MINUTES
OF
LYNDON U.S.D. #421 BOARD OF EDUCATION MEETING
APRIL 12, 2017 – 7:00 P.M.

Eric Ratzloff, Vice President, called meeting to order.

ROLL CALL

Eric Ratzloff          Cheryl Cook, Superintendent
Dave Brecheisen        Donnalee Mounkes, Clerk
Lori Sturdy            Brad Marcotte, LHS Principal
Melissa Herdman        Jennifer Hamlet, LEMS Principal
Lisa Baker             Three Teachers
                       Seven Students
                       Herald-Chronicle Rep
                       Three Patrons

All members present except Bob Knoernschild and Joe Isch.

APPROVAL OF AGENDA

Amended 3.3 to read Executive Session to discuss matters of non-elected personnel to protect the privacy interests of an identifiable individual.

Motion by Eric Ratzloff to proceed under the agenda as amended; seconded by Lori Sturdy. 5-0, motion carried.

PUBLIC HEARING

There was nothing for public hearing.
BEHRENS ACCOUNT/RON GROFF

Ron Groff spoke to the board about employing a broker to handle the assets of the Behrens trust.

Ron Groff left meeting.

FBLA REQUEST (Judy Patterson, Sponsor)

Judy Patterson, FBLA Sponsor, presented a request for sponsor and seven students to attend the National FBLA Conference in Anaheim, California, and an itemized list of the costs for the conference. Open discussion was held.

Motion by Lori Sturdy to authorize the sponsor and seven students to attend National FBLA Conference in Anaheim, California, and further for the district to pay the student costs for the conference as follows:

- Conference Registration $115.00 per person
- Airfare $350.00 per person (approx.)
- Hotel (Total for five nights) $295.00 per person
- Airport Transfers $30.00 per person
- Total for seven students $5530.00

seconded by Lisa Baker. 5-0, motion carried.

EARLY GRADUATION REQUEST

Motion by Eric Ratzloff to go into executive session for fifteen (15) minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Lori Sturdy. 5-0 motion carried.

In Session: 7:08 p.m.  Out of session: 7:23 p.m.
Parties Present:
Board members
Cheryl Cook, Superintendent
Brad Marcotte, LHS Principal

7:23 p.m. – board back in regular session.
7:30 p.m. – Justin Henry and Destry Brown, Representatives from McPherson & Jacobson, came to meeting.

Motion by Eric Ratzloff to go back into executive session for ten (10) minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Lori Sturdy. 5 – 0 motion carried.

In session: 7:24 p.m.  
Out of session: 7:29 p.m.  
Parties present:  
Board members  
Cheryl Cook, Superintendent  
Brad Marcotte, LHS Principal

7:29 p.m. – Kim Houser and Hailey Houser were invited to executive session.

Motion by Eric Ratzloff to go back into executive session for five (5) minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Lori Sturdy. 5 – 0 motion carried.

In session: 7:24 p.m.  
Out of session: 7:29 p.m.  
Parties present:  
Board members  
Cheryl Cook, Superintendent  
Brad Marcotte, LHS Principal  
Kim and Hailey Houser

7:29 p.m. – board back in regular session.  No action taken.

Motion by Eric Ratzloff to authorize the early graduation request of Hailey Houser, provided she completes the summer courses needed by the deadline – August 1, 2017; seconded by Dave Brecheisen. 5-0 motion carried.

2015-2016 AUDIT REPORT

A copy of the 2015-2016 audit report was presented to the board members for approval.  
This agenda item was tabled until the May meeting for approval.

SUMMER SCHOOL

Cheryl Cook, Superintendent, advised the board that the district would have summer school to be held during the month of June, 2017, for four weeks, four days per week, four hours per day for a total of 64 hours, and employ two teachers at an hourly rate of $20.00 per hour.
HONOR FLIGHT

Request to open an Honor Flight account to allow students to go on an honor flight with the Central Heights students. Money from the account would be forwarded to the Central Heights Honor Flight account.

Motion by Melissa Herdman to authorize the Clerk to open an honor flight account in order to allow students to go on the honor flight with students from Central Heights; seconded by Lisa Baker. 5-0, motion carried.

GROUNDSKEEPING CONTRACT

Cheryl Cook, Superintendent, advised the board that Terry Piper of Piper Mowing, will not increase the rates for the groundskeeping for the 2017-2018 school year.

Motion by Melissa Herdman to renew the contract for groundskeeping for the 2017-2018 school year to Terry Piper of Piper Mowing, with no increase in cost; seconded by Lori Sturdy. 5-0, motion carried.

CONSENT AGENDA

- District Treasurer’s Report
- Activity Fund Treasurer’s Report
- Superintendent Report
- LHS Principal Report
- LEMS Principal Report
- Minutes of March 8, 2017 BOE meeting; Minutes of March 7, 2017 Special Meeting; Minutes of March 13, 14, and 15 Special Meetings
- Minutes of March 20, 2017 Special Meeting.
- Bills for Payment
- Donations

Open discussion held.

Motion by Lori Sturdy to approve the consent agenda as presented, which includes Bills for Payment in the amount of $191,200.61; seconded by Dave Brecheisen. 5-0, motion carried.

BREAK – 5 Minutes

No request for Break.
PROFESSIONAL DEVELOPMENT REPORT
No report

THREE LAKES EDUCATIONAL COOPERATIVE REPORT
No report

KASB REPORT
No report

LRC REPORT
No Report

EXECUTIVE SESSION TO DISCUSS MATTER RELATING TO EMPLOYER-EMPLOYEE NEGOTIATIONS WHETHER OR NOT IN CONSULTATION WITH THE REPRESENTATIVE OR REPRESENTATIVES OF THE BODY OR AGENCY

Motion by Eric Ratzloff to go into executive session for ten (10) minutes to discuss matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; seconded by Lori Sturdy. 5-0, motion carried.

In session: 7:55 p.m. Out of session: 8:05 p.m.
Parties present: Board members
Cheryl Cook, Superintendent

8:05 p.m. – board back in session. No action taken.

NEGOTIATIONS

Cheryl Cook, Superintendent, advised that letters have been exchanged between the district and LEA.

EXECUTIVE SESSION to discuss personnel matter of non-elected personnel to protect the privacy interests of an identifiable individual
Motion by Eric Ratzloff to go into executive session for fifteen (15) minutes of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Dave Brecheisen. 5-0, motion carried.

In Session: 8:07 p.m. Out of session: 8:22 p.m.
Parties present:
- Board members
- Cheryl Cook, Superintendent
- Jennifer Hamlet, LEMS Principal
- Brad Marcotte, LHS Principal

8:22 p.m. – board back in session.

Motion by Eric Ratzloff to go into executive session for ten (10) minutes of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Dave Brecheisen. 5-0, motion carried.

In Session: 8:23 p.m. Out of session: 8:33 p.m.
Parties present:
- Board members
- Cheryl Cook, Superintendent
- Jennifer Hamlet, LEMS Principal
- Brad Marcotte, LHS Principal

8:33 p.m. – board back in session. No action taken.

PERSONNEL

Resignations:
None

Employment:

Rachel Widdersheim – Library Media Specialist

Motion by Melissa Herdman to offer contract for employment to Rachel Widdersheim, as Library Media Specialist, for the 2017-2018 school year, at a salary in accordance with the 2017-2018 negotiated agreement; seconded by Lisa Baker. 5-0, motion carried.

APPOINTMENTS

OTHER ACTIONS
Eric Ratzloff, Vice President, called for a five minutes break.

Out of session: 8:35 p.m.
Back in session: 8:40 p.m.

EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS OF NON-ELECTED PERSONNEL TO PROTECT THE PRIVACY INTERESTS OF AN IDENTIFIABLE INDIVIDUAL TO FURTHER CONSIDER THE APPLICANTS FOR THE SUPERINTENDENT SEARCH.

Motion by Eric Ratzloff to go into executive session for sixty (60) minutes to discuss matters of non-elected personnel to protect the privacy interests of an identifiable individual to further consider applicants for the superintendent search; seconded by Melissa Herdman. 5 – 0 motion carried.

In session: 8:40 p.m. Out of session: 9:40 p.m

Parties present:
Board members
Justin Henry and Destry Brown

9:40 p.m. – board back in session.
9:40 P.M. – Justin Henry and Destry Brown left meeting

Motion by Eric Ratzloff to go back into executive session for thirty (30) minutes to discuss matters of non-elected personnel to protect the privacy interests of an identifiable individual to further consider applicants for the superintendent search; seconded by Melissa Herdman. 5 – 0 motion carried.

In session: 9:40 p.m. Out of session: 10:10 p.m

Parties present:
Board members

10:10 p.m. – board back in session. No action taken.
ADJOURNMENT

10:11 p.m. – Motion by Eric Ratzloff to adjourn meeting; seconded by Dave Brecheisen. 5-0, motion carried. Meeting adjourned.

Date:

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Donnalee Mounkes, Clerk