

Southeast Arkansas Education Service Cooperative

Board Meeting

February 21, 2018

The Southeast Arkansas Education Service Cooperative held its monthly meeting on February 21, 2018 at 10:00 A.M. in the CIV 1 conference room.

The following were in attendance: Johnnie Johnson, Gary Williams, Kristi Ridgell, Dr. Lynne Dardenne, Kelvin Gragg, Tracy Streeter, Dr. Tracy Tucker, Dr. Billy Adams, Sandra Lanehart and Dudley Hume.

Others in attendance were Kathy Cameron, Karen Eoff, Karen Roberts, Allison Kelley, Scotty Holderfield Rhonda Mullikin and Norman Hill.

The meeting was called to order by Kelvin Gragg, President.

The minutes from the January 24, 2018 meeting were read and a motion was made by Dr. Billy Adams, second by Johnnie Johnson to approve. All others voted in favor of.

The January 2018 financial report was given by Kathy Cameron. A motion was made by Dr. Billy Adams, second by Dr. Tracy Tucker to approve as presented. All others voted in favor of.

Rhonda Mullikin, Teacher Center Coordinator covered items discussed in the Coop Professional Development committee meeting held in January.

Karen Eoff, Director recommended to the board that the board accept the Personnel Policy Recommendations concerning the Travel Policy and Sick Leave Policy. (See below).

Travel Policy: Remove the wording in our current policy:

Breakfast – 20% of per diem

Lunch – 30 % of per diem

Dinner – 50 % of per diem

Removal is a correction made to the way we are using the GSA rate under the Meal & Incidental amounts. The Cooperative was allowing the full amount for meals, but we need to deduct the incidental amount from the total allowed for meals. On the GSA website for meal per diems there is a footnote # 5 that gives the breakdown for meals and incidentals along with the allowed amount for each meal.

Effective February 2, 2018

Approved by the Personnel Policy Committee on February 2, 2018

Sick Leave Policy: On page 16, # 5, removal of highlighted sections. (See attached page)

This section addresses payment of unused sick leave for employees who retire under ARTRS, either upon actual resignation for Employment termination or upon enrollment in the ARTRS T-Drop Program. The PPC is recommending removing any verbiage in that section related to the T-Drop Program. With approval by the Board, Payment will only be made, if the employee's funding source can support it, upon actual retirement and resignation for employment termination. Effective July 2018

Approved by the Personnel Policy Committee on February 2, 2018

A motion was made by Tracy Streeter, second by Sandra Lanehart to accept the PPC's recommendation for changes. All others voted in favor of.

Karen Eoff, Director recommended that the board approve Arkansas Tech University as a Collaborative partner with Virtual Arkansas for the 2018/19 school year forward. A motion Was made by Gary Williams, second by Tracy Streeter to accept. All others voted in favor of.

A motion was made by Dr. Lynne Dardenne, second by Dr. Billy Adams to approve the Southeast Arkansas Education Cooperative's 2018/19 calendar. All others voted in favor of.

Allison Kelley was present to give an update on Career & Technical critical course changes for 2018/19.

Karen Eoff, discussed the following issues facing schools and comments followed.

- Medicaid Billing
- ESSA

Scotty Holderfield gave an update on Facilities.

Lance Taylor, Joey Walters and Steve Roberts representatives with AAA were present to give updates.


The board went into executive session to discuss Personnel and Purchased Service issues.

After returning to executive session a motion was made by Johnnie Johnson, second by Kristi Ridgell to approve # 1-13 of Personnel and Purchased Service items. All others voted in favor of. (See attached).

The following announcements were made concerning these topics:

- Administrator's Institute scheduled for June 18-20, 2018
- Grants Available for Recreational Trails Program
- ESSA Update on March 5th with Mike Hernandez and Debbie Coffman
- Coop Five Year Evaluation on March 7, 2018
- UAM Math Remediation Project, call Naomi at 460-1032


A motion was made by Tracy Streeter, second by Gary Williams to adjourn.



President

3/28/18

Date



Secretary