

Southeast Arkansas Education Service Cooperative

Board Meeting

April 18, 2018

The Southeast Arkansas Education Service Cooperative held its monthly meeting on April 18, 2018 at 10:00 A.M. in the CIV 1 Conference Room.

The following were in attendance were Gary Williams, Kristi Ridgell, Billy Williams, Kelvin Gragg, Dr. Tracy Tucker, Dr. Billy Adams, Chris Ferrell, Sandra Lanehart, Jon Laffoon and Dudley Hume.

Others in attendance were Karen Eoff, Director, Karen Roberts, Kathy Cameron, Scotty Holderfield, Renee Treadwell, Rhonda Mullikin & Norman Hill.

The meeting was called to order by Kelvin Gragg, President.

The minutes from the March 28, 2018 meeting were read and a motion was made by Dr. Billy Adams, Second by Jon Laffoon to approve. All others voted in favor of.

The March 2018 financial report was given by Kathy Cameron. A motion was made by Billy Williams, second by Chris Ferrell to approve. All others voted in favor of.

The third quarter revenue & expenditures were given for the 2017/18 year.

Early Childhood Application: A motion was made by Sandra Lanehart, second by Dr. Billy Adams to approve the Pre-School Special Ed Intent, Application, Assurances & Agreements and Budget Certification for 2018/19. All others voted in favor.

Renee Treadwell, GT Coordinator updated the board on Pre-AP, Gifted & Talented and APPEL programs.

Karen Eoff, Director asked the board to approve the transfer of the Leadership Quest Grant from Guy Fentor Co-op to the Southeast Arkansas Education Service Cooperative. A motion was made by Billy Williams, second by Chris Ferrell to approve transfer. All others voted in favor of.

Personnel Policy Recommendations: Karen Eoff, Director asked that the board approve the following PPC recommendations # 1-3.

1. Travel Policy – Add wording to our current policy:
Per the requirements of the Perkins Reference Manual of Carl Perkins grant, Google maps will be used for travel reimbursements.
Effective July 1, 2018
Approved by the Personnel Policy Committee on April 13, 2018
2. Staff Exit Policy – Add wording to our current policy:
Any employee that is terminating employment, whether voluntary or otherwise, cannot delete job related information from their Cooperative computer.
Effective July 1, 2018 Approved by the Personnel Policy Committee on April 13, 2018

3. Employee Bonus

One-time bonus of up to \$1,000.00 for all full-time employees that are not tied to a school salary schedule, and a pro-rated amount of up to \$1,000.00, based on weekly hours worked, for all part-time employees. The bonus will only be given if grant funding is available from the employee's funding source (examples of grants excluded from bonus: Adult Education, GT, SMBC, Career Pathway Coord, etc.). If the employee's funding source cannot afford the full bonus amount, a partial payment may be made. After approval by the board, this must be approved by a majority vote of the employees.

Approved by the Personnel Policy Committee on April 13, 2018

After discussion Karen Eoff, made a request for a motion on items 1 & 2 with a correction to reflect the wording in the Staff Exit Policy to read "job related information" (see corrected copy attached). A motion was made by Billy Williams, second by Dudley Hume to approve the correction and accept the recommendations on Travel Policy and Staff Exit.

Karen Eoff, Director requested a separate vote on Employee Bonus. A motion was made by Dudley Hume, second by Dr. Billy Adams to accept the recommendation as stated. All others voted in favor of.

Rhonda Mullikin, Teacher Center Coordinator gave an update on upcoming Summer Staff Development.

Consortium MOU's: Yearly MOU's were given out for districts to sign. Science Consortium, Math Consortium, Instructional Technology Consortium & Classroom Management.

Scotty Holderfield, Facilities Coordinator updated on Facilities.

Karen Eoff, Director discussed the following issues facing schools:

1. ESSA & SQSS in relation to Career & Technical Education
2. ESSA Updates

The board went into executive session to discuss Personnel Issues and Purchased Service.

After returning to regular session a motion was made by Dr. Billy Adams, second by Sandy Lanehart approve Personnel Issues and Purchases Service # 1 – 24 (see attached). All others voted in favor of.

The following announcements were made:

1. Southeast Co-op Foundation meeting following board meeting
2. Bureau of Legislative Research Resource Allocation Report.

A motion was made by Dudley Hume, second by Gary Williams to adjourn.



President

5-16-18

Date



Secretary