

# Locust Grove Public Schools

## BOARD MINUTES

Locust Grove Public Schools  
302 East Joe Koelsch  
Locust Grove, OK 74352  
Regular Meeting  
June 13, 2016

The Locust Grove Board of Education met in regular session on June 13, 2016 at 6:30 p.m. in the Board Room of the Administration Office Building on 302 East Joe Koelsch, Locust Grove, OK 74352.

The meeting was called to order by President Jason Bailey at 6:30 p.m. and the Pledge of Allegiance was recited.

Members present: Rick Pierce, Jim Ward, Jeff Downing, Andrew Snell, Jason Bailey

Visitors present: See attached list

There were no public comments or action on Employee of the Month.

Superintendent's Report:

- Finances/Budget Update
- Child Nutrition
- Facilities Update – Insurance claim on roof damages
- Transportation Update

Motion was made by Andrew Snell and second by Rick Pierce to approve Worker's Compensation Insurance with OSAG for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Jason Bailey and second by Jim Ward to approve property and liability insurance with OSMRT/Integrated Insurance Services Option 1 for \$122,262.00 for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Andrew Snell and second by Jason Bailey to approve E-Rate Services with CRW Consulting for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Andrew Snell and second by Jeff Downing to approve contract with OK Department of Rehabilitation Services Transition School to Work Study for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Jason Bailey and second by Rick Pierce to approve contract with OSSBA policy services for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Jason Bailey and second by Jeff Downing to approve contract with Oklahoma Energy Source, LLC to serve as natural gas supplier for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Jason Bailey and second by Jim Ward to approve TTCU Support Our Schools Program for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Jason Bailey and second by Andrew Snell to table item #13, hiring of an architect (Prime Architects, Norman, OK) and construction manager (Schilt Management Services, Inc., Pryor, OK) for insurance roof claim work. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Jason Bailey and second by Rick Pierce to approve contract with OPAA! Food Management of Oklahoma, LLC for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Jason Bailey and second by Andrew Snell to convene into executive session at 7:47 p.m. to discuss the employment, appointment, promotion, demotion, discipline, resignations and salaries of support personnel, certified personnel, and student open transfers pursuant to Oklahoma Statute Title 25, Section 307 (B) (1). Motion carried 5-0. Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Board members present in executive session were Rick Pierce, Jim Ward, Jeff Downing, Andrew Snell, and Jason Bailey. Also present were Lori Helton, Superintendent and Dusty Torrey, Assistant Superintendent.

Jason Bailey acknowledged return to open session at 9:27 p.m.

Statement of executive session was read by Jim Ward. While in executive session, the Board discussed employment of Bobbie Back, Certified Teacher, the employment, appointment, promotion, demotion, discipline, resignations and salaries of support personnel, certified personnel, and student open transfers pursuant to Oklahoma Statute Title 25, Section 307 (B) (1). While in executive session, no other business was discussed and no votes were taken.

Motion made by Rick Pierce and second by Andrew Snell to:

- a. Nonreemploy Coy Graves from his employment with the Locust Grove School District for the cause of lack of funds and it is in the best interest of the District; and
- b. That the following findings of fact upon which the decision is based be recited:
  - 1.) In a letter postmarked 5/18, 2016, (“Notice Letter”) the Superintendent informed Coy Graves that she was recommending he be nonreemployed from their employment with the Locust Grove School District. The Notice Letter advised him of the causes for his proposed nonreemployment and the grounds supporting the listed causes. The Notice Letter also advised him of his rights (including a right to a hearing regarding their proposed nonreemployment before the Board of Education if he requested a hearing in writing within 10 working days of the postmark on the Notice Letter.)
  - 2.) Mr. Graves did not submit a written request for a hearing regarding his proposed nonreemployment within 10 working days of the date of the postmark on the Notice Letter.
  - 3.) Mr. Graves has waived his right to a hearing before the Board of Education regarding his proposed nonreemployment.
  - 4.) The causes and grounds set out in the Notice Letter is supported by a preponderance of the evidence and are sufficient grounds for the nonreemployment of Coy Graves due to a reduction in force.
  - 5.) Coy Graves should be nonreemployed for the cause of lack of funds and it is in the best interest of the District.

Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Jason Bailey and second by Andrew Snell to promote/hire Daniel Stokes to Assistant High School Principal for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Andrew Snell and second by Jeff Downing to promote/hire Jamie Rice to Middle School Principal for 2016-2017. Motion carried: 4-1 Pierce, yes; Ward, no; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Andrew Snell and second by Jason Bailey to accept the resignation of the following:

- a. Rebecca Henderson – Bus Driver
- b. Leon Henderson – Bus Driver
- c. Kimberly Fielden – Special Education
- d. Ella McGlasson – Custodian/Bus Driver

Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Andrew Snell and second by Jason Bailey to employ certified staff a-d for 2016-2017:

- a. Launi Stokes
- b. Glinda Knott
- c. Brad Hall
- d. Martha Morehead

Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Andrew Snell and second by Rick Pierce to employ support staff per list for 2016-2017 with the exception of Johnny Cook and Tony Cook on grounds maintenance. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Jason Bailey and second by Jeff Downing to employ cooks for 2016-2017:

- a. Judy Ingram
- b. Elaine VanBrunt

Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Andrew Snell and second by Jim Ward to employ Mary McFadden, bus driver for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Andrew Snell and second by Jason Bailey to approve Open Transfers for 2016-2017 per attached documents. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Jason Bailey and second by Rick Pierce to approve the following assignments a-e for 2016-2017:

- a. Malynda Willis – Activity Fund Custodian, District Treasurer, Office Manager, Child Nutrition
- b. Jennifer Wheeler – Payroll Clerk, Activity Fund Assistant Custodian, Human Resource Officer and Insurance Coordinator
- c. Rashynda Hughes – Encumbrance Clerk/Accounts Payable, Federal Program Claims
- d. Lori Ragsdale – Federal Program Coordinator, Receptionist, Board Minutes Clerk
- e. Sharon Leach – Enrollment Coordinator

Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Jim Ward and second by Andrew Snell to appoint Lori Helton as Purchasing Agent for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Jason Bailey and second by Rick Pierce to appoint Lori Helton and Dusty Torrey as Federal Programs Representatives for Impact Aid and all other Federal Programs for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Andrew Snell and second by Jeff Downing to appoint Joel Green as 504 Coordinator for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Andrew Snell and second by Jason Bailey to approve consent agenda items a-i:

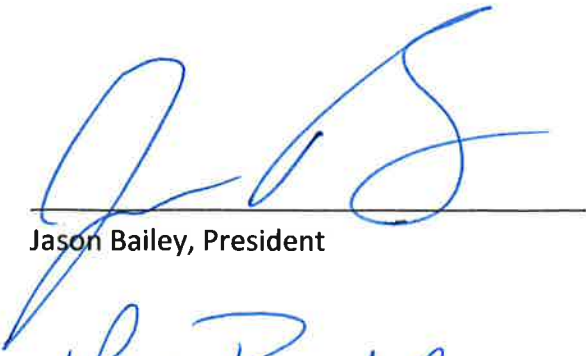
- a. Minutes of Bond Sale Board Meeting, May 5, 2016
- b. Minutes of Regular Meeting, May 9, 2016
- c. Minutes of Special Meeting, May 17, 2016
- d. Site Reporting Clerks for 2017
  1. Dawnya Curtis – High School
  2. Chris King – Middle School
  3. Melissa McClendon – Upper Elementary
  4. Pam Bates – Early Learning Center
  5. Bill Hix – Technology
  6. Terri Gomes – Transportation
  7. Mark Hendrickson – Maintenance
  8. Lori Ragsdale – District
- e. Treasurer's Report
- f. Financial Report
- g. General Fund Encumbrances #579 to 620 and changes for a net increase to \$ 11,341,688.52 for 2015-2016
- h. Building Fund Encumbrances #41 to 42 and changes for a net increase to \$ 361,471.33 for 2015-2016
- i. Activity Fund Report for May, 2016

Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

#### New Business:

Motion made by Andrew Snell and second by Jeff Downing to approve wrestling fundraisers #1-5 per list for 2016-2017. Motion carried: 5-0 Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

Motion made by Rick Pierce and second by Jeff Downing to adjourn at 9:38 p.m. Motion carried: 5-0. Pierce, yes; Ward, yes; Downing, yes; Snell, yes; Bailey, yes.

A handwritten signature in blue ink, appearing to be 'J. Bailey', written over a horizontal line.

Jason Bailey, President

A handwritten signature in blue ink, appearing to be 'Jim Ward', written over a horizontal line.

Jim Ward, Board Clerk

A handwritten signature in blue ink, appearing to be 'Lori Ragsdale', written over a horizontal line.

Lori Ragsdale, Minutes Clerk