

**Job Qualifications/Description
for Statewide System of Support
K-12 Science Specialist FY19**

Applications / résumés are being accepted for a K-12 Science Specialist to serve school districts in the Northeast Arkansas Education Cooperative. Include in your application a copy of awarded degrees, AR Educator's License(s), and college transcript(s). Applicants must also have skills in communication, organization, and be self-motivated.

See job requirements and responsibilities below.

Submit an electronic résumé / application to the following e-mail address:

Donna C. Harris, Director
dharris@nea.k12.ar.us

Position will be open until filled.

Minimum Requirements for the SSOS K-12 Science Specialist:

- Three years of recent teaching experience
- A teaching philosophy that supports *A Framework for Science Education*, the *Arkansas K-12 Science Standards* and the integration of the *Arkansas ELA and Mathematics Standards*
- Knowledge of current research and effective practices in research-based/evidence-based curriculum, instruction, and assessment
- Experience in team problem-solving and professional development
- A bachelor's degree (master's degree preferred)
- Valid Arkansas teaching license

Outline of Professional Duties and Responsibilities (Job Description)

1. The SSOS K-12 Science Specialist shall share responsibilities with Science Specialists in other education service cooperatives/STEM centers to meet the goals and state standards established by the Arkansas Department of Education (ADE) through implementation of a statewide professional development network.
2. The SSOS K-12 Science Specialist shall participate in all professional development and meetings required by the ADE.
3. The SSOS K-12 Science Specialist shall be knowledgeable of the Arkansas Every Student Succeeds Act (ESSA) and their role in supporting the ESSA Plan.
4. The SSOS K-12 Science Specialist shall maintain a current knowledge of research and effective practices in the area of research-based/evidence-based science curriculum, instruction, assessment and professional development.
5. The SSOS K-12 Science Specialist shall collect, maintain, summarize, and provide records and research data as required by the ADE.
6. The SSOS K-12 Science Specialist shall work with other education specialists, organizations, agencies, education service cooperatives, and institutions of higher education to support the goals and priorities of the ADE.
7. The SSOS K-12 Science Specialist shall provide the following services to Arkansas school districts for the purpose of improving science instruction: on-site technical assistance, models of best practices, observation and coaching of instructional facilitators and/or teachers, support of school districts' curriculum development and alignment, assessment analysis and alignment, technology integration, professional development and leadership.
8. The SSOS K-12 Science Specialist shall not participate in the evaluation of teachers and/or administrators.
9. The SSOS K-12 Science Specialist shall develop a working knowledge of technology and media to enhance the delivery of instruction in science.
10. The SSOS K-12 Science Specialist shall develop a comprehensive understanding of test data analysis regarding all assessments required by state law and/or the State Board of Education.
11. Arkansas Department of Education grantees are allowed to teach college level courses (for pay) for higher education institutions only on their own time after the end of their official duty day (4:30 P.M.). If they do so, both the ADE grantee and the contracting institution must follow appropriate rules and regulations. This shall not interfere with the professional duties and responsibilities of the SSOS K-12 Science Specialist.
12. The SSOS K-12 Science Specialist shall perform other duties and special projects as assigned by ADE.