

**The Roman Catholic Diocese of Phoenix
400 E. Monroe, Phoenix, AZ 85004 (602) 354-2208**

**Safe Environment Training Office –
Trainer Application & Database Confidentiality Agreement**

Dear Safe Environment Training Applicant:

Thank you for your inquiry regarding applying to become a Safe Environment Trainer with the Roman Catholic Diocese of Phoenix. All trainers will participate in a **2 hour** training program that prepares one to lead safe environment training sessions at a Diocesan Location.

Qualities of a Successful Safe Environment Trainer:

- *Comfortable speaking in front of large crowds*
- *Level headed when under stress*
- *Emotionally and psychologically stable*
- *Compassionate towards others*
- *Reasonably objective about sexual abuse*
- *Comfortable with discussing sexual issues*
- *Able to make a time commitment*
- *Able to maintain confidentiality*
- *Motivated to participate in the program*
- *Willing to attend annual training updates*

Criteria to be considered a Safe Environment Trainer

- ✦ Current in Safe Environment Training
- ✦ Application signed by your Pastor / Principal

If you meet the qualifications and qualities of a Safe Environment Trainer please fill out the attached application and return it to the Diocese Pastoral Center. Our office will contact you to confirm acceptance and provide information for registering for Train the Trainer class.

Safe Environment Training Office
400 E. Monroe Street (or) Fax application to 602-354-2468
Phoenix, AZ 85004-2376 (or) Safeenvironment@dphx.org

Sincerely,



Anne Vargas-Leveriza, Ph.D.
Director, Office of Child and Youth Protection and Safe Environment

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Full Legal Name (Please print)		
Address		
City	State	Zip
Email Address		
Primary Phone (cell/home/work)		
Location where you will be a Trainer: _____ <input type="checkbox"/> Parish <input type="checkbox"/> School Current position you serve in: <input type="checkbox"/> Employee (Title) _____ <input type="checkbox"/> Volunteer (Ministry) _____		
Languages competent to teach in <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other _____		
I would like to train <input type="checkbox"/> Youth <input type="checkbox"/> Adults <input type="checkbox"/> Both – Youth and Adults		
Describe why you are interested in being a Safe Environment Trainer for the Roman Catholic Diocese of Phoenix.		
Are you comfortable presenting information about healthy and unhealthy relationships?		
Are you comfortable presenting information about survivors of abuse and perpetrators?		
Are you able to handle emotional situations without becoming emotionally involved yourself? If yes, describe how and/or experience in doing so.		
Describe your public speaking / facilitation experience.		

Applicants Signature

Date

Primary Safe Environment Coordinator Signature

Date

Pastor

Date

Please return completed application to the Diocese Pastoral Center: Safe Environment Training Office - Fax application to 602-354-2468 (or) Safeenvironment@dphx.org.

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Database Confidentiality Agreement

I, _____ from _____
Print Name *Parish / School*

have been selected to work with information involving the implementation of the Diocese of Phoenix Safe Environment Program. I agree to treat all information received by me as part of this work as confidential information. I understand that I may not disclose this information to anyone unless required to do so by the duties assigned to me.

As used herein, “information” shall mean any and all technical and non-technical information related to the Safe Environment Training Database, including but not limited to participant(s) information such as address, phone number, email, date of birth, training classes, and locations of service.

I understand that by having access to this database that I will have access to highly sensitive and confidential information, I agree that I will keep this information strictly and absolutely confidential.

Database User Signature *Date*

SET Coordinator Signature *Date*

Email Address: _____

Primary Phone #: _____ Alternate Phone #: _____

Access level:

Primary Coordinator (update profiles) _____
Secondary Coordinator (update profiles) _____
Trainer (only certified trainers for SET) _____
Confirmer (view profiles only) _____

Preferred Password _____ (minimum of 6 characters)