

Parental Involvement Plan 2016-17

Woodlawn High School Parental Involvement Committee Members

Jeff Wylie, Principal

Robin Young, Parental Involvement Facilitator

Jaime Hunter, Teacher

Michelle Mercer, Teacher

Karen Talent, Counselor

Wendy Monk, Parent

Amy Parker, Parent

Susan Orr, Parent

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

- The school website houses classroom websites for each teacher. Homework assignments and pertinent classroom information will be available on classroom Web sites. Also, parents can access their child's grades using HAC (Home Access Center). They will receive a pin and username/login at the beginning of the school year. Parents may use e-mail to communicate with members of the school staff. Michelle Mercer, Jeff Wylie
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress. Jeff Wylie
- The school will provide to parents reports/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events. Jeff Wylie
- The school will send parents a parent-friendly letter in the first report card that explains their child's test results and standardized test scores. Karen Talent
- The school will begin with an open house each year at which the teachers distribute pertinent information for student success in their classes. Jeff Wylie
- A Twitter page will be used to distribute up-to-the minute news and events to parents and students. Michelle Mercer
- Remind 101 will be used so teachers can safely text students. Jeff Wylie
- The school marquee sign will post important dates of upcoming events. Jeff Wylie
- The SchoolWay App will be used to send out information, news, and alerts.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these

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types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

- Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. (Sept. 29, 2016 and February 9, 2017) Jeff Wylie
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:
 - Open House (August 11, 2016) Jeff Wylie
 - Awards Day presentation (May 2017) Karen Talent

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. Karen Talent
- (Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three (3) hours of professional development of administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Jeff Wylie

4. How will your school work with parents to create a School-Parent-Compact?

- School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact. Jeff Wylie

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5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. Karen Talent
- The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school. Jaime Hunter

6. How will your school provide resources for parents?

- The school will distributed informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...). Jeff Wylie
- To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. Robin Young
- Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. Jeff Wylie
- The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator. Jeff Wylie
- Create a parent center. Robin Young

7. How will your school engage parents in the evaluation of your parental involvement efforts?

- An annual evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff. The Parental Involvement committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific

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needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. Jeff Wylie

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

- The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Jeff Wylie
- The school will use the results of the parent interest survey will be used to plan the parental involvement activities for the year. Jeff Wylie
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. Jeff Wylie
- Sponsor seminars to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities. Karen Talent

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

- The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program. Jeff Wylie
- The school will hold its annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. Jeff Wylie

If you have any questions about any of the actions in this plan, please call the person(s) listed at (870)357-8171