

AR
 Mayflower Elementary School (Mayflower School District)
 4 Grove Street
 Mayflower AR 72106
 501-470-0387

School Parent and Family Engagement Plan

District Name:	Mayflower
Grades Levels:	K-4
Building Facilitator:	Candie Watts
District Coordinator:	John Pipkins
Percent Free and Reduced Lunch:	62.2

Title I Status

- Schoolwide
 Targeted Assistance
 Non-Title I School

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Kathryn	Patterson	Parent
Courtney	Baughn	Parent
Krystle	Harris	Parent
Tosha	Mitchell	Parent
Delorise	Kocher	Community Member

1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.

- The school will distribute a weekly newsletter to parents in their language. It will include school news, a calendar of activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills.
- The district website houses a site for each school campus. Calendar notes and information pertinent to each campus is included on each site. Also, parents can access their child's grades using a PIN number they receive at the beginning of the school year. Parents may use email to communicate with members of the school staff.
- Each teacher will send home a folder containing student papers and work samples each day. Parents will be asked to sign the folder and send it back to school.
- Teachers will routinely contact parents on an individual basis to communicate student progress.
- The school will provide student progress reports every four weeks with information regarding their child's academic progress and work habits.
- The school will send parents a parent-friendly letter explaining MAP and ACT Aspire results at designated

benchmarks throughout the year.

- The school will offer parents a report on school improvement initiatives.
- The school will send brochures home with students, post notices in school facilities and public buildings, and provide information for local newspapers and radio stations about parent workshops and meetings.
- The school will use the student handbook, school website, signage at the school entrance, and parent orientation meetings about the School Wide Title I Plan and how to get a copy upon request.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

-Two mandated conference nights: September 24, 2018 & March 14, 2019

- Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading practices.

-Math/Science Night: Nov. 8, 2018

-Literacy/Arts Night: March 7, 2019

- Family Nights provide an opportunity for parents and their children to experience learning alongside one another. School staff and community experts facilitate the learning experiences.

-Monthly PTO meetings the first Monday of every month

- These meetings will include parent training sessions to help parents understand how to enhance their child's education.
- The meetings are held at various times to better accommodate parents.
- Guest speakers will provide parents with more information concerning ways to make their child's academic life more successful.
- The school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising the school's Title I Plan.
- The school will offer parents a workshop each year to explain the state standardized assessment program and results, program standards, ESSA.
- The school will encourage parents to participate in schooling by serving as a reading buddy, mentor, teacher assistant, tutor, book fair volunteer, or field day volunteer. We also invite them to attend Grandparents' Day celebration, parent education workshops, open house, choir concerts, Family Nights, and to serve on various school improvement committees.

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

Information regarding volunteer opportunities is provided in newsletters, Class Dojo, Facebook, and School Messenger.

- The school will provide opportunities for parents and community members to support the instructional program through the Outdoor Classroom Garden, University & Boys & Girls Club Mentoring Collaborative, Reading Partners, etc.
- The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during parent orientation. Teachers will explain the requirements to parents and encourage them to become involved in the school. Brief training sessions will provide parents and community members with the

information needed to put them at ease and make the experience pleasant, safe, and successful.

- The school will work with the Mayflower Elementary ABC Preschool to help provide a smooth transition from preschool to kindergarten (Kindergarten Camp). Fourth graders will participate in a similar transition program with the Middle School in the spring.
 - STATE REQUIREMENT: MES will provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by a trained volunteer, the use of and access to the DOE website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the DOE.
 - STATE REQUIREMENT (Staff Development): The State Board of Education Standards for Accreditation of AR Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance understanding of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation will be provided.
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4. How will your school work with parents to create a School-Parent-Compact?

School staff, parents, and students will develop a school-parent compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
 - The school will ask parents to serve on curricular and instructional review committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
 - The school will engage parents in decision making about the allocation of Title I, Part A funds for parental involvement: Sept. 27, 2018
 - STATE REQUIREMENT: To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission that will provide advice and guidance for the school.
 - STATE REQUIREMENT: The school shall enable the formation of a Parent Teacher Organization that will foster parental and community involvement within the school.
 - Coordinate and integrate parental involvement strategies under other programs, including our ABC Preschool Program.
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6. How will your school provide resources for parents?

- Parents may check out professional materials and access technology to enhance learning. Educational websites, professional texts, etc. will be made available.
- STATE REQUIREMENT: The school will distribute informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the

system that will be used to allow parents and teachers to communicate (e.g., notes, email, calls, Dojo, etc.).

- STATE REQUIREMENT: To promote and support responsible parenting, the school shall, as funds are available: purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.
 - Maintain a parent center.
 - STATE REQUIREMENT: Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.
 - STATE REQUIREMENT: The principal of each school in a school district shall designate one (1) certified staff member who is willing to serve as parent facilitator: Kara Colvin.
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7. How will your school engage parents in the evaluation of your parent and family engagement efforts?

The school will engage parents in the annual evaluation of the Title I, Part A program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff. The Title I Committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes as warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation. The survey will also collect specific information on the: 1) growth in number of parents participating in workshops and meetings; 2) specific needs of parents; 3) effectiveness of specific strategies; and 4) engagement of parents in activities to support student academic growth.

8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?

- The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year. The survey will ask parents to identify activities they feel most beneficial in the efforts to support their child academically and behaviorally.
 - The school will use the results of the parent interest survey to plan the parental involvement activities for the year.
 - The school will evaluate the activities suggested by parents at the end of the year as part of the annual parental involvement plan evaluation.
 - STATE REQUIREMENT: Sponsor seminars to inform HS parents how to be involved in the decision affecting course selection, career planning, and preparation for postsecondary opportunities. (Applicable to MS and HS campuses, but information is included in all three handbooks.)
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9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

- The school will conduct an annual Title I meeting for parents of the students who participate in the Title I, Part A program by Oct. 1, 2018.
 - The school will hold the annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on expected readiness levels.
 - For each Title I, Part A school, an annual Title I meeting must be conducted. The agenda, sign-in sheet and the minutes for this meeting must be generate separately from any other events and kept on file in the school's office.
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**After completion of this form, the school should to the district for review, feedback, and approval. Once approved, the school is required to post their School Parent Plan on their website.*

District Feedback:

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1. Communication Strategies:	<input type="checkbox"/>	<input type="checkbox"/>		
2. Annual Schedule:	<input type="checkbox"/>	<input type="checkbox"/>		
3. Volunteer Opportunities:	<input type="checkbox"/>	<input type="checkbox"/>		
4. School-Parent-Compact:	<input type="checkbox"/>	<input type="checkbox"/>		
5. Involvement/Schoolwide Planning:	<input type="checkbox"/>	<input type="checkbox"/>		
6. Resources for Parents:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
7. Evaluation of Efforts:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
8. Parent Survey:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
9. Annual Title I Meeting:	<input type="checkbox"/>	<input type="checkbox"/>		