

USD 413 Board of Education
Regular Meeting
Monday, July 10, 2017 – 5:39 pm
Board of Education – 315 Chanute 35 Parkway

Board Members Present: Dr. Nathan Falk, President
Mike Aylward Sean Bowman (by phone)
Jeffrey Caldwell Ross Hendrickson
Betsy McReynolds
Richard Proffitt, Superintendent
Dr. G. Kent Wire, Assistant Superintendent
Tamara Slane, Clerk

Board Members Absent: Brad LaRue

Administrators Present: Matt Koester

Guests Present: None

Reporters: Josh Vail, The Chanute Tribune

At 5:32 p.m. Dr. Nathan Falk, President, called the meeting to order following a silent roll call.

CONSENT AGENDA

Approve Agenda

Approve Minutes of the June 5, 2017 Meeting

Approve Payment of Bills

Approve payment of 2017/18 Early Retirement (details in agenda)

Approve Fuel Bid (details in agenda)

Approve Milk Bid (details in agenda)

Approve Child Nutrition & Wellness Kansas State Department of Education 2017-18 Program

Agreement Addendum Fresh Fruit & Vegetable Program

Establish Meeting Day, Time and Place for Regular Meetings

Pursuant to KSA 72-8205, the board of education of USD #413, Neosho County, Kansas, by resolution 17/18-01 duly adopted at its regular meeting held July 10, 2017, established the following meeting schedule for regular board of education meetings to be held the 2017-18 school year:

Monday, July 10

Monday, November 6

Monday, March 5

Monday, August 7	Monday, December 4	Monday, April 2
*Tuesday, September 5	*Tuesday, January 8	Monday, May 7
Monday, October 2	Monday, February 5	Monday, June 4

Meetings are at 5:30 p.m., Board Office, unless otherwise announced. The board of education may adjourn any regular meeting to another time and place.

Designate Bank of Commerce, Community National Bank, Emprise Bank, Commercial Bank and Home Savings Bank as Official Depositories of School Funds. (KSA 9-1401)

Resolution 17/18-02 to Waive the Annual Requirement of Generally Accepted Accounting Principles and Fixed Asset Accounting. (KSA 75-1120a)

WHEREAS Unified School District 413, Chanute, Kansas, has determined that the financial statements and financial reports for the year ended June 30, 2018 to be prepared in conformity with the requirements of KSA 75-1120(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of Unified School District 413 and

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of said municipality, which require financial statements and financial reports to be prepared in conformity with said act for the year ended June 30, 2017.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 413, Chanute, Kansas, in regular meeting duly assembled this 10th day of July, 2017, that the said Board of Education requests the Director of Accounts and Reports to waive the requirements of said law as they apply to Unified School District 413 for the year ended June 30, 2018.

BE IT FURTHER RESOLVED that the said Board of Education shall cause its financial statements and financial reports of the said municipality to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

Approve the Following Appointments/Designations:

Attorney – Kurt Kluin

Auditors – Jarred, Gilmore, and Phillips, PA

Federal Projects (i.e., Title I, Title VI, Title IIA, Professional Development, Carl Perkins, etc.)

Official Representative – Dr. G. Kent Wire

Hearing Officer for Free and Reduced Price Lunch Application Appeals – Richard Proffitt

Food Service Representative – Terri Markham

District KPERs Representatives – Jamie Ortiz and Tamara Slane

Newspaper for Legal Publications – The Chanute Tribune

Asbestos Coordinator – Charles McKinney

Freedom of Information Office – Richard Proffitt

Official Custodian Responsible for Maintenance of School Records – Tamara Slane

Truancy Officers – Building Principals and Assistant Principals

Title IX, 504 Compliance, Title VI – Richard Proffitt

Other Annual Board Actions:

Authorize Destroying Records According to KSA 72-5369

Authorize Advance Payment of Utility Bills and other payments as they become due as provided for in KSA 12-105(b)

Approve an 1116 Hours Calendar Requirement for 2017-18 (KSA 72-1106)

Approve the State of Kansas Mileage Reimbursement Rate for Private Vehicle Use on School Approved Business

Petty Cash Authorization and Limits (KSA 72-8208)

Recommendation: The board of education approves Petty Cash Accounts at the following locations (same as 2015-16)

District Office -- \$1,000.00

High School --- \$1,000.00

Middle School -- \$1,000.00

Resolution 17/18-03 for Rescinding Policy Statements in Board Minutes and Adoption of Current Board Policies. All policy statements found in the minutes of this board of education prior to July 1, 2017 be rescinded, and that the board of education adopt the policy manual (or written policies) as presented and recommended by the superintendent of schools, to govern this school district during the 2017-2018 school year, subject to periodic review, amendment, and revision by the board of education.

Set Daily Substitute Teacher Pay at \$90 per day

Accept Audit Engagement Letter for year budget ending June 30, 2017 from Jarred, Gilmore, and Phillips, P.A.

Set Budget Hearing Date for August 21, 2017 at 5:30 p.m.

Approve bus usage for Chanute Recreation Commissions

Purchase 2011 Ranger, 500 Crew Cab for \$6500 from ASK

Declare the attached items as E-Waste and approve proper disposal

Declare lunch trays as surplus for disposal

Declare practice wrestling mat at Chanute High School as surplus for disposal

Mike Aylward moved to approve the consent agenda. Ross Hendrickson seconded. Motion carried. (6-0)

OPEN FORUM

No one addressed the board.

REORGANIZATION OF THE BOARD OF EDUCATION

Election of President

Jeff Caldwell nominated Dr. Falk for Board president. Mike Aylward seconded. Motion carried. (6-0)

Election of Vice President

Dr. Nathan Falk nominated Jeff Caldwell for Vice President. Ross Hendrickson seconded. Motion carried. (6-0)

Appoint a Board Member Delegate and Alternate to the ANW Special Education Cooperative Board.

Brad LaRue was appointed as the delegate and Sean Bowman as the alternate.

Name a Governmental Relations network Representative (KASB)

Ross Hendrickson was appointed to the Governmental Relations representative position.

Appoint Board Clerk, Board Deputy Clerk and District Treasurer

Dr. Falk appointed Tamara Slane, Board Clerk; Jamie Ortiz, Board Deputy Clerk; and Kathleen Standley as the District Treasurer.

REPORTS BY ADMINISTRATORS/BOARD MEMBERS

Legislative/Supreme Court Update – Richard Proffitt

(report only – no action)

July 1, 2017 Unencumbered Cash Balances – Richard Proffitt

(report only – no action)

Online Enrollment Begins July 17—Richard Proffitt

(report only – no action)

EBL—Evidence Based Learning – Dr. G. Kent Wire

(report only – no action)

Overview for ANW Minutes – Richard Proffitt

(report only – no action)

UNFINISHED BUSINESS

None

NEW BUSINESS

Classified Handbook

Copy included with the agenda for a first read

Policy Updates/ Revisions

IIBGC Staff Online Activities

Copy included with the agenda for a first read

Instructional Program Policy Changes 2017

Copy included with the agenda for a first read

Curriculum Revisions

On-line with BYOC (Build Your Own Curriculum) first read

6:30 p.m.

Mike Aylward moved to go into closed executive session to discuss resignations/retirements/employments of non-elected personnel and invite Superintendent Proffitt and Assistant Superintendent Wire, then return to open session in this room at 6:35 p.m. The executive session is required to protect the privacy interests of the non-elected personnel exception under KOMA. Ross Hendrickson seconded. Motion carried. (6-0)

Ross Hendrickson moved to accept the resignations and employments as presented in the agenda. Jeff Caldwell seconded. Motion carried. (6-0)

6:36 p.m.

Reconvene to open session.

Jeff Caldwell moved to go into closed executive session to discuss negotiations and invite Superintendent Proffitt and Assistant Superintendent Wire, then return to open session in this room at 7:01 p.m. The executive session is required pursuant to the exception for employer-employee negotiations under KOMA. Mike Aylward seconded. Motion carried. (6-0)

7:01 p.m.

Reconvene to open session

Ross Hendrickson moved to extend the executive session until 7:06 p.m. Mike Aylward seconded. Motion carried. (6-0)

7:06 p.m.

Reconvene to open session

Sean Bowman moved to extend the executive session until 7:11 p.m. Jeff Caldwell seconded. Motion carried. (6-0)

7:11 p.m.

Reconvene to open session

Ross Hendrickson moved to extend the executive session until 7:13 p.m. Mike Aylward seconded. Motion carried. (6-0)

7:13 p.m.

Reconvene to open session

7:14 p.m.

Ross Hendrickson moved to adjourn. Mike Aylward seconded. Motion carried. (6-0)

Signed Tamara Slane
Tamara Slane, Clerk

Approved: August 7, 2017

Signed Nathaniel Falter
Board President