

Southeast Arkansas Education Service Cooperative
Board Meeting
April 17, 2019

The Southeast Arkansas Education Service Cooperative held its monthly meeting on April 17, 2019 at 10:00 A.M. in the CIV 1 Conference Room.

The following were in attendance Craig Dupuy, Gary Williams, Kristi Ridgell, Nick Hill, Kim Barnes, Kelvin Gragg, Tracy Streeter, Dr. Tracy Tucker, Dr. Billy Adams, Chris Ferrell, Sandra Lanehart, Jon Laffoon, Bryan Cornish and Dudley Hume.

Others in attendance were Kathy Cameron, Karen Eoff, Karen Roberts, Rhonda Mullikin, Scotty Holderfield, Dr. Judy Hubbell, Thea Capps & Norman Hill.

The meeting was called to order by Kelvin Gragg, President.

The minutes for the March 13, 2019 meeting were read and a motion was made by Dudley Hume, second by Bryan Cornish to approve. All others voted in favor of.

The March 2019 financial report was given by Kathy Cameron . A motion was made by Chris Ferrell, second by Dudley Hume to approve. All others voted in favor of.

The 3rd quarter expenditures & revenue report were given for 2018/19.

Early Childhood Application: Karen Eoff, Director asked the board to accept and approve the Early Childhood Preschool Special Ed Intent, Application, Assurances, Agreements and Budget Certification for 2019/20. A motion was made by Tracy Streeter, second by Nick Hill. All others voted in favor of.

Legislative Audit: Karen Eoff, Director gave the findings of the Legislative Audit for the year ending June 30, 2018. A motion was made by Gary Williams, Second by Dudley Hume to accept the audit report. All others voted in favor of.

Co-op Calendar 2019/20: A motion was made by Dudley Hume, second by Dr. Tracy Tucker to accept and approve the SEARK Education Cooperative's 2019/20 calendar. All others voted in favor of.

ECHS Concurrent Calendar 2019/20: A motion was made by Dr. Tracy Tucker, second by Chris Ferrell to accept and approve the Virtual Arkansas ECHS Concurrent Calendar for 2019/20. All others voted in favor of.

Coaching Academy of PLC Grant: Karen Eoff, Director ask the board to accept and approve the Cooperative/Coaching Academy of PLC Process Grant. A motion was made by Gary Williams, second by Sandy Lanehart. All others voted in favor of.

State Special Ed Development Grant: Karen Eoff, Director ask the board to accept and approve the State Special Ed Development Grant. A motion was made by Nick Hill, second by Craig Dupuy to accept and approve. All others voted in favor of.

Migrant Educational Grant: Karen Eoff, Director ask the board to accept and approve the Migrant Educational Grant. A motion was made by Dr. Tracy Tucker, second by Tracy Streeter to accept and approve. All others voted in favor of.

Literacy PD Grant: Karen Eoff, Director ask the board to accept and approve the Literacy Professional Development Grant. A motion was made by Nick Hill, second by Bryan Cornish to accept and approve. All others voted in favor of.

GT PD/ Resources Grant: Karen Eoff, Director ask the board to accept and approve the Gifted & Talented Professional Grant /Resources Grant. A motion was made by Nick Hill, second by Bryan Cornish to accept and approve. All others voted in favor of.

ESOL Specialist Grant: Karen Eoff, Director ask the board to accept and approve the ESOL Specialist Grant. A motion was made by Sandy Lanehart, second by Tracy Streeter to accept and approve. All others voted in favor of.

HIPPY Salary Guide: A motion was made by Gary Williams, second by Jon Laffoon to accept the title change to the HIPPY Home Based Educators Salary Guide. All others voted in favor of.

Thea Capps, Dyslexia Specialist was present to discuss Act 83 which is an Act concerning Science of Reading & The Standards for Dyslexia Accreditation.

Personnel Policy Committee Recommendations: A motion was made by Dudley Hume, second by Gary Williams to approve the PPC recommendations below. All others voted in favor of.

1. Leave Policy

Addition of the following policy:

An employee has 30 calendar days to rectify any leave issues found on the employees check stub. This can include, but is not limited to, an employee turning in a leave form and the employee at a later date having a change in plans and not notifying the Accounting Department of these changes. If corrections are not made in the above time frame, the leave will stand as submitted.

Effective July 1, 2019

Approved by the Personnel Policy Committee on March 1, 2019

2. Employment Contract Return

Addition of the following policy:

Certified Employees

An employee shall have thirty (30) days from the date of the receipt of his/her contract for the following school year in which to return the contract, signed, to the office of the Director. The date of receipt of the contract shall be presumed to be the date of a cover memo which will be attached to the contract.

Failure of an employee to return the signed contract to the office of the Director within thirty (30) days of the receipt of the contract shall operate as a resignation by the employee. No further action on the part of the employee, the Director, or the Board of Directors shall be required in order to make the employee's resignation final.

The certified employee shall have the right to unilaterally rescind any signed contract no later than ten (10) days after the end of the school year.

Legal Reference: A.C.A. § 6-17-1506(c)

Classified Employees

An employee shall have thirty (30) days from the date of the receipt of his/her contract for the following school year in which to return the contract, signed, to the office of the Director. The date of receipt of the contract shall be presumed to be the date of a cover memo which will be attached to the contract.

Failure of an employee to return the signed contract to the office of the Director within thirty (30) days of the receipt of the contract shall operate as a resignation by the employee. No further action on the part of the employee, the Director, or the Board of Directors shall be required in order to make the employee's resignation final.

The classified employee shall have the right to unilaterally rescind any signed contract no later than ten (10) days after the end of the above referenced thirty (30) day period.

Effective July 1, 2019

Approved by the Personnel Policy Committee on April 5, 2019

Consortium MOU's: The following Consortium MOU's were handed out to be signed and returned, Science Consortium, Math Consortium, Instructional Technology Consortium & Classroom Management

Issues Facing Schools Topics for discussion were as follows:

Karen Eoff, Director and Michele Sadler, ECH Coordinator discussed new changes in the Early Childhood funding.


Tracy Streeter ask for suggestions on how to handle the changes in Counselor's schedules due to new law. Discussion followed.

Scotty Holderfield gave an update on upcoming facility workshops and projects.

The board went into executive session to discuss Personnel & Purchased Service items.

After returning to regular session the board voted on Personnel & Purchased Service items. A motion was made by Dr. Tracy Tucker to approve # 1 - 42 of Personnel & Purchased Service items, a second was made by Chris Ferrell. All others voted in favor of.

A motion was made by Chris Ferrell, second by Gary Williams to adjourn.



President

5-15-19
Date



Secretary