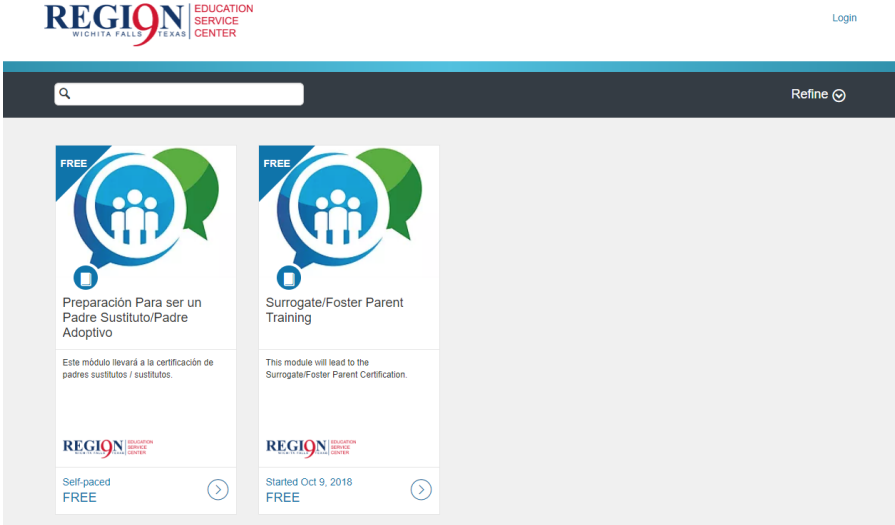


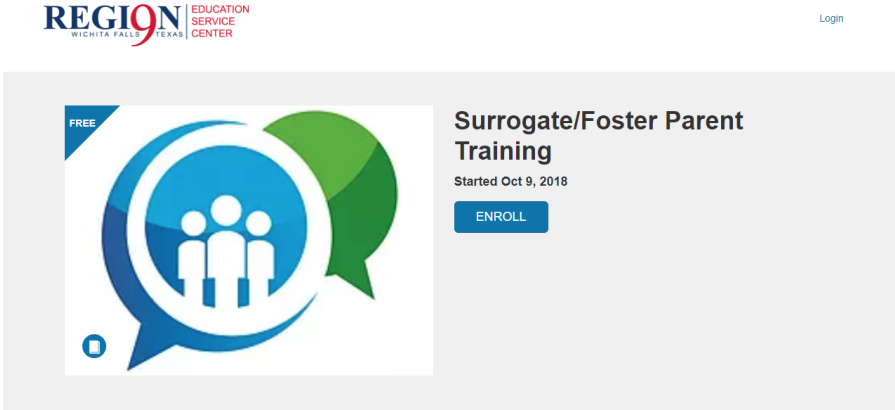
Steps to register for the Surrogate & Foster Parent Training Module

1. Go to <https://esc9.catalog.instructure.com/> and select the English or Spanish version.



The screenshot shows the top of the Region 9 Education Service Center website. The logo is in the top left, and a 'Login' link is in the top right. Below the logo is a search bar and a 'Refine' button. Two course cards are displayed side-by-side. The left card is for 'Preparación Para ser un Padre Sustituto/Padre Adoptivo' and the right card is for 'Surrogate/Foster Parent Training'. Both cards feature a 'FREE' badge, a circular icon with three stylized figures, and a 'Self-paced' label. The right card also includes the text 'This module will lead to the Surrogate/Foster Parent Certification.' and a 'Started Oct 9, 2018' date.

2. Click the [Enroll](#) button and follow instructions.

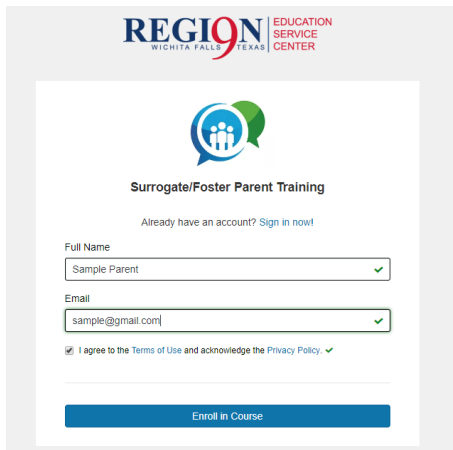


The screenshot shows a detailed view of the 'Surrogate/Foster Parent Training' course card. The card features a large circular icon with three stylized figures and a 'FREE' badge. To the right of the icon, the course title 'Surrogate/Foster Parent Training' is displayed in bold, followed by 'Started Oct 9, 2018' and a blue 'ENROLL' button. The Region 9 Education Service Center logo is visible in the top left and bottom left of the page.



A surrogate parent or foster care parent may be needed to represent a student with a disability during the special education process as outlined by the Individuals with Disabilities Education Improvement Act (IDEA). To serve in this important role, an individual must meet several criteria, one of which is to complete a training that has been identified to meet the minimal standards established by the Texas Education Agency.

3. Enter your name and email address. Agree to the Terms of Use and click [Enroll](#) in Course.



The screenshot shows a registration form for "Surrogate/Foster Parent Training" from Region 9 Education Service Center. At the top left is the logo for Region 9 Education Service Center, Wichita Falls, Texas. Below the logo is a circular icon with three stylized figures. The form title is "Surrogate/Foster Parent Training". Below the title is a link: "Already have an account? [Sign in now!](#)". The form contains three input fields: "Full Name" with the value "Sample Parent", "Email" with the value "sample@gmail.com", and a checkbox labeled "I agree to the Terms of Use and acknowledge the Privacy Policy" which is checked. At the bottom of the form is a blue button labeled "Enroll in Course".

4. You will receive a confirmation email at the address you entered. Locate it and follow the instructions to complete the registration process.



Complete Registration

Hi Sample Parent,

An account has been created for you with Region 9 Education Service Center by an administrator.

Your action is required to set up a password for your new login ID of rangrivr@yahoo.com on esc9.catalog.instructure.com.

[Click here now to finish the registration process](#)

Keep learning,

Region 9 Education Service Center

[COMPLETE REGISTRATION](#)

5. Enter a password for your Canvas account and then click [Register](#).



Welcome Aboard!

In order to set up your account, we'll need a little more information.

Login:

Password:

Time Zone:

[Register](#)

6. Begin the course.

The screenshot shows the top navigation bar with the Region 9 Education Service Center logo on the left and a "Sample Parent" dropdown on the right. Below the navigation bar are three tabs: "In Progress" (selected), "Completed", and "Not Completed". A "PDF Transcript" button is located on the right. The main content area is titled "Courses" and features a card for "Surrogate/Foster Parent Training". The card includes a circular icon with three people, the course title, a "Started October 9, 2018, Self-paced" date, and a description: "This module will lead to the Surrogate/Foster Parent Certification." Below the description is a "Begin Course" button. The Region 9 logo is also present at the bottom of the card.

7. There are four sections of this training.

You must view the video and then complete the quiz in each section. Mastery levels are stated on each section's test. A total of three attempts is allowable per section to obtain mastery.

The module will guide you through the progression.

The screenshot shows the Canvas LMS interface. On the left is a dark blue sidebar with navigation icons for Account, Dashboard, Courses, Calendar, Inbox, and Help. The main content area is titled "S&FPT > Modules". It displays a list of modules under the heading "Surrogate & Foster Parent Training Slide Deck". The first module is "Canvas Slide Deck FINAL PDF.pdf". Below this are two sections: "Section 1" and "Section 2". Each section contains a video (SECTION 1.mp4 and SECTION 2.mp4) and a quiz (Section 1 Quiz and Section 2 Quiz). The quizzes are marked as "7 pts | Score at least 6.0". A "Complete All Items" button is visible for each section. A prerequisite for Section 2 is listed as "Section 1".

8. Should you have questions, please contact paula.perkins@esc9.net.

9. You will receive an automatically generated certificate at the email associated with your Canvas account upon completion of all sections and quizzes.