

Employee Dress Code

2022-2023

All employees are expected to wear clothing that is neat and clean. Employees are not to wear clothing that is tight, revealing, short, torn, tattered, dirty and excessively faded, or with visual, written, or implied messages that are likely to disrupt the school environment.

Noisy, distracting jewelry/accessories that could cause a safety hazard may not be worn. In keeping with professional decorum, ears are the only exposed areas of the body on which pierced jewelry may be worn.

Employees are encouraged to keep all tattoos covered while at work and in the educational environment. Tattoos, if they create a distraction to others while working or learning, or if it offends, students, staff, or the community, will require covering at the supervisor's request. Tattoos and brands anywhere on the body that are obscene, advocate sexual, racial, ethnic or religious discrimination or that are of a nature that tends to bring discredit to the District are prohibited. Prohibited tattoos or brands must be covered so they are not visible to students or other employees.

Footwear must be worn at all times. Shoes traditionally worn around the home (i.e. house shoes, pool or shower shoes) are not permitted. Tennis/athletic shoes that are clean and in good condition may be worn.

The site administrator will determine dress code for staff development days.

Women may wear casual or dress slacks of appropriate material. Capri pants, or colored jeans may be worn. Shorts (no denim) must be at the knee or below. Women's skirts/dresses should be at least knee length. Leggings may be worn only under a dress/skirt that complies with the dress code. Leggings are not pants and should not be worn as pants.

Seasonal/decorated shirts and blouses may be worn. Tank tops, backless apparel, midriffs, tops with straps less than 2 inches, sleeveless tops that are revealing (deep or low cut), or see-through blouses are not acceptable. Any clothing that inappropriately exposes the body, belly or cleavage is unacceptable. Please refrain from wearing tops that gap open when bending down or leaning over. Low cut tops are not appropriate for school wear. Hair shall be well groomed and should be kept a natural looking hair shade (no purple or pink, etc.).

Men shall wear casual or dress slacks or colored jeans. Shorts shall not be worn in the academic setting. Shirts with collars, sweaters or turtlenecks may be worn. Hair shall be

well groomed. Hair color should be kept a natural looking shade (no purple or pink, etc.) Men's hair shall not extend below the base of the neck. All facial hair should be neat, clean, and well groomed. Please use good judgment.

Employees are expected to dress as an example for students. Their standard of dress is to be more professional than the students. This dress code applies to substitute staff also.

The site administrator/director shall be responsible for enforcing the standards of professional appearance based on his/her evaluation of the impact an individual's appearance has upon the school climate, work process, or the school's image in the community. The site administrator/director shall be the final judge as to the appropriateness of dress/appearance.