

**MINUTES  
OF  
LYNDON U.S.D. #421 BOARD OF EDUCATION MEETING  
APRIL 12, 2017 – 7:00 P.M.**

Eric Ratzloff, Vice President, called meeting to order.

**ROLL CALL**

Eric Ratzloff  
Dave Brecheisen  
Lori Sturdy  
Melissa Herdman  
Lisa Baker

Cheryl Cook, Superintendent  
Donnalee Mounkes, Clerk  
Brad Marcotte, LHS Principal  
Jennifer Hamlet, LEMS Principal  
Three Teachers  
Seven Students  
Herald-Chronicle Rep  
Three Patrons

All members present except Bob Knoernschild and Joe Isch.

**APPROVAL OF AGENDA**

**Amended 3.3 to read Executive Session to discuss matters  
of non-elected personnel to protect the privacy interests of an  
identifiable individual.**

Motion by Eric Ratzloff to proceed under the agenda as amended; seconded by Lori Sturdy.  
5- 0, motion carried.

**PUBLIC HEARING**

There was nothing for public hearing.

**BEHRENS ACCOUNT/RON GROFF**

Ron Groff spoke to the board about employing a broker to handle the assets of the Behrens trust.

Ron Groff left meeting.

**FBLA REQUEST (Judy Patterson, Sponsor)**

Judy Patterson, FBLA Sponsor, presented a request for sponsor and seven students to attend the National FBLA Conference in Anaheim, California, and an itemized list of the costs for the conference. Open discussion was held.

Motion by Lori Sturdy to authorize the sponsor and seven students to attend National FBLA Conference in Anaheim, California, and further for the district to pay the student costs for the conference as follows:

Conference Registratin	\$ 115.00 per person
Airfare	\$ 350.00 per person (approx.)
Hotel (Total for five nights)	\$ 295.00 per person
Airport Transfers	<u>\$ 30.00</u> per person
Total for seven students	\$5530.00

seconded by Lisa Baker. 5-0, motion carried.

**EARLY GRADUATION REQUEST**

Motion by Eric Ratzloff to go into executive session for fifteen (15) minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Lori Sturdy. 5-0 motion carried.

In Session: 7:08 p.m.  
Parties Present:

Out of session: 7:23 p.m.  
Board members  
Cheryl Cook, Superintendent  
Brad Marcotte, LHS Principal

7:23 p.m. – board back in regular session.

**7:30 p.m. – Justin Henry and Destry Brown, Representatives from McPherson & Jacobson, came to meeting.**

**Motion by Eric Ratzloff to go back into executive session for ten (10) minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Lori Sturdy. 5 – 0 motion carried.**

**In session: 7:24 p.m.**

**Parties present:**

**Out of session: 7:29 p.m.**

**Board members**

**Cheryl Cook, Superintendent**

**Brad Marcotte, LHS Principal**

**7:29 p.m. – Kim Houser and Hailey Houser were invited to executive session.**

**Motion by Eric Ratzloff to go back into executive session for five (5) minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Lori Sturdy. 5 – 0 motion carried.**

**In session: 7:24 p.m.**

**Parties present:**

**Out of session: 7:29 p.m.**

**Board members**

**Cheryl Cook, Superintendent**

**Brad Marcotte, LHS Principal**

**Kim and Hailey Houser**

**7:29 p.m. – board back in regular session. No action taken.**

**Motion by Eric Ratzloff to authorize the early graduation request of Hailey Houser, provided she completes the summer courses needed by the deadline – August 1, 2017; seconded by Dave Brecheisen. 5-0 motion carried.**

## **2015-2016 AUDIT REPORT**

**A copy of the 2015-2016 audit report was presented to the board members for approval.**

**This agenda item was tabled until the May meeting for approval.**

## **SUMMER SCHOOL**

**Cheryl Cook, Superintendent, advised the board that the district would have summer school to be held during the month of June, 2017, for four weeks, four days per week, four hours per day for a total of 64 hours, and employ two teachers at an hourly rate of \$20.00 per hour.**

## **HONOR FLIGHT**

**Request to open an Honor Flight account to allow students to go on an honor flight with the Central Heights students. Money from the account would be forwarded to the Central Heights Honor Flight account.**

**Motion by Melissa Herdman to authorize the Clerk to open an honor flight account in order to allow students to go on the honor flight with students from Central Heights; seconded by Lisa Baker. 5-0, motion carried.**

## **GROUDSKEEPING CONTRACT**

**Cheryl Cook, Superintendent, advised the board that Terry Piper of Piper Mowing, will not increase the rates for the groundskeeping for the 2017-2018 school year.**

**Motion by Melissa Herdman to renew the contract for groundskeeping for the 2017-2018 school year to Terry Piper of Piper Mowing, with no increase in cost; seconded by Lori Sturdy. 5-0, motion carried.**

## **CONSENT AGENDA**

**District Treasurer's Report  
Activity Fund Treasurer's Report  
Superintendent Report  
LHS Principal Report  
LEMS Principal Report  
Minutes of March 8, 2017 BOE meeting; Minutes of March 7, 2017  
Special Meeting; Minutes of March 13, 14, and 15 Special Meetings  
And Minutes of March 20, 2017 Special Meeting.  
Bills for Payment  
Donations**

**Open discussion held.**

**Motion by Lori Sturdy to approve the consent agenda as presented, which includes Bills for Payment in the amount of \$191,200.61; seconded by Dave Brecheisen. 5-0, motion carried.**

## **BREAK – 5 Minutes**

**No request for Break.**

**PROFESSIONAL DEVELOPMENT REPORT**

**No report**

**THREE LAKES EDUCATIONAL COOPERATIVE REPORT**

**No report**

**KASB REPORT**

**No report**

**LRC REPORT**

**No Report**

**EXECUTIVE SESSION TO DISCUSS MATTER RELATING TO EMPLOYER-EMPLOYEE NEGOTIATIONS  
WHETHER OR NOT IN CONSULTATION WITH THE REPRESENTATIVE OR REPRESENTATIVES OF  
THE BODY OR AGENCY**

**Motion by Eric Ratzloff to go into executive session for ten (10) minutes to discuss matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; seconded by Lori Sturdy. 5-0, motion carried.**

**In session: 7:55 p.m.**

**Parties present:**

**Out of session: 8:05 p.m.**

**Board members**

**Cheryl Cook, Superintendent**

**8: 05 p.m. – board back in session. No action taken.**

**NEGOTIATIONS**

**Cheryl Cook, Superintendent, advised that letters have been exchanged between the district and LEA.**

**EXECUTIVE SESSION to discuss personnel matter of non-elected personnel to protect the privacy interests of an identifiable individual**

**Motion by Eric Ratzloff to go into executive session for fifteen (15) minutes of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Dave Brecheisen. 5-0, motion carried.**

**In Session: 8:07 p.m.  
Parties present:**

**Out of session: 8:22 p.m.**

**Board members  
Cheryl Cook, Superintendent  
Jennifer Hamlet, LEMS Principal  
Brad Marcotte, LHS Principal**

**8:22 p.m. – board back in session.**

**Motion by Eric Ratzloff to go into executive session for ten (10) minutes of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Dave Brecheisen. 5-0, motion carried.**

**In Session: 8:23 p.m.  
Parties present:**

**Out of session: 8:33 p.m.**

**Board members  
Cheryl Cook, Superintendent  
Jennifer Hamlet, LEMS Principal  
Brad Marcotte, LHS Principal**

**8:33 p.m. – board back in session. No action taken.**

## **PERSONNEL**

### **Resignations:**

**None**

### **Employment:**

**Rachel Widdersheim – Library Media Specialist**

**Motion by Melissa Herdman to offer contract for employment to Rachel Widdersheim, as Library Media Specialist, for the 2017-2018 school year, at a salary in accordance with the 2017-2018 negotiated agreement; seconded by Lisa Baker. 5-0, motion carried.**

## **APPOINTMENTS**

## **OTHER ACTIONS**

None

Eric Ratzloff, Vice President, called for a five minutes break.

Out of session: 8:35 p.m.

Back in session: 8:40 p.m.

**EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS OF NON-ELECTED PERSONNEL TO PROTECT THE PRIVACY INTERESTS OF AN IDENTIFIABLE INDIVIDUAL TO FURTHER CONSIDER THE APPLICANTS FOR THE SUPERINTENDENT SEARCH.**

**Motion by Eric Ratzloff to go into executive session for sixty (60) minutes to discuss matters of non-elected personnel to protect the privacy interests of an identifiable individual to further consider applicants for the superintendent search; seconded by Melissa Herdman. 5 – 0 motion carried.**

In session: 8:40 p.m.

Out of session: 9:40 p.m

Parties present:

Board members

Justin Henry and Destry Brown

9:40 p.m. – board back in session.

9:40 P.M. – Justin Henry and Destry Brown left meeting

**Motion by Eric Ratzloff to go back into executive session for thirty (30) minutes to discuss matters of non-elected personnel to protect the privacy interests of an identifiable individual to further consider applicants for the superintendent search; seconded by Melissa Herdman. 5 – 0 motion carried.**

In session: 9:40 p.m.

Out of session: 10:10 p.m

Parties present:

Board members

10:10 p.m. – board back in session. No action taken.

**ADJOURNMENT**

**10:11 p.m. – Motion by Eric Ratzloff to adjourn meeting; seconded by Dave Brecheisen. 5-0, motion carried. Meeting adjourned.**

**Date:**

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**Donnalee Mounkes, Clerk**