MINUTES
OF
LYNDON USD #421 BOARD OF EDUCATION MEETING
WEDNESDAY – APRIL 13, 2016 – 7:00 P.M.

Bob Knoernschild, President, called meeting to order.

ROLL CALL

Members Present:
Bob Knoernschild
Dave Brecheisen
Lori Sturdy
Melissa Herdman
Eric Ratzloff
Lia Baker

Others Present:
Cheryl Cook, Superintendent
Donnalee Mounkes, Clerk
Brad Marcotte, LHS Principal
Jennifer Hamlet, LEMS Principal
Judy Patterson, FBLA Sponsor
Five FBLA Students
Herald-Chronicle Representative
One Patron
One teacher

All members present except Joe Isch.

APPROVAL OF AGENDA

Additions/Deletions:
Technology 9-12 Chrome Books
Quotes/Discussions

Motion by Lori Sturdy to proceed under the agenda as amended; seconded by Eric Ratzloff.
6-0, motion carried

PUBLIC HEARING

No public hearing.
DISTRICT BUSINESS.

Bob Knoernschild, Board President, advised that 3.6 FBLA Request will be heard at this time for the convenience of the FBLA Sponsor and students.

FBLA Request

Judy Patterson, FBLA Sponsor, introduced five of her FBLA students. Each student advised the board how they qualified for nationals. Judy Patterson, Sponsor, presented a request for permission to attend the out-of-state conference and an itemized list of costs for the conference. Costs were itemized as follows:

Majority of expenses for the adviser will be covered with a Carl Perkins grant.

Students Costs:

- Conference Registration: $105.00 per person
- Airfare: $300.00 per person (approx.)
- Hotel (Total for five nights): $275.00 per person
- Total person ($680.00 x5): $3400.00

Open discussion held.

Motion by Lori Sturdy to approve the request from the FBLA Sponsor to attend the out-of-state national conference in Atlanta, Georgia from June 28, 2016 through July 3, 2016, and the district pay the requested costs of $3400.00; seconded by Melissa Herdman. 6-0, motion carried.

HONOR FLIGHT

Agenda item tabled until later.

SUMMER SCHOOL

Cheryl Cook, Superintendent, recommended for K-5 summer school, during the month of June, for four weeks, four days per week and four hours per day, for a total of 64 hours, and further to employ three teachers at the rate of $20.00 per hour.

Open discussion held.
Motion by Eric Ratzlof to approve summer school as recommended, commencing on June 6, 2016, for four weeks, four days per week, and four hours per day for a total of 64 hours, and to employ three teachers at the rate of $20.00 per hour;

seconded by Dave Brecheisen. 6-0, motion carried.

GROUNDKEEPING

Cheryl Cook, Superintendent, advised the board that four bids were received. After careful consideration, Piper Mowing, Scranton, Kansas, was offered the contract.

Open discussion was held.

Motion by Lori Sturdy to approve Piper Mowing, Scranton, Kansas, for the district grounds maintenance service from April 1, 2016 through March 31, 2017, with costs as per the vendor bid sheet; seconded by Melissa Herdman. 6-0, motion carried.

DRIVER’S EDUCATION SUMMER PROGRAM

Motion by Eric Ratzloff to allow any student that would be fourteen (14) years of age by April 18, 2016, to be eligible for driver’s education, and to approve a contract with Eric Hoffman for online curriculum at a cost of $33.00 per person for the classroom portion; and to charge a fee of $35.00 per student for USD #421 students and a fee of $275.00 per student for students not attending USD #421, which includes the DE-99 fee, and to employ two teachers for the behind-the-wheel instruction at $30.00 per hour for driving time;

seconded by Melissa Herdman. 6-0, motion carried.

HONOR FLIGHT

Brian Spencer, Central Heights Superintendent, and daughter, Grace Spencer, came to meeting.

Brian Spencer advised the board that he was planning an Honor Flight trip on June 2 and 3, 2016, and had invited three students and one sponsor from Lyndon, to go on the trip. He further advised that the cost per person is approximately $500.00. He further stated there was a balance in the Lyndon Honor Flight account of $4,642.15 and asked if the board would authorize a donation from the Lyndon Honor Flight account to help defray the costs.
Open discussion was held.
Motion by Lori Sturdy to authorize the Clerk to pay the balance of the Lyndon Honor Flight account in the amount of 4,642.15 to the Central Heights Honor Flight, which will close out the Lyndon Honor Flight account; seconded by Eric Ratzloff. 6-0, motion carried.

TECHNOLOGY CHROME 9-12 (Quotes-Discussion)

Cheryl Cook, Superintendent, presented a summary of #421 Technology equipment. She further advised quotes were being requested by Gary Crook for the purchase for Chrome books for high school students. Open discussion was held. This agenda item will be placed on further agendas for consideration.

CONSENT AGENDA

District Treasurer’s Report
Activity Fund Treasurer’s Report
Superintendent’s Report
LHS Principal Report
LEMS Principal Report
Minutes of March 9, 2016 BOE Meeting
Bills for Payment
Donation

Motion by Lori Sturdy to approve the Consent Agenda as presented, which includes Bills for payment in the amount of $176,953.13, and anonymous donation of $2,000.00 to help pay for the new football scoreboard; seconded by Dave Brecheisen. 6-0, motion carried.

BREAK – No Request for Break

MONTHLY REPORTS
Professional Development Report

No report

Three Lakes Educational Cooperative Report

No report

KASB Report
No report

NEGOTIATIONS

District Negotiations Team will meet on Monday – April 18, 2016 at 6:00 p.m.

EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO EMPLOYER-EMPLOYEE NEGOTIATIONS WHETHER OR NOT IN CONSULTATION WITH THE REPRESENTATIVE OR REPRESENTATIVES OF THE BODY OR AGENCY

Motion by Bob Knoernschild to go into executive session for fifteen (15) minutes to discuss matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; seconded by Eric Ratzloff. 6-0, motion carried.

In session: 7:52 p.m. Out of session: 8:07 p.m.

Parties present:

Board members
Cheryl Cook, Superintendent

8:07 p.m. – board back in regular session.

Motion by Bob Knoernschild to go back into executive session for fifteen (15) minutes to discuss matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; seconded by Eric Ratzloff. 6-0, motion carried.

In session: 8:07 p.m. Out of session: 8:23 p.m.

Parties present:

Board members
Cheryl Cook, Superintendent

8:23 p.m. – board back in regular session. No action taken.

EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS OF NON-ELECTED PERSONNEL TO PROTECT THE PRIVACY INTERESTS OF AN IDENTIFIABLE INDIVIDUAL
Motion by Bob Knoernschild to go into executive session for thirty (30) minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Dave Brecheisen. 6-0, motion carried.

In session:  8:25 p.m.          Out of session:  8:55 p.m.

Parties present:  Board members
                 Cheryl Cook Superintendent
                 Brad Marcotte, LHS Principal
                 Jennifer Hamlet, LEMS Principal

8:55 p.m. – board back in session.

Motion by Bob Knoernschild to go back into executive session for thirty (30) minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Dave Brecheisen. 6-0, motion carried.

In session:  8:56 p.m.          Out of session:  9:26 p.m.

Parties present:  Board members
                 Cheryl Cook, Superintendent
                 Brad Marcotte, LHS Principal
                 Jennifer Hamlet, LEMS Principal

9:26 p.m. – board back in session.

Motion by Bob Knoernschild to go into executive session for thirty (30) minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Dave Brecheisen. 6-0, motion carried.

In session:  9:27 p.m.          Out of session:  9:57 p.m.

Parties Present:  Board members
                 Cheryl Cook Superintendent
                 Brad Marcotte, LHS Principal
                 Jennifer Hamlet, LEMS Principal

9:57 p.m. – board back in session.
Motion by Bob Knoernschild to go into executive session for twenty (20) minutes to discuss personnel matters of non-elected personnel to protect the privacy interests of an identifiable individual; seconded by Dave Brecheisen. 6-0, motion carried.

  In session: 9:58 p.m.           Out of session: 10:18 p.m.
  Parties present:                   Board members
                       Cheryl Cook, Superintendent
                       Brad Marcotte, LHS Principal
                       Jennifer Hamlet, LEMS Principal

10:18 p.m. – board back in session – no action taken.

PERSONNEL

Resignations

CHELSEA KOKSAL – Vocal Music Teacher – Supplementals: Vocal Music and Play Director

Motion by Melissa Herdman to accept letter of resignation from Chelsea Koksal as Vocal Music Teacher, and supplemental assignments of Vocal Music and Play Director, effective at the end of the 2015-2016 school year; seconded by Lori Sturdy. 6-0, motion carried.

NORMA BAUERLE – Food Service Employee

Motion by Melissa Herdman to accept letter of resignation from Norma Bauerle as Food Service employee, effective at the end of the 2015-2016 school year; seconded by Lori Sturdy. 6-0, motion carried.

BRAD JOHNSTON – LHS HEAD GIRLS BASKETBALL COACH

Motion by Melissa Herdman to accept letter of resignation from Brad Johnston as LHS Girls Head Basketball Coach, effective at the end of the 2015-2016 school year; seconded by Lori Sturdy. 6-0, motion carried.

TERESA FITCH – LHS Dance Sponsor

Motion by Melissa Herdman to accept letter of resignation from Teresa Fitch as LHS Dance Sponsor, effective at the end of the 2015-2016 school year; seconded by Lori Sturdy. 6-0, motion carried.
EMPLEYMENT

SUMMER SCHOOL TEACHERS

Motion by Melissa Herdman to offer a contract to Annetta Hurt, Randy Gales and Herman Poertner as Summer School teachers, to be held during the month of June, 2016 for four weeks, four days per week, four hours per day, for a total of 64 hours, at an hourly rate of $20.00 per hour; seconded by Lori Sturdy.  6-0, motion carried.

DRIVER’S EDUCATION TEACHER

Motion by Melissa Herdman to offer a contract to Brad Marcotte and Michael Massey at $30.00 per hour for behind-the-wheel driver’s education teachers; seconded by Lori Sturdy.  6-0, motion carried.

CERTIFIED STAFF

Motion by Melissa Herdman to renew all certified staff contracts for the 2016-2017 school year, with salaries in accordance with the 2016-2017 negotiated agreement, seconded by Lori Sturdy.  6-0, motion carried.

2016-2017 SUPPLEMENTAL ASSIGNMENTS

Motion by Melissa Herdman to approve supplemental contracts for the 2016-2017 school year as follows:

LHS/MS Head Cross Country          Juanita Spitzenberger
LHS Head Volleyball                 Heather Fuller
LMS Head Volleyball                 Lori Catron
LMS Head Volleyball                 Randy Gales
LMS Asst. Volleyball                Katrina Litch
LHS Head Football                   Brent Hoelting
LHS Asst. Football                  Toby Baker
LHS Asst. Football                  Scott Jones
LMS Head Football                   Michael Massey
LMS Asst. Football                  David Bledsoe
LHS Head Girls Basketball           (Open)
LHS Asst. Girls Basketball          Miranda Gardner
LHS Head Boys Basketball            Michael Massey
LHS Asst. Boys Basketball           Scott Jones
LMS Head Girls Basketball           (Open)
LMS Asst. Girls Basketball          (Open)
LMS Head Boys Basketball            David Bledsoe
LMS Asst. Boys Basketball           Brad Marcotte
<table>
<thead>
<tr>
<th>Activity</th>
<th>Coordinator</th>
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<tbody>
<tr>
<td>LHS Cheer</td>
<td>Teresa Martin</td>
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<tr>
<td>LMS Cheer</td>
<td>Marsha Jackson</td>
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<tr>
<td>LHS Dance (Open)</td>
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<td>Powerlifting</td>
<td>Brent Hoelting</td>
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<tr>
<td>Summer Weights (Boys)</td>
<td>Brent Hoelting</td>
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<tr>
<td>Summer Weights (Girls)</td>
<td>(Open)</td>
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<tr>
<td>LHS Head Softball</td>
<td>Jennifer Hamlet</td>
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<td>LHS Asst. Softball</td>
<td>Lori Catron</td>
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<tr>
<td>LHS Head Baseball</td>
<td>Jerry VandeVelde</td>
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<tr>
<td>LHS Asst. Baseball</td>
<td>Brad Johnston</td>
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<td>LHS Head Golf</td>
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<td>LHS Head Track</td>
<td>Toby Baker</td>
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<td>LHS Asst. Track</td>
<td>Brent Hoelting</td>
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<td>LHS Asst. Track (Open)</td>
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<tr>
<td>LMS Head Track</td>
<td>Michael Massey</td>
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<td>LMS Asst. Track</td>
<td>Frank Hart</td>
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<tr>
<td>LMS Asst. Track (Miranda Gardner)</td>
<td>Miranda Gardner</td>
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<tr>
<td>Instrumental Music</td>
<td>Michael Kaufman</td>
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<td>Vocal Music</td>
<td>(Open)</td>
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<td>LHS STUCO</td>
<td>Anne Bichel</td>
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<td>LMS STUCO</td>
<td>Randy Gales</td>
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<td>FBLA Sponsor</td>
<td>Judy Patterson</td>
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<td>NHS Sponsor</td>
<td>Greg Morgan</td>
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<td>LMS Quiz Bowl</td>
<td>Marsha Jackson</td>
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<td>Senior Class Sponsor (2)</td>
<td>Lori Catron</td>
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<td>Teresa Ditch</td>
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<td>Junior Class Sponsor (2)</td>
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<td>Brent Hoelting</td>
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<td>Sophomore Class Sponsor (2)</td>
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<td>Michael Kaufman</td>
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<td>Freshman Class Sponsor (2)</td>
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<td>Rae Bilby</td>
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<td>8th Grade Sponsor</td>
<td>Randy Gales</td>
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<td>LHS Journalism (Yearbook)</td>
<td>Bill Patterson</td>
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<td>LHS Journalism (YearbookK)</td>
<td>Kristin Kneisler</td>
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<tr>
<td>Play Director</td>
<td>(Open)</td>
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Seconded by Lori Sturdy. 6-0, motion carried.

**OTHER ACTIONS:**

**SUMMER HOURS:**

Motion by Melissa Herdman to approve summer hours for the district Monday through Thursday – 6:30 a.m. to 4:30 p.m.; seconded by Lori Sturdy. 6-0, motion carried.
ADJOURNMENT

Motion by Bob Knoernschild to adjourn meeting; seconded by Eric Ratzloff. 6-0, motion carried.

Dated:  ________________________________________________

Donnalee Mounkes, Clerk