

**MINUTES
OF
LYNDON USD #421 BOARD OF EDUCATION MEETING
WEDNESDAY – JUNE 15, 2016 – 7:00 P.M.**

Bob Knoernschild, President, called meeting to order.

ROLL CALL

Members Present:

Bob Knoernschild
Dave Brecheisen
Lori Sturdy
Eric Ratzloff
Lisa Baker
Joe Isch

Others Present:

Cheryl Cook, Superintendent
Donnalee Mounkes, Clerk
Brad Marcotte, LHS Principal
Jennifer Hamlet, LEMS Principal
One teacher

All members present except Melissa Herdman.

APPROVAL OF AGENDA

Motion by Eric Ratzloff to proceed under the agenda as presented; seconded by Lisa Baker. 6-0, motion carried.

PUBLIC HEARING

There was nothing for public hearing.

BOARD TERMS UNDER NEW LAW

Cheryl Cook, Superintendent, presented a resolution to extend the term of office for board members whose term would expire in 2017 until the second Monday in January, 2018.

Board President, Bob Knoernschild, read the Resolution to extend term of office to the board members. Open discussion held.

Motion by Bob Knoernschild to accept and approve the Resolution as follows:

BE IT RESOLVED THAT, the Board of Education of Unified School District No. 421, Osage County, Kansas, hereby extends the term of office for any elected board member whose term would expire at any time in 2017 until the second Monday in January of 2018, when newly elected members of the governing body and other newly elected officials shall take office pursuant to K.S.A. 2015 Supp., 20-21a01;

seconded by Lori Sturdy. 6-0, motion carried.

7:12 p.m. – Herald-Chronicle Representative came to meeting.

SECURITY BUZZ-IN SYSTEM

Cheryl Cook, Superintendent, presented bid proposal from several companies for a security buzz-in system. Open discussion was held.

**Motion by Eric Ratzloff to accept the bid from Kansas Audio Video, Topeka, Kansas, as presented in the amount of \$10,660.00, (High School - \$6632.50 and Elementary School - \$4027.50); which includes 50 FOBS, for a Video Buzz-In/Keyless FOB System, with authority to purchase up to 50 additional FOBS, if needed;
seconded by Lori Sturdy. 6-0, motion carried.**

2016-2017 CALENDAR REVISION

Cheryl Cook, Superintendent, presented a revised 2016-2017 calendar, moving the January professional development day from January 23, 2017, to January 16, 2017 (Martin Luther King Day).

**Motion by Lisa Baker to amend the 2016-2017 district calendar as recommended, changing the January professional development day from January 23, 2017, to January 16, 2017;
seconded by Dave Brecheisen. 6-0, motion carried.**

DRUG POLICY REPORT

Cheryl Cook, Superintendent, presented a final draft of the district drug policy She further advised the drug committee had recommended to conduct a public forum for patrons sometime in later July or early August. Open discussion was held.

Motion by Lori Sturdy to approve the random Drug Test Policy as presented; seconded by Lisa Baker 6-0, motion carried

TWO WATER HEATER BID CONSIDERATION

Bid specifications for a 85 gallon- 500,000 BTU ASME Commercial Gas Water Heater/ 80 gallon expansion tank was presented for board consideration. Open discussion was held.

Motion by Lisa Baker to publish the bid specifications for the purchase of a 85 gallon- 500,000 ASME Commercial Gas Water Heater/80 gallon expansion tank, as presented, with bid opening on July 7, 2017, at 3:00 p.m.; seconded by Lori Sturdy. 6-0, motion carried.

HALLWAY CARPET REPORT

Cheryl Cook, Superintendent, gave an update on making the hallway carpet fire resistant as required by the state fire marshal. Open discussion held.

SIGNAGE FOR AFTER HOURS ON 421 PROPERTY

Open discussion held. No action taken.

SURPLUS DISTRICT PROPERTY

Open discussion was held on surplus district property.

Motion by Eric Ratzloff for the superintendent and principals to discuss and declare surplus district property for sale or disposal; seconded by Dave Brecheisen. 6-0, motion carried.

BUDGET UPDATE

Cheryl Cook, Superintendent, gave the board an update on school finance for the 2016-2017 school year. Open discussion was held if schools were to close July 1, 2016. If necessary a special board of education will be held on June 30, 2016 or first part of July, 2016.

AUTHORIZATION TO CLOSE 2015-2016 BOOKS

Open discussion held.

Motion by Eric Ratzloff to authorize the Superintendent and Clerk to close out expenditures for the 2015-2016 school year and authorize to make transfers as needed and necessary; seconded by Lisa Baker. 6-0, motion carried.

2016-2017 LHS & LEMS HANDBOOKS

Brad Marcotte, LHS Principal, presented recommended changes to the LHS handbooks for the 2016-2017 school year. Open discussion held.

Jennifer Hamlet, LEMS Principal, presented recommended changes to the LEMS Handbooks for the 2016-2017 school year. Open discussion held.

Motion by Eric Ratzloff to approve the changes to the 2016-2017 LHS and LEMS Handbooks as recommended; seconded by Lisa Baker. 6-0, motion carried.

2016-2017 CLASSIFIED HANDBOOK

Cheryl Cook, Superintendent, presented recommended minor changes to the 2016-2017 Classified Handbook. Open discussion held.

Motion by Lisa Baker to approve the changes to the 2016-2017 Classified Handbook as recommended; seconded by Lori Sturdy. 6-0, motion carried.

2016-2017 ADMINISTRATOR/SUPERVISOR HANDBOOK

Cheryl Cook, Superintendent, presented recommended minor changes to the 2016-2017 Administrator/Supervisor Handbook. Open discussion held.

Motion by Eric Ratzloff to approve the changes to the 2016-2017 Administrator/Supervisor Handbook as recommended; seconded by Lisa Baker. 6-0, motion carried.

CONSENT AGENDA

District Treasurer Report

Activity Fund Treasurer Report

Superintendent Report

LHS Principal Report

LEMS Principal Report

Minutes of May 11, 2016 Board of Education meeting and

Minutes of May 26, 2016 Special Board of Education meeting

Bills for Payment

Donations

LRC Report

Motion by Lori Sturdy to approve the Consent Agenda as presented; which includes Bills for Payment in the amount of \$294,728.11; seconded by Dave Brecheisen. 6-0, motion carried.

BREAK – 5 MINUTES

Out of Session: 8:27 p.m.

Back in Session: 8:32 p.m.

MONTHLY REPORTS

Professional Development Report

Cheryl Cook, Superintendent, presented a preliminary agenda for the beginning of the year inservice.

Three Lakes Educational Cooperative Report

Eric Ratzloff, district representative, gave an update on Three Lakes Educational Cooperative activities.

KASB Report

Bob Knoernschild, district representative, gave an update on KASB seminars.

NEGOTIATIONS

There was nothing for negotiations.

EXECUTIVE SESSION TO DISCUSS MATTER RELATING TO EMPLOYER-EMPLOYEE NEGOTIATIONS WHETHER OR NOT IN CONSULTATION WITH THE REPRESENTATIVE OR REPRESENTATIVES OF THE BODY OR AGENCY

No request for Executive Session.

EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS OF NON-ELECTED PERSONNEL MATTERS OF NON-ELECTED PERSONNEL TO PROTECT THE PRIVACY INTERSTS OF AN IDENTIFIABLE INDIVIDUAL

Motion by Bob Knoernschild to go into executive session for five (5) minutes to discuss personnel matters for non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Dave Brecheisen. 6-0, motion carried.

Parties present:

Board members

Cheryl Cook, Superintendent

Out of session: 8:38 p.m.

Back in session: 8:43 p.m.

8:43 p.m – board back in session.

PERSONNEL

Resignations: None

Employment: None

Appointments: None

Other Action: None

ADJOURMENT

8:47 p.m.

Motion by Lori Sturdy to adjourn meeting; seconded by Lisa Baker. 6-0, motion carried.

Date:

Donnalee Mounkes, Clerk