

**ARKANSAS DEPARTMENT OF HEALTH  
VITAL RECORDS, Slot 44  
4815 West Markham Street  
Little Rock, AR 72205**

Date \_\_\_\_\_

**BIRTH CERTIFICATE APPLICATION**

Only Arkansas births are recorded in this office. There are a limited number of birth records filed in this office prior to February 1, 1914. The fee is \$12.00 for the first copy ordered and \$10.00 for each additional copy of the same record. The fee must accompany the application. Send check or money order payable to the Arkansas Department of Health. **DO NOT SEND CASH.** Of the total fee you send, \$12.00 will be kept to cover search charges if no record of the birth is found. Only the names and dates listed will be searched for the \$12.00 fee. Names and other dates submitted later will require an additional \$12.00 non-refundable fee. Mail this application, a copy of your photo id and the money to the address above. **Please allow 4-6 weeks for delivery.**

**List Below All Possible Birth Dates and Names Under Which the Certificate May be Registered. (Type or Print)**

1 Full Name at Birth	First Name	Middle Name	Last Name		
2 Date of Birth	Month	Day	Year	Sex	Age Last Birthday
3 Place of Birth	City or Town		County	State	
	Name of Hospital or Street Address				
4 Full Name of Father	First Name	Middle Name	Last Name		
5 Full Maiden Name of Mother (Name Before Marriage)	First Name	Middle Name	Last Name		

If this child has been adopted, please give original name if known.

If this is a delayed certificate, when was it filed?

What is your relationship to the person whose certificate is being requested?

What is your reason for requesting this certificate?

Is the person whose certificate is being requested still living?  Yes  No

**Signature and telephone number of person requesting this certificate.**

X

**All requests for certificates require photo identification.**

**Certificates may also be ordered by the following methods:**

**Internet: [www.vitalchek.com](http://www.vitalchek.com).** All internet orders are expedited. The service fee and the certificate fee are charged to your debit or credit card (Visa, Master Card, Discover or American Express). Overnight shipping is available for an additional fee.

OR

**Telephone: Toll free (866) 209-9482.** All telephone orders are expedited. The service fee and the certificate fee are charged to your debit or credit card (Visa, Master Card, Discover or American Express). Overnight shipping is available for an additional fee.

OR

**Walk-in:** You may order a certified copy of the birth record by coming into this office. Orders are accepted for same day issuance from 8:00 A.M. until 4:00 P.M. Monday through Friday. The office is located at 4815 West Markham St. Little Rock, AR 72205. Please order family history and genealogy by mail or internet.

**Please PRINT the name and address of the person who is to receive this request on the line below.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any person who willfully and knowingly makes any false statement in an application for a certified copy of a vital record filed in this state is subject to a fine of not more than ten thousand dollars (\$10,000) or imprisoned not more than five (5) years, or both (Arkansas Statutes 20-18-105).

HOW MANY

1st copy costs \$12.00  
Each additional copy costs \$10.00

AMOUNT OF MONEY ENCLOSED \$ \_\_\_\_\_