Learning Resources for Student-Athletes.
2. The academic counselor will verify and print out the names of the required books for each class as listed on the BC bookstore’s main database. Books must be listed within the course requirements either on the course syllabus or the course description within The Boston College Catalog. Otherwise, a student-athlete will not be permitted to receive the book.
3. Student-athletes will sign the book agreement form at their academic counselor’s office.
4. Student-athletes will obtain their booklist from their academic counselors and proceed to the bookstore to complete the purchases.

What if a book is not available at the bookstore?
During the check-out procedure, bookstore employees will cross out all book titles not available. A copy of that order form with the unavailable book title(s) crossed out will be returned to LRSA for justification. The student’s counselor will later issue a new order form when the book becomes available.

What if the book is sold only at a store other than the BC bookstore?
If the professor requires that a book purchase be made off-campus or from the academic department, the student must first inform their academic counselor. The counselor will then authorize the student to make the purchase. Again, authorization will not be given unless the book is listed within the course requirements either on the course syllabus or the course description within The Boston College Catalog. The receipt must be returned to the academic counselor who will submit it for reimbursement to the student. Students are generally reimbursed within 20 working days.