

Job Title: Farm Stand/CSA Intern, May through August 2018

Reports To: Retail Sales Manager

Summary: Work with the Retail sales manager to promote and expand the online Farm Stand program and Community Supported Agriculture (CSA) program to customers.

Qualifications: Good interpersonal and communication skills, product knowledge, computer skills, ability to multi-task, customer service experience, high attention to detail, familiarity with social media. Must be flexible in regards to hours and tasks.

Duties:

- Assist with outreach and development of process for accepting SNAP benefits for CSA shares and eligible online farmstand products.
- Pursue Farm Stand and CSA program customer expansion via infrastructure, technology, logistical planning, and new products and services.
- Benchmark online farmstand and CSA program against other comparable programs across the country to identify best practices and opportunities for expansion and improvement.
- Work with retail sales manager to organize and expand sales of gift baskets and meat shares and other opportunities for special sales.
- Assist with CSA packing and other CSA administrative tasks as needed.
- Coordinate Farm Stand customer pickup sites as needed; including site & delivery logistics, collecting payment and arranging for late orders to be picked up.
- Conduct community outreach to media outlets and local food events.

To apply:

Please send a resume and cover letter to [info@pennscorner.com](mailto:info@pennscorner.com) with Intern in the subject line by April 30, 2018.