



Region 9 Education Service Center Head Start

2017 Community Assessment

Policy Council Approval:
ESC Board of Directors Approval:

***“Committed to serving the educational
needs of our communities”***

1 Introduction

1302.11 (b) Community wide strategic planning and needs assessment (community assessment).

Head Start services in North Texas are provided through the Region 9 Education Service Center (ESC) in nine school districts (ISDs), Bowie, Burkburnett, City View, Electra, Gainesville, Henrietta, Nocona, Petrolia and Wichita Falls in the counties of Clay, Cooke, Montague and Wichita.

The mission of the ESC is:

- Empowering minds, inspiring hearts, and influencing character for every learner, every opportunity, every day
- Supporting and nurturing our educational communities through quality professional development, specialized assistance, and personalized service
- Doing whatever it takes to serve others while exhibiting a visionary's mind, a servant's heart, and a warrior's spirit

The mission of the Region 9 ESC Head Start program is:

- Enrich the lives of children and families, including children with special needs, who qualify for Head Start through academic and social services
- Encourage families to actively participate in the Head Start program
- Empower families to advocate for their children.

Region 9 ESC:

- Includes 37 school districts
- Covers 10,634.5 square miles and 12 counties
- Provides service to over 37,791 students and 5,626 staff members located on 118 campuses.
- Provides Head Start services in four counties of North Texas and is funded for 630 children and their families.

The Region 9 ESC Head Start program is unique among many other Head Start programs. Region 9 ESC serves as the Grantee and the above mentioned school districts receive funding based on per pupil allocations. Each ISD functions as an autonomous school district, for example, each are responsible for all personnel issues (such as hiring, evaluating, and terminating). The Region 9 ESC Head Start program provides overall guidance and support, ongoing monitoring of Head Start Program Performance Standards, communication integration between Region 9 ESC and the sites and site-to-site, Training and Technical Assistance, Family Services in six of the ISDs, and Mental Health Services in eight of the ISDs. Health Services are also provided to all nine school districts to ensure ongoing collaboration and coordination.

The Head Start central office is located in the Region 9 ESC building. The Region 6 Head Start office is located in Dallas, approximately 130 miles south of Region 9 ESC. The Head Start classrooms are located on ISD elementary campuses, with the following exceptions:

- Gainesville Head Start: Has 4 classrooms, which are center-based.
- Wichita Falls Head Start: Has 3 classrooms on elementary campuses while the remainder of the classrooms (22) are located in 3 stand-alone Head Start centers throughout the city.

The Community Assessment of 2017 reveals changes that have impacted the Region 9 ESC Head Start program during the school year and will affect the 2017-2018 budgets. A struggling economy in Texas, high unemployment, single parent families, an increase of reported cases to Child Protective Services, and more families requesting assistance has affected the Region 9 ESC Head Start program and the families it serves.

The program is a center-based, full-day, 5-day per week program. Each classroom is operated according to Texas law stating children in Texas public schools will attend class 180 days per year. Each Head Start classroom operates according to this law.

The economic base for the four North Texas counties served in Head Start is agriculture, oil and gas, and small business. Several large industries, as well as numerous smaller industries within the region, have closed during the past couple years, creating layoffs and unemployment issues.

One of the main employers in Clay County, a travel trailer manufacturing plant closed in the last couple of years, leaving many workers, including some Head Start parents without work. Significant businesses within Clay County are livestock and feed industries, cowboy boots and saddles manufacturing, and Clay County is a viable shipping point for cattle, cotton and grain.

Cooke County is less of a rural setting than is Clay County as evidenced by the fact that only .82% of workers are employed in farming, fishing or forestry industries. However, 11.40% of workers are employed in construction industries. The largest percentage of workers in Cooke County work in either sales or office positions, followed by professional and related occupations, then production and/or transportation. Major employers in this community continue to be Texas Youth Commission, Gainesville State School, and Winstar Casino.

Montague County presents a more rural setting than does Cooke County. The largest employers in Montague County are oil field service companies, the school district, Wal-Mart, healthcare service industries and nursing homes. Some of the companies employ part-time workers which has benefited Head Start families. Many of the families have lost employment due to the recent oil layoffs, and have consequently chosen to relocate. The large oil company in the county was bought out which caused many of the Head Start eligible families to lose their employment. Montague County has struggled to maintain enrollment as a result of families relocating. A brick company has opened locally and jobs have been created to positively affect the economy of this county/families.

Wichita County houses the largest community in the Head Start service area, Wichita Falls. Wichita County's top major employers are: Sheppard Air Force Base, Wichita Falls ISD, North Texas State Hospital, United Regional Health Care Systems, Midwestern State University, and the City of Wichita Falls. Wichita Falls also is home to a state maximum security prison, a large AT&T communication center and several other large industries. Wichita County, losing major employers and cutbacks at Sheppard AFB have continued to impact the economy.

This area of North Texas has continued with economic concerns which parallel the national economic issues. The unemployment rate in Texas as of July 2017 was 4.2% and approximately 17.2% of the residents in our service area live in poverty. An ongoing drought caused major cash crops not to be harvested in North Texas which severely impacted the economy. With the end of the drought, this situation is showing ongoing improvement and a positive impact to our service area is being reflected. As expected, the nationwide financial crisis continues to contribute significantly to the downturn in the North Texas regional economy.

The Region 9 ESC Head Start program completed the 2017 Community Assessment in stages. A Community Assessment Team was convened and assignments were divided into four areas of data collection: Demographics, Family Needs, Family Data, and Community Resources. Data was collected through representatives from various county agencies such as the county Public Health Departments, school nurses, child care centers, Court Appointed Special Advocates (CASA) of North Texas, Texas Department of State Health Services, Wichita County Alliance on Mental Health, North Texas State Hospital, Midwestern State University Family Nursing Program, Board of Commerce and Industry, United Way, Early Head Start, parents, Policy Council Community Representatives, and representatives of the Independent School Districts (ISDs). The last stage was the review of previous Community Assessments in order to determine what needed to be included in this update and set goals for the coming school year.

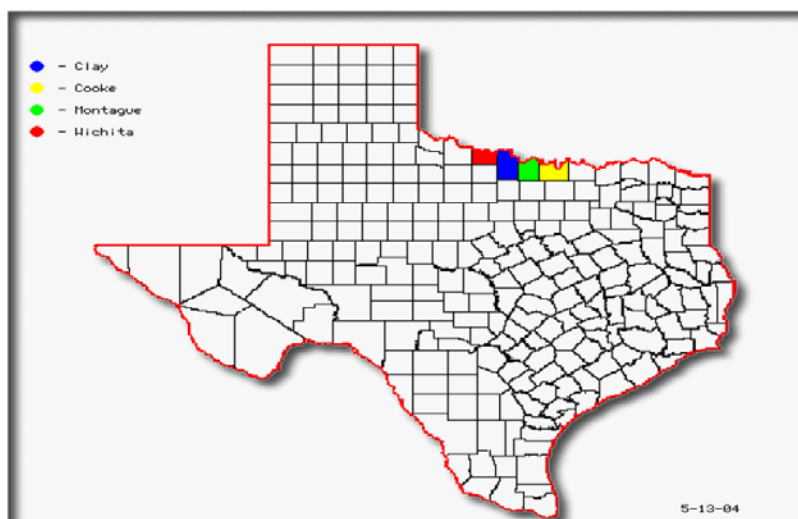
Region 9 ESC ISDs 2017-2018

* Indicates ISDs with Head Start programs

Archer City ISD Archer City, TX	Bellevue ISD Bellevue, TX	Benjamin ISD Benjamin, TX	Bowie ISD* Bowie, TX	Bright Ideas Charter School Wichita Falls, TX
Bryson ISD Bryson, TX	Burkburnett ISD* Burkburnett, TX	Chillicothe ISD Chillicothe, TX	City View ISD* Wichita Falls, TX	Crowell ISD Crowell, TX
Electra ISD* Electra, TX	Forestburg ISD Forestburg, TX	Gainesville ISD* Gainesville, TX Head Start only location	Goldberg ISD Bowie, TX	Graham ISD Graham, TX
Harrold ISD Harrold, TX	Henrietta ISD* Henrietta, TX	Holliday ISD Holliday, TX	Iowa Park ISD Iowa Park, TX	Jacksboro ISD Jacksboro, TX
Knox City ISD Knox City, TX	Midway ISD Henrietta, TX	Montague ISD Montague, TX	Munday ISD Munday, TX	Newcastle ISD Newcastle, TX
Nocona ISD* Nocona, TX	Northside ISD Vernon, TX	Olney ISD Olney, TX	Perrin-Whitt ISD Perrin, TX	Petrolia ISD* Petrolia, TX
Prairie Valley ISD Nocona, TX	Quanah ISD Quanah, TX	Saint Jo ISD Saint Jo, TX	Seymour ISD Seymour, TX	Throckmorton ISD Throckmorton, TX
Vernon ISD Vernon, TX	Wichita Falls ISD* Wichita Falls, TX	Windthorst ISD Windthorst, TX	Woodson ISD Woodson, TX	

The Region 9 ESC service area covers many more counties than those served in the Head Start program. This Community Assessment will be limited to those four counties and nine school districts served in North Texas: Clay, Cooke, Montague and Wichita counties and Bowie, Burkburnett, City View, Electra, Gainesville, Henrietta, Nocona, Petrolia and Wichita Falls ISDs. This area of North Texas is located on the Texas/Oklahoma border and is North/Northwest of the Dallas/Fort Worth metroplex.

**REGION 9 EDUCATION SERVICE CENTER
HEAD START SERVICE AREA**



One of the major issues confronting Head Start parents in this service area is not only a lack of jobs and stagnant wages, but skills necessary to fill these jobs. According to the North Texas Area United Way, a growing number of families in the service area that enter the workforce find their wages do not cover the cost of their family's basic needs. In a recent report, it was noted the majority of new jobs created within the service area require new skills, which creates changes for both workers and employers. Agencies such as Workforce Solutions of North Texas have adapted their own service delivery options by providing mobile services onsite for those seeking employment. For example:

- 78% of jobs listed on a local employment website required high school training. However, 22% of Head Start parents have less than a high school diploma (PIR 2015-2016 data).
- 33% of jobs require at least a four-year degree. Only 2% of Head Start parents have a four-year degree (PIR 2015-2016 data).
- A majority of available jobs are in the health care field; however, employment in the health care field has declined. These jobs are highly competitive and hard for Head Start parents to obtain without high school diplomas or college degrees.

Households in the Service Area (Data from 2016)

www.quickfacts.census.gov

County	Median Household Income 2013	Median Household Income 2014	Median Household Income 2016	% Income Below Poverty Level 2016
Clay	\$53,776	\$50,025	\$48,297	12.3%
Cooke	\$50,067	\$51,222	\$52,406	13.2%
Montague	\$44,231	\$45,897	\$46,172	15.2%
Wichita	\$45,086	\$44,854	\$45,543	18.9%

It appears from the data that the median household income has gradually increased in Wichita County in the last couple of years. However, the percentage of residents with income below the poverty level remains significantly high.

Population Characteristics, Changes and Trends by County (Data from 2015) www.quickfacts.census.gov

County	Population Estimate 2013	Population Estimate 2014	Population Estimate 2015	Population Estimate 2016	Population Change 2015-2016
Clay	10,473	10,370	10,360	10,193	↓167
Cooke	38,467	38,761	39,229	39,266	↑37
Montague	19,503	19,416	19,262	19,414	↑152
Wichita	132,047	132,355	131,705	131,838	↑133



Clay County is the 166th largest of the 254 counties in Texas. It appears that the population has negatively shifted in this county as workers have left this rural area seeking employment in more urban areas. Henrietta is the county seat and houses one of the Head Start programs. The other Head Start program in Clay County is located in Petrolia.



Cooke County is the 81st largest of the 254 counties in Texas. The proximity of Gainesville to a large Indian casino just North of the Texas border into Oklahoma continued to provide employment for the region. The casino has hired many full-time and part-time workers. Also, Gainesville is located on I-35, the major Interstate highway that connects the Dallas/Fort Worth metroplex with Oklahoma City. New businesses are being developed along this area, providing more employment opportunities for residents. There has been an increase in population as a result of an increase in employment opportunities. Gainesville houses a Head Start Center with four classrooms.



Montague County is the 125th largest of the 254 counties in Texas. Montague County is home to two Head Start sites, one in Bowie and one in Nocona. Although rural in nature, Montague County continues to offer occupational and educational opportunities in the area. Bowie has a branch of North Central Texas Community College whose main location is in Gainesville (Cooke County). Bowie and Nocona both offer GED classes have both partnered with the Region 9 ESC to provide literacy and language services to eligible families. The population continues to steadily decrease as a result of families moving to a more urban area for employment opportunities.



Wichita County is the 33rd largest of the 254 counties in Texas. Several major industries have closed due to the national economic issues and many residents have moved to larger metroplex areas in search of employment. The population of Wichita Falls has gradually increased along with the increase of oil production and attempts to restore positions at Sheppard Air Force Base. Population increases are also contributed to migration to Wichita County from surrounding rural counties because of medical care, employment, and retail shopping availability.

Wichita Falls serves as the county seat for Wichita County. Wichita Falls claims almost half of the funded enrollment of Head Start students in the program. Wichita Falls has three Head Start Centers and three classrooms on an elementary campus. Other communities in Wichita County with Head Start sites are Burkburnett (3 classrooms), City View (1 classroom), and Electra (1 classroom).

2 Demographics

1302.11(b) The demographic make-up of Head Start eligible children and families, including their estimated number, geographic location, and racial and ethnic composition:

The Region 9 ESC Head Start program is committed to serving low-income children and families in the established service area. The program sustains a vast array of services that impact the low-income community. The following information clearly identifies the need for continued services in North Texas.

Estimated Number of Children in Poverty (Data from 2015)

kidscount.org

County	Estimated Number of Children under 5	Children's Poverty Rate % (0-17 years)	Number of Children in Pre-K	Number of Children in Head Start
Clay	658	18.9%	84	23
Cooke	3,051	20.5%	226	70
Montague	1,410	22.1%	194	58
Wichita	10,854	26.3%	1,260	506

It is significant to note the large number of children in poverty in each of the counties in the Region 9 ESC Head Start service area. Wait lists for Head Start slots are lengthy, especially in Wichita County and Cooke County. Due to the lengthy wait list, Wichita Falls ISD continued to serve additional Head Start children at the cost of the local independent school district.

Estimated Number of Children Receiving Resources (Data from 2014-2015)

kidscount.org

County	% of Children Receiving Food Stamps	# of Children on WIC (0-4)	% of Children on National School Lunch Program	% of Children on Medicaid
Clay	6.6%	61	70.8	26.8%
Cooke	9.6%	847	70.2	37.3%
Montague	10.0%	316	75.7	36.7%
Wichita	12.2%	2,637	76.6	38.6%

Again, it is significant to note the large numbers of children receiving public assistance, which also mirrors the numbers of children in poverty in North Texas. Approximately 65% of all children in Wichita Falls ISD qualify for free/reduced lunch.

Racial Breakdown of Head Start Children in the Service Area 2015-2016

	2013-2014	2014-2015	2015-2016	2016-2017
Hispanic	135	66	-	-
Black or African American	184	169	174	177
White	314	382	391	418
Biracial/Multi-Racial	81	93	100	109
Other	9	12	75	8
Total Number of Children	723	722	740	712
Hispanic Origin			297	295
Non-Hispanic Origin			443	417
Source: PIR				

Racial Breakdown of Counties in the Service Area 2015-2016

County	Hispanic	Black/African American	White	Other
Clay	5.9%	0.7%	90.3%	3.9%
Cooke	17.7%	3.4%	75.8%	4.3%
Montague	11.1%	0.7%	85.7%	3.5%
Wichita	18.9%	10.9%	65.8%	6.3%

Source: <http://quickfacts.census.gov>

It appears from the data that the percentage of Hispanic families has decreased greatly in the Head Start program, but has remained constant in each of the counties of the service area. The discrepancy is a reflection of a change in data entry, and the change in defining Hispanic as a race at the federal level. The program has also noted a decrease of Hispanic families applying for the program in Cooke County and Montague County. Recruitment efforts have been increased in these areas to assist in ensuring all eligible children are reached. The Region 9 ESC Head Start program continues to serve the Hispanic population by providing opportunities for teachers to become ESL certified and attempting to hire bilingual staff.

3 Other Child Development and Child Care Programs

1302.11(b) Other child development and child care programs that are serving Head Start eligible children, including publicly funded State and local preschool programs, and the approximate number of Head Start eligible children served by each;

The following information was obtained from the Texas Department of Family and Protective Services website.

Others Providing Service

County	Licensed Day Care Centers	Total Child Care Centers Capacity	Licensed Child Care Homes	Licensed Child Care Homes Capacity	Registered Child Care Homes
Clay	3	146	0	12	2
Cooke	8	873	8	96	7
Montague**	6	316	2	24	3
Wichita	44	4,138	15	180	23

One of the advantages of the Region 9 Head Start program is the fact that Head Start services are provided through the public schools. A finding, however, particularly in Cooke County was lack of after school care for children whose parents may have an extended work day. Several rural districts have expressed similar situations. Petrolia (Clay County) has no daycare facility in their city. Two neighboring communities, Byers, 5 miles away and Henrietta, 15 miles away, have daycare providers. Transportation to daycares in neighboring towns is also a concern, with the parents often working 30 minutes to an hour away from the school sites. However, Wichita Falls ISD, the largest Head Start site, does provide after school care. Some children noted in the data above may be eligible for child care, but the cost of daycare may be financially prohibitive for many families. Given the fact that the program is not facing shortages of eligible children and since it is operated by the ISDs, it is not believed that childcare providers are reducing the number available for Head Start by any significant amount. The Region 9 ESC Head Start program is involved in collaboration with the North Texas Area United Way to improve the quality of day care in Wichita County. By improving quality, the day cares could potentially receive more funding and thus reduce the cost to parents.

** A licensed daycare in Montague County closed with a capacity of 35 slots. The website had not been updated. Numbers were corrected on this chart. This change led to an expansion of Pre-K slots in Nocona ISD.

4 Children with Disabilities

1302.11(b) The estimated number of children with disabilities four years old or younger, including types of disabilities and relevant services and resources provided to these children by community agencies;

Services for Children with Disabilities

Category	2013-2014	2014-2015	2015-2016	2016-2017
Health Impairment	0	0	0	0
Emotional/Behavioral Disorder	0	0	0	0
Speech/Language Impairment	64	67	85	85
Intellectual Disabilities	2	0	0	3
Hearing Impairment	0	0	0	0
Orthopedic Impairment	1	0	1	0
Visual Impairment	2	1	0	0
Learning Disability	0	0	0	0
Autism	1	2	1	1
Traumatic Brain Injury	0	0	0	0
Non-categorical/Developmental Delay	8	14	11	11
Multiple Disabilities (incl. Deaf/Blind)	0	0	0	0
Total	78	84	98	100
Percentage	12%	13%	16%	14%

The number of children with disabilities in Head Start has shown a steady increase since 2010, when the number of children with disabilities was 10.8%. The reason for the continued increase is related to: (1) having a new Disability Coordinator at WFISD who was able to track referrals all the way through the process until completion/services received (2) communication with district staff about the Response to Intervention (Rtl) process is increased to ensure children are appropriately referred after implementing Rtl strategies (Rtl is a State and Federal initiative which provides intervention to children earlier, thus decreasing the need for Special Education services in the public school setting). (3) increased monitoring and training in this area to ensure staff is aware of children with current IEPs in their room and are able to accurately enter the data into Child Plus, increasing accurate reporting. ECI (Early Childhood Intervention Services) continues to report a decrease in the number of children served, due to more stringent eligibility for their program. The Region 9 ESC Head Start program has a Memorandum of Understanding (MOU) with each district to provide special education services to eligible children.

5 Needs of Children/Families

1302.11(b) Data regarding the education, health, nutrition and social service needs of Head Start eligible children and their families;

Education Levels of Head Start Parents

	Less than High School Graduate	High School Graduate or GED	Some College, Vocational School or Associate Degree	Bachelor or Advanced Degree	Total	Percentage of Head Start Parents with Less than High School Graduation/GED
2013-2014	144	341	160	27	672	21%
2014-2015	146	335	165	27	673	21%
2015-2016	153	327	192	15	687	22%
2016-2017	144	323	177	19	663	22%

Understanding the present economy, the lack of employment available for workers in North Texas, and the education levels of Region 9 ESC Head Start parents remain a concern for the program. It appears that Head Start parents have a significantly lower level of education than the Texas population as a whole. The Region 9 ESC Head Start program is responsive to this trend and continues to promote a collaborative partnership with the North Texas Area United Way to provide education and training to both Head Start and community parents.

Social Services Referrals for Head Start Families

	2014-2015	2015-2016	2016-2017
Emergency/Crisis Intervention (food, shelter, or clothing)	273	227	192
Housing Assistance (subsidies, utilities, repairs, etc.)	17	11	14
Mental Health Services	39	42	57
English as a Second Language (ESL) Training	18	24	10
Adult Education (GED, college selection)	18	50	38
Job Training	24	19	14
Substance Abuse Prevention or Treatment	2	2	1
Child Abuse and/or Neglect Services	52	71	57
Domestic Violence Services	5	2	3
Child Support Assistance	0	2	0
Health Education	76	63	73
Assistance to Families of Incarcerated Individuals	2	3	4
Parenting Education	277	403	342
Marriage Education Services	2	1	2
Asset Building Services(Financial)	-	2	0
Number of Families that Received at Least One of the Services Listed Above	469	532	484

An ongoing concern of the Region 9 ESC Head Start program is the increasing number of CPS referrals. The program works in partnership with CPS and will continue to do so to help ensure children are safe. Children in foster care are given a priority within the program. The data reflects that the number of children either in foster care or care of a non-parent caregiver continues to increase. The program provides support and education to these families to ensure success in the school environment. The Region 9 ESC Head Start program dramatically increased efforts in assisting families with emergency/crisis intervention (food, clothing, or shelter) and training for English as a Second Language (ESL). A focus also continued regarding assisting families in adult education opportunities as well as job training opportunities this past year. Another focus that is being addressed this upcoming school year is in relation to the fluoride in the water. Upon researching the new Head Start standard regarding adequate fluoride available through the water supply, we discovered that several sites did not have adequate fluoride in their public water system. These communities were aware of this and said this information has been communicated to them through their monthly water bill. The issue was discussed with a local dentist and taken to the Health Service Advisory Committee. The decision was made to increase parent education in cavity prevention in all of our service area. The program incorporates a training component to the Policy Council meetings by inviting agencies to talk to the Council about various services, such as 211 Texas information and referral services, Child Protective Services, WIC, etc. These agencies are also available for parent meetings.

Family Employment Data

	2014-2015	2015-2016	2016-2017
Two Parent Households: Both Working	20%	19%	19%
Two Parent Households: One Working	71%	65%	66%
Two Parent Households: Both Not Working	7%	16%	14%
Total Number of Two Parent Households	35% (234)	33%(229)	34%(228)
One Parent Household: One Working	56%	57%	59%
One Parent Household: Not Working	43%	43%	41%
Total Number of One Parent Households	67% (452)	67%(458)	66%(435)
Total Number of Head Start Households	673	687	663
Military/Veteran Families	8	12	8
Source: PIR			

The economy continues to impact families from poverty in the Head Start service area. Loss of jobs, fewer available jobs, stagnant wages, lack of education and training opportunities have all impacted the Head Start families. The program has bulletin boards and information for job services at the sites and the collaboration with the North Texas Area United Way will be a significant resource to help families find employment. The program has reviewed options for parent meetings, family nights, etc. to accommodate both working and non-working parents. Typical work schedules of parents vary. We have a high percentage of parents that are not working. The majority of the parents that do work seem to work shift work where their schedules change on a weekly basis.

Unemployment Figures by County (data August 2016)

County	2013-2014	2014-2015	2015-2016	2016-2017
Clay	5.5%	4.4%	4.5%	4.5%
Cooke	4.9%	3.6%	4.2%	4.0%
Montague	4.8%	4.0%	5.1%	5.1%
Wichita	6.6%	4.2%	4.6%	4.6%
Source: data.bls.gov				

As mirrored in the national economy, the unemployment figures in the service area appear to have steadily decreased during the past year. Wichita County has been fortunate to add a few new businesses in the past year, including WDS Global, a call center employing 240 people. Other businesses in the service industry have opened in both Wichita and Cooke counties.

Means of Transportation to Work by County

County	Drove Car Alone	Carpooled	Bus	Walked	Other Means	Worked at Home
Clay	86%	9%	0%	3%	1%	4%
Cooke	77%	16%	1%	1%	1%	4%
Montague	77%	16%	0%	2%	1%	4%
Wichita	78%	11%	0%	7%	1%	2%
Source: http://www.city-data.com 2013						

Transportation issues are often a problem for Head Start families. Head Start Family Service Workers stay in close contact with families to help alleviate transportation problems. Region 9 ESC Head Start currently offers transportation at three sites, with one site adding an additional bus to address family needs and to collaborate with special education services.

Homelessness and Housing

Homelessness Services	2013-2014	2014-2015	2015-2016	2016-2017
# Families Experiencing Homelessness	65	48	55	54
# Children Experiencing Homelessness	70	50	55	54
# Families Experiencing Homelessness that Acquired Housing	31	6	31	21

Data Source- PIR

The Region 9 ESC Head Start program is serving a steady number of families classified with "no income". This continues to be tied directly to the economic crisis in North Texas and the United States. In terms of homeless being served by Region 9 ESC Head Start, the services are often provided to the "hidden homeless" who are staying with one set of family or friends for a period and then moving on to other family and friends after a while. A Region 9 ESC Head Start staff member serves on the Homeward Bound Homeless Coalition to help coordinate services in the counties of the service area.

6 Community Resources

1302.11(b) The Region 9 ESC Head Start program collaborated this year with the North Texas Area United Way and the local 211 Texas Program to produce a Community Resource Guide listing services and agencies for all counties and communities in the service area. The Resource Guide can be found in each Head Start classroom and is available to all parents and staff.

211 Texas Top Needs Met By County 2015-2016 (Number of Total Calls)

	Clay (459)	Cooke (1,567)	Montague (883)	Wichita (12,910)
1.	VITA Program Sites	Electric Payment Assistance	Electric Payment Assistance	VITA Program Sites

2.	Evacuation Transportation	Food Pantries	VITA Program Sites	Food Pantries
3.	Electric Payment Assistance	Rental Assistance	Rental Assistance	Electric Payment Assistance
4.	Food Pantries	Prescription Assistance	Evacuation Transportation	Rental Assistance
5.	Adult Protective Intervention	Evacuation Transportation	Gas Service Payment Assistance	Evacuation Transportation

Head Start Top Services Received (PIR 2015-2016)

Parenting Education	342
Emergency Crisis Intervention (Food, Shelter, Utilities, Clothes)	192
Health Education (Medicaid)	73
Child Abuse/Neglect	57
Mental Health Services	57
Adult Education	38

It can be noted that community needs in the service area are very comparable to Head Start needs. The Region 9 ESC Head Start staff has partnered with 211 Texas to help provide assistance to families in the Head Start service area. The program has also partnered with the local Food Bank. The Food Bank is serving as a source of new data providing information on the USDA's assessment of the Food Desert. The Food Desert is defined as a low income community that lacks ready access to healthy food. Families have been given opportunities to participate in classes and receive assistance with purchasing food, as well as stretching the food dollar. The program plans to continue promoting this service and to target specific families.

7

Services Needed

1302.11(b) Determine the type of component services that are most needed and the program option or options that will be implemented;

The program provides services through the participating ISDs. In total, there are 40 classrooms at 13 sites that provide services for 180 days. As stated previously, the program is unique in that each of the nine ISD's agrees to participate in the grant, yet still remain autonomous units. The fact that the services are provided at each site means that transition between programs is fairly easy. This Community Assessment, coupled with those of the past years, clearly indicates the need for Head Start's range of comprehensive services. Provision of services in the center based model is congruent with school operations and hours of service delivery match up with

the programs administered by the ISDs. Region 9 ESC Head Start is funded for 630 children. Each site maintains a wait list, with the total being 83 children at the time of this report. A budget committee meets annually to determine slot allocations and uses the Community Assessment to look at trends in the counties. The recruitment area is within the counties specified in the funding grant.

8 *Long-term Goals and Short*

1302.11(b) Help determine the grantee's philosophy, and its long-range and short-range program objectives;

Long-Range Goal and Short-Term Program Objectives

The primary goal of this Head Start program is to provide the opportunity for children and families to obtain success developmentally, academically, economically, and socially. This goal will be addressed by the following long-range goals:

- Ensure the Grantee and Head Start sites spend funds in an allocable, reasonable, allowable, and necessary method according to the Head Start Standards.
- Ensure well-managed programs that involve parents in decision making.
- Provide children and families with educational, health and nutritional services.
- Link children and their families to needed community services.
- Strengthen families as the primary nurturers of their children.
- Enhance children's growth and development.
- Ensure our approach to education is developmentally and linguistically appropriate in order to prepare children for school readiness.

Short-term program objectives were identified based on identified needs of families, the program, and ongoing areas of achievement. The goals and objectives were reviewed by the Head Start Partners, approved by the Policy Council, and the Region 9 ESC Board of Directors for 2015-2016 and are indicated in the Program Implementation/School Readiness Plan.

Region 9 ESC Head Start Strengths and Areas of Achievement

Areas of Achievement	Meets 2016-2017 Program Goal
Fiscal monitoring will assist districts in providing an increase in timeliness and accuracy of documentation submitted.	Yes
Ensure that health tracking systems and documentation reflects follow up in this area and appropriate assistance is provided.	Yes

Monitor CLI reports in an ongoing manner to ensure progress is being made.	Yes
Provide training in the area of gross motor development to promote increased success in this area.	Yes
Active Supervision will be implemented in all routines, settings, and transitions and utilized by all staff with all children at all times.	Yes
Upon completion of first CLASS observation, provide individualized training to teaching staff to promote an increase in scores for follow-up observation in the spring.	Yes
CLASS data will sustain and/or increase in all areas to meet or exceed the national average.	Yes

**Region 9 ESC Head Start
Program Implementation Plan/School Readiness Long Term Goals and
Short Term Goals/Objectives
2017-2018**

Program Area: Program Governance/Management Systems/Fiscal Integrity/ERSEA
Long Term Goals: -Ensure the Grantee and Head Start sites spend funds in an allocable, reasonable, allowable, and necessary method according to the Head Start Standards. -Ensure well-managed programs that involve parents in decision making, ensuring services are provided to eligible children.
Short Term Goals/Objectives: Policy Council and Governing Body will receive accurate and regular information about program planning, policies, and Head Start agency operations – including line-item budgets and monthly financial credit card statements.
Fiscal monitoring will assist districts in providing an increase in timeliness and accuracy of documentation submitted.
Eligibility documentation will be thorough and accurate, and reflective of 100% eligible enrollment, while maintaining a wait list.
Monitoring to continue to ensure that when the majority of children speak the same language, a least one staff member in the classroom (interacting regularly) with the children will speak their language.
The grantee will ensure that all Head Start staff has a Criminal History Record Check completed before documented hire date/date to report.
Attendance procedures will be consistent and promote communication with families and Head Start staff to ensure accuracy of tracking, documentation, and referrals.
Program Area: Child Health & Safety
Long Term Goal: -Provide children and families with educational, health and nutritional services.

Short Term Goals/Objectives: Daily playground checklist will be utilized to ensure play areas are safe.
Child will have a current well child exam and dental exam on file, including any follow-up needed to demonstrate physical well-being for learning.
Staff will have accurate tracking of 90-day health requirements and the medical records request process.
Families will obtain available health coverage and continue to be educated on Medicaid requirements.
Active Supervision will be implemented in all routines, settings, and transitions and utilized by all staff with all children at all times.
Active Supervision will be implemented with parents and substitutes/volunteers in all routines, settings, and transitions with all children at all times. (added to Plan for years 4 and 5)
Program Area: Parent, Family Community Engagement/Child Development and Education
Long Term Goal: -Link children and their families to needed community services. -Strengthen families as the primary nurturers/educators of their children. -Enhance children's growth and development.
Short Term Goals/Objectives: By mid-year, at least 10% of total enrollment will reflect services to children with disabilities.
Parent meetings will be held at each site monthly to promote consistency in parent involvement.
Parent involvement activities will be intentional (identified parent needs) and consistently scheduled, while geared toward meeting the Head Start Standards and Requirements including: -Nutritional activities -Obesity awareness -Educational activities to promote school readiness -Setting measurable goals with families.
CLI-CIRCLE Progress Monitoring data will reflect educational goals being met in the areas of Science, Mathematics, Social Studies, and Creative Arts.
CLASS data will sustain and/or increase in all areas to meet or exceed the national average.
CLASS scores will reflect an increase in the area of Instructional Support.
Program Area: School Readiness
Long Term Goal: -Ensure our approach to education is developmentally and linguistically appropriate in order to prepare children for school readiness.
Short Term Goals/Objectives: <u>Physical Development and Health:</u> (Gross Motor) Children will be able to exhibit a wide range of gross motor activities such as: catching, kicking, throwing, pulling, bouncing, pedaling, etc...
<u>Social and Emotional Development:</u>

<p>Children will demonstrate:</p> <ul style="list-style-type: none"> -age appropriate independence in decision making -resolves conflict with peers alone and/or with adult intervention, as appropriate -follows rules, routines, and directions -refrains from disruptive, aggressive, angry, or defiant behaviors
<p><u>Approaches to Learning:</u> (Initiative and Curiosity) Child will exhibit eagerness to learn about and discuss a range of topics, ideas, and tasks, as demonstrated by feedback provided to teacher and peers during activities, providing input during read-a-louds, and spontaneous questions and information seeking.</p>
<p><u>Language and Literacy:</u> Child will be able to understand increasingly complex and varied vocabulary (receptive language). Attends to language during conversations, songs, stories, or other learning experiences.</p>
<p><u>Cognition and General Knowledge:</u> (Logic and Reasoning) Child will be able to represent people, places, or things through drawings, movement, and three dimensional objects.</p>

Conclusions

The overall budget concerns continue to impact the funding and focus of programs throughout the state of Texas. Property values and sales tax revenue in the 4 counties we serve have decreased, requiring the state to provide more funding to the districts. In Texas, less money has been sent to the school districts, and Federal stimulus grants have ended. The rise in unemployment, business closings, cuts in social programs, state budget reduction strategies, and continued public assistance reform have directly impacted the families and staff of Region 9 ESC Head Start.

Region 9 ESC Head Start families and staff are faced with declining resources and expanding needs. By continuous improvement of services and coordination of efforts with other service providers in the area, Region 9 ESC Head Start will maintain high quality services to its target population. In turn, Region 9 ESC Head Start will continue to work collaboratively with other service providers to ensure that duplication of services does not occur and that scarce resources are most efficiently allocated.

Partnership opportunities with others in the service area exist in the following areas:

- Support of and from the ISDs serving Head Start children ensure that Head Start families continue to receive high quality comprehensive child development services and ensure children are school ready as they transition from the Head Start setting;
- Support of and from the local Early Childhood Intervention Program (ECI) to ensure that appropriate referrals are made to Head Start and transition occurs in a manner that allows (ECI) families to continue to receive high quality comprehensive child development services as they transition to the Head Start setting;

- Support of and from the Early Head Start Program to ensure that Early Head Start children continue to receive high quality comprehensive child development services, while experiencing a seamless transition to the Head Start setting;
- Support of and from local business and industry, including but not limited to the Texas Workforce Commission, to identify labor requirements and provide job readiness and training to develop an employable work force;
- Collaboration with health and social services agencies to provide adequate, available and accessible health, nutrition, transportation, and mental health care services. Collaborations with such agencies as the Homeless Coalition, CPS, 211 Texas, Local Food Bank, and the North Texas Area United Way will continue to help meet these needs;
- Further cooperation with secondary, vocational, and post-secondary education institutions to continue the support for drop-out prevention and educational readiness for workforce entry members of the low income community; and
- Work with area community agencies in developing capacity to serve the expanding non-English speaking population.

Region 9 ESC Self-Assessment Results 2016-2017

Policy Council Approval:
ESC Board of Directors Approval:

The Region 9 Self-Assessment was created by various teams, which included parents, community representatives, Head Start teachers and administrators, and Region 9 Head Start staff. Data was collected from numerous sources, including but not limited to parent surveys, staff surveys, information obtained at home visits, information gathered at Policy Council, Parent Committees and Partners' Meetings, data collected from the PIR, CLASS observations, Child Plus, and the CLI-CIRCLE Ongoing Progress Monitoring Assessment/Head Start Early Learning Outcomes Framework. Areas of Achievement and a Program Implementation Plan, based on identified needs of families and the program were extracted from the information collected from the above mentioned sources. The timeline to reach the updated goals will cover the school year 2017-2018.

Long-Range Goal and Short-Term Program Objectives

The primary goal of this Head Start program is to provide the opportunity for children and families to obtain success developmentally, academically, economically, and socially. This goal will be addressed by the following long-range goals:

- Ensure the Grantee and Head Start sites spend funds in an allocable, reasonable, allowable, and necessary method according to the Head Start Standards.
- Ensure well-managed programs that involve parents in decision making.
- Provide children and families with educational, health and nutritional services.
- Link children and their families to needed community services.
- Strengthen families as the primary nurturers of their children.
- Enhance children's growth and development.
- Ensure our approach to education is developmentally and linguistically appropriate in order to prepare children for school readiness.

Short-term program objectives were identified based on identified needs of families, the program, and ongoing areas of achievement. The goals and objectives were reviewed by the Head Start Partners, approved by the Policy Council, and the Region 9 ESC Board of Directors for 2016-2017 and are indicated in the Program Implementation/School Readiness Plan.

Region 9 ESC Head Start Strengths and Areas of Achievement

Areas of Achievement	Meets 2016-2017 Program Goal
Fiscal monitoring will assist districts in providing an increase in timeliness and accuracy of documentation submitted.	Yes
Ensure that health tracking systems and documentation reflects follow up in this area and appropriate assistance is provided.	Yes
Monitor CLI reports in an ongoing manner to ensure progress is being made.	Yes
Provide training in the area of gross motor development to promote increased success in this area.	Yes
Active Supervision will be implemented in all routines, settings, and transitions and utilized by all staff with all children at all times.	Yes
Upon completion of first CLASS observation, provide individualized training to teaching staff to promote an increase in scores for follow-up observation in the spring.	Yes
CLASS data will sustain and/or increase in all areas to meet or exceed the national average.	Yes

Region 9 ESC Head Start Program Implementation/School Readiness Plan and Self-Assessment Results

Program Area: Program Governance/Management Systems/Fiscal Integrity/ERSEA	
Long Term Goals:	
<ul style="list-style-type: none"> -Ensure the Grantee and Head Start sites spend funds in an allocable, reasonable, allowable, and necessary method according to the Head Start Standards. -Ensure well-managed programs that involve parents in decision making, ensuring services are provided to eligible children. 	
Short Term Objectives:	Action Steps/Update
Policy Council and Governing Body will receive accurate and regular information about program planning, policies, and Head Start agency operations – including line-item budgets and monthly financial credit card statements.	<p>-Reports shared monthly with Governing Body and Policy Council. Staff Responsible: Fiscal Manager, Head Start Coordinator Time Frame: monthly Monitoring Tools: Meeting Agendas and Minutes Triannual Review for 2016-2017: 1/31/17 – required reports have been provided to the Policy Council and Governing Body each month. They have been emailed to both groups during months with no scheduled meeting. 3/31/17 - required reports have been provided to the Policy Council and Governing Body each month. They have been emailed to both groups during months with no scheduled meeting. Ongoing monitoring reveals that all sites continue to document credit card expenditures and supporting documentation is submitted to grantee as required.</p>

	<p>6/1/17 - required reports have been provided to the Policy Council and Governing Body each month. They have been emailed to both groups during months with no scheduled meeting. Ongoing monitoring reveals that all sites continue to document credit card expenditures and supporting documentation is submitted to grantee as required. Survey results indicated that all committee members felt adequately trained and that they were able to effectively complete the duties expected for their role. Overall satisfaction for the program was expressed along with being pleased of services offered to families.</p>
<p>Fiscal monitoring will assist districts in providing an increase in timeliness and accuracy of documentation submitted.</p>	<ul style="list-style-type: none"> -Reimbursement requests will be submitted timely with no errors. -Timely submission of in-kind reports. -Appropriate and accurate documentation of father involvement as it relates to in-kind. <p>Staff Responsible: Region 9 Fiscal Manager Time Frame: monthly Monitoring Tools: Meeting Agendas and Minutes, Monitoring Reports Triannual Review for 2016-2017: 1/31/17 - fiscal monitoring reports that most districts are submitting reports in a timely manner. The fiscal manager contacts the districts that are not timely in their monthly submission of reports. This has been beneficial in ensuring reports are submitted more timely the next month. By the end of the fiscal year (October 31, 2016), all sites were able to report 100% spent. 3/31/17 - fiscal monitoring reports that most districts are submitting reports in a timely manner. The fiscal manager contacts the districts that are not timely in their monthly submission of reports and ensures that reports are received and documented in her tracking/monitoring. At this time, sites are being assisted with working on allocations/budgets for the upcoming school year. 6/1/17 - fiscal monitoring reports that most districts are submitting reports in a timely manner. The fiscal manager contacts the districts that are not timely in their monthly submission of reports and ensures that reports are received and documented in her tracking/monitoring. At this time, sites are being assisted with working on allocations/budgets for the upcoming school year. Monitoring also shows that sites are on track on the comparison of budget to expenditure report.</p>
<p>Eligibility documentation will be thorough and accurate, and reflective of 100% eligible enrollment, while maintaining a wait list.</p>	<ul style="list-style-type: none"> -Streamline ERSEA eligibility forms to ensure determination process is evident. -Maintain internal monitoring systems to monitor child files and ERSEA documentation for discrepancies. -Re-evaluate process for data entry. -Participate in Hope for the Holidays to recruit homeless families. -Educate/assist homeless families and families with no income to obtain resources. <p>Staff Responsible: Family Service Workers/ERSEA Manager Time Frame: ongoing Monitoring Tools: Monitoring Reports, Child Plus Triannual Review for 2016-2017: 1/31/17– eligibility documentation indicates 99% eligible enrollment with appropriate documentation in child file. The program is currently serving 5 children (from 3 different districts) that are over income. This was approved by the ERSEA Manager following the systematic selection criteria. Recruitment efforts have been increased in these districts to ensure waitlists are sufficient to fill vacancies as they occur. 3/31/17 - eligibility documentation continues to reflect 99% eligible enrollment with appropriate documentation in each child file. The program is currently serving 4 children (from 3 different districts) that are over income. This was approved by the ERSEA Manager, following the systematic selection criteria. Recruitment efforts continue in these districts to ensure waitlists are sufficient to fill vacancies as they occur. Bowie, Nocona, and Henrietta continue to seek</p>

	<p>income eligible applicants. All sites are continuing to enroll to ensure compliance with new Head Start Performance Standards.</p> <p>6/1/17 - eligibility documentation continues to reflect 99% eligible enrollment with appropriate documentation in each child file. The program is currently serving 4 children (from 3 different districts) that are over income. This was approved by the ERSEA Manager, following the systematic selection criteria. Recruitment efforts continue in these districts to ensure waitlists are sufficient to fill vacancies as they occur. Bowie, Nocona, and Henrietta continue to seek income eligible applicants. All sites are continuing to enroll to ensure compliance with new Head Start Performance Standards. All sites were able to end the school year fully enrolled. Most of the children that were enrolled toward the end of the school will return next year.</p>
Monitoring to continue to ensure that when the majority of children speak the same language, a least one staff member in the classroom (interacting regularly) with the children will speak their language.	<p>-Continue ongoing monthly monitoring to ensure compliance in the area of primary language for the child. Ensure that classrooms that have 50% or more Spanish speaking children has a paraprofessional who is Spanish speaking interacting with the children regularly.</p> <p>Staff Responsible: Family Service Workers/Head Start Coordinator</p> <p>Time Frame: monthly</p> <p>Monitoring Tools: Monitoring Reports, Child Plus</p> <p>Triannual Review for 2016-2017:</p> <p>1/31/17 - monthly monitoring reflects that classrooms are compliant with ensuring staff members in classrooms are able to provide supports to children in their native language.</p> <p>3/31/17 - monthly monitoring reflects that classrooms are compliant with ensuring staff members in classrooms are able to provide regular supports to children in their native language. Nocona is still seeking a paraprofessional that speaks Spanish. At this time, they have submitted a schedule that ensures compliance with the performance standards.</p> <p>6/1/17 - monthly monitoring reflects that classrooms are compliant with ensuring staff members in classrooms are able to provide regular supports to children in their native language. Nocona is still seeking a paraprofessional that speaks Spanish. At this time, they have submitted a schedule each month that ensures compliance with the performance standards.</p>
The grantee will ensure that all Head Start staff has a Criminal History Record Check completed before documented hire date/date to report.	<p>-Continue ongoing monitoring to ensure that staff has a documented criminal history check (CHRI) before entering the classroom to work with children.</p> <p>-Ensure that Human Resource staff continues to be aware of requirements and procedures are followed.</p> <p>Staff Responsible: School District Human Resources/Head Start Coordinator</p> <p>Time Frame: as needed</p> <p>Monitoring Tools: Tracking Forms</p> <p>Triannual Review for 2016-2017:</p> <p>1/31/17 - all staff members have a flow chart and tracking that reflect CHRI was completed before hire/report to classroom date.</p> <p>3/31/17 - all staff members have a flow chart and tracking that reflect CHRI was completed before hire/report to classroom date. Training on new criminal history checks for the upcoming school year has begun.</p> <p>6/1/17 - all staff members have a flow chart and tracking that reflect CHRI was completed before hire/report to classroom date. Training on new criminal history checks for the upcoming school year has begun. Staff is also working to update forms and policies/procedures.</p>

Attendance procedures will be consistent and promote communication with families and Head Start staff to ensure accuracy of tracking, documentation, and referrals.	<p>-Create internal monitoring systems to monitor child files and ERSEA documentation for discrepancies.</p> <p>-Re-evaluate process for data entry.</p> <p>-Waitlist will be utilized through proper recruitment procedures and efforts.</p> <p>Staff Responsible: Family Services Staff/ERSEA Manager</p> <p>Time Frame: monthly/ongoing</p> <p>Monitoring Tools: Monitoring Reports, Child Plus</p> <p>Triannual Review for 2016-2017:</p> <p>1/31/17 - attendance procedures are being followed, in-house referrals are being made according to procedures, and family service worker intervention is present when necessary.</p> <p>3/31/17 - attendance procedures are being followed, in-house referrals are being made according to procedures, and family service worker intervention is present when necessary. The average daily attendance for March for all Region 9 sites was 94.03%.</p> <p>6/1/17 – all sites followed appropriate attendance procedures and documentation reflects ongoing communication with families throughout the year. The average daily attendance for May for all Region 9 sites was 93.44% and for the year was 94.09%. Attendance policy/procedures have been updated and parents have started to receive training on effective and timely communication with school staff when child will not be present for school.</p>
<p>Self-Assessment Results: According to our most recent fiscal audit, all funds were spent in an allocable, reasonable, allowable, and necessary method. Policy Council and the Governing Body received monthly fiscal/credit card reports and information concerning program planning, policies and operations. Districts submitted documentation to Region 9 consistently. Several districts needed support to submit their reimbursement reports timely. Fiscal monitoring was helpful in the success of this process. All eligibility documentation was accurate and the program served 99% income/categorically eligible children. All sites maintained a wait list. Recruitment had to be increased in Clay and Montague counties to address low application numbers. Nocona continues to provide regular support to the children in learning Spanish in their daily routine. A monthly schedule is submitted to ensure supports are consistent in promoting the home language of the children. Personnel monitoring indicated that all districts followed procedures when hiring staff and all staff have criminal record check documentation in their personnel file before their hire/start date. Ongoing training and tracking is occurring to ensure that sites are completing all required criminal history checks according to the updated Head Start Program Performance Standards. All sites maintained an average monthly attendance rate of 85% or higher.</p>	
<p align="center">Program Area: Child Health & Safety</p>	
Long Term Goal:	
<p>-Provide children and families with educational, health and nutritional services.</p>	
Short Term Objectives:	Action Steps/Update
Daily playground checklist will be utilized to ensure play areas are safe.	<p>-Ongoing monitoring process will ensure all appropriate parties are informed of areas that require attention.</p> <p>-Sidewalks and tricycle tracks will be maintained and repaired to ensure the safety of the children (no holes or cracks over 1 in. wide/deep).</p> <p>-An appropriate number of smoke detectors are installed and tested regularly at each site.</p> <p>-Smoke detector compliance chart will be maintained annually to communicate status to sites.</p> <p>-Safe Environments/Health and Safety Monitoring Tool checklist will be</p>

	<p>completed 3 times annually to ensure smoke detectors are in compliance, and all environments are safe.</p> <p>Staff Responsible: Head Start Staff/Education Manager</p> <p>Time Frame: daily</p> <p>Monitoring Tools: Daily Playground Checklist</p> <p>Triannual Review for 2016-2017:</p> <p>1/31/17 - daily playground checklists are utilized at each site on a daily basis. The staff document on the checklist if a work order is submitted for corrective action.</p> <p>3/31/17 - daily playground checklists are utilized at each site on a daily basis. The staff document on the checklist if a work order is submitted for corrective action. Five playgrounds have preventative maintenance work orders in place.</p> <p>6/1/17 - all sites have maintained a Daily Playground Checklist. One playground has a preventative maintenance work order in place. Three playgrounds had preventative work orders placed in May that either received repairs or follow-up with the maintenance staff.</p>
<p>-Child will have a current well child exam and dental exam on file, including any follow-up needed to demonstrate physical well-being for learning.</p> <p>-Staff will have accurate tracking of 90-day health requirements and the medical records request process.</p>	<p>-Releases will be obtained and sent to physicians in an effort to obtain current physical/dental records.</p> <p>- Tracking systems will reflect efforts made to obtain required documentation and reflect follow up.</p> <p>-Monitoring will ensure ongoing communication and coordination to promote compliance.</p> <p>-Children will receive appropriate follow-up treatment in regards to health concerns noted.</p> <p>-Parents will be educated on ways to assist in obtaining information to ensure their children are current in health requirements, including Medicaid coverage and changes.</p> <p>-Monitoring will ensure ongoing communication, coordination, compliance, and a team approach.</p> <p>-Explore community partners to provide physicals and dentals as in-kind in assisting with compliance of 90 day health requirements, including the Medicaid community partnership program.</p> <p>Staff Responsible: Health Services Staff/Health Manager</p> <p>Time Frame: within 90 days of enrollment, ongoing</p> <p>Monitoring Tools: Monitoring Reports, Child Plus</p> <p>Triannual Review for 2016-2017:</p> <p>1/31/17 – 97.22% of the children received a current dental within the 90 day timeframe. 98.46% of the children received a current physical within the 90 day timeframe. Procedures are being followed to help with the children with completed late events, and to ensure families continue to follow through with pursuing a medical and dental home. The Community Health Care Center is being utilized to provide onsite services to assist families that do not have health coverage or who missed their scheduled appointments.</p> <p>3/31/17 - 97.69% of the children received a current dental within the 90 day timeframe. 98.92% of the children received a current physical within the 90 day timeframe. Procedures are being followed to help with the children with completed late events, and to ensure families continue to follow through with pursuing a medical home, dental home, and appropriate medical coverage.</p> <p>6/1/17 - 97.99% of the children received a current dental within the 90 day timeframe. 98.77% of the children received a current physical within the 90 day timeframe.</p>
Families will obtain available health coverage and continue to be educated on Medicaid requirements.	<p>-Continue to educate families about Medicaid/CHIP application, coverage and the changes in Medicaid that affect them.</p> <p>-Provide a team approach in regards to assisting families with this need.</p> <p>-Ensure that tracking systems and documentation reflects follow up in this area</p>

	<p>and appropriate assistance is provided.</p> <ul style="list-style-type: none"> -Explore the benefits of participating in the Medicaid Community Partnership Program. <p>Staff Responsible: Health Services Staff/Health Manager</p> <p>Time Frame: ongoing</p> <p>Monitoring Tools: Child Plus</p> <p>Triannual Review for 2016-2017:</p> <p>1/31/17 - 90% of families have health coverage. Ongoing collaboration with Medicaid and family service worker support will continue to address these needs as they arise with families.</p> <p>3/31/17 – 92% of families have health coverage. Ongoing collaboration with Medicaid and family service worker support continue to address these needs as they arise.</p> <p>6/1/17 – 98% of families had health coverage at the end of the year. The Texas Medicaid dental and health plans attended enrollments at various sites during the month of May to assist families with applying as well as providing parent education. Enrollment forms initiate training to parents on applying for health coverage, as well as public assistance.</p>
Active Supervision will be implemented in all routines, settings, and transitions and utilized by all staff with all children at all times.	<ul style="list-style-type: none"> -Provide annual training on Active Supervision with all Head Start Staff, including written procedures for reporting. -Utilize ongoing monitoring tools to ensure procedures are followed and staff is documenting systems appropriately. -Provide training to parents on Active Supervision annually in conjunction with Pedestrian Safety Training. <p>Staff Responsible: Head Start Staff</p> <p>Time Frame: ongoing</p> <p>Monitoring Tools: Monitoring Reports, Monitoring Tools</p> <p>Triannual Review for 2016-2017:</p> <p>1/31/17 - active supervision training has been provided to all staff, and each district administrator has completed the active supervision monitoring checklist. Ongoing trainings continue with all staff to ensure active supervision is ongoing and implemented in all settings.</p> <p>3/31/17 - ongoing trainings continue with staff to ensure active supervision is ongoing and implemented in all settings.</p> <p>6/1/17 - ongoing trainings continue with staff to ensure active supervision is ongoing and implemented in all settings. Active Supervision training was provided in Welcome Back to Head Start, Parent Meetings, Partners Meeting, Policy Council, and Executive Committee Meeting. All classrooms have the posters hanging in their room so all staff are reminded of the process.</p>
<p>Self-Assessment Results: The playground checklist was in compliance at all sites. Sites received ongoing training to ensure appropriate procedures are being followed for playground work orders. 99% of children had a well-child exam on file and 98% of children had a dental exam on file. Treatment received for dentals improved from last year, due to increased staff training and timely follow-up. PIR data shows that 32% of the enrolled children are either overweight or obese. This is an increase from last year. Parent education also increased this year to help educate the parents on nutritional cooking to address obesity concerns. Tracking of health coverage/treatment is in place and effective at each site. A few families (11/2%) continue to lack insurance, some due to lapses in Medicaid eligibility or due not qualifying for Medicaid. This is an improvement from last year. Training for Active Supervision was conducted throughout the year through staff meetings, Partner's meetings, NCQTL suites, and incorporated into every service area meeting. Active Supervision was observed throughout the program during the school year in indoor and outdoor areas. All sites reported understanding and compliance of this by completing and submitting the Active Supervision Monitoring Tool.</p>	

Program Area: Parent, Family Community Engagement/Child Development and Education	
Long Term Goal: -Link children and their families to needed community services. -Strengthen families as the primary nurturers/educators of their children. -Enhance children's growth and development.	
Short Term Objectives:	Action Steps/Update
By mid-year, at least 10% of total enrollment will reflect services to children with disabilities.	-Ongoing monitoring will support the process of timely identification of children and submission of necessary referrals. -10% of the total enrollment will be children with disabilities by January 16, 2014. Staff Responsible: Head Start Staff/Disability Manager/Head Start Coordinator Time Frame: monthly, mid-year Monitoring Tools: Monitoring Reports, Child Plus Triannual Review for 2016-2017: 1/31/17 - current monitoring reflects that the program is serving 12% children with disabilities. Disability tracking forms have been submitted and indicate that the program is on track to reach 10% by the established mid-point date, January 12, 2017. 3/31/17 - current monitoring reflects that the program is serving 13% children with disabilities. Disability tracking forms have been submitted and indicate that the program is on track following up on referrals as they have been made throughout the year. 6/1/17 – The program ended up serving a total of 16% of the enrolled children as children with disabilities. This is a direct reflection of the Disability Tracking Form. The predominant diagnosis is speech/language, with 85% of the children qualifying for and receiving speech services.
Parent meetings will be held at each site monthly to promote consistency in parent involvement.	- Meetings will be scheduled and advertised consistently, regularly, and in advance. - Staff will be trained on the variety of required topics (utilizing the Parent Training tracking sheet) including specific developmental feedback, developmental activities, father involvement, and parental input into nutritional activities. -Ensure communication of availability of child care. -Schedule parent meetings at individual sites within WFISD. -Agenda, minutes, and sign in sheets will be maintained at each district. -Monitoring will occur to determine levels of parent involvement. Staff Responsible: Teachers/Family Service Workers/Parent Involvement Manager Time Frame: monthly Monitoring Tools: Monitoring Reports, Meeting Agendas and Minutes Triannual Review for 2016-2017: 1/31/17 - monitoring reveals that parent meetings are being held consistently at all the sites. 3/31/17 – ongoing monitoring reveals that parent meetings and/or family activities continue to be held consistently at all the sites. Sites are doing a great job utilizing community partners for parent trainings. 6/1/17 – Parent meetings were held consistently throughout the school year. Parents were surveyed to find out days/times that worked best for them. One site held the same meeting twice to accommodate working families. All sites scheduled meetings and gave parents ample notice for the meeting day and time. All sites maintained parent meeting sign in sheets and minutes for meetings held throughout the year.

<p>Parent involvement activities will be intentional (identified parent needs) and consistently scheduled, while geared toward meeting the Head Start Standards and Requirements including:</p> <ul style="list-style-type: none"> -Nutritional activities -Obesity awareness -Educational activities to promote school readiness -Setting measurable goals with families. 	<ul style="list-style-type: none"> -Monitoring will occur to determine levels of parent involvement, documentation will include site reports, agenda, minutes, and sign-in sheets maintained at each district. -Encourage attendance by offering: an accessible location for the families, incentives, child care, transportation... -Collaboration with Food Bank. -Education to families on childhood obesity. -Promoting a variety of parent involvement/volunteer opportunities. -Utilize Family Partnership Agreement and Outcomes Assessment to set school readiness goals for the family. <p>Staff Responsible: Teachers/Family Service Workers/Parent Involvement Manager</p> <p>Time Frame: monthly</p> <p>Monitoring Tools: Monitoring Reports, Meeting Agendas and Minutes</p> <p><u>Triannual Review for 2016-2017:</u></p> <p>1/31/17 - sites are intentionally planning a variety of parent involvement activities. They have planned according to the individually completed Parent Interest Questionnaire at their specific site. The Food Bank is providing onsite classes about healthy eating to children and families. The Wichita County Health Department is conducting site presentations on the 5210=8 obesity prevention program.</p> <p>3/31/17 - sites continue to plan a variety of parent involvement activities. The Food Bank continues to provide onsite classes about healthy eating to children and families. Sites are gathering input from families on nutritional activities to conduct in the classroom with their children. Staff is providing feedback to families regarding growth assessments and educating parents if there is a concern that needs to be addressed.</p> <p>6/1/17 - By the end of the school year, all sites provided parent meetings utilizing the following community partners: local libraries, WF Area Food Bank, WIC, and the Health Department.</p>
<p>CLI Engage data will reflect educational goals being met in the areas of Science, Mathematics, Social Studies, and Creative Arts.</p>	<ul style="list-style-type: none"> -Provide professional development opportunities, on-site training, individualized training, and mentoring for Head Start staff, as needs arise and ongoing monitoring identifies. -Educate staff to provide specific feedback on developmental progress of the children and to effectively communicate strengths/needs with parents to promote the relationship and overall development. <p>Staff Responsible: Head Start Teachers/Education Manager</p> <p>Time Frame: monthly</p> <p>Monitoring Tools: CLI Reports</p> <p><u>Triannual Review for 2016-2017:</u></p> <p>1/31/17 - baseline data reflects that goals are set for all children. Individualization will occur utilizing the baseline data. Progress will be monitored.</p> <p>3/31/17 – assessment wave 2 was completed. The staff was educated on utilizing CLI reports to educate parents, individualize, and to establish small learning groups within their daily classroom planning. Individualization, anecdotal notes, and assessment results are being utilized to guide classroom teaching.</p> <p>6/1/17 - assessment wave 3 was completed. Individualization, anecdotal notes, and assessment results are being utilized to guide classroom teaching. Overall the data was improved. The areas of focus for the next school year will be language and literacy, math, and science.</p>
<p>CLASS data will sustain and/or increase in all areas to meet or exceed the national average.</p> <p>CLASS scores will reflect an</p>	<ul style="list-style-type: none"> -Target new (and identified) teachers to ensure understanding and expectations of the CLASS observation. -Upon completion of first CLASS observation, provide individualized training to teaching staff to promote an increase in scores for follow-up observation in the spring.

increase in the area of Instructional Support.	<p>-Professional development will be offered to promote the use of technology in the classroom & knowledge of ongoing assessments completed.</p> <p>Staff Responsible: Head Start Teachers/Administrators/Education Manager</p> <p>Time Frame: twice a year</p> <p>Monitoring Tools: CLASS Observation Scores, Child Plus</p> <p>Triannual Review for 2016-2017:</p> <p>1/31/17 - CLASS scores continue to be above the national average in all 3 domains. Monthly training and support have been provided to all staff to continue to address overall growth.</p> <p>3/31/17 - CLASS scores continue to be above the national average in all 3 domains. Monthly training and support have been provided to all staff to continue to address overall growth. One classroom monitored with CLASS this month did not meet required scores. This classroom was given a Plan of Action and a follow-up CLASS observation will occur.</p> <p>6/1/17 - CLASS scores continue to be above the national average in all 3 domains. Monthly training and support have been provided to all staff to continue to address overall growth. By the end of the school year, all classrooms were able to score above minimal requirements. The classes that worked on a Plan of Action and a follow-up for improvement were able to show improvement on their final CLASS observation for the year. These classes will be considered for Practice Based Coaching next school year.</p>				
<p>Self-Assessment Results: The program reached 10% total enrollment of services for children with disabilities by mid-year. By the end of the year, the program served 14% children with a disability, with speech being most reported diagnosis. Parent meetings were held consistently at all sites and activities planned and implemented were focused on school readiness and other parenting topics. Parent surveys showed that parents would like more communication with their teachers, especially in the area of volunteer opportunities and activities to do at home with their children. Parents would also like parent meetings at their specific school, instead of centrally located meetings. Overall, an emphasis was placed on nutritional activities to address the childhood obesity school readiness goals. Professional Development was targeted toward individualized documentation and appropriate grouping of the children. As a result of assessment data, the primary focus for the next school year will be language, literacy, math, and science. CLASS data showed an increase in all areas through internal monitoring. Our internal monitoring shows that CLASS scores continue to be above the national average in all 3 domains.</p>					
<p style="text-align: center;">Program Area: School Readiness</p>					
<p>Long Term Goal:</p> <p>-Ensure our approach to education is developmentally and linguistically appropriate in order to prepare children for school readiness.</p>					
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 30%;">Short Term Objectives:</th><th style="text-align: left;">Action Steps/Update</th></tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> <p><u>Physical Development and Health:</u> (Gross Motor) Children will be able to exhibit a wide range of gross motor activities such as: catching, kicking, throwing, pulling, bouncing, pedaling, etc...</p> </td><td style="vertical-align: top;"> <p>-Provide training in the area of gross motor development.</p> <p>-Ensure outdoor play is organized and structured, as appropriate.</p> <p>-Promote use of IMIL (I am Moving I am Learning) within the classroom.</p> <p>-Provide IMIL training to the new Head Start staff.</p> <p>-Monitor CLI reports in an ongoing manner to ensure progress is being made.</p> <p>Staff Responsible: Head Start Teachers/Education Manager</p> <p>Time Frame: daily</p> <p>Monitoring Tools: CLI Reports</p> <p>Triannual Review for 2016-2017:</p> <p>1/31/17 – baseline data was gathered through the initial CLI testing wave. Information is being utilized to guide teaching practices within the classroom,</p> </td></tr> </tbody> </table>		Short Term Objectives:	Action Steps/Update	<p><u>Physical Development and Health:</u> (Gross Motor) Children will be able to exhibit a wide range of gross motor activities such as: catching, kicking, throwing, pulling, bouncing, pedaling, etc...</p>	<p>-Provide training in the area of gross motor development.</p> <p>-Ensure outdoor play is organized and structured, as appropriate.</p> <p>-Promote use of IMIL (I am Moving I am Learning) within the classroom.</p> <p>-Provide IMIL training to the new Head Start staff.</p> <p>-Monitor CLI reports in an ongoing manner to ensure progress is being made.</p> <p>Staff Responsible: Head Start Teachers/Education Manager</p> <p>Time Frame: daily</p> <p>Monitoring Tools: CLI Reports</p> <p>Triannual Review for 2016-2017:</p> <p>1/31/17 – baseline data was gathered through the initial CLI testing wave. Information is being utilized to guide teaching practices within the classroom,</p>
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	<p>establishing small groups, and individualizing by child. More specific information to be obtained after the second wave of CLI testing.</p> <p>3/31/17 – wave 2 assessment results show an increase of 1.67% in the area of physical development and health gross motor skills.</p> <p>6/1/17 - wave 3 assessment results show an increase of 2.42% in the area of physical development and health gross motor skills. The average score report shows that the children in the program met 91% of the max score in this area.</p>
<p><u>Social and Emotional Development:</u></p> <p>Children will demonstrate:</p> <ul style="list-style-type: none"> -age appropriate independence in decision making -resolves conflict with peers alone and/or with adult intervention, as appropriate -follows rules, routines, and directions -refrains from disruptive, aggressive, angry, or defiant behaviors 	<ul style="list-style-type: none"> -Incorporate Positive Behavior Support Systems into the classrooms. -Promote positive guidance plans in each setting. -Monitor completion of the DECA and appropriate follow-up through mental health staff. <p>Staff Responsible: Head Start Teachers/Education Manager</p> <p>Time Frame: daily</p> <p>Monitoring Tools: CLI Reports</p> <p><u>Triannual Review for 2016-2017:</u></p> <p>1/31/17 – baseline data was gathered through the initial CLI testing wave. Information is being utilized to guide teaching practices within the classroom, establishing small groups, and individualizing by child. More specific information to be obtained after the second wave of CLI testing.</p> <p>3/31/17 – wave 2 assessment results show an increase of 8.4% in the area of social and emotional development.</p> <p>6/1/17 - wave 3 assessment results show an increase of 16.71% in the area of social and emotional development. The average score report shows that the children in the program met 87% of the max score in this area.</p>
<p><u>Approaches to Learning:</u> (Initiative and Curiosity)</p> <p>Child will exhibit eagerness to learn about and discuss a range of topics, ideas, and tasks, as demonstrated by feedback provided to teacher and peers during activities, providing input during read-alouds, and spontaneous questions and information seeking.</p>	<ul style="list-style-type: none"> -Provide teachers with training and support to promote developmentally appropriate practices, in the areas of creative arts and movement. -Provide ongoing trainings to ensure teachers have a wide variety of activities to utilize. -Provide support to parents in their roles as teachers and nurturing parent/child relationships. -Provide reports to parents to communicate child progress in all areas of learning. -Promote field trips to learn through “real life” experiences. <p>Staff Responsible: Head Start Teachers/Education Manager</p> <p>Time Frame: daily</p> <p>Monitoring Tools: CLI Reports</p> <p><u>Triannual Review for 2016-2017:</u></p> <p>1/31/17 – baseline data was gathered through the initial CLI testing wave. Information is being utilized to guide teaching practices within the classroom, establishing small groups, and individualizing by child. More specific information to be obtained after the second wave of CLI testing.</p> <p>3/31/17 – wave 2 assessment results show an increase of 1.97% in the area of approaches to learning initiative and curiosity.</p> <p>6/1/17 - wave 3 assessment results show an increase of 3.86% in the area of approaches to learning initiative and curiosity. The average score report shows that the children in the program met 83% of the max score in this area.</p>
<p><u>Language and Literacy:</u></p> <p>Child will be able to understand increasingly complex and varied vocabulary (receptive language). Attends to language during conversations, songs, stories, or other learning experiences.</p>	<ul style="list-style-type: none"> -Ensure that classrooms have at least two read-alouds each day. -Program will continue to promote family literacy and families reading to their children at home. -CLASS observations to identify classrooms with strong language development and those that could benefit from increased support. <p>Staff Responsible: Head Start Teachers/Education Manager</p> <p>Time Frame: daily</p> <p>Monitoring Tools: CLI Reports</p> <p><u>Triannual Review for 2016-2017:</u></p> <p>1/31/17 – baseline data was gathered through the initial CLI testing wave.</p>

	<p>Information is being utilized to guide teaching practices within the classroom, establishing small groups, and individualizing by child. More specific information to be obtained after the second wave of CLI testing.</p> <p>3/31/17 – wave 2 assessment results show an increase of 2.38% in the area of language and literacy.</p> <p>6/1/17 - wave 3 assessment results show an increase of 5.07% in the area of language and literacy. The average score report shows that the children in the program met 61% of the max score in this area.</p>
<p><u>Cognition and General Knowledge:</u> (Logic and Reasoning) Child will be able to represent people, places, or things through drawings, movement, and three dimensional objects.</p>	<p>-Ensure each child is presented with higher level thinking/problem solving opportunities.</p> <p>-Promote activities that incorporate symbolic representation.</p> <p>-Offer trainings during Early Learning Week to support logic and reasoning learning activities.</p> <p>Staff Responsible: Head Start Teachers/Education Manager</p> <p>Time Frame: daily</p> <p>Monitoring Tools: CLI Reports</p> <p><u>Triannual Review for 2016-2017:</u></p> <p>1/31/17 – baseline data was gathered through the initial CLI testing wave. Information is being utilized to guide teaching practices within the classroom, establishing small groups, and individualizing by child. More specific information to be obtained after the second wave of CLI testing.</p> <p>3/31/17 – wave 2 assessment results show an increase of 3.74% in the area of cognition and general knowledge math and a 2.44% increase in the area of cognition and general knowledge science.</p> <p>6/1/17 - wave 3 assessment results show an increase of 6.75% in the area of cognition and general knowledge math and a 4.36% increase in the area of cognition and general knowledge science. The average score report shows that the children in the program met 68% of the max score in the math area and 79% in the area of science.</p>
<p><u>Self-Assessment Results:</u> Data continues to reveal that children are meeting and/or exceeding expectations in most of the areas of development/domains assessed. The areas that will be addressed, as a result of ongoing assessment data, will be language/literacy and cognition/general knowledge. Physical Development and Health has been an area targeted by the program in this 5 year goal process. This area has shown the most growth. Children met 91% of the max score in this area this school year. Transition meetings with families continue to reflect that children are leaving the program exhibiting school readiness. Family goals reflect that parents are able to express the readiness of their children as they transition to the next setting. CLI-CIRCLE Progress Monitoring training has been provided throughout the year to ensure that the data gathered is reflective of progress made for individual children, as well as special populations. Professional development will continue to ensure that all staff is making progress in addressing their goals as stated on their individual professional development plans. A strength of the program is the staff and parents ability to express understanding of the school readiness goals and the significance of these goals to the school readiness of their children. The family goal setting process was significant in bringing the parents and staff into a partnership of verbalizing school readiness concerns and collaborating to set individualized goals (using individualized data gathered from multiple sources) that ensure their children progress toward their next educational setting.</p>	

Summary

The Region 9 ESC Head Start program provides high quality services in 9 school districts (ISDs) in 4 counties of North Texas. The program was successful in meeting several goals from the previous year. Most of the goals from the 2016-2017 school year will be continued for the 2017-2018 school year, as the program continues to work toward higher achievement in the 5 year monitoring cycle/grant period. Ongoing monitoring efforts have been streamlined, utilizing various methods of communication, to ensure goals are addressed programmatically and addressed in an ongoing manner.

The program has made continuous gains in a number of areas to meet program goals and objectives. Ongoing analysis of educational data reveals continued improvements in all child development domains, as well as an overall increase in CLASS scores. This assessment has also revealed the areas in which we need to focus professional development for the upcoming year. A priority that has been identified is training in the curriculum, as well as training in the Head Start Early Learning Outcomes Framework.

The program continues to collaborate with numerous agencies and specialists to ensure not only that Head Start children receive needed services, but that they are school ready as they transition from the Head Start setting.

The Region 9 ESC Head Start program completed its FY 2015-2016 Monitoring Review Event schedule. The Leadership/Governance/Management Systems review event was conducted February 23-24, 2016. The Overview of Findings reported no area of noncompliance found, with no corrective action required. The Comprehensive Services/School Readiness review event was conducted December 14-18, 2015. The Overview of Findings reported no area of noncompliance found, with no corrective action required. The CLASS review was conducted February 24-27, 2015. The CLASS scores were above the national average in every area. The Fiscal Integrity/ERSEA review was completed December 9-12, 2014. The Overview of Findings reflected a compliant review with no areas of non-compliance/deficiency. The Environmental Health & Safety Review was conducted November 18-20, 2014. The Overview of Findings reflected a deficiency in the area of in 1304.52 Human Resources Management. The follow-up review was conducted April 17, 2015. The Overview of Findings reported that previously identified findings had been closed and our review status was changed from noncompliant to compliant on the Head Start Enterprise System.

There were no scheduled or conducted federal review events throughout the 2016-2017 school year. Ongoing monitoring was conducted internally by the grantee staff to ensure ongoing compliance.

The most recent independent financial audit conducted August 2016 resulted in a cleared status with no findings documented for Head Start.

The program will address the following areas to ensure high quality services continue to Head Start children and families:

- Ongoing professional development training opportunities for all Head Start staff to remain compliant in all program areas and current on best practices
- Continued evaluating ongoing monitoring of Head Start service area management systems
- Continued efforts, tracking, and follow-up to ensure the program meets all 45 and 90-day requirements
- Collecting and tracking pertinent data to improve and monitor services, improve accuracy, and promote program planning
- Using a variety of methods to promote communication, while trying to communicate effectively and efficiently
- Implementing CLASS observations in each classroom, with individualized training and follow-up as needed.
- Implementing Practice Based Coaching to fully support teachers and students success
- Continuing recruitment efforts to provide services to eligible Head Start families in the service area, including homeless families, Hispanic families, and children with special needs
- Working closely with community partners to address the needs of families impacted by economic crisis
- Working closely with staff to encourage attendance at Parent Committees, offer training in topics of interest, and promote parent involvement in their child's classroom
- Working closely with Policy Council and Governing Body to ensure informed decisions, ongoing progress in monitoring systems, and ensuring best practices within the program
- Implementing researched based parenting curriculum to assist families in all aspects of positive relationships and maintaining a home school connection in their child's education
- Supporting staff and families to ensure children who transition from Head Start setting are school ready and able to make an informed decision



Region 9 Education Service Center Head Start

Annual Public Report

School Year 2016-2017

Policy Council Approval:
ESC Board of Directors Approval:

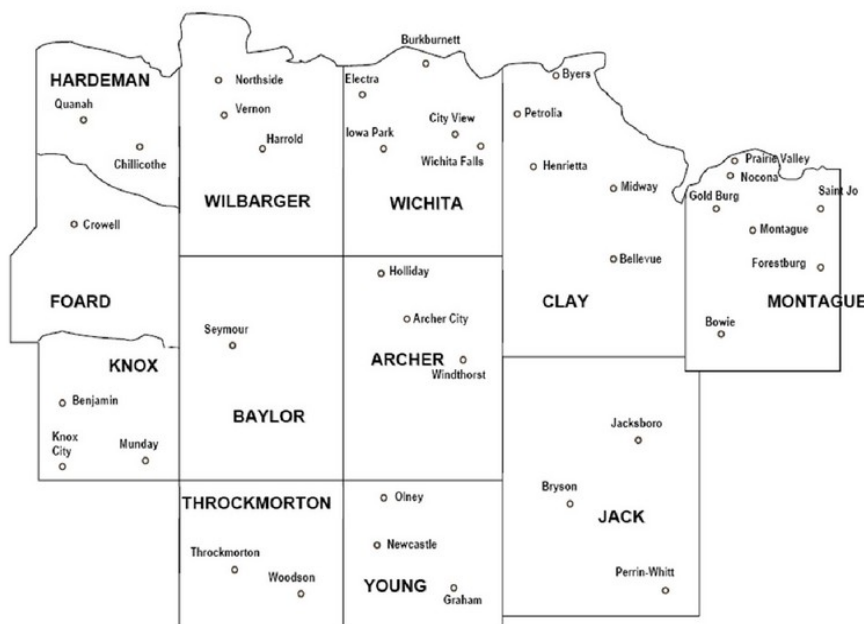


***Region 9 Education Service Center Head Start partners
with the following Independent School Districts:***

**Bowie
Burkburnett
City View
Electra
Gainesville
Henrietta
Nocona
Petroli
Wichita Falls**

The Region 9 Education Service Center, located in Wichita Falls, Texas, provides technical assistance and consulting services to North Texas area school districts to help improve student performance and increase the efficiency and effectiveness of local school operations. Region 9 ESC assists in implementing initiatives assigned by the legislature or the Texas Commissioner of Education. Region 9 ESC:

- Includes 37 school districts
- Covers 10,634.5 square miles and 12 counties
- Provides service to over 37,791 students and 5,626 staff members located on 118 campuses.



The Region 9 ESC Head Start program serves children ages three and four, as of September 1st, and their families in nine school districts in four counties of North Texas:

- Clay – Henrietta ISD and Petrolia ISD
- Cooke – Gainesville ISD
- Montague – Bowie ISD and Nocona ISD
- Wichita – Burkburnett ISD, City View ISD, Electra ISD and Wichita Falls ISD

All teachers in the Region 9 Head Start program are certified teachers. All paraprofessionals have a college degree, Child Development Associate Certification (CDA), or are in the process of obtaining one of them. Each of the 40 classrooms in the service area is a full-day program which provides comprehensive services in areas such as health, nutrition, mental health, and education. The program also serves children with disabilities and Dual Language Learners.

This report is prepared to comply with the Head Start Authorization Act of 2007 644(a)(2) which states:

Each Head Start agency shall make available to the public a report published at least once in each fiscal year that discloses the follow information from the most recently concluded fiscal year, except that reporting such information shall not reveal personally identifiable information about an individual child or parent:

- (A) The total amount of public and private funds received and the amount from each source.
- (B) An explanation of budgetary expenditures and proposed budget for the fiscal year.
- (C) The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served.
- (D) The results of the most recent review by the Secretary and the financial audit.
- (E) The percentage of enrolled children that received medical and dental exams.
- (F) Information about parent involvement activities.
- (G) The agency's efforts to prepare children for kindergarten.

(A) The total amount of public and private funds received and the amount from each source

Project Year	Dates	Funding Type	Percentage	Amount	Non-Federal Share	Percentage	Total Amount
2016-2017	11/1/2016-10/31/2017	Continuation Federal	80%	\$4,130,484	\$1,032,621	20%	\$5,163,105
Total Public Funds Received – Federal							\$4,130,484
Total Private Funds Received – Non-Federal Share							\$1,032,621

(B)An explanation of budgetary expenditures and proposed budget for the fiscal year.

Annual Report 2016-2017 Funding for Head Start

BUDGETARY EXPENDITURES FOR 2016-2017					
AS OF 8/31/2017					
Actual Expenditures			Proposed Expenditures		
Category	Program Funds	T/TA Funds	Category	Program Funds	T/TA Funds
Personnel	\$2,289,421.70	\$0	Personnel	\$2,747,306	\$0
Fringe Benefits	\$211,410.00	\$0	Fringe Benefits	\$253,692	\$0
Travel	\$12,975.88	\$24,123.21	Travel	\$6,500	\$24,053
Equipment	\$0.00	\$0.00	Equipment	\$0	\$0
Supplies	\$70,395.26	\$251.20	Supplies	\$202,671	\$3,000
Contractual	\$354,167.19	\$12,177.76	Contractual	\$447,167	\$5,720
Construction	\$0	\$0	Construction	\$0	\$0
Other	\$47,245.09	\$12,177.76	Other	\$223,808	\$19,880
Total Direct Charges	\$2,985,615.12	\$45,262.17	Total Direct Charges	\$3,881,144	\$52,653
Indirect Costs	\$170,547.90	\$0	Indirect Costs	\$196,687	\$0
Total	\$3,156,163.02	\$45,262.17	Total	\$4,077,831	\$52,653

The Proposed Head Start Expenditures for the 2016-2017 school year Continuation Grant (and COLA Funding) are from November 1, 2016, through October 31, 2017. We still have the months of September and October expenditures to post to Actual Expenditures. Therefore, since this report is as of August 31, 2017, the Actual Head Start Expenditures are less than the Proposed Expenditures. The proposed expenditures are those submitted in the Grant Application. When the final reports are received and posted to actual expenditures, the Actual Expenditure total will be \$4,077,831 for Program Funds and \$52,653 for T/TA Funds.

(C)The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served.

Region 9 ESC Head Start program was funded in the 2016-2017 school year for 630 children throughout the service area. The children were served in 40 classrooms.

2016-2017 Actual Enrollment		712
• 3 years old		428
• 4 years old		284
Total Number of Families Served		663
Site	2016-2017 Funded Enrollment by Site	
Bowie	31	
Burkburnett	56	
City View	20	
Electra	15	
Gainesville	70	
Henrietta	13	
Nocona	27	
Petrolia	10	
Wichita Falls	388	
Total	630	

2016-2017	Average Monthly Enrollment	% of Funded Enrollment
August	635	100.8%
September	641	101.7%
October	647	102.7%
November	650	103.1%
December	645	102.4%
January	648	102.9%
February	649	103.0%
March	651	103.3%
April	652	103.5%
May	648	102.9%
June	Classes not in session.	Classes not in session.
July	Classes not in session.	Classes not in session.

Number of Children Served 2016-2017	% of Eligible Children Served
712	99% (5 children were over income-all were enrolled following the ERSEA selection criteria and served for special education services in collaboration with the LEA)

***(D) The results of the most recent review by the Secretary and the financial audit.
Federal Review by the Secretary of Health and Human Services:***

The Region 9 ESC Head Start program completed its FY 2015-2016 Monitoring Review Event schedule. The Leadership/Governance/Management Systems review event was conducted February 23-24, 2016. The Overview of Findings reported no area of noncompliance found, with no corrective action required. The Comprehensive Services/School Readiness review event was conducted December 14-18, 2015. The Overview of Findings reported no area of noncompliance found, with no corrective action required. The CLASS review was conducted February 24-27, 2015. The CLASS scores were above the national average in every area. The Fiscal Integrity/ERSEA review was completed December 8-12, 2014. The Overview of Findings reflected a compliant review with no areas of non-compliance/deficiency. The Environmental Health & Safety Review was conducted November 18-20, 2014. The Overview of Findings reflected a deficiency in the area of in 1304.52 Human Resources Management (currently under 1302.90). The follow-up review was conducted April 17, 2015. The Overview of Findings reported that previously identified findings had been closed and our agency review status was changed from noncompliant to compliant in the Head Start Enterprise System.

There were no scheduled or conducted federal review events throughout the 2016-2017 school year. Ongoing monitoring was conducted internally by the grantee staff to ensure ongoing compliance.

The most recent independent financial audit conducted August 2016 resulted in a cleared status with no findings documented for Head Start.

(E) The percentage of enrolled children that received medical and dental exams.

% of Enrolled Children who Received a Medical Exam	% of Enrolled Children who Received a Dental Exam
99%	98%

(F) Information about parent involvement activities.

The Region 9 ESC Head Start program recognizes the importance of family involvement in the life of a young child. The program invites parents to be an integral part of the planning and implementation of activities in the classroom, while teaching the families to become advocates for their children.

Activities for parents and families include, but are not limited to:

- Monthly site/campus parent committees/meetings on topics chosen by parents
- Site/campus parent meetings designed to inform families about Head Start services, while enabling parents to participate in the planning and implementation of program components
- Parent training on community services and available resources
- Newsletters and other forms of communication to keep families abreast of the various activities and program components
- Leadership and volunteer activities within the program
- Parent feedback from surveys and other forms of communication to elicit information for the Self-Assessment and Community Assessment
- Priority in hiring of Head Start and former Head Start parents when job openings within the program occur

- Site/campus parent and child activities, family nights, and special events
- Participating in and serving on Policy Council and Governing Body Meetings
- Participating in classroom activities and field trips
- Parent/teacher conferences and home visits
- Activities to promote the Head Start Fatherhood Initiative
- Activities to promote family literacy
- Activities to promote cultural awareness
- Activities to support Dual Language Learners
- Activities to promote successful transitions to the next educational setting
- Food Bank Nutritional Education Classes
- Eating lunch with their children and providing input into nutritional activities
- Participating in setting individual and program school readiness goals

(G)The agency's efforts to prepare children for kindergarten.

The Region 9 ESC Head Start program recognizes that young children learn through active play, discovery, and interaction with peers and adults within their environment. The Head Start program helps provide a strong foundation to guide a child toward school readiness and success in order to be ready for kindergarten.

The overall tone in a Head Start classroom is one which provides a learning environment where children can develop at their own rate in a safe and caring atmosphere. Classrooms provide learning centers and developmentally appropriate experiences, as well as individualized activities which support a child's interest and ability level. Numerous opportunities are provided for children to build cognitive, motor, and social-emotional skills throughout the day. The Head Start staff monitors progress to ensure each child's level of school readiness. Upon entry into the program, children are screened with the *Developmental Indicators for the Assessment of Learning - 4 (DIAL-4)* to elicit developmental information and assist in individualization within the classroom and lesson plans. Teachers complete the *Devereaux Early Childhood Assessment (e-DECA)* and utilize results to assess social-emotional outcomes of children. The staff uses *CLI-CIRCLE Progress Monitoring*, a tool aligned with the Head Start Early Learning Outcomes Framework, to measure growth in skill development in all classrooms across all domains of learning. The data from these three sources are aggregated and analyzed on a quarterly basis. The school readiness team utilizes this information to provide continuous updates to the School Readiness Goals (Program Implementation Plan) throughout the school year.

Transition activities conducted at the end of the program year include tours of pre-kindergarten classrooms on elementary campuses, individual meetings with families to discuss transition options, developing individualized transition plans, and teachers presenting information at parent meetings. The program continues to promote collaboration with Early Childhood Intervention (ECI) and Early Head Start (EHS) to ensure transitioning into the program is as seamless and timely as possible. The Head Start program also collaborates with Federal, state and district initiatives, such as the Texas School Ready Project and local Early Childhood Coalition, in order to help prepare children for success in school. The Region 9 ESC Head Start program continues to collaborate with the Connections Committee (local child care providers and related organizations) to provide ongoing professional development opportunities to all early learning teachers in the Region 9 area. This serves as an avenue to support the staff in the community that have a Child Development Associate (CDA) certification. The program also continues to collaborate with Wichita Falls ISD to provide high quality early childhood staff development to Head Start staff in the service area. Region 9 staff and

WFISD early childhood staff consult to ensure ongoing collaboration occurs to promote consistency amid the pre-kindergarten and Head Start curriculum. Region 9 ESC Head Start is a high quality early childhood program in North Texas that provides valuable experiences for children and families that will influence a child for the rest of his/her life.

2016-2017 School Readiness Goals

- Ensure the Grantee and Head Start sites spend funds in an allocable, reasonable, allowable, and necessary method according to the Head Start Standards.
- Ensure well-managed programs that involve parents in decision making, ensuring services are provided to eligible children
- Provide children and families with educational, health and nutritional services.
- Link children and their families to needed community services.
- Strengthen families as the primary nurturers/educators of their children.
- Enhance children's growth and development.
- Ensure our approach to education is developmentally and linguistically appropriate in order to prepare children for school readiness.

Region 9 Education Service Center Head Start Program Head Start Program Implementation Plan 06CH7096/05 2017-2018

***Region 9 Education Service Center Head Start partners
with the following Independent School Districts:***

**Bowie
Burkburnett
City View
Electra
Gainesville
Henrietta
Nocona
Petrolia
Wichita Falls**



Region 9 ESC Head Start Program Implementation Plan/School Readiness Plan 2017-2018

Long Term Goals will be effective for the 5-year grant period. They will be evaluated annually upon the completion of the Self-Assessment and Community Assessment. The Short Term Objectives will be evaluated triannually, with updates being made as needs arise or program planning indicates. CLASS data will provide annual feedback into this process, and guide the program planning with those scores. School Readiness Goals will be evaluated triannually utilizing CLI Progress Monitoring documentation, parent feedback, and teacher input. Child Plus data will provide input into the evaluation of the goals and objectives as well.

Program Area: Program Governance/Management Systems/Fiscal Integrity/ERSEA			Met Target	On Track	Did Not Meet
Long Term Goals:					
-Ensure the Grantee and Head Start sites spend funds in an allocable, reasonable, allowable, and necessary method according to the Head Start Standards. -Ensure well-managed programs that involve parents in decision making, ensuring services are provided to eligible children.		Year #1:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #2:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #3:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #4:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #5:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Short Term Objectives:					
Action Steps/Update					
Policy Council and Governing Body will receive accurate and regular information about program planning, policies, and Head Start agency operations – including line-item budgets and monthly financial credit card statements.	-Reports shared monthly with Governing Body and Policy Council. Staff Responsible: Fiscal Manager, Head Start Coordinator Time Frame: monthly Monitoring Tools: Meeting Agendas and Minutes Triannual Review for 2017-2018:	Year #1:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #2:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #3:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #4:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #5:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal monitoring will assist districts in providing an increase in timeliness and accuracy of documentation submitted.	-Reimbursement requests will be submitted timely with no errors. -Timely submission of in-kind reports. -Appropriate and accurate documentation of father involvement as it relates to in-kind. Staff Responsible: Region 9 Fiscal Manager Time Frame: monthly Monitoring Tools: Meeting Agendas and Minutes, Monitoring Reports Triannual Review for 2017-2018:	Year #1:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #2:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #3:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #4:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #5:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Eligibility documentation will be thorough and accurate, and reflective of 100% eligible enrollment, while maintaining a wait list.	<ul style="list-style-type: none"> -Streamline ERSEA eligibility forms to ensure determination process is evident. -Maintain internal monitoring systems to monitor child files and ERSEA documentation for discrepancies. -Re-evaluate process for data entry. -Participate in Hope for the Holidays/local health fairs to recruit homeless families. -Intentionally increase recruitment in Clay and Montague Counties. -Educate/assist homeless families and families with no income to obtain resources. <p>Staff Responsible: Family Service Workers/ERSEA Manager Time Frame: ongoing Monitoring Tools: Monitoring Reports, Child Plus Triannual Review for 2017-2018:</p>	Year #1: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #2: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #3: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #4: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #5: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Monitoring to continue to ensure that when the majority of children speak the same language, a least one staff member in the classroom (interacting regularly) with the children will speak their language.	<ul style="list-style-type: none"> -Continue ongoing monthly monitoring to ensure compliance in the area of primary language for the child. Ensure that classrooms that have 50% or more Spanish speaking children has a paraprofessional who is Spanish speaking interacting with the children regularly. <p>Staff Responsible: Family Service Workers/Head Start Coordinator Time Frame: monthly Monitoring Tools: Monitoring Reports, Child Plus Triannual Review for 2017-2018:</p>	Year #1: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #2: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #3: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #4: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #5: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
The grantee will ensure that all Head Start staff has a Criminal History Record Check completed before documented hire date/date to report.	<ul style="list-style-type: none"> -Continue ongoing monitoring to ensure that staff has a documented criminal history check(s) (CHRI/Fingerprinting/Sex Offender Registry/Child Abuse Registry Check) before entering the classroom to work with children. -Ensure that Human Resource staff continues to be aware of requirements and procedures are followed. <p>Staff Responsible: School District Human Resources/Head Start Coordinator Time Frame: as needed Monitoring Tools: Tracking Forms Triannual Review for 2017-2018:</p>	Year #1: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #2: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #3: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #4: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #5: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Attendance procedures will be consistent and promote communication with families and Head Start staff to ensure accuracy of tracking, documentation, and referrals.	<ul style="list-style-type: none"> -Create internal monitoring systems to monitor child files and ERSEA documentation for discrepancies. -Re-evaluate process for data entry. -Waitlist will be utilized through proper recruitment procedures and efforts. -Implement system to ensure absent children/families are contacted within first hour of the school day. <p>Staff Responsible: Family Services Staff/ERSEA Manager Time Frame: monthly/ongoing Monitoring Tools: Monitoring Reports, Child Plus Triannual Review for 2017-2018:</p>	Year #1: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #2: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #3: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #4: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #5: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Program Area: Child Health & Safety			Met Target	On Track	Did Not Meet
Long Term Goal:					
-Provide children and families with educational, health and nutritional services.		Year #1:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #2:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #3:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #4:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #5:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Short Term Objectives:					
Action Steps/Update					
Daily playground checklist will be utilized to ensure play areas are safe.	<ul style="list-style-type: none"> -Ongoing monitoring process will ensure all appropriate parties are informed of areas that require attention. -Sidewalks and tricycle tracks will be maintained and repaired to ensure the safety of the children (no holes or cracks over 1 in. wide/deep). -An appropriate number of smoke detectors are installed and tested regularly at each site. -Smoke detector compliance chart will be maintained annually to communicate status to sites. -Safe Environments/Health and Safety Monitoring Tool checklist will be completed 3 times annually to ensure smoke detectors are in compliance, and all environments are safe. <p>Staff Responsible: Head Start Staff/Education Manager Time Frame: daily Monitoring Tools: Daily Playground Checklist Triannual Review for 2017-2018:</p>	Year #1:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #2:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #3:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #4:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #5:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> -Child will have a current well child exam and dental exam on file, including any follow-up needed to demonstrate physical well-being for learning. 	<ul style="list-style-type: none"> -Releases will be obtained and sent to physicians in an effort to obtain current physical/dental records. - Tracking systems will reflect efforts made to obtain required documentation and reflect follow up. -Monitoring will ensure ongoing communication and coordination to promote compliance. -Children will receive appropriate follow-up treatment in regards to health concerns noted. -Parents will be educated on ways to assist in obtaining information to ensure their children are current in health requirements, including Medicaid coverage and changes. 	Year #1:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #2:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #3:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #4:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Year #5:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> -Staff will have accurate tracking of 90-day health requirements and the medical records request process. 	<ul style="list-style-type: none"> -Monitoring will ensure ongoing communication, coordination, compliance, and a team approach. -Explore community partners to provide physicals and dentals as in-kind in assisting with compliance of 90 day health requirements, including the Medicaid community partnership program. <p>Staff Responsible: Health Services Staff/Health Manager Time Frame: within 90 days of enrollment, ongoing Monitoring Tools: Monitoring Reports, Child Plus Triannual Review for 2017-2018:</p>				

Families will obtain available health coverage and continue to be educated on Medicaid requirements.	-Continue to educate families about Medicaid/CHIP application, coverage and the changes in Medicaid that affect them. -Provide a team approach in regards to assisting families with this need. -Ensure that tracking systems and documentation reflects follow up in this area and appropriate assistance is provided. -Explore the benefits of participating in the Medicaid Community Partnership Program. Staff Responsible: Health Services Staff/Health Manager Time Frame: ongoing Monitoring Tools: Child Plus <u>Triannual Review for 2017-2018:</u>	Year #1: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #2: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #3: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #4: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #5: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
-Active Supervision will be implemented in all routines, settings, and transitions and utilized by all staff with all children at all times. -Active Supervision will be implemented with parents and substitutes/volunteers in all routines, settings, and transitions with all children at all times. (added to Plan for years 4 and 5)	-Provide annual training on Active Supervision with all Head Start Staff, including written procedures for reporting. -Utilize ongoing monitoring tools to ensure procedures are followed and staff is documenting systems appropriately. -Provide training to parents on Active Supervision annually in conjunction with Pedestrian Safety Training. <u>-Provide training to Policy Council on Active Supervision.</u> Staff Responsible: Head Start Staff Time Frame: ongoing Monitoring Tools: Monitoring Reports, Monitoring Tools <u>Triannual Review for 2017-2018:</u>	Year #1: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #2: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #3: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #4: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #5: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Program Area: Parent, Family Community Engagement/Child Development and Education			Met Target	On Track	Did Not Meet
Long Term Goal:					
-Link children and their families to needed community services. -Strengthen families as the primary nurturers/educators of their children. -Enhance children's growth and development.		Year #1: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #2: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #3: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #4: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #5: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
Short Term Objectives:	Action Steps/Update				
By mid-year, at least 10% of total enrollment will reflect services to children with disabilities.	-Ongoing monitoring will support the process of timely identification of children and submission of necessary referrals. -10% of the total enrollment will be children with disabilities by mid-January (mid-point date). <u>-Disability Tracking Form will be submitted monthly to Manager/Monitor.</u> Staff Responsible: Head Start Staff/Disability Manager/Head Start Coordinator	Year #1: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #2: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #3: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #4: <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Year #5: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			

	Time Frame: monthly, mid-year Monitoring Tools: Monitoring Reports, Child Plus Triannual Review for 2017-2018:				
Parent meetings will be held at each site monthly to promote consistency in parent involvement.	<ul style="list-style-type: none"> - Meetings will be scheduled and advertised consistently, regularly, and in advance. - Staff will be trained on the variety of required topics (utilizing the Parent Training tracking sheet) including specific developmental feedback, developmental activities, father involvement, and parental input into nutritional activities. - Ensure communication of availability of child care. - Schedule parent meetings at individual sites within WFISD. - Agenda, minutes, and sign in sheets will be maintained at each district. - Monitoring will occur to determine various levels of parent involvement. Staff Responsible: Teachers/Family Service Workers/Parent Involvement Manager Time Frame: monthly Monitoring Tools: Monitoring Reports, Meeting Agendas and Minutes Triannual Review for 2017-2018:	Year #1: Year #2: Year #3: Year #4: Year #5:	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Parent involvement activities will be intentional (identified parent needs) and consistently scheduled, while geared toward meeting the Head Start Standards and Requirements including: -Nutritional activities with parents and in the classrooms -Obesity awareness -Educational activities to promote school readiness -Setting measurable goals with families.	<ul style="list-style-type: none"> -Monitoring will occur to determine levels of parent involvement, documentation will include site reports, agenda, minutes, and sign-in sheets maintained at each district. -Encourage attendance by offering: an accessible location for the families, incentives, child care, transportation... -Collaboration with Food Bank Cooking Matters classes. -Education to families on childhood obesity. -Promoting a variety of parent involvement/volunteer opportunities. -Utilize Family Partnership Agreement and Outcomes Assessment to set school readiness goals for the family. -Implement Parenting Classes with researched based Conscious Discipline Parenting Curriculum. Staff Responsible: Teachers/Family Service Workers/Parent Involvement Manager Time Frame: monthly Monitoring Tools: Monitoring Reports, Meeting Agendas and Minutes Triannual Review for 2017-2018:	Year #1: Year #2: Year #3: Year #4: Year #5:	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
CLI - CIRCLE Engage data will reflect educational goals being met in the areas of Science, Mathematics, Social Studies, and Creative Arts.	<ul style="list-style-type: none"> -Provide professional development opportunities, on-site training, individualized training, and mentoring for Head Start staff, as needs arise and ongoing monitoring identifies. -Educate staff to provide specific feedback on developmental progress of the children and to effectively communicate strengths/needs with parents to promote the relationship and overall development. Staff Responsible: Head Start Teachers/Education Manager Time Frame: monthly Monitoring Tools: CLI Progress Monitoring, Educational Records Triannual Review for 2017-2018:	Year #1: Year #2: Year #3: Year #4: Year #5:	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

<p>CLASS data will sustain and/or increase in all areas to meet or exceed the national average.</p> <p>CLASS scores will reflect an increase in the area of Instructional Support.</p>	<p>-Target new (and identified) teachers to ensure understanding and expectations of the CLASS observation.</p> <p>-Upon completion of first CLASS observation, provide individualized training to teaching staff to promote an increase in scores for follow-up observation in the spring.</p> <p>-Professional development will be offered to promote the use of technology in the classroom & knowledge of ongoing assessments completed.</p> <p>Staff Responsible: Head Start Teachers/Administrators/Education Manager</p> <p>Time Frame: twice a year</p> <p>Monitoring Tools: CLASS Observation Scores, Child Plus</p> <p><u>Triannual Review for 2017-2018:</u></p>	<p>Year #1:</p> <p>Year #2:</p> <p>Year #3:</p> <p>Year #4:</p> <p>Year #5:</p>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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Program Area: School Readiness			Met Target	On Track	Did Not Meet
Long Term Goal:					
-Ensure our approach to education is developmentally and linguistically appropriate in order to prepare children for school readiness.		<p>Year #1:</p> <p>Year #2:</p> <p>Year #3:</p> <p>Year #4:</p> <p>Year #5:</p>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Short Term Objectives:	Action Steps/Update				
<p><u>Physical Development and Health:</u></p> <p>(Gross Motor)</p> <p>Children will be able to exhibit a wide range of gross motor activities such as: catching, kicking, throwing, pulling, bouncing, pedaling, etc...</p>	<p>-Provide training in the area of gross motor development.</p> <p>-Ensure outdoor play is organized and structured, as appropriate.</p> <p>-Promote use of IMIL (I am Moving I am Learning) within the classroom.</p> <p>-Provide IMIL training to the new Head Start staff.</p> <p>-Monitor CLI reports in an ongoing manner to ensure progress is being made.</p> <p>-Ensure fidelity of the curriculum through ongoing monitoring.</p> <p>Staff Responsible: Head Start Teachers/Education Manager</p> <p>Time Frame: daily</p> <p>Monitoring Tools: CLI Reports, Anecdotal Notes</p> <p><u>Triannual Review for 2017-2018:</u></p>	<p>Year #1:</p> <p>Year #2:</p> <p>Year #3:</p> <p>Year #4:</p> <p>Year #5:</p>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p><u>Social and Emotional Development:</u></p> <p>Children will demonstrate:</p> <p>-age appropriate independence in decision making</p>	<p>-Incorporate Positive Behavior Support Systems into the classrooms.</p> <p>-Promote positive guidance plans in each setting.</p> <p>-Monitor completion of the DECA and appropriate follow-up through mental health staff.</p> <p>-Utilize Conscious Discipline techniques at school, and encourage them to carry over to home</p> <p>-Ensure fidelity of the curriculum through ongoing monitoring.</p> <p>Staff Responsible: Head Start Teachers/Education Manager</p>	<p>Year #1:</p> <p>Year #2:</p> <p>Year #3:</p> <p>Year #4:</p> <p>Year #5:</p>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

-resolves conflict with peers alone and/or with adult intervention, as appropriate -follows rules, routines, and directions -refrains from disruptive, aggressive, angry, or defiant behaviors	Time Frame: daily Monitoring Tools: CLI Progress Monitoring, Educational Records, Anecdotal Notes Triannual Review for 2017-2018:				
Approaches to Learning: (Initiative and Curiosity) Child will exhibit eagerness to learn about and discuss a range of topics, ideas, and tasks, as demonstrated by feedback provided to teacher and peers during activities, providing input during read-alouds, and spontaneous questions and information seeking.	-Provide teachers with training and support to promote developmentally appropriate practices in the areas of creative arts and movement. -Provide ongoing trainings to ensure teachers have a wide variety of activities to utilize. -Provide support to parents in their roles as teachers and nurturing parent/child relationships. -Provide reports to parents to communicate child progress in all areas of learning. -Promote field trips to learn through "real life" experiences. -Ensure fidelity of the curriculum through ongoing monitoring. Staff Responsible: Head Start Teachers/Education Manager Time Frame: daily Monitoring Tools: CLI Progress Monitoring, Educational Record, Anecdotal Notes Triannual Review for 2017-2018:	Year #1: Year #2: Year #3: Year #4: Year #5:	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Language and Literacy: Child will be able to understand increasingly complex and varied vocabulary (receptive language). Attends to language during conversations, songs, stories, or other learning experiences.	-Ensure that classrooms have at least two read-alouds each day. -Program will continue to promote family literacy and families reading to their children at home. -CLASS observations to identify classrooms with strong language development and those that could benefit from increased support. -Ensure fidelity of the curriculum through ongoing monitoring. Staff Responsible: Head Start Teachers/Education Manager Time Frame: daily Monitoring Tools: CLI Progress Monitoring, Educational Records, Anecdotal Notes Triannual Review for 2017-2018:	Year #1: Year #2: Year #3: Year #4: Year #5:	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Cognition and General Knowledge: (Logic and Reasoning) Child will be able to represent people, places, or things through drawings, movement, and three dimensional objects.	-Ensure each child is presented with higher level thinking/problem solving opportunities. -Promote activities that incorporate symbolic representation. -Offer trainings during Early Learning Week to support logic and reasoning learning activities. -Ensure fidelity of the curriculum through ongoing monitoring. Staff Responsible: Head Start Teachers/Education Manager Time Frame: daily Monitoring Tools: CLI Progress Monitoring, Educational Records, Anecdotal Notes Triannual Review for 2017-2018:	Year #1: Year #2: Year #3: Year #4: Year #5:	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

REGION 9 EDUCATION SERVICE CENTER HEAD START POLICY COUNCIL BY-LAWS

ARTICLE I

NAME

The name of the group shall be the Region 9 Education Service Center Head Start Policy Council.

ARTICLE II

PURPOSE

The purpose of the Policy Council shall be to provide a formal structure of shared governance through which parents and community members can participate in decisions that relate to the Head Start Program.

LONG-RANGE GOAL AND SHORT-TERM PROGRAM OBJECTIVES

The primary goal of this Head Start program is to provide the opportunity for children and families to obtain success developmentally, academically, economically, and socially. This goal will be addressed by the following short-term program objectives:

- Enhance children's growth and development.
- Strengthen families as the primary nurturers of their children.
- Provide children and families with educational, health and nutritional services.
- Link children and their families to needed community services.
- Ensure well-managed programs that involve parents in decision making.
- Ensure our approach to education is developmentally and linguistically appropriate in order to prepare children for school readiness.
- Ensure the Grantee and Head Start sites spend funds in an allocable, reasonable, and allowable method according to the Head Start Standards.

ARTICLE III

GENERAL RESPONSIBILITY

This Council's primary responsibility is to work in partnership with management staff and the governing bodies to develop, review, and approve or disapprove the following policies and procedures:

- Funding applications and amendments
- Program planning
- Reviewing and establishing goals and objectives
- Operation and composition of the Council
- Criteria for defining participant recruitment, selection and enrollment priorities
- Annual self-assessment
- Approve or disapprove personnel

And perform the following functions:

- Serve as a link to each site's parent committee, Region 9 ESC Board of Directors, participating school districts, community agencies and organizations
- Assist parents at each site in planning, coordinating and organizing program activities
- Assist in recruiting volunteer services and publicizing the program

ARTICLE IV

MEETINGS

The Council shall meet at least six (6) times per year, the first being in October, and shall conduct called meetings as deemed necessary. Training of Policy Council members will occur prior to the first meeting. The meeting dates will be set when school calendars are established. A written notice will be provided to delegates giving sufficient time to prepare for attendance at the next Policy Council meeting. This notice shall include the date, time, place and a draft of the agenda of items to be considered. Additional items may be added on the agenda with a vote and approval of the Policy Council.

ARTICLE V

MEMBERSHIP

The Council shall be comprised of nineteen (19) members. Ten of these members shall be current Head Start parents (one from each of the nine Head Start communities, with two being from Wichita Falls ISD), and nine of the members shall be community representatives from each of the communities. Parent representatives must be elected by their peers during their local Head Start Parent Meeting, which should occur prior to the October Policy Council meeting. Alternates may be elected to ensure representation. Election results should be submitted in writing to the Head Start Director, within 10 days.

Parents must represent 51% of the membership. Therefore, there will be one parent representative from each of the following communities: Bowie, Burkburnett, City View, Electra, Gainesville, Henrietta, Nocona, and Petrolia. There shall be two parent representatives from Wichita Falls as it has the largest student population.

Community representatives shall be elected by each Head Start site parent committee. This action shall be prior to the Policy Council training and shall be reported to the Head Start Director, within 10 days after the election. There will be one community representative from each of the following communities: Bowie, Burkburnett, City View, Electra, Gainesville, Henrietta, Nocona, Petrolia, and Wichita Falls. Alternates may be selected to ensure community representation.

Staff members may attend the meeting of the Policy Council and act as advisors. Head Start staff members, and Region 9 ESC or local school district employees, may not be elected to, or serve as, members of the Head Start Policy Council. Policy Council members may not serve if they have a relative working in the Region 9 Head Start program or a conflict designated on the conflict of interest form.

ATTENDANCE

If a member misses two consecutive Policy Council meetings, he/she will be contacted by an officer of the Head Start Policy Council to see if the member wishes to continue serving. If the member no longer wishes to participate, the alternate will assume the position of the voting member. If there is no alternate, the parent group from the local Head Start site shall elect another delegate.

TERM

Policy members will serve a term of one year. While they may be re-elected or re-appointed, no one member can serve more than a total of five one-year terms including a combining total from both Early Head Start and Head Start.

VACANCY

Any vacant position may be filled by the same process as outlined above upon notification of a resignation.

QUORUM

A quorum shall exist if at least a majority of the sites are in attendance with voting members of the Council membership present.

PROXY

In the event that a Policy Council member cannot attend and his/her alternate cannot attend, the voting member may assign, in writing, his proxy to vote in his/her absence.

ARTICLE VI

ELECTION OF OFFICERS

Election will be held during the first meeting of the Policy Council. Term of office shall be one year or until a new Policy Council is installed.

OFFICERS

The Policy Council shall consist of the following officers:

- Chairperson
- Vice-Chairperson
- Secretary
- Assistant Secretary
- Board Liaison
- Assistant Board Liaison

DUTIES OF OFFICERS

Chairperson shall:

1. Preside over Council meetings
2. In cooperation with the Director, prepare the agenda
3. Represent the Council when necessary
4. Carry out duties assigned by the Council
5. Attend Executive Committee Meetings

Vice-Chairperson shall:

1. Assume above duties in the absence of the Chairperson
2. Attend Executive Committee Meetings

Secretary shall:

1. Draft and present Council meeting minutes
2. Maintain any records assigned by the Council
3. Attend Executive Committee Meetings

Assistant Secretary shall:

1. Assume the duties in the absence of the Secretary
2. Attend Executive Committee Meetings

Board Liaison shall:

1. Attend Region 9 ESC Board of Directors meeting quarterly to report activities regarding Head Start and the Policy Council
2. Report to the Council regarding Board activities or functions related to Head Start
3. Assume the duties of the Chairperson in the event that the Chairperson and Vice-Chairperson are both absent
4. Attend Executive Committee Meetings

Assistant Board Liaison shall:

1. Assume the duties in the absence of the Board Liaison

All officers shall have the right to vote and discuss any questions as do all the other members of the Policy Council.

TERMINATION OF OFFICER STATUS

Persons elected to office by the general membership of the Policy Council, may be removed from office, with a 2/3 vote of the Policy Council membership in attendance at a called meeting, with or without cause, if deemed to be in the best interest of the Policy Council. Reasons for removal from office could be for the following reasons:

- Moving from the Region 9 ESC Head Start area.
- Lack of attendance at meetings.
- At the request/resignation of the officer.

REPLACEMENT OF OFFICERS

Officers may be appointed by the presiding officer with simple majority approval of the Policy Council present at a called meeting.

ARTICLE VII **COMMITTEES**

Section 1: The Policy Council shall appoint such committees as necessary for the proper management of business such as the following:

Section 2: **Executive Committee**

The Executive Committee shall be composed of the officers of the Policy Council and representatives of the Region 9 ESC Board of Directors. This committee shall assist in writing and reviewing policies and/or procedures. Annual review of the Systematic Selection Process, points for eligibility will be reviewed and revised as indicated from the Self-Assessment. In addition, this committee will be instrumental in developing goals for the next year and approving the continuation grant. The Executive Committee has the authority to act on behalf of the Policy Council to approve or disapprove items such as policies, procedures, revisions to the continuation grant, etc., until such items can be voted on by the new Policy Council at the subsequent meeting.

Section 3: **Personnel Committee**

Each site will ensure that a Policy Council representative or a local parent committee representative is involved in the screening and interview process/committee. This representative will then make the recommendation of the interview committee for personnel matters. In the absence of a local parent committee representative, the information will be reviewed and approved at the local school district's earliest opportunity.

Section 4: **Complaints Committee**

This committee shall hear complaints from the community and from parents who have followed the grievance procedures established by the Region 9 ESC Board of Directors and Policy Council. This committee may also hear grievances of Head Start staff and subsequently present their finding(s) to the Personnel Committee or the Region 9 ESC Board of Directors.

Section 5: **Grants/Fiscal Committee**

This committee will assist and review in the preparation of the Head Start grant application and any amendments to funding.

Section 6: **Special Committees**

Special Committees may be appointed by the Chairperson or selected by the Council as the need arises.

ARTICLE VIII

ADOPTION AND AMENDMENTS

The By-Laws shall be adopted and amended by a simple majority of Council members present at a regularly scheduled meeting. The Region 9 ESC Board of Directors shall review the By-Laws and provide final approval. The By-Laws will be effective the date of the Board of Directors' approval.

APPROVAL:

Kimberly Liford
Chairperson, Head Start Policy Council

Date

Robert Henderson
Chairperson, Region 9 ESC Board of Directors

Date

Original Date of Adoption: 04/24/2003
Last Amendment: 10/19/2017

**EDUCATION SERVICES****Subject: Coaching**

Policy: A program must implement a research-based, coordinated coaching strategy for education staff.

Policy Council Approval:**ESC Board Approval:****Related Regulations:** 1302.93**Operational Procedures:**

1. Assesses all education staff to identify strengths, areas of needed support, and which staff would benefit most from intensive coaching;
2. At a minimum, provides opportunities for intensive coaching to those education staff identified through the process, including opportunities to be observed and receive feedback and modeling of effective teacher practices directly related to program performance goals;
3. At a minimum, provides opportunities for education staff not identified for intensive coaching through the process to receive other forms of research-based professional development aligned with program performance goals;
4. Ensures intensive coaching opportunities for the staff identified through the process
 - (a) Align with the program's school readiness goals, curricula, and other approaches to professional development;
 - (b) Utilize a coach with adequate training and experience in adult learning and in using assessment data to drive coaching strategies aligned with program performance goals;
 - (c) Provide ongoing communication between the coach, program director, education director, and any other relevant staff; and,
 - (d) Include clearly articulated goals informed by the program's goals

Region 9 Head Start Site Report

*The site report will be completed on the last working day of the month to reflect the activities of that month.
Please email to stacey.jurecek@esc9.net

Head Start Site:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Bowie | <input type="checkbox"/> WF: Brook Village |
| <input type="checkbox"/> Burkburnett | <input type="checkbox"/> WF: Cunningham |
| <input type="checkbox"/> City View | <input type="checkbox"/> WF: Farris |
| <input type="checkbox"/> Electra | <input type="checkbox"/> WF: Northwest |
| <input type="checkbox"/> Gainesville | <input type="checkbox"/> WF: Rosewood |
| <input type="checkbox"/> Henrietta | |
| <input type="checkbox"/> Nocona | |
| <input type="checkbox"/> Petrolia | |

Month: August and September

Year: 2017

Enrollment information:

of enrolled students: 31

on waiting list: 1

Parent Training Topic:

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Child Abuse | <input type="checkbox"/> Transition | <input type="checkbox"/> Mental Health | <input type="checkbox"/> Community Resources |
| <input type="checkbox"/> Pedestrian Safety | <input type="checkbox"/> Health Education | <input type="checkbox"/> Nutrition Education | <input type="checkbox"/> Family Literacy |
| <input checked="" type="checkbox"/> Father Involvement Activity | <input checked="" type="checkbox"/> Preventive medical and oral health care | | |
| <input type="checkbox"/> Education: Child Growth & Development | <input type="checkbox"/> No parent meeting held this month – <i>see family involvement</i> | | |
- # of Parents in Attendance:** 6

Disability information:

of referred students: 7 # receiving services: 1

Classroom Activities/Updates:

For the month of August and September we learned about Awesome Me. We learned about the children's body parts and their functions, their feelings, how to be social, and the interesting things around them. We also learned the daily routines of our classrooms.

Field Trips, special visitors/volunteers, and community involvement activities:

For our field trip this month we did a scavenger hunt around the school. They got to meet all the people that help out with our school and where to go if they needed something specific.

Family Involvement:

For family involvement we sent home the book bags to read and the PATT mat activities. This month's parent meeting was over preventive medical and oral health care and we went over our father involvement activity. Our speakers were Melody Smith with TX Health Steps/STAR Programs-Medicaid and Andreina Biederman with Amerigroup. Our Father Involvement activity will be at the end of October. The father and child are supposed to create a robot made out of recycled items for our Character Parade at

school. Ann Hicks came and did a parent education training over Conscious Discipline and gave the parents tips and ways they could use Conscious Discipline in their homes.

Nutrition Activities:

For our cooking this month we explored vegetables and made a vegetable soup in the crockpot to eat. Some of the kids tried it and liked it. A few tried it and didn't like it at all.

Person completing form: Jessica Glaze & Mikki Zellner

Date: 10-5-2017

Region 9 Head Start Site Report

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Please email to stacey.jurecek@esc9.net

<p>Head Start Site:</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> Bowie</td> <td><input type="checkbox"/> WF: Brook Village</td> </tr> <tr> <td><input checked="" type="checkbox"/> Burkburnett</td> <td><input type="checkbox"/> WF: Cunningham</td> </tr> <tr> <td><input type="checkbox"/> City View</td> <td><input type="checkbox"/> WF: Farris</td> </tr> <tr> <td><input type="checkbox"/> Electra</td> <td><input type="checkbox"/> WF: Northwest</td> </tr> <tr> <td><input type="checkbox"/> Gainesville</td> <td><input type="checkbox"/> WF: Rosewood</td> </tr> <tr> <td><input type="checkbox"/> Henrietta</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Nocona</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Petrolia</td> <td></td> </tr> </table>	<input type="checkbox"/> Bowie	<input type="checkbox"/> WF: Brook Village	<input checked="" type="checkbox"/> Burkburnett	<input type="checkbox"/> WF: Cunningham	<input type="checkbox"/> City View	<input type="checkbox"/> WF: Farris	<input type="checkbox"/> Electra	<input type="checkbox"/> WF: Northwest	<input type="checkbox"/> Gainesville	<input type="checkbox"/> WF: Rosewood	<input type="checkbox"/> Henrietta		<input type="checkbox"/> Nocona		<input type="checkbox"/> Petrolia		<p>Month: September Year: 2017</p> <hr/> <p>Enrollment information:</p> <p># of enrolled students: 56</p> <p># on waiting list: 17</p>
<input type="checkbox"/> Bowie	<input type="checkbox"/> WF: Brook Village																
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<input type="checkbox"/> Petrolia																	

<p>Parent Training Topic:</p>			
<input type="checkbox"/> Child Abuse	<input type="checkbox"/> Transition	<input type="checkbox"/> Mental Health	<input type="checkbox"/> Community Resources
<input checked="" type="checkbox"/> Pedestrian Safety	<input type="checkbox"/> Health Education	<input type="checkbox"/> Nutrition Education	<input type="checkbox"/> Family Literacy
<input type="checkbox"/> Education: Child Growth & Development		<input type="checkbox"/> No parent meeting held this month – <i>see family involvement</i>	
<p># of Parents in Attendance: <u>25</u></p>			

<p>Disability information:</p> <p># of referred students: 7 # receiving services: 4</p>

Classroom Activities/Updates:

My Senses: finger painting with textured paints, memory cards to work on sight, explore sight with a magnifying glass, smelling jars to guess smells, make musical instruments for hearing, tambourine, guitar, shakers, drawing with scented markers and guessing scents, paint with pudding, trace number in shaving cream.

I Think I feel: make playdough ropes to compare lengths, make emotions puppets to add to library, finger paint emotions, draw something frightening and make monster spray, compare heart beats before and after exercise, create rhyming word pairs.

Families: paint picture of family members, write a letter to mom or dad, make cube towers to represent number of people in family and compare to others, List three little bears family members and items after reading story, write jobs our parents do at home, and jobs we do at school, draw an animal family, rhyming words with family vocabulary.

Homes: build home with blocks, make homes using popsicle sticks, paint home on big paper, decorate home mural with printed/pattern paper, make a model of your home out of clay, explore and compare different types of homes, make roofs out of cereal,

Field Trips, special visitors/volunteers, and community involvement activities:

We learned about safety this month, and the bus barn sent over a bus for us to scope out, and talk about safe decisions and bus procedures. While we were learning about the bus and safety, we were able to complete our bus evacuation drills.

Family Involvement:

Families got to experience our new building first hand. It is an all-new experience so parents had to learn about new procedures. Here at Burkburnett ISD we are doing Project Based Learning, and we are trying it with our parent meetings to help parents know and learn how to be as involved as possible to help their students succeed. We also had our first Conscious Discipline parent class lead by our mental health coordinator.

Nutrition Activities:

FOOD Activity- use pretzels and cereal on graham crackers and icing to make homes to eat

Person completing form: A. Perez/ B. Hardy

Date: 10/5/17

Region 9 Head Start Site Report

*The site report will be completed on the last working day of the month to reflect the activities of that month.
Please email to stacey.jurecek@esc9.net

Head Start Site:

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|---|--|
| <input type="checkbox"/> Bowie | <input type="checkbox"/> WF: Brook Village |
| <input type="checkbox"/> Burkburnett | <input type="checkbox"/> WF: Cunningham |
| <input checked="" type="checkbox"/> City View | <input type="checkbox"/> WF: Farris |
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| <input type="checkbox"/> Gainesville | <input type="checkbox"/> WF: Rosewood |
| <input type="checkbox"/> Henrietta | |
| <input type="checkbox"/> Nocona | |
| <input type="checkbox"/> Petrolia | |

Month: Aug/Sept

Year: 2017

Enrollment information:

of enrolled students: 20

on waiting list: 13

Parent Training Topic:

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Child Abuse | <input type="checkbox"/> Transition | <input type="checkbox"/> Mental Health | <input type="checkbox"/> Community Resources |
| <input checked="" type="checkbox"/> Pedestrian Safety | <input type="checkbox"/> Health Education | <input type="checkbox"/> Nutrition Education | <input type="checkbox"/> Family Literacy |
| <input checked="" type="checkbox"/> Education: Child Growth & Development | | <input type="checkbox"/> No parent meeting held this month – <i>see family involvement</i> | |

of Parents in Attendance: 21

Disability information:

of referred students: 1 # receiving services: 3

Classroom Activities/Updates:

We have been studying My School and Me, Physical Me, My Senses, I Think I Feel, My Family, and Homes. The kids explored their different senses and learned about sweet, sour, salty, and bitter. We took family pictures and displayed them in our classroom on our family board.

Field Trips, special visitors/volunteers, and community involvement activities:

We took a walking field trip around the school to meet all the helpers in the school.

Family Involvement:

Each child took an All About Me poster home to make and complete with their family. When the students brought them back, we displayed them in our hallway. All Grandparents were invited to eat lunch with their grandchild on Grandparent's Day.

Nutrition Activities:

We tasted red, green, and yellow apples and discussed the differences and similarities in the 3 different apples.

Person completing form: Sara York

Date: 10-7-17

Region 9 Head Start Site Report

*The site report will be completed on the last working day of the month to reflect the activities of that month.
Please email to stacey.jurecek@esc9.net

Head Start Site:

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|---|--|
| <input type="checkbox"/> Bowie | <input type="checkbox"/> WF: Brook Village |
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| <input checked="" type="checkbox"/> Electra | <input type="checkbox"/> WF: Northwest |
| <input type="checkbox"/> Gainesville | <input type="checkbox"/> WF: Rosewood |
| <input type="checkbox"/> Henrietta | |
| <input type="checkbox"/> Nocona | |
| <input type="checkbox"/> Petrolia | |

Month: August/September

Year: 2017

Enrollment information:

of enrolled students: 15

on waiting list: 6

Parent Training Topic:

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Child Abuse | <input type="checkbox"/> Transition | <input type="checkbox"/> Mental Health | <input type="checkbox"/> Community Resources |
| <input checked="" type="checkbox"/> Pedestrian Safety | <input type="checkbox"/> Health Education | <input type="checkbox"/> Nutrition Education | <input type="checkbox"/> Family Literacy |
| <input type="checkbox"/> Education: Child Growth & Development | | <input type="checkbox"/> No parent meeting held this month – <i>see family involvement</i> | |

of Parents in Attendance: 15

Disability information:

of referred students: 0 # receiving services: 0

Classroom Activities/Updates:

We started out the year very well. The children have learned how to navigate the classroom and are figuring out the daily schedule. They have learned how to pick up the toys when the clean up song comes on. Our theme for the month was My School and Me. We read books about going to school, my physical me, and feelings. We discussed our physical body and explored different ways to move. To help with germs, we read a favorite book, Sick Simon, and discussed the importance of washing our hand after we use the bathroom, after wiping our noses, and especially before we eat. The children watched a favorite video about the spread of germs. We explored round and square things and cut pictures out of magazines of real life round and square things. We also discussed the importance of brushing our teeth and implemented out tooth brushing regimen into the scheduled.

Field Trips, special visitors/volunteers, and community involvement activities:

The Tiger football players and cheerleaders came in each Friday to visit and color with us.

Family Involvement:

Implemented the take home book back packs.

Nutrition Activities:

Had round and square snacks.

Person completing form: Lara Branch

Date: 9/30/2017

Region 9 Head Start Site Report

*The site report will be completed on the last working day of the month to reflect the activities of that month.
Please email to stacey.jurecek@esc9.net

Head Start Site:

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| <input type="checkbox"/> Bowie | <input type="checkbox"/> WF: Brook Village |
| <input type="checkbox"/> Burkburnett | <input type="checkbox"/> WF: Cunningham |
| <input type="checkbox"/> City View | <input type="checkbox"/> WF: Farris |
| <input type="checkbox"/> Electra | <input type="checkbox"/> WF: Northwest |
| <input type="checkbox"/> X Gainesville | <input type="checkbox"/> WF: Rosewood |
| <input type="checkbox"/> Henrietta | |
| <input type="checkbox"/> Nocona | |
| <input type="checkbox"/> Petrolia | |

Month: August/September

Year: 2017

Enrollment information:

of enrolled students: 70

on waiting list: [Click here to enter text.](#)

Parent Training Topic: Ann Hicks

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Child Abuse | <input type="checkbox"/> Transition | <input type="checkbox"/> X Mental Health | <input type="checkbox"/> Community Resources |
| <input type="checkbox"/> Pedestrian Safety | <input type="checkbox"/> Health Education | <input type="checkbox"/> Nutrition Education | <input type="checkbox"/> Family Literacy |
| <input type="checkbox"/> Education: Child Growth & Development | <input type="checkbox"/> No parent meeting held this month – see family involvement | | |

of Parents in Attendance: 28

Disability information:

of referred students: 0 # receiving services: 8

Classroom Activities/Updates:

LITERACY ~ Campus tour to identify school staff ; Identify names, placed names on word wall, and learned to use word wall; Identified body parts, rhyming words, and used pictures to form compound words. 5 Senses- used scented play dough during centers. Discussed jobs at home-who does what job, discussed types of homes. Read about baby animal names and matched them to their mother. Distinguished between straight and curvy line in letters. Described attributes of classmates. Went on a listening walk

MATH/SCIENCE ~ Painted with different colored ice Cubes as we discussed mixing colors., Investigated ways to solve puzzles-students did not know what to do once you took all the pieces apart. Identified and formed shapes with wiki sticks. Identified attributes of buttons-size, shape, color, # of holes) compared/contrast attribute of height & length-measured students with yarn & hung on wall with their pictures Named attributes of geometric solids.

OUTDOOR LEARNING ~ Playground safety and procedures

Learning learn to ride tricycles-duck, duck, goose, tag, bb, large muscle games

MENTAL HEALTH ~ Discussed our fears and brainstormed ways to overcome our fears

Field Trips, special visitors/volunteers, and community involvement activities:

Pep rally @ GHS, Bus Evacuation #1 & Fire Drill, Home Visit #1, Weekly Kiwanis Club Reader

Family Involvement:

Classroom & home parent volunteers

Family project-decorate a house-shaped paper with pictures telling about your family and create All About Me posters

Nutrition Activities:

Created faces out of rice cakes, apple smiles-marshmallow teeth, S'mores, & Taste test: sour, bitter, sweet, salty

Person completing form: April Waggoner

Date: 10/01/2017

Region 9 Head Start Site Report

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Please email to stacey.jurecek@esc9.net

<p>Head Start Site:</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> Bowie</td> <td><input type="checkbox"/> WF: Brook Village</td> </tr> <tr> <td><input type="checkbox"/> Burkburnett</td> <td><input type="checkbox"/> WF: Cunningham</td> </tr> <tr> <td><input type="checkbox"/> City View</td> <td><input type="checkbox"/> WF: Farris</td> </tr> <tr> <td><input type="checkbox"/> Electra</td> <td><input type="checkbox"/> WF: Northwest</td> </tr> <tr> <td><input type="checkbox"/> Gainesville</td> <td><input type="checkbox"/> WF: Rosewood</td> </tr> <tr> <td><input checked="" type="checkbox"/> Henrietta</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Nocona</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Petrolia</td> <td></td> </tr> </table>	<input type="checkbox"/> Bowie	<input type="checkbox"/> WF: Brook Village	<input type="checkbox"/> Burkburnett	<input type="checkbox"/> WF: Cunningham	<input type="checkbox"/> City View	<input type="checkbox"/> WF: Farris	<input type="checkbox"/> Electra	<input type="checkbox"/> WF: Northwest	<input type="checkbox"/> Gainesville	<input type="checkbox"/> WF: Rosewood	<input checked="" type="checkbox"/> Henrietta		<input type="checkbox"/> Nocona		<input type="checkbox"/> Petrolia		<p>Month: August/September Year: 2017</p>
<input type="checkbox"/> Bowie	<input type="checkbox"/> WF: Brook Village																
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<input type="checkbox"/> Nocona																	
<input type="checkbox"/> Petrolia																	
<p>Enrollment information:</p> <p># of enrolled students: 13</p> <p># on waiting list: 8</p>																	

<p>Parent Training Topic:</p>			
<input type="checkbox"/> Child Abuse	<input type="checkbox"/> Transition	<input type="checkbox"/> Mental Health	<input type="checkbox"/> Community Resources
<input checked="" type="checkbox"/> Pedestrian Safety	<input type="checkbox"/> Health Education	<input type="checkbox"/> Nutrition Education	<input type="checkbox"/> Family Literacy
<input type="checkbox"/> Education: Child Growth & Development		<input type="checkbox"/> No parent meeting held this month – <i>see family involvement</i>	
<p># of Parents in Attendance: <u>8</u></p>			

<p>Disability information:</p> <p># of referred students: 1 # receiving services: 4</p>

Classroom Activities/Updates:

Our theme for the beginning of the year was Awesome Me! We learned body parts, discussed feelings and learned about our 5 senses. We got to know our school friends, and discovered that we are very curious. We did lots of experiments with color mixing and conducted a sink or float test.

Field Trips, special visitors/volunteers, and community involvement activities:

On September 13th, our school celebrated Pioneer Day. We had lots of visitors here to share information about our Clay County Heritage and kick off Pioneer Reunion. We saw a stage coach, went on a hay ride, visited the animals in the Ag barn, and got to try out roping.

Family Involvement:

Parents volunteered to help with our bus evacuation drill on September 7th. Our Grandparents visited our room on September 11th. Parents also began Bookworm Kids this month. A book is sent home with an activity to complete with their child each week. Parents also completed an 'All About Me' poster with their child to share with the class.

Nutrition Activities:

While we were learning about our senses, we practiced using them to explore our snacks each day. We talked about how they snack looked, sounded when we ate it, how it smelled, tasted, and how it felt when we touched it. We also got to decorate 'cowboy' cookies for Pioneer Day.

<p>Person completing form: Tina Moore</p>	<p>Date: September 29, 2017</p>
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1Region 9 Head Start Site Report

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Please email to stacey.jurecek@esc9.net

Head Start Site:

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| <input type="checkbox"/> Bowie | <input type="checkbox"/> WF: Brook Village |
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| <input type="checkbox"/> Gainesville | <input type="checkbox"/> WF: Rosewood |
| <input type="checkbox"/> Henrietta | |
| <input checked="" type="checkbox"/> Nocona | |
| <input type="checkbox"/> Petrolia | |

Month: August/September

Year: 2017

Enrollment information:

of enrolled students: 27

on waiting list: 3

Parent Training Topic:

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Child Abuse | <input type="checkbox"/> Transition | <input type="checkbox"/> Mental Health | <input type="checkbox"/> Community Resources |
| <input checked="" type="checkbox"/> Pedestrian Safety | <input type="checkbox"/> Health Education | <input type="checkbox"/> Nutrition Education | <input checked="" type="checkbox"/> Family Literacy |
| <input type="checkbox"/> Education: Child Growth & Development | | <input type="checkbox"/> No parent meeting held this month – <i>see family involvement</i> | |

of Parents in Attendance: Aug. —9/ Sept. --12_

Disability information:

of referred students: 5 # receiving services: 2

Classroom Activities/Updates: We had a fantastic start to our school year! In Mrs. Tami's class we are learned about classroom rules and procedures. We are learning about body parts. We made a drawing of our bodies and drew our eyes, ear, nose, and mouth and colored our clothing and shoes. We talked about our 5 senses and tasted foods that were sour, salty and sweet. We took our left over lemons that were sour and made fresh squeezed lemonade. In Mrs. Jill's class we have learned how terrific and special we are from our head to our toes (physical me). We toured the big school and met important people there. We painted our feet and made a poster. We are learning about colors, shapes and our names. Mixing colors, drawing and painting and even painted with colored ice. Both classes came together to celebrated Constitution Day by painting our hands and making an American Flag. We wrote with a feather and decorated our bikes and had a parade! We also attended a school-wide assembly in our school gym! Go Red, White and Blue! Our families are pretty special so we have been looking at different families making a family tree and learning songs about families.

Field Trips, special visitors/volunteers, and community involvement activities:

Family Involvement:

We started talking about Conscientious Discipline at our September Parent Meeting and this will continue at future Parent Meetings.

Person completing form: Tami Laws

Date: Oct. 4, 2017

Region 9 Head Start Site Report

*The site report will be completed on the last working day of the month to reflect the activities of that month.
Please email to stacey.jurecek@esc9.net

<p>Head Start Site:</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> Bowie</td> <td><input type="checkbox"/> WF: Brook Village</td> </tr> <tr> <td><input type="checkbox"/> Burkburnett</td> <td><input type="checkbox"/> WF: Cunningham</td> </tr> <tr> <td><input type="checkbox"/> City View</td> <td><input type="checkbox"/> WF: Farris</td> </tr> <tr> <td><input type="checkbox"/> Electra</td> <td><input type="checkbox"/> WF: Northwest</td> </tr> <tr> <td><input type="checkbox"/> Gainesville</td> <td><input type="checkbox"/> WF: Rosewood</td> </tr> <tr> <td><input type="checkbox"/> Henrietta</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Nocona</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/> Petrolia</td> <td></td> </tr> </table>	<input type="checkbox"/> Bowie	<input type="checkbox"/> WF: Brook Village	<input type="checkbox"/> Burkburnett	<input type="checkbox"/> WF: Cunningham	<input type="checkbox"/> City View	<input type="checkbox"/> WF: Farris	<input type="checkbox"/> Electra	<input type="checkbox"/> WF: Northwest	<input type="checkbox"/> Gainesville	<input type="checkbox"/> WF: Rosewood	<input type="checkbox"/> Henrietta		<input type="checkbox"/> Nocona		<input checked="" type="checkbox"/> Petrolia		<p>Month: Aug/Sept Year: 2017</p> <hr/> <p>Enrollment information:</p> <p># of enrolled students: 10 # on waiting list: 3</p>
<input type="checkbox"/> Bowie	<input type="checkbox"/> WF: Brook Village																
<input type="checkbox"/> Burkburnett	<input type="checkbox"/> WF: Cunningham																
<input type="checkbox"/> City View	<input type="checkbox"/> WF: Farris																
<input type="checkbox"/> Electra	<input type="checkbox"/> WF: Northwest																
<input type="checkbox"/> Gainesville	<input type="checkbox"/> WF: Rosewood																
<input type="checkbox"/> Henrietta																	
<input type="checkbox"/> Nocona																	
<input checked="" type="checkbox"/> Petrolia																	

<p>Parent Training Topic:</p>			
<input type="checkbox"/> Child Abuse	<input type="checkbox"/> Transition	<input type="checkbox"/> Mental Health	<input type="checkbox"/> Community Resources
<input checked="" type="checkbox"/> Pedestrian Safety	<input type="checkbox"/> Health Education	<input type="checkbox"/> Nutrition Education	<input type="checkbox"/> Family Literacy
<input type="checkbox"/> Education: Child Growth & Development		<input type="checkbox"/> No parent meeting held this month – <i>see family involvement</i>	
<p># of Parents in Attendance: <u>3</u></p>			

<p>Disability information:</p> <p># of referred students: Click here to enter text. # receiving services: 2</p>
--

Classroom Activities/Updates:

Our theme for this month has been My School and Me. We have been very busy learning our routines and schedules. We had meet the teacher on August 24th. The children enjoyed coming to see the classroom and were very excited. We had a few students cry on the first day of school and a few parents shed some tears as well. On Tuesday, Sept. 12th, we took our school pictures. We made cowboy hats for Pioneer Reunion. We were out of school for the Clay County Pioneer Reunion Rodeo on Friday, Sept. 16th. The week of Sept. 18th we participated in Homecoming week festivities: Monday was wear Green & Bling; Tuesday was Wacky Day; Wednesday was Twin Day; Thursday was dress like an Animal Day and Friday was Spirit Day. We did our first bus evacuation on Thursday, Sept. 21st. We had Tumble Bus on Sept 11th & Sept. 25th.

Field Trips, special visitors/volunteers, and community involvement activities:

*The Henrietta Pioneer Junior Queen came by and visited with our students. She told the students all about the Rodeo and events.

Family Involvement:

Our families made family picture collages to hang up in the classroom.

* Sherri Hasell from the Clay County Extension Agency came and did a presentation with our parents on Nutrition.

Nutrition Activities:

We tasted RED foods (strawberries, hotdogs, ketchup, bell pepper, tomatoes, cherries, raspberries, and cranberries) on Sept. 7th and BLUE food (tortilla chips, blueberries, blueberry jelly, & blueberry muffins) on Sept. 21st.

Person completing form: Mary Morgan

Date: 10/10/17

Region 9 Head Start Site Report

*The site report will be completed on the last working day of the month to reflect the activities of that month. Please email to stacey.jurecek@esc9.net

Head Start Site:

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Bowie | <input checked="" type="checkbox"/> WF: Brook Village |
| <input type="checkbox"/> Burkburnett | <input checked="" type="checkbox"/> WF: Cunningham |
| <input type="checkbox"/> City View | <input checked="" type="checkbox"/> WF: Farris |
| <input type="checkbox"/> Electra | <input checked="" type="checkbox"/> WF: Northwest |
| <input type="checkbox"/> Gainesville | <input checked="" type="checkbox"/> WF: Rosewood |
| <input type="checkbox"/> Henrietta | |
| <input type="checkbox"/> Nocona | |
| <input type="checkbox"/> Petrolia | |

Month: September

Year: 2017

Enrollment information:

of enrolled students: 416

on waiting list: 14

Parent Training Topic:

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Child Abuse | <input type="checkbox"/> Transition | <input type="checkbox"/> Mental Health | <input type="checkbox"/> Community Resources |
| <input checked="" type="checkbox"/> Pedestrian Safety | <input type="checkbox"/> Health Education | <input type="checkbox"/> Nutrition Education | <input type="checkbox"/> Family Literacy |
| <input type="checkbox"/> Education: Child Growth & Development | <input type="checkbox"/> Father Involvement | | |

of Parents in Attendance: 73

Disability information:

of referred students: 15 # receiving services: 34

Classroom Activities/Updates: This month our themes were: My School and Me, Senses, and Families. We learned a lot of new vocabulary words that go with our themes. Some classrooms used family information to graph what their family is like. Also, students brought in family pictures to display in their classrooms. We've started learning about fall and the changes in the weather and trees. Classes are doing fun art projects that have to do with fall and families. We started our CLI testing and have completed our DIAL-4 and edeca testing.

Field Trips, special visitors/volunteers, and community involvement activities: We celebrated Grandparent's Day by inviting our Grandparents to join us for cookies and punch. Many classrooms had prepared art activities and songs for them as well. The Food Bank has begun their Exploring Food Together curriculum with our four year old classes. They are currently covering Farris' classes and will continue with the other classes shortly. The students are being introduced to new foods while learning about nutrition and healthy food choices. Our Mental Health and school counselor have begun classroom visits talking about character education and positive choices.

Family Involvement: Our first family night was Sept. 19 and we discussed Pedestrian Safety and voted for our Policy Council Representative. We served pizza and the children and parents did activities together in the gym and classrooms. We had a good turnout considering it began to rain prior to the meeting.

Nutrition Activities: Classrooms made vegetable soup, apple pie, and fall cookies along with other fun activities. They helped measure, count, and create during these activities.

Person completing form: Marlowe Waddell

Date: Oct. 3, 2017

10/7/2017
11:10 AM

2004 - Management Report - Eligibility Income
Program Term: Head Start 2017-2018, Enrollment Status: Enrolled

72
1 of 1
stacey.j

Participant	Family		Income						TANF			SSI		WIC		Income Range					
	Family Name	Primary Adult	Eligible 0-100%	101-130%	Over Income	Foster Child	Home-less	Public Assist.	Yes	No	Former	Yes	No	Yes	No	\$0 to \$2999	\$3000 to \$5999	\$6000 to \$8999	\$9000 to \$11999	\$12000 to \$14999	\$15000 and Over
Report: Management Report - Eligibility Income																					
Agency: Region 9 ESC																					
Subtotals for Site: BOWIE																					
32			28	0	1	1	1	1	0	31	1	2	30	8	24	10	2	5	3	1	11
Subtotals for Site: BROOK VILLAGE (HS/PreK)																					
34			28	0	0	0	2	4	0	33	0	4	30	1	33	11	2	3	3	3	12
Subtotals for Site: BURKBURNETT																					
55			48	0	0	2	1	4	1	51	1	4	51	7	48	14	2	4	1	11	23
Subtotals for Site: CITYVIEW																					
20			14	0	0	0	5	1	0	20	0	1	19	8	12	5	0	2	2	5	6
Subtotals for Site: Cunningham Elementary																					
17			11	0	0	1	4	1	0	17	0	1	16	1	16	7	2	1	1	0	6
Subtotals for Site: ELECTRA HEADSTART																					
15			13	0	0	1	1	0	0	13	1	0	15	1	14	5	1	3	0	0	6
Subtotals for Site: FARRIS CENTER																					
213			178	0	0	7	9	19	2	208	3	16	197	71	142	65	6	15	18	24	85
Subtotals for Site: Gainesville Head Start																					
70			58	0	0	3	8	1	1	67	2	2	68	22	48	23	3	6	3	4	31
Subtotals for Site: HES HEAD START																					
13			11	0	2	0	0	0	0	12	0	0	13	3	10	2	0	0	0	1	10
Subtotals for Site: Nocona HS																					
27			21	0	0	3	3	0	0	27	0	0	27	7	20	9	1	0	1	3	13
Subtotals for Site: NORTHWEST																					
51			43	0	0	2	4	2	0	51	0	2	49	23	28	14	5	4	6	11	11
Subtotals for Site: Petrolia (HS/PreK)																					
10			9	0	0	0	1	0	0	9	0	2	8	2	8	6	0	0	0	1	3
Subtotals for Site: ROSEWOOD HEAD START																					
101			78	0	0	0	7	16	6	95	0	15	86	27	74	41	5	6	5	11	33
Subtotals for Agency: Region 9 ESC																					
658			540	0	3	20	46	49	10	634	8	49	609	181	477	212	29	49	43	75	250
Report Totals																					
658			540	0	3	20	46	49	10	634	8	49	609	181	477	212	29	49	43	75	250

Region 9 ESC

2005 - Management Report - End of Month Enrollment

Program Term: Head Start 2017-2018, Replacement In Same Site, Replacement In Same Classroom, Reporting Date: 9/29/2017

Region 9 ESC

	Total	Actual Enrollment	Vacancies	Days Vacant (Avg)
BOWIE				
Head Start Totals:	31	31	0	0 (Avg)
BROOK VILLAGE (HS/PreK)				
Head Start Totals:	33	33	0	0 (Avg)
BURKBURNETT				
Head Start Totals:	56	55	1	9 (Avg)
CITYVIEW				
Head Start Totals:	20	20	0	0 (Avg)
Cunningham Elementary				
Head Start Totals:	17	17	0	0 (Avg)
ELECTRA HEADSTART				
Head Start Totals:	15	15	0	0 (Avg)
FARRIS CENTER				
Head Start Totals:	215	214	1	6 (Avg)
Gainesville Head Start				
Head Start Totals:	70	70	0	0 (Avg)
HES HEAD START				
Head Start Totals:	13	13	0	0 (Avg)
Nocona HS				
Head Start Totals:	27	27	0	0 (Avg)
NORTHWEST				
Head Start Totals:	51	51	0	0 (Avg)
Petrolia (HS/PreK)				
Head Start Totals:	10	10	0	0 (Avg)
ROSEWOOD HEAD START				
Head Start Totals:	101	101	0	0 (Avg)
Region 9 ESC Totals:	659	657	2	7 (Avg)

This report shows children/pregnant mothers who were either enrolled on the Reporting Date or were terminated and not replaced within 30 days prior to the Reporting Date.

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Region 9 ESC

3501 - Management Report - Disability

Program Term: Head Start 2017-2018, Enrollment Status: Enrolled, Dropped, Drop/Wait, Drop/Accept, Completed

Agency Summary - Region 9 ESC

Children	Children with an IEP or IFSP (% of funded enrollment)			Received Services	Primary Disability	
65	Open IEP	65	10.3%	65	Autism	1
Funded:	Closed IEP	0	0.0%	0	Health impairment	2
630	Open IFSP	0	0.0%	0	Non-categorical/developme	3
	Closed IFSP	0	0.0%	0	Speech or language impair	56
	Total Open	65	10.3%	65		
	Total Closed	0	0.0%	0		
					IEP / IFSPs Due	
					Past Due	2
					Next 30 days	2
					More than 30 days	61
					<blank>	0

Region 9 ESC

2006 - Management Report - Waitlist

Participants on the Waitlist as of 10/07/17

Region 9 ESC

Waitlist	
Location: BOWIE	
Program: Head Start	6
BOWIE Totals:	6
Location: BURKBURNETT	
Program: Head Start	17
BURKBURNETT Totals:	17
Location: CITYVIEW	
Program: Head Start	13
CITYVIEW Totals:	13
Location: Cunningham Elementary	
Program: Head Start	1
Cunningham Elementary Totals:	1
Location: ELECTRA HEADSTART	
Program: Head Start	6
ELECTRA HEADSTART Totals:	6
Location: FARRIS CENTER	
Program: Head Start	14
FARRIS CENTER Totals:	14
Location: Gainesville Head Start	
Program: Head Start	10
Gainesville Head Start Totals:	10
Location: HES HEAD START	
Program: Head Start	8
HES HEAD START Totals:	8
Location: Nocona HS	
Program: Head Start	3
Nocona HS Totals:	3
Region 9 ESC Totals:	78
Program: Head Start	78

Term: Head Start 2017-2018, Status: Enrolled, Enrolled: 9/1/2017 - 9/29/2017

Region 9 ESC

BOWIE

Bowie Classroom 1

Name (Last, First)

Primary Language

13 English
2 Spanish

Primary Language At Home

13 English
2 Spanish

Bowie Classroom 2

Name (Last, First)

Primary Language

13 English
3 Spanish

Primary Language At Home

13 English
3 Spanish

Summary Information for Site

BOWIE

26 English
5 Spanish

26 English
5 Spanish

BROOK VILLAGE (HS/PreK)

Brook Village Classroom 1

Name (Last, First)

Primary Language

13 English
4 Spanish

Primary Language At Home

12 English
5 Spanish

Brook Village Classroom 3

Name (Last, First)

Primary Language

16 English
1 Spanish

Primary Language At Home

14 English
3 Spanish

Summary Information for Site

BROOK VILLAGE (HS/PreK)

29 English
5 Spanish

26 English
8 Spanish

BURKBURNETT

Burkburnett HS-1

Name (Last, First)

Primary Language

17 English

Primary Language At Home

17 English

Burkburnett HS-2

Name (Last, First)

Primary Language

19 English

Primary Language At Home

19 English

Burkburnett HS-3

Name (Last, First)

Primary Language

19 English

Primary Language At Home

19 English

Summary Information for Site

BURKBURNETT

55 English

55 English

CITYVIEW

City View Classroom 1

Name (Last, First)

Primary Language

20 English

Primary Language At Home

20 English

Summary Information for Site

CITYVIEW

20 English

20 English

Region 9 ESC

Cunningham Elementary Cunningham Classroom A

Name (Last, First)	Primary Language	Primary Language At Home
	17 English	1 Cheole...Haitian 16 English

Summary Information for Site

Cunningham Elementary

17 English	1 Cheole...Haitian 16 English
------------	----------------------------------

ELECTRA HEADSTART ELECTRA HEADSTART 1

Name (Last, First)	Primary Language	Primary Language At Home
	14 English 1 Spanish	14 English 1 Spanish

Summary Information for Site

ELECTRA HEADSTART

14 English 1 Spanish	14 English 1 Spanish
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FARRIS CENTER Farris Classroom 02

Name (Last, First)	Primary Language	Primary Language At Home
	16 English	16 English

Farris Classroom 04

Name (Last, First)	Primary Language	Primary Language At Home
	17 English	17 English

Farris Classroom 13

Name (Last, First)	Primary Language	Primary Language At Home
	17 English	17 English

Farris Classroom 14

Name (Last, First)	Primary Language	Primary Language At Home
	15 English	15 English

Farris Classroom 15

Name (Last, First)	Primary Language	Primary Language At Home
	10 English 7 Spanish	10 English 7 Spanish

Farris Classroom 17

Name (Last, First)	Primary Language	Primary Language At Home
	17 English	17 English

Farris Classroom 19

Name (Last, First)	Primary Language	Primary Language At Home
	16 English	16 English

Farris Classroom 20

Name (Last, First)	Primary Language	Primary Language At Home
	16 English	16 English

Region 9 ESC
FARRIS CENTER
Farris Classroom 21
Name (Last, First)

Primary Language
17 English

Primary Language At Home
16 English
1 Spanish

Farris Classroom 22
Name (Last, First)

Primary Language
17 English

Primary Language At Home
15 English
2 Spanish

Farris Classroom 23
Name (Last, First)

Primary Language
12 English
2 Spanish

Primary Language At Home
11 English
3 Spanish

Farris Classroom 24
Name (Last, First)

Primary Language
17 English

Primary Language At Home
17 English

Farris Classroom 26
Name (Last, First)

Primary Language
9 English
8 Spanish

Primary Language At Home
8 English
9 Spanish

Summary Information for Site

FARRIS CENTER

196 English
17 Spanish

191 English
22 Spanish

Gainesville Head Start
Gainesville A
Name (Last, First)

Primary Language
17 English

Primary Language At Home
15 English
2 Spanish

Gainesville B
Name (Last, First)

Primary Language
10 English
7 Spanish

Primary Language At Home
8 English
9 Spanish

Gainesville C
Name (Last, First)

Primary Language
10 English
8 Spanish

Primary Language At Home
1 Cheole...Haitian
9 English
8 Spanish

Gainesville D
Name (Last, First)

Primary Language
17 English
1 Spanish

Primary Language At Home
17 English
1 Spanish

Summary Information for Site

Gainesville Head Start

54 English
16 Spanish

1 Cheole...Haitian
49 English
20 Spanish

Region 9 ESC
HES HEAD START
HES HEAD START A

Name (Last, First)	Primary Language	Primary Language At Home
	13 English	12 English 1 Spanish

Summary Information for Site

HES HEAD START

13 English	12 English 1 Spanish
------------	-------------------------

Nocona HS
Nocona Classroom A

Name (Last, First)	Primary Language	Primary Language At Home
	8 English 4 Spanish	8 English 4 Spanish

Nocona Classroom B

Name (Last, First)	Primary Language	Primary Language At Home
	10 English 5 Spanish	10 English 5 Spanish

Summary Information for Site

Nocona HS

18 English 9 Spanish	18 English 9 Spanish
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NORTHWEST

Northwest Classroom 1

Name (Last, First)	Primary Language	Primary Language At Home
	8 English 9 Spanish	8 English 9 Spanish

Northwest Classroom 2

Name (Last, First)	Primary Language	Primary Language At Home
	17 English	17 English

Northwest Classroom 3

Name (Last, First)	Primary Language	Primary Language At Home
	17 English	15 English 2 Spanish

Summary Information for Site

NORTHWEST

42 English 9 Spanish	40 English 11 Spanish
-------------------------	--------------------------

Petrolia (HS/PreK)

Petrolia

Name (Last, First)	Primary Language	Primary Language At Home
	10 English	10 English

Summary Information for Site

Petrolia (HS/PreK)

10 English	10 English
------------	------------

Region 9 ESC
ROSEWOOD HEAD START
Rosewood Classroom 1

Name (Last, First)	Primary Language	Primary Language At Home
	1 Bangla-Banglades 16 English	1 Bangla-Bangladesh 16 English

Rosewood Classroom 3
Name (Last, First)

Primary Language	Primary Language At Home
14 English	13 English 1 Spanish

Rosewood Classroom 4
Name (Last, First)

Primary Language	Primary Language At Home
17 English	17 English

Rosewood Classroom 6
Name (Last, First)

Primary Language	Primary Language At Home
18 English	18 English

Rosewood Classroom 7
Name (Last, First)

Primary Language	Primary Language At Home
11 English 7 Spanish	8 English 10 Spanish

Rosewood Classroom 8
Name (Last, First)

Primary Language	Primary Language At Home
17 Spanish	17 Spanish

Summary Information for Site

ROSEWOOD HEAD START

1 Bangla-Banglades 76 English 24 Spanish	1 Bangla-Bangladesh 72 English 28 Spanish
--	---

Summary Information for Agency

Region 9 ESC

1 Bangla-Banglades 570 English 86 Spanish	1 Bangla-Bangladesh 2 Cheole...Haitian 549 English 105 Spanish
---	---

Summary Information for Report

1 Bangla-Banglades 570 English 86 Spanish	1 Bangla-Bangladesh 2 Cheole...Haitian 549 English 105 Spanish
---	---

Language Supports in the Classroom - Monitoring September 2017

Classroom	English	Spanish	Total	Other	Spanish Speaking Staff
Bowie 1	13	2	15		
Bowie 2	13	3	16		
Brook Village 1	13	4	17		
Brook Village 3	16	1	17		
Burkburnett HS-1	17	0	17		
Burkburnett HS-2	19	0	19		
Burkburnett HS-3	19	0	19		
City View 1	20	0	20		
Cunningham A	17	0	17		
Electra HS 1	14	1	15		
Farris 02	16	0	16		
Farris 04	17	0	17		
Farris 13	17	0	17		
Farris 14	15	0	15		Faris
Farris 15	10	7	17		Chavez/Orduno
Farris 17	17	0	17		Herrera
Farris 19	16	0	16		
Farris 20	16	0	16		
Farris 21	17	0	17		
Farris 22	17	0	17		
Farris 23	12	2	14		
Farris 24	17	0	17		
Farris 26	9	8	17		Duran
Gainesville A	17	0	17		
Gainesville B	10	7	17		Villa
Gainesville C	10	8	18		Gonzalez
Gainesville D	17	1	18		
Henrietta A (HES A)	13	0	13		
Nocona A	8	4	12		Hinijosa (see schedule)
Nocona B	10	5	15		Hinijosa (see schedule)
Northwest 1	8	9	17		Perez
Northwest 2	17	0	17		
Northwest 3	17	0	17		
Petrolia	10	0	10		Morgan
Rosewood 1	16	1	17		
Rosewood 3	14	0	14		
Rosewood 4	17	0	17		
Rosewood 6	18	0	18		
Rosewood 7	11	7	18		Wheeler
Rosewood 8	0	17	17		Rodriguez/Barron
Total:			657		

Classroom is compliant

Carefully monitor

Classroom is non-compliant



2017-2018

Teacher's Name: Bertha Hinijosa

Teacher's daily beginning and ending time: see below

Primary Language spoken in this classroom: English

Teacher Schedule

Paraprofessional Schedule

[illegible]

Region 9 ESC

2371 - CACFP Reimbursement Summary

Program Term: Head Start 2017-2018, Enrollment Status: Enrolled

Attendance Date: 9/1/2017 - 9/29/2017

Region 9 ESC

	Operating Days	CACFP Free	CACFP Reduced	CACFP Paid	Breakfast	AM Snack	Lunch	PM Snack	Supper
Head Start 2017-2018									
BOWIE									
Bowie Classroom 1	20	15	0	0	270	0	272	268	0
Bowie Classroom 2	20	17	0	0	285	0	285	285	0
BOWIE	40	32	0	0	555	0	557	553	0
BROOK VILLAGE (HS/PreK)									
Brook Village Classroom 1	20	17	0	0	329	0	329	329	0
Brook Village Classroom 3	20	17	0	0	313	0	313	313	0
BROOK VILLAGE (HS/PreK)	40	34	0	0	642	0	642	642	0
BURKBURNETT									
Burkburnett HS-1	19	17	0	0	310	0	310	310	0
Burkburnett HS-2	19	19	0	0	352	0	352	352	0
Burkburnett HS-3	19	20	0	0	347	0	347	347	0
BURKBURNETT	57	56	0	0	1,009	0	1,009	1,009	0
CITYVIEW									
City View Classroom 1	20	20	0	0	389	0	389	389	0
CITYVIEW	20	20	0	0	389	0	389	389	0
Cunningham Elementary									
Cunningham Classroom A	20	17	0	0	328	0	328	328	0
Cunningham Elementary	20	17	0	0	328	0	328	328	0
ELECTRA HEADSTART									
ELECTRA HEADSTART 1	20	17	0	0	284	0	284	284	0
ELECTRA HEADSTART	20	17	0	0	284	0	284	284	0
FARRIS CENTER									
Farris Classroom 02	20	16	0	0	298	0	298	298	0
Farris Classroom 04	20	17	0	0	319	0	319	319	0
Farris Classroom 13	20	17	0	0	230	0	230	230	0
Farris Classroom 14	20	15	0	0	271	0	271	271	0
Farris Classroom 15	20	17	0	0	317	0	317	317	0
Farris Classroom 17	20	16	0	0	318	0	318	318	0
Farris Classroom 19	20	17	0	0	290	0	290	290	0
Farris Classroom 20	20	19	0	0	337	0	337	337	0
Farris Classroom 21	20	17	0	0	324	0	324	324	0
Farris Classroom 22	20	18	0	0	339	0	339	339	0
Farris Classroom 23	20	13	0	0	223	0	223	223	0
Farris Classroom 24	20	17	0	0	327	0	327	327	0
Farris Classroom 26	20	17	0	0	283	0	283	283	0
FARRIS CENTER	260	216	0	0	3,876	0	3,876	3,876	0
Gainesville Head Start									

Region 9 ESC
2371 - CACFP Reimbursement Summary
Program Term: Head Start 2017-2018, Enrollment Status: Enrolled
Attendance Date: 9/1/2017 - 9/29/2017

Region 9 ESC

	Operating Days	CACFP Free	CACFP Reduced	CACFP Paid	Breakfast	AM Snack	Lunch	PM Snack	Supper
Head Start 2017-2018									
Gainesville A	20	17	0	0	321	0	321	321	0
Gainesville B	20	17	0	0	323	0	323	323	0
Gainesville C	20	17	0	0	345	0	345	345	0
Gainesville D	20	17	0	0	348	0	348	348	0
Gainesville Head Start	80	68	0	0	1,337	0	1,337	1,337	0
HES HEAD START									
HES HEAD START A	19	13	0	0	240	0	240	240	0
HES HEAD START	19	13	0	0	240	0	240	240	0
Nocona HS									
Nocona Classroom A	20	12	0	0	233	0	233	233	0
Nocona Classroom B	20	15	0	0	293	0	293	293	0
Nocona HS	40	27	0	0	526	0	526	526	0
NORTHWEST									
Northwest Classroom 1	20	17	0	0	332	0	332	332	0
Northwest Classroom 2	20	17	0	0	328	0	328	328	0
Northwest Classroom 3	20	17	0	0	333	0	333	333	0
NORTHWEST	60	51	0	0	993	0	993	993	0
Petrolia (HS/PreK)									
Petrolia	18	10	0	0	168	0	168	168	0
Petrolia (HS/PreK)	18	10	0	0	168	0	168	168	0
ROSEWOOD HEAD START									
Rosewood Classroom 1	20	17	0	0	328	0	328	328	0
Rosewood Classroom 3	20	14	0	0	266	0	266	266	0
Rosewood Classroom 4	20	17	0	0	318	0	318	318	0
Rosewood Classroom 6	20	18	0	0	324	0	324	324	0
Rosewood Classroom 7	20	18	0	0	348	0	348	348	0
Rosewood Classroom 8	20	17	0	0	318	0	318	318	0
ROSEWOOD HEAD START	120	101	0	0	1,902	0	1,902	1,902	0
Region 9 ESC	794	660	0	0	12,249	0	12,251	12,247	0
Report Totals	794	660	0	0	12,249	0	12,251	12,247	0

2016-2017 Head Start USDA Reimbursement

85

	November			December			January		
	Breakfast 2.04	Lunch 3.18	Snack 0.86	Breakfast 2.04	Lunch 3.18	Snack 0.86	Breakfast 2.04	Lunch 3.18	Snack 0.86
Bowie	\$ 1,111.80	\$ 1,733.10	\$ 468.70	\$ 689.52	\$ 1,071.66	\$ 289.82	\$ 1,095.48	\$ 1,694.94	\$ 457.52
Burkburnett	\$ 1,844.16	\$ 2,874.72	\$ 777.44	\$ 1,542.24	\$ 2,404.08	\$ 650.16	\$ 1,705.44	\$ 2,658.48	\$ 718.96
City View	\$ 736.44	\$ 1,147.98	\$ 310.46	\$ 430.44	\$ 670.98	\$ 181.46	\$ 824.16	\$ 1,284.72	\$ 347.44
Electra	\$ 565.08	\$ 880.86	\$ 238.22	\$ 342.72	\$ 534.24	\$ 144.48	\$ 636.48	\$ 988.98	\$ 268.32
Gainesville	\$ 2,154.24	\$ 3,358.08	\$ 908.16	\$ 1,691.16	\$ 2,636.22	\$ 712.94	\$ 2,156.28	\$ 3,361.26	\$ 909.02
Henrietta	\$ 487.56	\$ 760.02	\$ 205.54	\$ 271.32	\$ 422.94	\$ 114.38	\$ 499.80	\$ 779.10	\$ 210.70
Nocona	\$ 981.24	\$ 1,529.58	\$ 413.66	\$ 626.28	\$ 976.26	\$ 264.02	\$ 997.56	\$ 1,555.02	\$ 420.54
Petrolia	\$ 332.52	\$ 518.34	\$ 140.18	\$ 224.40	\$ 349.80	\$ 94.60	\$ 389.64	\$ 607.38	\$ 164.26
Wichita Falls	\$ 14,802.24	\$ 23,074.08	\$ 6,240.16	\$ 9,349.32	\$ 14,573.94	\$ 3,941.38	\$ 15,069.48	\$ 23,490.66	\$ 6,351.96
Total	\$23,015.28	\$35,876.76	\$9,702.52	\$15,167.40	\$23,640.12	\$6,393.24	\$23,374.32	\$36,420.54	\$9,848.72
Monthly Total	\$68,594.56			\$45,200.76			\$69,643.58		

1st Quarter Total \$183,438.90

	February			March			April		
	Breakfast 2.04	Lunch 3.18	Snack 0.86	Breakfast 2.04	Lunch 3.18	Snack 0.86	Breakfast 2.04	Lunch 3.18	Snack 0.86
Bowie	\$1,026.12	\$1,593.18	\$430.86	1,048.56	1,634.52	442.04	999.60	1,561.38	422.26
Burkburnett	\$1,933.92	\$3,014.64	\$815.28	1,895.16	2,954.22	798.94	2,062.44	3,214.98	869.46
City View	\$726.24	\$1,132.08	\$306.16	695.64	1,084.38	293.26	699.72	1,090.74	294.98
Electra	\$565.08	\$880.86	\$238.22	528.36	823.62	222.74	532.44	829.98	224.46
Gainesville	\$2,552.04	\$3,978.18	\$1,075.86	2,431.68	3,790.56	1,024.26	2,319.48	3,615.66	977.82
Henrietta	\$438.60	\$683.70	\$184.90	446.76	696.42	188.34	438.60	683.70	184.90
Nocona	\$958.80	\$1,494.60	\$404.20	938.40	1,462.80	384.42	948.60	1,478.70	399.90
Petrolia	\$346.80	\$540.60	\$146.20	342.72	534.24	144.48	348.84	543.78	147.06
Wichita Falls	\$14,545.20	\$22,673.40	\$6,131.80	13,947.48	21,741.66	5,879.82	14,151.48	22,059.66	5,965.82
Total	\$23,092.80	\$35,991.24	\$9,733.48	22,274.76	34,722.42	9,378.30	22,501.20	35,078.58	9,486.66
Monthly Total	\$68,817.52			\$66,375.48			\$67,066.44		

2nd Quarter Total \$202,259.44

	May			June			July		
	Breakfast 2.04	Lunch 3.18	Snack 0.86	Breakfast 2.04	Lunch 3.18	Snack 0.86	Breakfast 2.04	Lunch 3.18	Snack 0.86
Bowie	1,028.16	1,596.36	429.14	0.00	0.00	0.00	0.00	0.00	0.00
Burkburnett	2,017.56	3,145.02	850.54	0.00	0.00	0.00	0.00	0.00	0.00
City View	756.84	1,179.89	319.06	0.00	0.00	0.00	0.00	0.00	0.00
Electra	405.96	632.82	171.14	0.00	0.00	0.00	0.00	0.00	0.00
Gainesville	2,780.52	4,334.34	1,172.18	0.00	0.00	0.00	0.00	0.00	0.00
Henrietta	440.64	686.88	185.76	0.00	0.00	0.00	0.00	0.00	0.00
Nocona	846.60	1,319.70	356.90	0.00	0.00	0.00	0.00	0.00	0.00
Petrolia	367.20	572.40	154.80	0.00	0.00	0.00	0.00	0.00	0.00
Wichita Falls	14,857.32	23,159.94	6,263.38	0.00	0.00	0.00	0.00	0.00	0.00
Total	\$23,500.80	\$36,627.35	\$9,902.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Monthly Total	\$70,031.05			\$0.00			\$0.00		

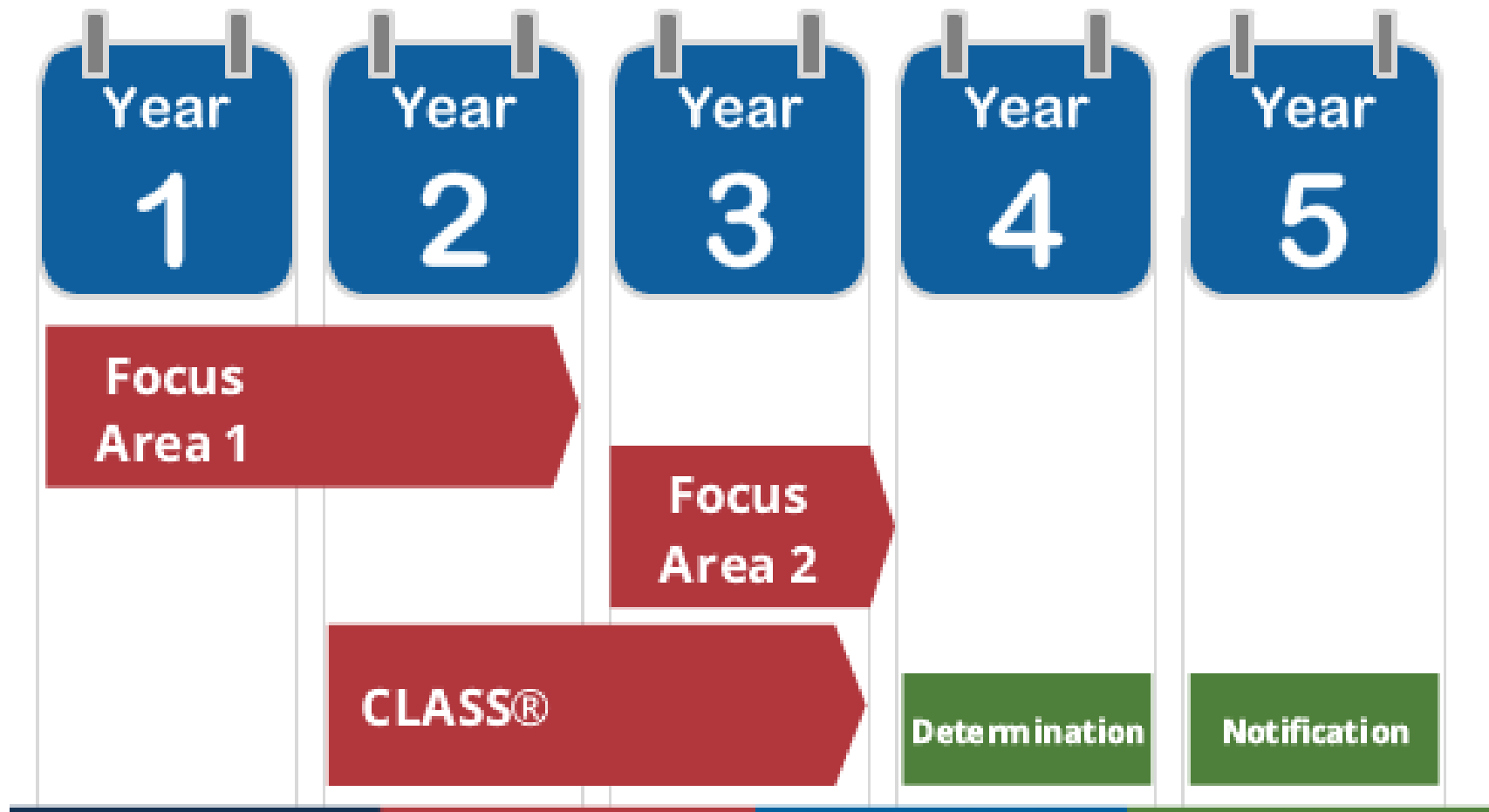
3rd Quarter Total \$70,031.05

	August			September			October		
	Breakfast 2.04	Lunch 3.18	Snack 0.86	Breakfast 2.04	Lunch 3.18	Snack 0.86	Breakfast	Lunch	Snack
Bowie	405.96	639.18	168.56	1,132.20	1,771.26	475.58			
Burkburnett	1,173.00	1,828.50	494.50	2,058.36	3,208.62	867.74			
City View	352.92	550.14	148.78	793.56	1,237.02	334.54			
Electra	116.28	181.26	49.02	579.36	903.12	244.24			
Gainesville	1,170.96	1,825.32	492.78	2,727.48	4,251.66	1,149.82			
Henrietta	273.36	426.12	115.24	489.60	763.20	206.40			
Nocona	446.76	696.42	188.34	1,073.04	1,672.68	452.36			
Petrolia	81.60	127.20	34.40	342.72	534.24	144.48			
Wichita Falls	8,115.12	12,650.04	3,420.22	12,560.28	19,579.26	5,295.02			
Total	\$12,135.96	\$18,924.18	\$5,111.84	\$21,756.60	\$33,921.06	\$9,170.18	\$0.00	\$0.00	\$0.00
Monthly Total	\$36,171.98			\$64,847.84			\$0.00		

4th Quarter Total \$101,019.82

	November	December	January	February	March	April	May	June	July	August	September	October	Total
Bowie	3,313.60	2,051.00	3,247.94	3,050.16	3,125.12	2,983.24	3,053.66	0.00	0.00	1,213.70	3,379.04	0.00	25,417.46
Burkbunett	5,496.32	4,596.48	5,082.88	5,763.84	5,648.32	6,146.88	6,013.12	0.00	0.00	3,496.00	6,134.72	0.00	48,378.56
City View	2,194.88	1,282.88	2,456.32	2,164.48	2,073.28	2,085.44	2,255.79	0.00	0.00	1,051.84	2,365.12	0.00	17,930.03
Electra	1,684.16	1,021.44	1,893.78	1,684.16	1,574.72	1,586.88	1,209.92	0.00	0.00	346.56	1,726.72	0.00	12,728.34
Gainesville	6,420.48	5,040.32	6,426.56	7,606.08	7,246.50	6,912.96	8,287.04	0.00	0.00	3,489.06	8,128.96	0.00	59,557.96
Henrietta	1,453.12	808.64	1,489.60	1,307.20	1,331.52	1,307.20	1,313.28	0.00	0.00	814.72	1,459.20	0.00	11,284.48
Nocona	2,924.48	1,866.56	2,973.12	2,857.60	2,785.62	2,827.20	2,523.20	0.00	0.00	1,331.52	3,198.08	0.00	23,287.38
Petrolia	991.04	668.80	1,161.28	1,033.60	1,021.44	1,039.68	1,094.40	0.00	0.00	243.20	1,021.44	0.00	8,274.88
Wichita Falls	44,116.48	27,864.64	44,912.10	43,350.40	41,568.96	42,176.96	44,280.64	0.00	0.00	24,185.38	37,434.56	0.00	349,890.12
Total	68,594.56	45,200.76	69,643.58	68,817.52	66,375.48	67,066.44	70,031.05	0.00	0.00	36,171.98	64,847.84	0.00	556,749.21

Overview of AMS 2.0





ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | Region VI | 1301 Young St. Suite 937, Dallas, TX 75202 | www.eclkc.ohs.acf.hhs.gov

October 10, 2017

Mr. Robert H. Henderson, Board Chairperson
Region 9 Education Service Center
301 Loop 11
Wichita Falls, TX 76306-3799

Re: Grant Number 06CH7096

Dear Mr. Henderson,

This letter is in response to the August 14, 2017, request to waive provisions of 45 C.F.R. Part 1303 pursuant to the criteria defined in 45 C.F.R. § 1303.70(c).

Your request is consistent with the regulatory requirements, and waivers are approved for the following provisions:

45 C.F.R. § 1303.72(a)(4) - Bus Monitors

This waiver is effective for the 2017-2018 program year.

Please be advised that requests for a waiver must be approved annually. Requests to waive the child restraint system and/or bus monitor requirements must be submitted by June 1 of the upcoming program year.

Please contact Joseph Laster, Program Specialist, at (214) 767-0604 or joseph.laster@acf.hhs.gov if you have further questions on this matter.

Sincerely,

Kimberly Chalk
Regional Program Manager
Office of Head Start

cc: Wes Pierce, Executive Director
Stacey Jurecek, Head Start Director
Heather Smith, Policy Council Chair



Region 9 Education Service Center

Grant Number(s):

06CH7096

Dear Grantee,

This email is to inform you that your agency, as specified above by grant number(s), is not currently scheduled to receive a Focus Area 1, Focus Area 2, or Classroom Assessment Scoring System (CLASS®) review in Fiscal Year 2018. However, please keep in mind that the Office of Head Start reserves the right to schedule reviews at any time as the need arises.

Although you are not currently scheduled for a review, we encourage you to get acquainted with AMS 2.0 and the changes to monitoring that align with the new Head Start Performance Standards (HSPPS). A number of resources are available to support you:

- Early Childhood Learning & Knowledge Center at <https://eclkc.ohs.acf.hhs.gov/federal-monitoring>
- FY18 Aligned Monitoring System 2.0 Virtual Expo at <https://onlinexperiences.com/Launch/Event.htm?ShowKey=43448>

If you have any questions, please contact DLH Danya at hsreviewplanning@danya.com.

DLH Danya Scheduling Team

DLH Corp, [8737 Colesville Road, Suite 1100, Silver Spring, MD 20910](#)

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Region 9 ESC Head Start Observation and Monitoring Report

Region 9 ESC Monitor: Sharon West

Month: September **Year:** 2017

Areas Monitored:

- Education 1304.21
- Disabilities Services 1308
- Nutrition 1304.23
- Safe Environments 1304.53
- Child Health & Safety 1304.22

SUMMARY REPORT:

STRENGTHS:

Education: Nine classrooms have been monitored and have found to be compliant with the Child Development and Education Monitoring tool. Eighteen classrooms are currently receiving coaching services.

Disabilities Services: Overall disabilities for Region 9 Head Start are currently at 10% for the month of September.

Nutrition: All classrooms have children brushing their teeth daily, children and staff eating family style with meal conversation, and children are encouraged to try new foods.

Safe Environments: All sites have maintained a Daily Playground Checklist. Five playgrounds have maintenance work orders turned in for site treatments and/or repairs.

Child Health and Safety: All classrooms have completed and submitted the first Safe Environments/Health & Safety checklist for the school year.

NON-COMPLIANCE:

- One classroom is non-compliant with the Child Development and Education Monitoring tool.

Responsive/Correction Action:

Standard Procedure: Communication and monitoring reports are shared with the teacher, principals/site managers and the Head Start director concerning any non-compliances.

Actions:

- The non-compliant classroom has four areas to correct under the areas of Classroom Environment and Daily Routine. The deadline for corrections is October 12, 2017.

Bowie	<u>Areas Reviewed:</u>	<u>Findings:</u>
	Education:	
	CLASS	Not monitored
	CLI CIRCLE Progress Monitoring	Not monitored
	Anecdotal Notes	Not monitored
	Disability:	
	Disability Tracking	Compliant
	Nutrition:	Compliant
	Safe Environments:	Compliant
	Child Health & Safety:	Compliant

NOTES:

One staff member is currently receiving coaching services.

The classrooms will be monitored in October with the Child Development and Education Monitoring tool.

Burkburnett	<u>Areas Reviewed:</u>	<u>Findings:</u>
	Education:	
	CLASS	Not monitored
	CLI CIRCLE Progress Monitoring	Not monitored
	Anecdotal Notes	Not monitored
	Disability:	
	Disability Tracking	Compliant
	Nutrition:	Compliant
	Safe Environments:	Compliant
	Child Health & Safety:	Compliant

NOTES:

The playground is currently closed to Head Start students and staff due there not being a fence in place for Active Supervision, and the missing slide still needs to be replaced on the play structure. The slide has been ordered. The Head Start staff and students are currently using the courtyard.

Burkburnett Classrooms HS-1, HS-2 and HS-3 are compliant in all areas with the Child Development and Education Monitoring Tool.

City View	<u>Areas Reviewed:</u>	<u>Findings:</u>
	Education:	
	CLASS	Not monitored
	CLI CIRCLE Progress Monitoring	Not monitored
	Anecdotal Notes	Not monitored
	Disability:	
	Disability Tracking	Compliant
	Nutrition:	Compliant
	Safe Environments:	Compliant
	Child Health & Safety:	Compliant

NOTES:

A work order has been turned in to maintenance on September 11, 2017 for wasps on the playground.

City View is compliant in all areas with the Child Development and Education Monitoring tool.

Electra	<u>Areas Reviewed:</u>	<u>Findings:</u>
	Education:	
	CLASS	Not monitored
	CLI CIRCLE Progress Monitoring	Not monitored
	Anecdotal Notes	Not monitored
	Disability:	
	Disability Tracking	Compliant
	Nutrition:	Compliant
	Safe Environments:	Compliant
	Child Health & Safety:	Compliant

NOTES:

A work order has been turned in to maintenance on September 29, 2017 for the fence to be repaired and to stabilize a climbing play structure.

The classroom will be monitored in October with the Child Development and Education Monitoring tool.

Gainesville	<u>Areas Reviewed:</u>	<u>Findings:</u>
	Education:	
	CLASS	Not monitored
	CLI CIRCLE Progress Monitoring	Not monitored
	Anecdotal Notes	Not monitored
	Disability:	
	Disability Tracking	Compliant
	Nutrition:	Compliant
	Safe Environments:	Compliant
	Child Health & Safety:	Compliant

NOTES:

Five staff members are currently receiving coaching services.

The classrooms will be monitored in October with the Child Development and Education Monitoring tool.

Henrietta	<u>Areas Reviewed:</u>	<u>Findings:</u>
	Education:	
	CLASS	Not monitored
	CLI CIRCLE Progress Monitoring	Not monitored
	Anecdotal Notes	Not monitored
	Disability:	
	Disability Tracking	Compliant
	Nutrition:	Compliant
	Safe Environments:	Compliant
	Child Health & Safety:	Compliant

NOTES:

The classroom will be monitored in October with the Child Development and Education Monitoring tool.

Nocona	<u>Areas Reviewed:</u>	<u>Findings:</u>
	Education:	
	CLASS	Not monitored
	CLI CIRCLE Progress Monitoring	Not monitored
	Anecdotal Notes	Not monitored
	Disability:	
	Disability Tracking	Compliant
	Nutrition:	Compliant
	Safe Environments:	Compliant
	Child Health & Safety:	Compliant

NOTES:

One staff member is currently receiving coaching services.

The classrooms will be monitored in October with the Child Development and Education Monitoring tool.

Petrolia	<u>Areas Reviewed:</u>	<u>Findings:</u>
	Education:	
	CLASS	Not monitored
	CLI CIRCLE Progress Monitoring	Not monitored
	Anecdotal Notes	Not monitored
	Disability:	
	Disability Tracking	Compliant
	Nutrition:	Compliant
	Safe Environments:	Compliant
	Child Health & Safety:	Compliant

NOTES:

The classroom will be monitored in October with the Child Development and Education Monitoring tool.

Wichita Falls: Brook Village

Areas Reviewed:

Findings:

Education:

CLASS

Not monitored

CLI CIRCLE Progress Monitoring

Not monitored

Anecdotal Notes

Not monitored

Disability:

Disability Tracking

Compliant

Nutrition:

Compliant

Safe Environments:

Compliant

Child Health & Safety:

Compliant

NOTES:

A work order has been turned into maintenance on September 7, 2017 for the repair of a tricycle pedal.

Brook Village Classrooms 1 and 3 are compliant in all areas with the Child Development and Education Monitoring tool.

Wichita Falls: Cunningham

Areas Reviewed:

Findings:

Education:

CLASS

Not monitored

CLI CIRCLE Progress Monitoring

Not monitored

Anecdotal Notes

Not monitored

Disability:

Disability Tracking

Compliant

Nutrition:

Compliant

Safe Environments:

Compliant

Child Health & Safety:

Compliant

NOTES:

Cunningham is compliant in all areas with the Child Development and Education Monitoring tool.

Wichita Falls: Farris

Areas Reviewed:

Findings:

Education:

CLASS

Not monitored

CLI CIRCLE Progress Monitoring

Not monitored

Anecdotal Notes

Not monitored

Disability:

Disability Tracking

Compliant

Nutrition:

Compliant

Safe Environments:

Compliant

Child Health & Safety:

Compliant

NOTES:

A work order has been turned into maintenance on September 20, 2017 for the repair of the mats under the large jungle gym. There are spaces between each mat and other areas that beginning to bubble up in some places.

Six staff members are currently receiving coaching services.

The classrooms will be monitored in October with the Child Development and Education Monitoring tool.

Wichita Falls: Northwest

Areas Reviewed:

Findings:

Education:

CLASS

Not monitored

CLI CIRCLE Progress Monitoring

Not monitored

Anecdotal Notes

Not monitored

Disability:

Disability Tracking

Compliant

Nutrition:

Compliant

Safe Environments:

Compliant

Child Health & Safety:

Compliant

NOTES:

Three teachers are currently receiving coaching services.

Northwest Classrooms 1 and 3 are compliant in all areas with the Child Development and Education Monitoring tool.

Northwest Classroom 2 is currently non-compliant in four areas using the Child Education and Monitoring tool under the area of Classroom Environment and Daily Routine:

- 1) Shelves and materials to be labeled to support the clean-up and children's independence.
- 2) Children and family pictures are to be displayed in the room so that they are more evident than commercial pictures/posters.
- 3) Multicultural books/materials to be added to so that they are evident throughout the classroom.
- 4) The classroom staff is to refrain from using Worksheets/Dittos, as they are not appropriate for daily learning. Worksheets are to be replaced with practice centers suggested by the Frog Street curriculum.

Wichita Falls: Rosewood

Areas Reviewed:

Findings:

Education:

CLASS

Not monitored

CLI CIRCLE Progress Monitoring

Not monitored

Anecdotal Notes

Not monitored

Disability:

Disability Tracking

Compliant

Nutrition:

Compliant

Safe Environments:

Compliant

Child Health & Safety:

Compliant

NOTES:

Two teachers are currently receiving coaching services.

A work order has been turned in on September 5, 2017 for the playground mat area to be fixed due to it being a tripping/falling hazard. A follow-up was received by WFISD's maintenance department on September 11, 2017. In the September 11th report it was documented that the maintenance department drilled in green inserts through the one by two into the concrete. The one by two was then secured further with a washer and screw. The one by two is no longer moving up and down. The maintenance department has contacted the Breegles company for materials/information for a more permanent solution.

The classrooms will be monitored in October with the Child Development and Education Monitoring tool.

Region 9 ESC Head Start Observation and Monitoring Report

Region 9 ESC Monitor: Courtney Cooner

Month: August/September **Year:** 2017

Areas Monitored:

- ERSEA 1305
- Health 1304.20
- Family/Community Partnerships and Parent Involvement 1304.40
- Mental Health 1304.24
- Transportation 1310
- Nutrition 1302.44

SUMMARY REPORT:

STRENGTHS:

ERSEA: All sites are fully enrolled and have a waitlist.

*At this time, the program continues to serve 3 over-income children, which are all returning children from last school year and have a diagnosed disability.

Attendance: All Head Start sites had attendance above 85% for the month of August and September. The average daily attendance for Aug/Sept for all Region 9 sites was 95.46%. There are 65 children that are in the moderate risk category and 20 children in the severe risk category for excessive absences. Referrals are in place to begin working with these families.

Health: Region 9 Health requirements completion totals (within 90 days of entry) to date are Dentals 79.30% and Physicals 86.30%. Several classrooms are already at 100%. The program has 27 families that did not have Health Insurance at the time of enrollment. Referrals are in place to assist parents in obtaining Health Insurance.

Nutrition: Most sites have been visited by the Nutrition manager and Nutrition Consultant. All sites visited are in compliance with Head Start Nutrition standards and USDA guidelines.

Family/Community Partnerships and Parent Involvement: The program has implemented the new Parenting Curriculum, which is Conscious Discipline. All sites, except for one, have had at least one parent education meeting. The response so far has been good as we continue to roll out this new standard. Ongoing parent meetings and family activities are occurring at all sites.

Mental Health: Referrals have begun and services are being provided by the Mental Health Consultants at the individual, classroom, and family level.

Transportation: Not monitored this month.

NON-COMPLIANCE: ERSEA

Responsive/Correction Action:

Standard Procedure: Communication and monitoring reports are shared with the teacher, principals/site managers and the Head Start director concerning any non-compliances.

Actions: Staff has been notified and provided a deadline to make corrections to the waitlist and a deadline to enter the Health Coverage information.

Bowie	<u>Areas Reviewed:</u>	<u>Findings:</u>
	ERSEA:	Compliant
	Funded Enrollment/Monthly Enrollment	31 / 31
	Income Eligible 0% - 100% 27	
	<i>*Over Income</i> 1	
	Foster Child 1	
	Homeless..... 1	
	Public Assistance 1	
	Waitlist. 6	Compliant
	Monthly Average Daily Attendance: 92.38%	Compliant
	Health:	Compliant
	30 day requirements: 100%	
	45 day requirements: 100%	
	90 day requirements: in process	
	70.97% Dentals completed within 90 days	
	74.19% Physicals completed within 90 days	
	Nutrition:	Compliant
	Family/Community/Parent Involvement:	Compliant
	Mental Health:	Not monitored

NOTES:

*One approved over-income child enrolled with a disability

Burkburnett	<u>Areas Reviewed:</u>	<u>Findings:</u>
	ERSEA:	Compliant
	Funded Enrollment/Monthly Enrollment	55 / 56
	Income Eligible 0% - 100% 48	
	<i>*Over Income</i> 0	
	Foster Child 2	
	Homeless..... 1	
	Public Assistance 4	
	Waitlist. 17	Compliant
	Monthly Average Daily Attendance: 95.97%	Compliant
	Health:	Compliant
	30 day requirements: 100%	
	45 day requirements: 100%	
	90 day requirements: in process	
	80% Dentals completed within 90 days	
	76.36% Physicals completed within 90 days	
	Nutrition:	Compliant
	Family/Community/Parent Involvement:	Compliant
	Mental Health:	Not monitored

NOTES:

City View	Areas Reviewed:	Findings:
	ERSEA:	Compliant
	Funded Enrollment/Monthly Enrollment	20 / 20
	Income Eligible 0% - 100% 14	
	<i>*Over Income</i> 0	
	Foster Child 0	
	Homeless..... 5	
	Public Assistance 1	
	Waitlist. 13	Compliant
	Monthly Average Daily Attendance: 96.76%	Compliant
	Health:	Compliant
	30 day requirements: 100%	
	45 day requirements: 100%	
	90 day requirements: in process	
	70% Dentals completed within 90 days	
	100% Physicals completed within 90 days	
	Nutrition:	Compliant
	Family/Community/Parent Involvement:	Compliant
	Mental Health:	Not monitored

NOTES:

Electra	Areas Reviewed:	Findings:
	ERSEA:	Compliant
	Funded Enrollment/Monthly Enrollment	15 / 15
	Income Eligible 0% - 100% 13	
	<i>*Over Income</i> 0	
	Foster Child 1	
	Homeless..... 1	
	Public Assistance 0	
	Waitlist. 6	Compliant
	Monthly Average Daily Attendance: 96.15%	Compliant
	Health:	Compliant
	30 day requirements: 100%	
	45 day requirements: 100%	
	90 day requirements: in process	
	66.67% Dentals completed within 90 days	
	86.67% Physicals completed within 90 days	
	Nutrition:	Not monitored
	Family/Community/Parent Involvement:	Compliant
	Mental Health:	Not monitored
	Transportation- ongoing monitoring at site:	Not monitored

NOTES:

Gainesville	<u>Areas Reviewed:</u>	<u>Findings:</u>
	ERSEA:	Compliant
	Funded Enrollment/Monthly Enrollment	70 / 70
	Income Eligible 0% - 100% 58	
	*Over Income 0	
	Foster Child 3	
	Homeless..... 8	
	Public Assistance 1	
	Waitlist. 10	Compliant
	Monthly Average Daily Attendance: 96.43%	Compliant
	Health:	Compliant
	30 day requirements: 100%	
	45 day requirements: 100%	
	90 day requirements: in process	
	82.86% Dentals completed within 90 days	
	88.57% Physicals completed within 90 days	
	Nutrition:	Not monitored
	Family/Community/Parent Involvement:	Compliant
	Mental Health:	Not monitored
	Transportation- ongoing monitoring at site:	Not monitored

NOTES:

Henrietta	<u>Areas Reviewed:</u>	<u>Findings:</u>
	ERSEA:	Compliant
	Funded Enrollment/Monthly Enrollment	13 / 13
	Income Eligible 0% - 100% 11	
	*Over Income 2	
	Foster Child 0	
	Homeless..... 0	
	Public Assistance 0	
	Waitlist. 9	Compliant
	Monthly Average Daily Attendance: 95.90%	Compliant
	Health:	Compliant
	30 day requirements: 100%	
	45 day requirements: 100%	
	90 day requirements: in process	
	53.85% Dentals completed within 90 days	
	92.31% Physicals completed within 90 days	
	Nutrition:	Compliant
	Family/Community/Parent Involvement:	Compliant
	Mental Health:	Not monitored

NOTES:

*2 approved over-income children enrolled with a disability

Nocona	Areas Reviewed:	Findings:
	ERSEA:	Compliant
	Funded Enrollment/Monthly Enrollment	27 / 27
	Income Eligible 0% - 100% 21	
	*Over Income 0	
	Foster Child 3	
	Homeless..... 3	
	Public Assistance 0	
	Waitlist. 3	Compliant
	Monthly Average Daily Attendance: 97.44%	Compliant
	Health:	Compliant
	30 day requirements: 100%	
	45 day requirements: 100%	
	90 day requirements: in process	
	85.19% Dentals completed within 90 days	
	55.56% Physicals completed within 90 days	
	Nutrition:	Compliant
	Family/Community/Parent Involvement:	Compliant
	Mental Health:	Not monitored

NOTES:

Petrolia	Areas Reviewed:	Findings:
	ERSEA:	Compliant
	Funded Enrollment/Monthly Enrollment	10 / 10
	Income Eligible 0% - 100% 9	
	*Over Income 0	
	Foster Child 0	
	Homeless..... 1	
	Public Assistance 0	
	Waitlist * unknown	Non-Compliant (see notes below)
	Monthly Average Daily Attendance: 95.00%	Compliant
	Health:	Non-Compliant (see notes below)
	30 day requirements: 90% *	
	45 day requirements: 100%	
	90 day requirements: in process	
	70% Dentals completed within 90 days	
	80% Physicals completed within 90 days	
	Nutrition:	Compliant
	Family/Community/Parent Involvement:	Compliant
	Mental Health:	Not monitored
	Transportation- ongoing monitoring at site	Not monitored

NOTES:

*One Health Coverage form is past due

*No waitlist entered in Child Plus

Wichita Falls: Brook Village

Areas Reviewed:

ERSEA:

Funded Enrollment/Monthly Enrollment

Income Eligible 0% - 100% 28

*Over Income 0

Foster Child 0

Homeless..... 2

Public Assistance 4

Waitlist (WF combined) 14

Monthly Average Daily Attendance: 95.49%

Health:

30 day requirements: 100%

45 day requirements: 100%

90 day requirements: in process

82.35% Dentals completed within 90 days

88.24% Physicals completed within 90 days

Nutrition (All WF sites):

Family/Community/Parent Involvement:

Mental Health:

Transportation:

Findings:

Compliant

34 / 34

Compliant

Compliant

Compliant

Not monitored

Compliant

Not monitored

Not monitored

NOTES:

Wichita Falls: Cunningham

Areas Reviewed:

ERSEA:

Funded Enrollment/Monthly Enrollment

Income Eligible 0% - 100% 11

*Over Income 0

Foster Child 1

Homeless..... 4

Public Assistance 1

Waitlist (WF combined) 14

Monthly Average Daily Attendance: 96.52%

Health:

30 day requirements: 100%

45 day requirements: 100%

90 day requirements: in process

94.12% Dentals completed within 90 days

100% Physicals completed within 90 days

Nutrition (All WF sites):

Family/Community/Parent Involvement:

Mental Health:

Transportation:

Findings:

Compliant

17 / 17

Compliant

Compliant

Compliant

Not monitored

Compliant

Not monitored

Not monitored

NOTES:

Wichita Falls: Farris

<u>Areas Reviewed:</u>	<u>Findings:</u>
ERSEA:	Compliant
Funded Enrollment/Monthly Enrollment	213 / 213
Income Eligible 0% - 100% 178	
*Over Income 0	
Foster Child 7	
Homeless..... 9	
Public Assistance 19	
Waitlist (WF combined) 14	Compliant
Monthly Average Daily Attendance: 94.82%	Compliant
Health:	Compliant
30 day requirements: 100%	
45 day requirements: 100%	
90 day requirements: in process	
74.65% Dentals completed within 90 days	
86.38% Physicals completed within 90 days	
Nutrition (All WF sites):	Not monitored
Family/Community/Parent Involvement:	Compliant
Mental Health:	Not monitored
Transportation- ongoing monitoring by Durham	Not monitored

NOTES:

Wichita Falls: Northwest

<u>Areas Reviewed:</u>	<u>Findings:</u>
ERSEA:	Compliant
Funded Enrollment/Monthly Enrollment	51 / 51
Income Eligible 0% - 100% 43	
*Over Income 0	
Foster Child 2	
Homeless..... 4	
Public Assistance 2	
Waitlist (WF combined) 14	Compliant
Monthly Average Daily Attendance: 97.42%	Compliant
Health:	Compliant
30 day requirements: 100%	
45 day requirements: 100%	
90 day requirements: in process	
90.20% Dentals completed within 90 days	
94.12% Physicals completed within 90 days	
Nutrition (All WF sites):	Not monitored
Family/Community/Parent Involvement:	Compliant
Mental Health:	Not monitored
Transportation- ongoing monitoring by Durham	Not monitored

NOTES:

Wichita Falls: Rosewood

Areas Reviewed:

Findings:

ERSEA:

Compliant

Funded Enrollment/Monthly Enrollment

101 / 101

Income Eligible 0% - 100% 78

*Over Income 0

Foster Child 0

Homeless..... 7

Public Assistance 16

Waitlist (WF combined) 14

Compliant

Monthly Average Daily Attendance: 94.62%

Compliant

Health:

Compliant

30 day requirements: 100%

45 day requirements: 100%

90 day requirements: in process

86.14% Dentals completed within 90 days

92.08% Physicals completed within 90 days

Nutrition (All WF sites):

Not monitored

Family/Community/Parent Involvement:

Compliant

Mental Health:

Not monitored

Transportation- ongoing monitoring by Durham

Not monitored

NOTES:

Region 9 ESC Head Start Observation and Monitoring Report

Fiscal

September 2017

Submitted October 16, 2017

Quality Assurance Staff reporting: Allison Cummings, Region 9 ESC

Summary Report:

A. Strengths:

The following sites have submitted their September reports:
Electra, Gainesville & Nocona

B. Non-Compliance (Exceptions):

The following sites have not yet submitted their September reports:
Bowie, Burkburnett, City View, Henrietta, Petrolia & Wichita Falls

C. Response/Corrective Action:

All schools have been emailed about their reports.

ACTIONS:

	<u>Budget</u>	<u>Estimated Revenue (Budget)</u>	<u>Revenue Realized Current</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
5000 - REVENUE CONTROL ACCOUNTS						
5900 - FEDERAL PROGRAM REVENUES						
5930 - VOC ED NON FOUNDATION						
5939-00.000-8-00000 FEDERAL REVENUE FROM		3,895,342.00	-136,764.92	-3,463,666.38	431,675.62	88.92%
5939-00.000-8-01000 FED REV DIST BY OTHER		38,453.00	.00	.00	38,453.00	.00%
5939-10.000-8-00000 FED REV DIST BY OTHER		.00	.00	158,423.87	158,423.87	.00%
Sub Total 5930		3,933,795.00	-136,764.92	-3,305,242.51	628,552.49	84.02%
Total FEDERAL PROGRAM REVENUES		3,933,795.00	-136,764.92	-3,305,242.51	628,552.49	84.02%
Total Revenue Local-State-Federal		3,933,795.00	-136,764.92	-3,305,242.51	628,552.49	84.02%
Total for 000	.00	3,933,795.00	-136,764.92	-3,305,242.51	628,552.49	84.02%

Date Run: 10-10-2017 9:14 AM		Board Report				Program: FIN3050	
Cnty Dist: 243-950		Detail Comparison of Expenditures and Encumbrances to Budget				Page 2 of 4	
		REGION 9 ESC				File ID: 108	
Fund 294 / 8 HEAD START		As of September					
		Budget	Encumbrance YTD	Expenditure YTD	Current Expenditure	Balance	Percent Realized
6000 - EXPENDITURES/EXPENSE CONTROL A							
13 - INSTRUCTIONAL STAFF DEVELOPMNT							
6100 - PAYROLL COSTS							
6116-00.999-8-01000	TEMPORARY PROF	-26,858.00	.00	22,023.96	6,210.00	-4,834.04	82.00%
6141-00.999-8-01000	SOCIAL	-1,200.00	.00	341.07	90.05	-858.93	28.42%
6143-00.999-8-01000	WORKER'S	-134.00	.00	62.53	17.63	-71.47	46.66%
6145-00.999-8-01000	UNEMPLOYMENT	-50.00	.00	12.99	3.66	-37.01	25.98%
6146-00.999-8-01000	TEACHER RETIREMENT	-450.00	.00	382.08	.00	-67.92	84.91%
Sub Total 6100		-28,692.00	.00	22,822.63	6,321.34	-5,869.37	79.54%
6200 - PROFESSIONAL AND CONTRACTED SE							
6216-00.999-8-01000	CONT PROF SVC/ESC	-234,575.00	.00	203,629.63	24,597.13	-30,945.37	86.81%
6269-03.999-8-01000	TETN	.00	.00	.00	.00	.00	.00%
6291-00.999-8-01000	CONSULTANTS -	-15,000.00	.00	13,150.00	.00	-1,850.00	87.67%
6291-00.999-8-04000	CONSULTANTS - T/TA	-6,000.00	.00	8,710.00	.00	2,710.00	145.17%
6295-01.999-8-01000	MANAGEMENT SYSTEM	-4,000.00	.00	2,360.00	320.00	-1,640.00	59.00%
6295-01.999-8-04000	MGT SYSTEM WKSH FEE	-1,400.00	.00	.00	.00	-1,400.00	.00%
6295-02.999-8-01000	TECHNOLOGY SUPPORT	-3,010.00	.00	2,604.71	276.86	-405.29	86.54%
Sub Total 6200		-263,985.00	.00	230,454.34	25,193.99	-33,530.66	87.30%
6300 - SUPPLIES AND MATERIALS							
6329-00.999-8-01000	READING MATERIALS	-5,000.00	3,896.80	2,929.70	1,500.52	1,826.50	58.59%
6329-00.999-8-04000	READING MATERIALS	.00	.00	251.20	.00	251.20	.00%
6398-00.999-8-01000	INVENTORY ITEMS	-6,000.00	.00	.00	.00	-6,000.00	.00%
6399-00.999-8-01000	GENERAL/INSTR.	-80,120.00	21,263.95	19,577.99	.00	-39,278.06	24.44%
6399-00.999-8-01723	GENERAL/INSTR.	.00	.00	.00	.00	.00	.00%
6399-01.999-8-01000	POSTAGE	500.00	.00	434.67	21.66	934.67	86.93%
6399-02.999-8-01000	GRAPHICS	-200.00	.00	40.40	.00	-159.60	20.20%
6399-03.999-8-01000	REPRODUCTION	-12,000.00	.00	12,523.98	588.64	523.98	104.37%
6399-04.999-8-01000	OUTSIDE POSTAGE	.00	.00	.00	.00	.00	.00%
6399-05.999-8-01000	OUTSIDE PRINTING	-1,000.00	.00	871.46	136.46	-128.54	87.15%
Sub Total 6300		-103,820.00	25,160.75	36,629.40	2,247.28	-42,029.85	35.28%
6400 - OTHER OPERATING EXPENSES							
6411-00.999-8-01000	EMPLOYEE TRAVEL	.00	.00	6,525.88	104.13	6,525.88	.00%
6411-00.999-8-01723	EMPLOYEE TRAVEL CR.	1,000.00	.00	.00	.00	1,000.00	.00%
6411-00.999-8-04000	EMPLOYEE TRAVEL	-5,626.00	997.54	5,085.09	.00	456.63	90.39%
6411-00.999-8-04723	EMPLOYEE TRAVEL TTA	-1,000.00	.00	.00	.00	-1,000.00	.00%
6419-00.999-8-01000	NON-EMPLOYEE TRAVEL	-4,366.00	.00	825.26	.00	-3,540.74	18.90%
6419-00.999-8-04000	NON-EMPLOYEE TRAVEL	-500.00	.00	3,209.55	.00	2,709.55	641.91%
6499-00.999-8-01000	MISCELLANEOUS	-1,500.00	.00	.00	.00	-1,500.00	.00%
6499-00.999-8-04000	MISC OPERATING COSTS	-11,000.00	.00	10,847.81	.00	-152.19	98.62%
6499-01.999-8-01000	TEACHER RELEASE TIME	-9,000.00	.00	1,195.00	.00	-7,805.00	13.28%
6499-02.999-8-01000	FOOD	-4,000.00	1,676.85	2,152.98	323.15	-170.17	53.82%
Sub Total 6400		-35,992.00	2,674.39	29,841.57	427.28	-3,476.04	82.91%
Total Function 13 INSTRUCTIONAL STAFF		-432,489.00	27,835.14	319,747.94	34,189.89	-84,905.92	73.93%
31 - GUIDANCE AND COUNSELING SVS							
6300 - SUPPLIES AND MATERIALS							
6339-00.999-8-01000	TESTING MATERIALS	11,200.00	.00	.00	.00	11,200.00	.00%
6339-00.999-8-04000	TESTING MATERIALS -	-3,000.00	.00	1,329.95	.00	-1,670.05	44.33%
Sub Total 6300		8,200.00	.00	1,329.95	.00	9,529.95	16.22%
Total Function 31 GUIDANCE AND COUNSELING		8,200.00	.00	1,329.95	.00	9,529.95	16.22%

Date Run: 10-10-2017 9:14 AM

Cnty Dist: 243-950

Board Report

Detail Comparison of Expenditures and Encumbrances to Budget

REGION 9 ESC

As of September

Program: FIN3050

Page 3 of 4

File ID: 109

Fund 294 / 8 HEAD START

		Budget	Encumbrance YTD	Expenditure YTD	Current Expenditure	Balance	Percent Realized
6000 - EXPENDITURES/EXPENSE CONTROL A							
32 - ATTENDANCE & SOCIAL WORK SVS							
6200 - PROFESSIONAL AND CONTRACTED SE							
6216-00.999-8-01000	CONT PROF SVC/ESC	-117,720.00	.00	107,590.09	11,954.80	-10,129.91	91.39%
6295-02.999-8-01000	TECHNOLOGY SUPPORT	-1,794.00	.00	1,624.26	147.66	-169.74	90.54%
Sub Total 6200		-119,514.00	.00	109,214.35	12,102.46	-10,299.65	91.38%
6400 - OTHER OPERATING EXPENSES							
6411-00.999-8-01000	EMPLOYEE TRAVEL	.00	.00	5,728.87	.00	5,728.87	.00%
6411-00.999-8-01723	EMPLOYEE TRAVEL CR.	1,000.00	.00	.00	.00	1,000.00	.00%
6411-00.999-8-04000	EMPLOYEE TRAVEL T/TA	-5,626.00	.00	4,591.26	.00	-1,034.74	81.61%
6411-00.999-8-04723	EMPLOYEE TRAVEL TTA	-500.00	.00	.00	.00	-500.00	.00%
Sub Total 6400		-5,126.00	.00	10,320.13	.00	5,194.13	201.33%
Total Function 32 ATTENDANCE & SOCIAL		-124,640.00	.00	119,534.48	12,102.46	-5,105.52	95.90%
51 - PLANT MAINTENANCE & OPERATION							
6200 - PROFESSIONAL AND CONTRACTED SE							
6259-00.999-8-01000	TELEPHONE	-35.00	.00	25.50	.00	-9.50	72.86%
6259-05.999-8-01000	AIR CARD/CELL PHONE	-480.00	75.98	383.70	.00	-20.32	79.94%
6269-00.999-8-01000	FACILITY USE FEE - ESC	-20,704.00	.00	17,259.77	1,966.64	-3,444.23	83.36%
6269-05.999-8-01000	FACILITY USE FEE - ESC	-4.00	.00	.00	.00	-4.00	.00%
Sub Total 6200		-21,223.00	75.98	17,668.97	1,966.64	-3,478.05	83.25%
6400 - OTHER OPERATING EXPENSES							
6425-00.999-8-01000	INSURANCE AND BONDING	-7,200.00	.00	3,520.47	1,642.97	-3,679.53	48.90%
Sub Total 6400		-7,200.00	.00	3,520.47	1,642.97	-3,679.53	48.90%
Total Function 51 PLANT MAINTENANCE &		-28,423.00	75.98	21,189.44	3,609.61	-7,157.58	74.55%
93 - PAYMENT TO MEMBER DISTRICT							
6400 - OTHER OPERATING EXPENSES							
6493-01.924-8-01000	PMTS. BOWIE - PAYROLL	-149,089.00	.00	116,186.14	13,743.24	-32,902.86	77.93%
6493-01.926-8-01000	PMTS. BURKBURNETT -	-248,712.00	.00	211,308.77	35,146.57	-37,403.23	84.96%
6493-01.929-8-01000	PMTS. CITY VIEW -	-85,852.00	.00	73,542.04	7,276.27	-12,309.96	85.66%
6493-01.931-8-01000	PMTS. ELECTRA -	-78,978.00	.00	69,000.94	12,169.21	-9,977.06	87.37%
6493-01.937-8-01000	PMTS. HENRIETTA -	-67,006.00	.00	47,175.06	69.21	-19,830.94	70.40%
6493-01.947-8-01000	PMTS. NOCONA - PAYROLL	-119,607.00	.00	96,754.10	.00	-22,852.90	80.89%
6493-01.951-8-01000	PMTS. PETROLIA -	-50,666.53	.00	40,672.25	9,817.14	-9,994.28	80.27%
6493-01.958-8-01000	PMTS. WICHITA FALLS -	-1,884,955.00	.00	1,766,099.86	.00	-118,855.14	93.69%
6493-01.988-8-01000	PMTS. GAINESVILLE -	-360,802.00	.00	355,967.25	45,660.80	-4,834.75	98.66%
6493-02.924-8-01000	PMTS. BOWIE CONTRACT	-7,000.00	.00	9,288.02	494.36	2,288.02	132.69%
6493-02.926-8-01000	PMTS BURKBURNETT-	-15,352.00	.00	10,806.27	340.34	-4,545.73	70.39%
6493-02.929-8-01000	PMTS. CITY VIEW - CONTR.	-10,434.00	.00	3,699.00	.00	-6,735.00	35.45%
6493-02.947-8-01000	PMTS. NOCONA - CONTR.	-19,200.00	.00	.00	.00	-19,200.00	.00%
6493-02.951-8-01000	PMTS. PERTOLIA - CONTR.	-1,692.00	.00	1,236.21	33.09	-455.79	73.06%
6493-02.958-8-01000	PMTS WICHITA FALLS-	-88,220.00	.00	11,063.12	.00	-77,156.88	12.54%
6493-03.924-8-01000	PMTS. BOWIE - SUPPLIES	-8,183.00	.00	30.00	.00	-8,153.00	.37%
6493-03.926-8-01000	PMTS. BURKBURNETT -	-25,837.00	.00	20,366.36	.00	-5,470.64	78.83%
6493-03.929-8-01000	PMTS. CITY VIEW -	-8,893.00	.00	908.18	106.99	-7,984.82	10.21%
6493-03.931-8-01000	PMTS. ELECTRA -	-510.00	.00	323.97	.00	-186.03	63.52%
6493-03.937-8-01000	HENRIETTA-SUPPLIES	-1,882.00	.00	106.80	39.99	-1,775.20	5.67%
6493-03.947-8-01000	PMTS. NOCONA -	-2,286.00	.00	.00	.00	-2,286.00	.00%
6493-03.951-8-01000	PMTS. PETROLIA -	-633.47	.00	.00	.00	-633.47	.00%
6493-03.958-8-01000	PMTS WICHITA FALLS-	-60,829.00	.00	12,536.39	.00	-48,292.61	20.61%

		Budget	Encumbrance YTD	Expenditure YTD	Current Expenditure	Balance	Percent Realized
6000	- EXPENDITURES/EXPENSE CONTROL A						
93	- PAYMENT TO MEMBER DISTRICT						
6400	- OTHER OPERATING EXPENSES						
6493-03.988-8-01000	PYMTS TO GAINESVILLE-	-10,136.00	.00	1,992.64	.00	-8,143.36	19.66%
6493-04.924-8-01000	BOWIE OTHER OPERATE	.00	.00	439.00	.00	439.00	.00%
6493-04.926-8-01000	PMTS. BURKBURNETT -	-6,850.00	.00	3,593.13	.00	-3,256.87	52.45%
6493-04.929-8-01000	PMTS. CITY VIEW - OTHER	-800.00	.00	.00	.00	-800.00	.00%
6493-04.947-8-01000	PAYMENTS TO NOCONA -	-1,896.00	.00	794.00	.00	-1,102.00	41.88%
6493-04.951-8-01000	PMTS. PETROLIA - OTHER	.00	.00	.00	.00	.00	.00%
6493-04.958-8-01000	PMTS WICHITA FALLS-	-22,055.00	.00	7,785.60	.00	-14,269.40	35.30%
6493-04.988-8-01000	GAINESVILLE OTHER	.00	.00	608.50	.00	608.50	.00%
6493-05.924-8-04000	PMTS. BOWIE - T/TA	-900.00	.00	.00	.00	-900.00	.00%
6493-05.926-8-04000	PMTS. BURKBURNETT -	-1,620.00	.00	320.00	.00	-1,300.00	19.75%
6493-05.929-8-04000	PMTS. CITY VIEW - T/TA	-360.00	.00	.00	.00	-360.00	.00%
6493-05.931-8-04000	PMTS. ELECTRA - T/TA	-540.00	.00	.00	.00	-540.00	.00%
6493-05.937-8-04000	PMTS. HENRIETTA - T/TA	-360.00	.00	216.00	.00	-144.00	60.00%
6493-05.947-8-04000	PMTS. NOCONA - T/TA	-806.00	.00	805.30	.00	-.70	99.91%
6493-05.951-8-04000	PMTS. PETROLIA - T/TA	-360.00	.00	176.00	.00	-184.00	48.89%
6493-05.958-8-04000	PMTS WICHITA FALLS-T/TA	-11,161.00	.00	8,381.49	.00	-2,779.51	75.10%
6493-05.988-8-04000	PMTS. GAINESVILLE - T/TA	-1,980.00	.00	1,294.08	276.70	-685.92	65.36%
6493-07.924-8-01000	BOWIE SUPPLIES CREDIT	.00	.00	1,024.30	638.49	1,024.30	.00%
6493-07.926-8-01000	BURKBURNETT ISD	.00	.00	1,127.57	17.98	1,127.57	.00%
6493-07.929-8-01000	CITY VIEW SUPPLIES	.00	.00	1,459.37	455.33	1,459.37	.00%
6493-07.937-8-01000	HENRIETTA HS SUPPLIES	.00	.00	1,264.75	259.36	1,264.75	.00%
6493-07.947-8-01000	NOCONA SUPPLIES	.00	.00	347.38	.00	347.38	.00%
6493-07.951-8-01000	PAYMENTS TO MEMBER	.00	.00	105.47	.00	105.47	.00%
6493-07.988-8-01000	GAINESVILLE SUPPL CC	.00	.00	2,364.55	.00	2,364.55	.00%
6493-08.926-8-01000	BURKBURNETT OTHER	.00	.00	1,849.80	.00	1,849.80	.00%
6493-08.988-8-01000	GAINESVILLE OTHER CC	.00	.00	103.15	.00	103.15	.00%
Sub Total 6400		-3,356,443.00	.00	2,883,122.81	126,545.07	-473,320.19	85.90%
Total Function 93	PAYMENT TO MEMBER	-3,356,443.00	.00	2,883,122.81	126,545.07	-473,320.19	85.90%
Total Expenditures		-3,933,795.00	27,911.12	3,344,924.62	176,447.03	-560,959.26	85.03%
Total for 988		-3,933,795.00	27,911.12	3,344,924.62	176,447.03	-560,959.26	85.03%

Check Nbr	Check Date	Credit Memo	Vend Nbr	Payee	Fnd-Fnc-Obj.-So-Org-Prog	Typ Cd	Reason	Amount	EFT
043300	09-26-2017		00172	BOWIE ISD	294-00-2110.08-000-800000	C		3,209.55	N
					294-93-6493.01-924-801000		Aug Headstart	13,743.24	
					294-93-6493.02-924-801000		Aug Headstart	494.36	
					294-93-6493.07-924-801000		Aug Headstart	638.49	
							Check 043300 Total:	18,085.64	
043301	09-26-2017		00195	BURKBURNETT ISD	294-93-6493.01-926-801000	C	Aug Headstart	35,146.57	N
					294-93-6493.02-926-801000		Aug Headstart	340.34	
					294-93-6493.07-926-801000		Aug Headstart	17.98	
							Check 043301 Total:	35,504.89	
043304	09-26-2017		11924	CITIBANK	294-13-6499.02-999-801000	C	.	180.80	N
					294-13-6499.02-999-801000		.	142.35	
							Check 043304 Total:	323.15	
043306	09-26-2017		00448	CITY VIEW ISD	294-93-6493.01-929-801000	C	Aug Headstart	7,276.27	N
					294-93-6493.03-929-801000		Aug Headstart	106.99	
					294-93-6493.07-929-801000		Aug Headstart	455.33	
							Check 043306 Total:	7,838.59	
043309	09-26-2017		11105	COMPLETEBOOK & ME	294-00-2110.08-000-800000	C		18.47	N
					294-00-2110.08-000-800000			72.04	
					294-00-2110.08-000-800000			125.95	
							Check 043309 Total:	216.46	
043312	09-26-2017		09238	COURTNEY COONER	294-00-2110.08-000-800000	C		198.87	N
043322	09-26-2017		00993	ELECTRA ISD	294-93-6493.01-931-801000	C	Aug Headstart	12,169.21	N
043331	09-26-2017		07019	GAINESVILLE ISD	294-93-6493.01-988-801000	C	Aug Headstart	45,660.80	N
					294-93-6493.05-988-804000		Aug Headstart	276.70	
							Check 043331 Total:	45,937.50	
043336	09-26-2017		01365	HENRIETTA ISD	294-93-6493.01-937-801000	C	Aug Headstart	69.21	N
					294-93-6493.03-937-801000		Aug Headstart	39.99	
					294-93-6493.07-937-801000		Aug Headstart	259.36	
							Check 043336 Total:	368.56	
043339	09-26-2017		00589	VON DELL HUGHES	294-00-2110.08-000-800000	C		203.01	N
043340	09-26-2017		09553	STACEY JURECEK	294-00-2110.08-000-800000	C		84.18	N
043362	09-26-2017		01502	PETROLIA ISD	294-93-6493.01-951-801000	C	Aug Headstart	9,817.14	N
					294-93-6493.02-951-801000		Aug Headstart	33.09	
							Check 043362 Total:	9,850.23	
043363	09-26-2017		00005	PETTYCASH	294-00-2110.08-000-800000	C		42.25	N
043374	09-26-2017		11718	ARC DOCUMENT SOLU	294-13-6329.00-999-801000	C	.	1,500.52	N
043402	09-26-2017		00612	VERIZON WIRELESS	294-00-2110.08-000-800000	C		37.99	N
043408	09-26-2017		12098	SHARON WEST	294-00-2110.08-000-800000	C		82.23	N
					294-13-6411.00-999-801000			104.13	
							Check 043408 Total:	186.36	

Date Run: 10-10-2017 7:58 AM
Cnty Dist: 243-950
From 09-01-2017 To 09-30-2017
Accounting Period: A

YTD Check Register
REGION 9 ESC
Sort by Check Number

Program: FIN1800
Page 2 of 2
File ID: 142

Check Nbr	Check Date	Credit Memo	Vend Nbr	Payee	Fnd-Fnc-Obj.So-Org-Prog	Typ Cd	Reason	Amount	EFT
043410	09-26-2017		10745	WICHITA BUSINESS PR	294-13-6399.05-999-801000	C	.	136.46	N
043413	09-26-2017		00525	KAREN YELL	294-00-2110.08-000-800000	C		284.98	N
201718	09-01-2017		00596	TASB	294-51-6425.00-999-801000	D	17-18 PROPERTY/LIABILTIY I	1,642.97	N
Grand Totals:								134,611.82	

End of Report



HEAD START GRANT 06CH7096/04 AUGUST 2017

Site	Report Received in a Timely Manner	Date Paid	Payroll Distribution Journal							Purchasing						
			Received	Verified with Child Plus	Problems	Corrective Actions	Corrective Action	Date Corrected		Date of Service or Goods Received	Necessary, Reasonableness, Allocability & Allowability of Cost	Are credit card expenditures seperated?	Documentaion	Corrective Actions	Corrective Action	Date Corrected
Bowie	Yes	9/26/2017	Yes	Yes	No	n/a	n/a	n/a		Yes	Yes	Yes	Yes	n/a	n/a	n/a
Burkburnett	Yes	9/26/2017	Yes	Yes	No	n/a	n/a	n/a		Yes	Yes	Yes	Yes	n/a	n/a	n/a
City View	Yes	9/26/2017	Yes	Yes	No	n/a	n/a	n/a		Yes	Yes	Yes	Yes	n/a	n/a	n/a
Electra	Yes	9/26/2017	Yes	Yes	No	n/a	n/a	n/a		Yes	Yes	n/a	Yes	n/a	n/a	n/a
Gainesville	Yes	9/26/2017	Yes	Yes	No	n/a	n/a	n/a		Yes	Yes	n/a	Yes	n/a	n/a	n/a
Henrietta	Yes	9/26/2017	Yes	Yes	No	n/a	n/a	n/a		Yes	Yes	Yes	Yes	n/a	n/a	n/a
Nocona	No		Yes	Yes	No	n/a	n/a	n/a		Yes	Yes	n/a	Yes	n/a	n/a	n/a
Petrolia	Yes	9/26/2017	Yes	Yes	No	n/a	n/a	n/a		Yes	Yes	n/a	Yes	n/a	n/a	n/a
Wichita Falls	Yes		Yes	Yes	No	n/a	n/a	n/a		Yes	Yes	n/a	Yes	n/a	n/a	n/a

	Budget												
	Award Amount	6100	6200	6300	6400	Credit Card Coding	T/TA Coding			Corrective Action			
Bowie	Yes	Yes	Yes	Yes	Yes	Yes	Yes			none			
Burkburnett	Yes	Yes	Yes	Yes	Yes	Yes	Yes			none			
City View	Yes	Yes	Yes	Yes	Yes	Yes	Yes			none			
Electra	Yes	Yes	Yes	Yes	Yes	Yes	Yes			none			
Gainesville	Yes	Yes	Yes	Yes	Yes	Yes	Yes			none			
Henrietta	Yes	Yes	Yes	Yes	Yes	Yes	Yes			none			
Nocona	Yes	Yes	Yes	Yes	Yes	Yes	Yes			none			
Petrolia	Yes	Yes	Yes	Yes	Yes	Yes	Yes			none			
Wichita Falls	Yes	Yes	Yes	Yes	Yes	Yes	Yes			none			

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COMPARISON OF HEAD START BUDGET TO EXPENDITURE BY SITE FOR 2016-2017

School	11/30/2016	12/31/2016	1/31/2017	2/28/2017	3/31/2017	4/30/2017	5/31/2017	6/30/2017	7/31/2017	8/31/2017	9/30/2017	10/31/2017
Bowie	9%	16%	27%	37%	46%	57%	67%	68%	69%	77%		
Burkburnett	8%	11%	21%	33%	42%	50%	58%	66%	72%	84%		
City View	8%	15%	22%	30%	37%	45%	54%	61%	68%	75%		
Electra	5%	14%	22%	31%	39%	47%	56%	64%	72%	87%	88%	
Gainesville	11%	21%	33%	44%	55%	66%	80%	84%	86%	97%	98%	
Henrietta	10%	17%	29%	39%	49%	59%	69%	70%	71%	70%		
Nocona	10%	17%	28%	37%	45%	53%	63%	69%	69%	85%	95%	
Petrolia	9%	15%	25%	35%	43%	52%	61%	61%	61%	80%		
Wichita Falls	10%	20%	30%	41%	50%	60%	69%	79%	88%	100%		
Region 9	8%	11%	19%	31%	41%	49%	58%	62%	75%	82%		

November	8%
December	17%
January	25%
February	33%
March	42%
April	50%
May	58%
June	67%
July	75%
August	83%
September	92%
October	100%

