

**AMERICA EAST CONFERENCE  
Incidental Expense Waiver Form**

**Institution:** \_\_\_\_\_ **Student-Athlete:** \_\_\_\_\_

**Sport:** \_\_\_\_\_

**Please check the appropriate box:**

**Transportation expenses of student-athletes**

- ☐ Expenses to attend the funeral of an immediate family member (father, mother, brother, sister, grandfather, grandmother, legal guardian), teammate, former teammate, or coach.
- ☐ Expenses to attend the funeral of their former coach's immediate family.
- ☐ Expenses for a student-athlete to transport another student-athlete home to attend the funeral of an immediate family member (father, mother, brother, sister, grandfather, grandmother, legal guardian).
- ☐ Expenses to return home (one on occasion) to visit an ailing immediate family member (father, mother, brother, sister, grandfather, grandmother, legal guardian).
- ☐ Expenses to visit an ailing teammate.
- ☐ Expenses to return home for the birth of student-athlete's baby.
- ☐ Expenses to attend a banquet or ceremony at which the student-athlete is being honored.
- ☐ Expenses to attend the Apple Conference.
- ☐ Expenses for student-athletes to obtain a visa, provided such expenses are not available through the NCAA Special Assistance Fund.
- ☐ Expenses to travel to the NCAA Woman of the Year dinner for the parents or legal guardians of an exhausted-eligibility student-athlete who is a finalist for the award.
- ☐ Expenses to serve as witnesses in a lawsuit filed by a former student-athlete against the institution and/or a coaching staff member.
- ☐ Expenses to an international student-athlete to take a citizenship examination in conjunction with the student-athlete's travel to an away-from-home contest or competition.

**Misfortunate expenses for student-athletes**

- ☐ Expenses to replace lost or stolen items (e.g., identification cards, textbooks, clothing, money) that were stolen while the student was engaged in participation of intercollegiate athletics (police report required).
- ☐ Expenses to replace lost or stolen essential items (e.g., dorm or apartment key, identification cards, textbooks) regardless of athletics participation (police report **not** required).
- ☐ Expenses to replace items belonging to a student-athlete that were lost in a disaster (e.g., fire, hurricane).
- ☐ Expenses to provide lodging for student-athletes who were displaced by a disaster (e.g., fire, hurricane).
- ☐ Institution to donate funds to a fund-raiser conducted by a charitable organization for a student-athlete's ailing family member.
- ☐ Expenses to provide a fruit basket (restricted to \$50 or less) to a student-athlete's family whose house burned down.
- ☐ Expenses to cover typing expenses for an injured student-athlete.
- ☐ Cover the cost of repairs to a student-athlete's automobile damaged by an institutional employee or student manager.
- ☐ Expenses to a student-athlete to repair his or her automobile, which was vandalized during an away-from-home contest when the automobile was parked in a lot used by student-athletes when they travel.
- ☐ Expenses to provide student-athletes with an inexpensive memento (for example, stickpin) in memory of a teammate who has passed away.
- ☐ Expenses to provide student-athletes with an inexpensive memento (for example, stickpin) in memory of a teammate who has passed away.
- ☐ Expenses to purchase a temporary handicapped parking pass for an injured student-athlete.
- ☐ Reimburse a student-athlete who loses his/her institutionally issued meal money while on a road trip for an away-from-home contest or competition.
- ☐ Institution to donate money to a fund to assist a former student-athlete who sustained loss in the former student-athlete's home.

**Celebratory expenses for student-athletes**

- ☐ Expenses to provide a meal in conjunction with a team or institutional celebration (e.g., new athletics facility, ceremony honoring 25 years of athletics).
- ☐ Expenses to provide tuxedo rentals to student-athletes who are required to attend formal affairs at which they are being honored.
- ☐ Expenses for student-athletes to attend banquets honoring a retiring coach.

**Celebratory expenses for student-athletes (cont.)**

- ☐ Expenses for automobile and meals for student-athletes attending a banquet honoring their coach.
- ☐ Expenses for a coaching staff to purchase gifts (valued less than \$25) for one of their pregnant team members.

**Miscellaneous expenses for student-athletes**

- ☐ Expenses to provide flowers to an injured student-athlete or to the family of a student-athlete whose immediate family member passed away.
- ☐ Expenses for a student-athlete to receive psychological counseling.
- ☐ Expenses for a student-athlete to take entrance exams required for admittance to an institution's college or program.
- ☐ Expenses (for example, admission cost, meals) for a student-athletes to attend on-campus leadership development/life skills programs.
- ☐ Meal expenses for student-athletes who are enrolled in a life-skills program geared toward cooking and nutrition.
- ☐ Permit an institution to pay for housing expenses (rent costs, utility bills) for the rest of the semester to a student-athlete when his or her roommate dies.
- ☐ Expenses to provide a hearing aid for a student-athlete.
- ☐ Expenses for a student-athlete to receive psychological counseling.
- ☐ Institution to pay meal expenses for student-athletes to attend a dinner auction for an endowment fund in memory of a student-athlete who recently died.
- ☐ Meal expenses for a student-athlete to have a meal with the winner of a kids' club contest.
- ☐ Long-distance calling expenses for student-athletes priority registration period while they are at an away-from-home contest or competition.

**Transportation and lodging expenses for parents or legal guardians**

- ☐ Transportation and lodging expenses for the parents of a student-athlete when the student-athlete was injured during the course of practice or competition.
- ☐ Actual and necessary expenses for a student-athlete's family members to care for an ailing student-athlete.
- ☐ Provide flowers or other similar mementos to the parents or individuals representing the student-athlete's parents during senior day or night.
- ☐ Provide complimentary admissions to the family members of student-athletes to attend home athletics contest that follows a celebratory event (for example, awards dinner or brunch for scholar student-athletes).

**Additional information, if necessary:** \_\_\_\_\_

\_\_\_\_\_

**Approved by:** \_\_\_\_\_

**Position:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For any situation that is not set forth in the precedent list above, please attach the case precedent from LSDBi. If no case precedent exists, the request must go to the NCAA for review.

cc: Director of Athletics  
Faculty Athletics Representative  
America East Associate Commissioner Brian Barrio