

**MINUTES  
OF  
LYNDON USD #421 BOARD OF EDUCATION MEETING  
WEDNESDAY – MARCH 9, 2016 – 7:00 P.M.**

Bob Knoernschild, President, called meeting to order.

**ROLL CALL**

**Members Present:**

Bob Knoernschild  
Dave Brecheisen  
Lori Sturdy  
Eric Ratzloff  
Lisa Baker  
Joe Isch

**Others Present:**

Cheryl Cook, Superintendent  
Donnalee Mounkes, Clerk  
Brad Marcotte, LHS Principal  
Jennifer Hamlet, LEMS Principal  
Two patrons  
One teacher  
Keith Scheid, Maintenance Supervisor

All members present except Melissa Herdman.

**APPROVAL OF AGENDA**

Motion by Lori Sturdy to proceed under the agenda as presented; seconded by Eric Ratzloff. 6-0, motion carried.

**PUBLIC HEARING**

There was nothing for public hearing.

**KASB POLICY UPDATES**

Cheryl Cook, Superintendent, reviewed the KASB board policy updates.

Open discussion was held.

7:10 p.m. – Melissa Herdman, board member, came to meeting.

Motion by Lisa Baker to approve policy updates as presented; seconded by Lori Sturdy. 7-0, motion carried.

#### **BUSINESS/TECNOLOGY POSISTION FOR 2016-2017**

Cheryl Cook, Superintendent, presented a recommendation from Jennifer Hamlet, LEMS Principal, to employ a Business/Technology teacher for the 2016-2017 school year. Jennifer Hamlet, LEMS Principal, spoke to the board in support of the recommendation. Open discussion was held.

Motion by Lisa Baker to post a Grade 6 through 12 Business/Technology position for the 2016-2017 school year; seconded by Eric Ratzloff. 7-0, motion carried.

#### **GROUNDSKEEPING UPDATE**

Cheryl Cook, Superintendent, gave the board an update on groundskeeping.

#### **HALLWAY CARPET REPORT**

Cheryl Cook, Superintendent, gave an update on the carpet on the walls in the hallway. Keith Scheid, maintenance supervisor, spoke to the board on the estimated cost to apply a chemical to the carpet on the walls so it will be flame resistant in accordance with the fire marshal's requirement. Open discussion was held.

7:50 p.m. – Keith Scheid left meeting.

#### **CONSENT AGENDA**

District Treasurer's report  
Activity Fund Treasurer's Report  
Superintendent's Report  
LHS Principal Report  
LEMS Principal Report  
Minutes of February 10, 2016  
Bills for Payment  
Donations

Open discussion was held.

Motion by Lori Sturdy to approve the Consent Agenda as amended; which includes Bills for Payment in the amount of \$133,540.61, seconded by Dave Brecheisen. 7-0, motion carried.

**BREAK – 5 Minutes ---**

**No request for Break**

**PROFESSIONAL DEVELOPMENT REPORT – Melissa Herdman**

**Cheryl Cook, Superintendent, gave an update on April 15 Professional Development agenda.**

**THREE LAKES EDUCATIONAL COOPERATIVE REPORT – Eric Ratzloff**

**Eric Ratzloff, district representative, gave an update on Three Lakes Educational Cooperative activities.**

**KASB Report – Bob Knoernschild**

**Bob Knoernschild, district representative, gave an update on KASB seminars.**

**LRC Report**

**NEGOTIATIONS**

**Letters to be exchanged between the LEA and #421 Board of Education on or before March 31, 2016.  
District negotiation team will meet on March 22, 2016, at 6:30 p.m..**

**EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO EMPLOYER-EMPLOYEE NEGOTIATIONS  
WHETHER OR NOT IN CONSULTATION WITH THE REPRESENTATIVE OR REPRESENTATIVES OF THE BODY  
OR AGENCY**

**Motion by Eric Ratzloff to go into Executive session for ten (10) minutes to discuss matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; seconded by Melissa Herdman. 7-0, motion carried.**

**In Session: 8:17 p.m.**

**Out of session: 8:27 p.m.**

**Parties present:**

**Board members**

**Cheryl Cook, Superintendent**

**8:27 p.m. – board back in session.**

Motion by Eric Ratzloff to go back into Executive session for ten (10) minutes to discuss matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; seconded by Melissa Herdman. 7-0, motion carried.

In Session:	8:28 p.m.	Out of session:	8:38 p.m.
Parties present:		Board members	
		Cheryl Cook, Superintendent	

8:38 p.m. – board back in session. No action taken.

**BREAK**

Bob Knoernschild, President, called for a five minute break.

Out of session:	8:40 p.m.	Back in session:	8:45 p.m.
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**EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS OF NON-ELECTED PERSONNEL TO PROTECT THE PRIVACY INTERESTS OF AN IDENTIFIABLE INDIVIDUAL TO DISCUSS PERSONNEL MATTERS OF NON-ELECTED PERSONNEL TO PROTECT THE PRIVACY INTERESTS OF AN IDENTIFIABLE INDIVIDUAL**

Motion by Bob Knoernschild to go into executive session for thirty (30) minutes to discuss personnel matters of non-elected personnel to protect the privacy interest of an identifiable individual; seconded by Dave Brecheisen. 7-0, motion carried.

In session:	8:50 p.m.	Out of session:	9:20 p.m.
Parties present:		Board members	
		Cheryl Cook, Superintendent]	
		LHS Principal	
		LEMS Principal	

9:20 p.m. – board back in session.

Motion by Bob Knoernschild to go into executive session for fifteen (15) minutes to discuss personnel matters of non-elected personnel to protect the privacy interest of an identifiable individual; seconded by Dave Brecheisen. 7-0, motion carried.

In session:	9:21 p.m.	Out of session:	9:36 p.m.
Parties present:		Board members	
		Cheryl Cook, Superintendent]	
		LHS Principal	
		LEMS Principal	

9:36 p.m. – board back in regular session. No action taken.

**PERSONNEL**

**Resignations:**

None

**Employment:**

None

**Appointments:**

**Other Actions:**

None

**ADJOURNMENT**

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9:40 p.m.

Motion by Melissa Herdman to adjourn meeting; seconded by Lori Sturdy. 7-0, motion carried.

Date: April 13, 2016

*Donnalee Mounkes, Clerk*