

**America East Conference
Senior Woman Administrators
October 2, 2019
1:30 – 5 p.m.**

AGENDA

Hotel Providence
Brown University Boardroom

1. Welcome.
2. Review minutes from August conference call. (Supplement 1)

Anticipated Action: Approve minutes, as presented.
3. 2019-20 priorities.
 - a. Bylaw review. (Supplement 2)
 - b. Focus areas. (Supplement 3)
4. Committee and group reports.
 - a. SAAC. (Supplement 4)
 - b. Health and Safety. (Supplement 5)
 - c. Student Athlete Engagement. (Supplement 6)
 - d. CCC. (Supplement 7)
 - e. Compliance. (Supplement 8)
5. Women's Leadership Summit.
6. Minority internship – case study.
7. Other business.
 - a. Gender equity discussion. (Supplement 9)
8. Adjournment.

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**America East Conference
Senior Woman Administrator
Conference Call
August 27, 2019**

MINUTES

Participants:

University at Albany - Cara White
University of Binghamton - Leigh Ann Savidge-Morris
University of Hartford - Kelly Scafariello
University of Maine - Samantha Hegmann
University of Maryland, Baltimore County - Abbie Day
University of Massachusetts, Lowell - Sandra Niedergall
University of New Hampshire - Michelle Bronner
Stony Brook University - Courtney Rickard
University of Vermont - Cathy Rahill
America East - Brandi Guerinot, Kate Bergstrom

1. Welcome. Guerinot welcomed two new members to the committee, Abbie Day and Samantha Hegmann. Guerinot reminded the committee that Cara White started her term as chair of the committee.
2. Spread Respect Forum. Bergstrom informed the committee that the 2019 America East Spread Respect Forum will be held Sunday, October 20 – Monday, October 21, 2019 at the University of Vermont. Bergstrom reviewed the process for student-athlete applications and reminded the committee that RSVPs are due September 18, 2019.
3. Scholarship and staffing requirements. Guerinot reminded the committee that the conference's staffing and scholarship requirements were incorporated into the conference's bylaws. Further, the Administration Group tasked the CCC and SWAs with providing feedback regarding the implementation of these minimums. The committee will provide formal feedback to the conference office by September 6, 2019, which will ultimately be presented to the Administration Group at its October meeting.
4. SWA survey responses. White expressed appreciation to the committee for their engagement during their summer meeting and for providing feedback regarding the work of the committee for the upcoming year. Further, White discussed a roadmap for the committee for the upcoming year which identified the need for deeper engagement and enactment of the current committee bylaws as prescribed. To act on this, the committee discussed assigning

actionable items to each section of their committee bylaws as well as seeking participation of Julie Muller, consultant from 3 Fold Group, on the committee's monthly conference calls to provide guidance and assessment of these actionable items. The committee agreed that it is also necessary to look beyond their prescribed responsibilities and focus on other parts of conference and institutional business where they could add value.

5. NCAA Postgraduate Internship Program. Information regarding the application details and deadline for the NCAA Postgraduate Internship Program was shared with the committee.
6. AE Voices. The conference shared information on all AE Voices articles that were published in 2018-19.
7. Future call dates. The next call will be held on September 24, 2019 at 2:00 p.m.
8. Other business. The committee agreed to implement specific committee/group updates as a new standing agenda item on each monthly conference call. This agenda item would require the committee member who serves on specific committees (i.e., Health & Safety, SAAC, Student-Athlete Engagement, Compliance and CCC) to recap that committee's most recent call or meeting. The committee also requested that the minutes from each previous committee call or meeting be included on each agenda moving forward.
9. Adjournment. The meeting was adjourned at 3:02 p.m.

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**America East Conference
Senior Woman Administrators Committee
Bylaw Review**

1. Continuing to endorse regularly scheduled meetings of the SWA Committee three times per year.
 - **Current status-** *Two in-person meetings and monthly conference calls.*
 - **Next step-** *Determine if committee wants to have an additional in-person meeting separate from the fall and summer meetings. If so, when/where?*

2. Including the full SWA Committee in joint sessions with the Administration Group meetings and conference calls.
 - **Current status-** *Adhered to, no further action needed.*

3. Including at least one SWA representative in all conference committees and task forces, whenever possible.
 - **Current status-** *Representation on all applicable standing committees.*
 - **Next step-** *Ensure SWA representation on any future working groups. Further, have committee recaps as a standing agenda item on each SWA committee call which will yield increased engagement from committee on various aspects of committee work.*

Committee/Group	SWA Representative
Health and Safety	Sandra Niedergall
Student Athlete Engagement	Kelly Scafariello, Samantha Hegmann, Abbie Day, Cathy Rahill
Conference Transfer Policy	Leigh Ann Savidge-Morris, Sandra Niedergall, Michelle Bronner and Courtney Rickard
CCC	Cara White
MBB Working Group	None
Basketball Technology Working Group	None

4. Involving the SWA Committee in monitoring conference standards in sportsmanship, ethical conduct by including them in the ongoing development and review of pertinent conference policies and procedures.
 - **Current Status-** *Unknown. Are there opportunities that currently exist where the SWA Committee feels they can contribute in this area?*

- **Next step-** *Engage in discussions surrounding sport supervisor administration guidelines and duties and the interest in featuring situational case studies on monthly conference calls. Discuss tie-in of sportsmanship, ethical conduct with sport supervision and areas where this could be further developed.*
5. Charging the SWA Committee with decision-making authority on recommendations that come from select Conference committees, including SAAC and Compliance while continuing to have the group serve as the Woman of the Year and Man of the Year selection committee.
- **Current status-** *Receiving regular updates from standing committees and groups (e.g., SAAC, Compliance) and facilitating Woman of the Year and Man of the Year process.*
 - **Next step-** *New mechanism for regular reporting on each committee provides further opportunity for SWA Committee to provide feedback and gain insight into that committee's work.*
6. Ensuring that the SWA Committee has active involvement in fostering the continued success of America East Women's Basketball.
- **Current status-** *Not actively engaging as a committee on women's basketball, or basketball in general.*
 - **Next step-** *Re-engage involvement with supporting and advancing the sport of women's basketball. Better understand institutional investment, opportunities, and challenges for women's basketball and work collectively to address those. Additionally, and related to the committee's work on sport administration, review two items below:*
 - i. *Marketing and promotion of revenue sports vs. non-revenue sports.*
 - ii. *Promotion of female sports programs.*
7. The SWA Committee shall be involved in assisting the Conference to address national hot topic issues by remaining informed about such issues as outlined in articles, publications and studies of importance.
- **Current status-** *Regularly discussing national topics that effect both the conference and institutions. No recent action taken on any specific topic.*
 - **Next step-** *Engage on topics of interest below and create actionable plan for topic(s).*
 - i. *Gender equity (e.g., salaries for coaches/staff).*
 - ii. *Diversity and inclusion- recruiting and retention of diverse student, staff and coaches.*
 - iii. *Student athlete time demands and impact on mental health.*

8. Encouraging and supporting SWA participation on NCAA committees, while charging the SWA Committee to promote the submission of qualified institutional nominees for positions throughout the NCAA committee structure, focusing on soliciting gender and minority representation in the nomination process.

- **Current status-**

NCAA Committee	SWA Representative
Division I Men's and Women's Track and Field and Cross Country Committee	Abbie Day
NCAA Committee Nomination	SWA Representative
Postgraduate Scholarship Committee	Abbie Day
Division I Legislative Committee	Kelly Scafariello
Olympic Sports Liaison Committee	Michelle Bronner
Committee on Women's Athletics	Sandra Niedergall

- **Next step-** *Provide educational programming and opportunities for SWA committee on NCAA committee nomination process and in-depth description of the various NCAA committee work to better position SWAs for consideration. Further, create plan for SWAs having a more critical role in the nominating process in conjunction with the AD. Lastly, engage on topics of interest below both as they relate to NCAA committee selection and involvement in the department as a whole.*
 - i. *How are SWAs promoting female staff and coaches?*
 - ii. *How are SWAs playing a role in mentoring younger staff?*

9. Encouraging and supporting SWA attendance at national meetings and other professional seminars.

- **Current status-** *Providing information on general events and encouraging participation in Women's leadership Summit.*
- **Next step-** *Discuss what national meetings or professional seminars exist which could serve as a beneficial development opportunity for the committee.*

**America East Conference
Senior Women Administrators Committee
Future Focus Areas**

- Sport supervisor administration discussion (case studies)
- Marketing and promotion of revenue sports vs. non-revenue sports
- Promotion of our female sports programs
- Gender equity
 - Salaries, benefits
 - Protection and promotion of female teams
- Diversity and inclusion- recruiting and retention of diverse student, staff and coaches
- Student athlete time demands and mental health impact
- Promoting and developing female staff and coaches
- Mentorship of younger staff

**America East Conference
Student-Athlete Advisory Committee
Conference Call
September 24, 2019
7 p.m.**

Join Zoom Meeting: <https://zoom.us/j/433619376>

Traditional Dial-in:

Number: (929) 436-2866

Meeting ID: 433-619-376

AGENDA

1. Welcome.
2. Food Frenzy.
 - a. September 9 – November 22, 2019.
 - b. [You Give Goods](#).
 - c. Resources. (Supplement 1)
3. Spread Respect.
 - a. Fall events. (Supplement 2)
 - b. Spread Respect info sheet. (Supplement 3)
 - c. Spread Respect Forum. (Supplement 4)
 - d. Campus conversation model. (Supplement 5)
 - e. RISE perceptions survey.
 - f. Spread respect shirts.
4. Better To9ether.
 - a. [“Small movements, big impacts”](#).
 - b. Poster feedback. (Supplement 6)
 - c. Games.
5. Sustainability initiative.

6. Gender equity.
 - a. Background. (Supplement 7)
 - b. Discussion and feedback.
7. National items.
 - a. DI SAAC meeting review.
 - b. NCAA proposed legislation feedback timeline.
 - c. Name, Image and Likeness (NIL) / State of California's "Fair Pay to Play Act."
8. AE Voices.
 - a. [Mikayla Krinetz – UMBC '19, women's soccer.](#)
 - b. [Jalay Knowles – Hartford '19, women's basketball.](#)
 - c. [Zach Kaplan – Binghamton '19, men's swimming & diving.](#)
 - d. [Courtney Wright – Vermont '19, women's basketball.](#)
 - e. [Ashley Branagan – Vermont '19, women's swimming & diving.](#)
 - f. Ben Drezek – UMass Lowell '20, men's cross country/track & field.
9. Future dates.
 - a. Calls.
 - i. October 22, 2019, 7pm.
 - ii. December 3, 2019, 7pm.
 - b. In-person meeting.
 - i. February 7-9, 2020 (Boston, MA).
10. Other business.
 - a. Campus SAAC updates.
11. Adjournment.

#####

**America East Conference
Health & Safety Committee
Video Conference Call
September 18, 2019
12 p.m.**

Join Zoom Meeting: <https://zoom.us/j/137661085>

Traditional Dial-in:

Number: (929) 436-2866

Meeting ID: 137-661-085

AGENDA

1. Welcome.
2. Role of AHCA.
 - a. Fall administration group meeting discussion. (Supplement 1)
3. Mental health.
 - a. Standard Practice report cards. (Supplement 2)
 - b. Time demands. (Supplement 3)
4. NCAA Recommendations on Prevention of Catastrophic Injury and Death in Collegiate Athletes.
 - a. Implementation updates.
5. 2020 Health & Safety Summit.
 - a. Topics. (Supplement 4)
6. Future call dates.
 - a. TBD – October/November 2019.
 - b. Wednesday, December 18, 2019.
 - c. Wednesday, March 18, 2019.

7. Other business.

8. Adjournment.

#####

**America East Conference
Student-Athlete Engagement Committee
Video Conference Call
September 12, 2019
1 p.m.**

Join Zoom Meeting: <https://zoom.us/j/106282757>

Traditional Dial-in:

Number: (929) 436-2866

Meeting ID: 106-282-757

AGENDA

1. Welcome.
2. Committee roster. (Supplement 1)
3. Health & safety.
 - a. Mental health workshop.
 - b. Better To9gether posters. (Supplement 2)
 - c. Starting A Conversation: Activities Addressing Mental Illness Reduce Stigma Among College Students. (Supplement 3)
4. Spread Respect.
 - a. Spread Respect Forum. (Supplement 4)
 - b. RISE perceptions survey.
 - i. America East report. (Supplement 5a-b)
 - ii. Institution report. (Supplement 6a-b)
5. Scholar-Athlete awards.
 - a. Fall – January.
 - b. Winter – March.
 - c. Spring – June.

6. Alumni Network.

- a. 2019 events. (Supplement 7)
- b. AE Connects.

7. #3Pillars Academy.

- a. *SWA Series* – Michelle Bronner, Kelly Scafariello, Lynn Coutts. ([link](#), [link](#), [link](#))
- b. *Climbing the Administrative Ladder* – Peter Casey & Jeff Schulman. ([link](#))
- c. *Navigating Work and Life as an Openly Gay Head Coach* – Morgan Valley & Colleen Mullen. ([link](#))

8. AE Voices.

- a. Mikayla Krinetz – UMBC '19, women's soccer. ([link](#))
- b. Jalay Knowles – Hartford '19, women's basketball. ([link](#))
- c. Zach Kaplan – Binghamton '19, men's swimming & diving. ([link](#))
- d. Courtney Wright – Vermont '19, women's basketball. ([link](#))
- e. Ashley Branagan – Vermont '19, women's swimming & diving. ([link](#))

9. Future call schedule.

- a. Thursday, December 12, 2019 at 1 p.m.
- b. Thursday, March 12, 2020 at 1 p.m.

10. Other business.

- a. One Love Foundation.

11. Adjournment.

#####

America East Conference
Committee on Championships and Competition
Video Conference Call
September 19, 2019
2 p.m.

Join Zoom Meeting: <https://zoom.us/j/347061056>

Traditional Dial-in:

Number: (929) 436-2866

Meeting ID: 347 061 056

AGENDA

1. Welcome.
2. Action and Informational items - coaches' meetings. (Supplement 1)
 - a. Softball.
 - b. Baseball.
 - c. Women's lacrosse.
 - d. Men's lacrosse.
 - e. Track and Field.

Anticipated action: Review action and informational item. Take action as needed.

3. Championship site determination.
 - a. Softball and baseball championship rotation. (Supplement 2)

Anticipated action: Recommendation needed.

4. Officiating fee recommendations.

Anticipated action: Review. Take action.

5. Conference items.
 - a. Baseball bat testing. (Supplement 4)
 - b. M&W soccer - card accumulation report. (Supplement 5)
 - c. Staffing and scholarships requirements.

Anticipated action: Discuss and provide feedback to conference office.

6. Future call dates.

- a. Next conference call – October 17, 2:00 p.m.
- b. January in-person meeting – January 23rd or 30th

Anticipated action: *Settle on date for January in-person meeting.*

7. Other business.

8. Adjournment.

#####

America East Conference
Compliance Directors Conference Call
September 10, 2019
2:00 p.m.

AGENDA

Join Zoom Meeting:

<https://zoom.us/j/982351513>

One tap mobile:

+19294362866,,982351513# US (New York)

Dial by your location:

+1 929 436 2866

Meeting ID: 982 351 513

1. Welcome and Roll Call.
2. Transfer portal discussion with Susan Peal.

***Background:** Please come prepared to discuss your transfer portal policies and procedures and any questions.*
3. NLI Reminders.
4. NCAA legislative timeline. (Supplement 1a-b)
5. Conference updates.
 - a. AE Student-athlete release form.
 - b. HIPPA form for medical hardship waiver.
6. Sharing is Caring.
 - a. University of New Hampshire.
 - b. University of Hartford. (Supplement 2)

#

Background: *University of Hartford will share their basketball degree completion policies and procedures for feedback. Please come prepared to discuss your basketball degree completion policies and procedures.*

7. Next up.

- a. Next call: October 8, 2019 at 2:00 p.m.
- b. Discussion on in person meeting timeline.

8. Other Business.

9. Adjournment.

#####

Kent State apologizes, investigates women's field hockey game cancelled for football pre-game fireworks

Updated Sep 13, 2019;
Posted Sep 13, 2019



Emily Bamforth

Kent State University President Todd Diacon has apologized for the school's decision to end a women's field hockey game headed into double-overtime to allow for fireworks before a football game on an adjacent field.

38

By [Robin Goist, cleveland.com](#)

KENT, Ohio – Kent State University has launched an investigation into the handling of a double-overtime field hockey game on Saturday morning that was cut short to allow for

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scoreless game headed into its second overtime “in order to accommodate pregame events for our football game on an adjacent field.”

The field hockey game was ruled a no-contest.

“It was a regrettable decision, and I am truly sorry about it,” Diacon wrote. “All week, I have been thinking of the visiting student-athletes who spent countless hours practicing and preparing for a tournament on our campus, and of the parents who traveled here to show their support. We can, and must, do better.”

Diacon said the university’s Office of Compliance, Equal Opportunity and Affirmative Action has launched an investigation into the incident, which sparked outrage on social media.

“The canceling of the field hockey match between these two teams does not reflect who we are as a university or as a welcoming community,” Diacon said. “Prioritizing a swift investigation and implementing its recommendations allows us to recalibrate our actions to once again reflect our highest ideals.”

Athletic Director Joel Nielsen also penned a statement apologizing to the University of Maine and Temple University on behalf of Kent’s Athletic Department.

“In hindsight, a different decision should have been made to ultimately ensure the game reached its conclusion,” Nielsen said. “I realize that my statement does not undo the negative impact on the student-athletes, coaches, staff and fans who deserve to see their



UMaine Field Hockey
@UMaineFH

Well... that's a new one.

Today's game at [@KentState](#) has been declared a "no contest" after Kent State administration came onto the field prior to the second overtime half and called off the game to allow the noontime Kent football game to begin on time.

3,748 11:34 AM - Sep 7, 2019

[1,867 people are talking about this](#)

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University of Maine Athletics Director Ken Ralph [said in a statement](#) that his school's players were left "confused and hurt" by Kent State's decision to call off the end of the game.

"While it is well known Kent State University had indicated back in May the field was not available after 10:30 a.m., it is also clear that there is a full executed contract authorizing a 9 a.m. start," Ralph said. "Once you allow a game to commence, you are obligated to allow the game to continue to conclusion."

Temple University Athletics Director Patrick Kraft [said in a statement](#) he was proud of coach Susan Ciufo, who [recently told reporters](#) she felt the game cancellation reflected something "deeper" than a scheduling conflict.

"It wasn't necessarily Kent versus Temple and Maine. It wasn't necessarily field hockey versus football or fireworks. This was something that we felt was deeper," Ciufo said in a video posted by the university's athletics program. "Whether this happened to a men's soccer program or not, it happened to a women's field hockey program."

The National Field Hockey Coaches Association [also issued a statement](#) saying KSU's decision is harmful not only to the athletes, coaches and families involved, but also to all female student-athletes.

"While we understand that the fireworks were deemed to be an important part of Kent State University's Family Weekend festivities which featured the home football contest, we cannot understand why the university would seemingly prioritize a daytime fireworks display over the completion of a Division I women's field hockey contest," the NFHCA said. "We ask those in administrative and leadership positions at Kent State University to do some soul searching and to take responsibility for the lack of judgment and poor decision-making that was displayed on September 7."