

# Bosqueville Independent School District



## **Bosqueville Middle School Campus Improvement Plan 2018 – 2019**

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Identified needs derived from data review: (Component 1 – Comprehensive Needs Assessment)

- Gaps in student performance; communication between content areas; vertical curriculum alignment (Goal #1)
  - Involvement of all parents; communication; success for all students; community support (Goal #2)
  - Safety for students/staff; improved discipline; technology in all classrooms (Goal #3)
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## 2018-2019 Committee Members

Sara Mynarcik ..... BMS Principal  
Vonda Iacovetta ..... BMS Admn Asst, Committee Secretary  
Jennifer Riggs ..... BISD Special Education Director  
Kim Granger ..... BMS Counselor  
Ashley Ehirim ..... 6<sup>th</sup> Grade Educator – ELA, Student Counsel Sponsor  
Heather Sutton ..... 7<sup>th</sup> Grade Educator – ELA, National Junior Honor Society Sponsor  
Amanda Compo ..... 8<sup>th</sup> Grade Educator – ELA; GT Coordinator  
Chris Thornton ..... 7<sup>th</sup>/8<sup>th</sup> Grade Educator – Math  
Donna Davis ..... Community Representative  
Kayla Custer ..... Business Representative  
Stephanie Ramirez ..... Parent



# Bosqueville Middle School Campus Improvement Plan 2018-2019

**Long Range Goal #1:** All students at Bosqueville Middle School will exhibit exemplary academic and social performance and will contribute positively in a global society.

**Annual Performance Objective:** In 2018-2019, the school will aim to address all issues regarding each and every student.

**Identified Needs:** Gaps in student performance; communication between content areas; vertical curriculum alignment

**Components 2, 3, 4, 5, 8, 9, 10:** (2) School-wide reform strategies; (3) Qualified instructors; (4) Professional development; (5) Teacher recruitment; (8) Effectiveness of instructional programs; (9) Identified students; (10) Title I programs

Strategy / Initiative	Person Responsible	Time Begin	Time End	Resources	Evaluation (Documentation / Assessment)	Benchmark Dates
<b>Programs:</b>						
1.1 Continue services to address the needs of identified <b>G/T</b> (Gifted and Talented ) students <ul style="list-style-type: none"> <li>◆ Policy/procedures to parents</li> <li>◆ Screening/testing</li> <li>◆ Training: 30 hours initial training through Region 12 with 6 additional hours at the campus level annually. Attend G/T refresher training for qualified instructors</li> <li>◆ <b>BES Makerspace Instructor: pullout GT students 1 morning or afternoon a week</b></li> </ul>	Counselor, BMS & BES GT teachers	8/18	5/19	ESC XII  <u>Local Funds:</u> General Supplies GT (11-6399-PIC 21) ESC XII (13-6239-PIC 21)	Policy and procedures on file, T-TESS record, student testing, screening records, training certificates, student records, tracking system that shows performance of current G/T students, tracking system of potential G/T students	Oct, Dec, Feb, May
1.2 Continue services to address the needs of identified <b>Special Education</b> students <ul style="list-style-type: none"> <li>◆ ARD's (Admission , Review, and Dismissal) annually, or as needed</li> <li>◆ Modifications in classrooms</li> <li>◆ Teachers will receive training mandated by the Texas Behavior Support Initiative</li> <li>◆ CAP (Comprehensive Assessment Process) strategies Implemented               <ul style="list-style-type: none"> <li>➢ Least Restrictive Environment</li> <li>➢ RTI- Initial testing/timeline/identification</li> <li>➢ Adapted Services</li> <li>➢ Annual evaluation/placement</li> </ul> </li> <li>◆ Special Programs               <ul style="list-style-type: none"> <li>➢ Resource Class</li> <li>➢ Learning Lab</li> <li>➢ Special Programs</li> <li>➢ Life Skills Classroom (Instructor &amp; Paraprofessional)</li> </ul> </li> </ul>	Special Education Director, Special Education Classroom teachers, ARD committee, Content Mastery, Inclusion teacher, and parents.	8/18	5/19	ESC XII  <u>Local Funds:</u> General Supplies (11-6399-PIC 23), Contract Services (11-6219-PIC 23), Misc. Operating Costs – (11-6499-PIC 23), ESC Contract Service (13-6239-PIC 23)  <u>Title I Funds:</u> Professional Services (11-6219-PIC 30), General Supplies (11-6399-PIC 30)	Annual ARDs, six week updates of objectives, verify modifications with staff.  Mastery of objectives identified by individualized education program, percentage of identified students demonstrating mastery of STAAR objectives, Alternative Assessment results, STAAR Exemption records, annual attendance records	As needed during each six week period

## Bosqueville Middle School Campus Improvement Plan 2018-2019

<b>Programs Continued:</b>							
<p><b>1.3</b> Provide services to address the needs of all <b>At-Risk students</b></p> <ul style="list-style-type: none"> <li>◆ Tutorials-Before, During and After School</li> <li>◆ <b>SIT</b> (Student Intervention Team)</li> <li>◆ Campus Volunteers</li> <li>◆ Grand Central Station (GCS) in MS</li> <li>◆ Second Step Curriculum in English classes</li> <li>◆ Homebound Services (if needed)</li> <li>◆ <b>HS TA (teacher assistants) utilized as “reading buddies” 1 day/week. Rotate between the 3 ELA grade levels.</b></li> </ul>	<p>Classroom teacher, Counselor, Homebound teacher, Principal, Special Education Director, Special Education teachers,</p>	8/18	5/19	<p>ESC Region 12</p> <p><u>Local Funds:</u> Contract Service SPED (11-6299-PIC 23) Counseling Gen Supplies (31-6399-PIC 99)</p> <p><u>Title I Funds:</u> Misc Contract Services – Comp Ed (11-6299-PIC 30) General Supplies (11-6399-PIC 30)</p>	<p>Completed SIT forms with adequate documentation</p> <p>Yellow SIT folders in cumulative folders, Attendance Records</p> <p>Second Step documentation</p> <p>Counselor’s TA sign-in form</p>	As needed during each six week period	
<p><b>1.4</b> Continue to use <b>career awareness</b> activities</p> <ul style="list-style-type: none"> <li>◆ Title IX – notice</li> <li>◆ Title IV – Civil Rights</li> <li>◆ Special Programs</li> <li>◆ Career (STEAM) Day - October (TBD) – Waco Convention Center</li> <li>◆ Robotics Club (Tuesday, after-school)</li> <li>◆ Career topics presented in 8<sup>th</sup> grade math class (1 day/week)</li> </ul>	<p>Counselor, Science/Career/Tech/ Math personnel, Principal, Parent Volunteers</p>	8/18	5/19	<p>Waco Business Alliance, TSTC, MCC, ESC XII</p> <p><u>Local Funds:</u> Contract Service SPED (11-6299-PIC 23) Testing Materials – Counselor (31-6339- PIC 99) General Supplies – Counselor (31-6399-PIC 99) Textbooks (11-6321-PIC 11)</p> <p><u>Title I Funds:</u> Misc Contract Services – Comp Ed (11-6299-PIC 30) General Supplies (11-6399-PIC 30)</p> <p>ESC XII</p>	<p>Documentation from Counselor and meetings with Technology personnel, meeting agendas, event programs/fliers</p>	During each six weeks period	
<p><b>1.5</b> Continue services to meet the needs of identified <b>ESL</b> (English as a Second Language ) students</p> <ul style="list-style-type: none"> <li>◆ Consultation with parents</li> <li>◆ Screening/Testing</li> <li>◆ LPAC (Language Proficiency Assessment Committee)</li> <li>◆ Open house (schedule at beginning of each semester)</li> </ul>	<p>LPAC members, Principal, ESL teachers, parent representative, classroom teachers</p>	8/18	5/19	<p><u>Local Funds:</u> ESL Gen Supplies (11-6399-PIC 25)</p>	<p>ESL and LPAC documentation, Annual Attendance Records, TELPAS results, STAAR Results, other documents on file</p>	As needed during each six week period	



## Bosqueville Middle School Campus Improvement Plan 2018-2019

<ul style="list-style-type: none"> <li>universities for teacher preparation.</li> <li>◆ Supervising Teachers</li> <li>◆ Student Observers/Student Teachers</li> </ul>	Superintendent, Principal			Baylor, TAMU Alternative Teacher Certification Programs	documentation	six week period
<b>Transitions:</b>						
1.11 Utilize counseling services 1.12 Provide all notices in English and Spanish when needed 1.13 Provide grade level orientation	Counselor, Special Education Coordinator, ESL Coordinator	8/18	5/19	ESC Region 12, Student surveys, Google translator	Copies of documents on file	As needed per six week period
<b>Major Campus Documents:</b>						
Provide major campus documents in both English and Spanish or provide a translator when needed.	ESL department	8/18	5/19	Google translator, Textbook companies	Copies of documents on file	Every six week period
<b>Curriculum/ Instruction:</b>						
1.16 Improve Language Arts program in all grades 6-8. <ul style="list-style-type: none"> <li>◆ Administer STAR program, providing by Accelerated Reader - to obtain reading levels at beginning of year</li> <li>◆ Journal Writing</li> <li>◆ STAAR Writing Practice</li> <li>◆ Computerized workshops and tests</li> <li>◆ Teacher notebook in GCS Lab</li> <li>◆ Continue novel studies</li> <li>◆ Study Island</li> <li>◆ IXL</li> <li>◆ Emphasis on Expository Writing</li> </ul>	English department, all other classroom teachers, Campus principal, Grand Central Station (GCS),	8/18	5/19	ESC Region 12, Study Island, TEA, STAAR Ready workbooks, Training for all teachers to address writing in the curriculum  <u>Local Funds:</u> General Supplies – (11- 6399-PIC 51) General Supplies (289-11- 6399-PIC 11)	Teacher Lesson Plans, Increased student performance as indicated on STAAR exams, peer mentoring	Each six week period
1.17 Improve Math program in 6-8. <ul style="list-style-type: none"> <li>◆ Tutorials</li> <li>◆ Study Island</li> <li>◆ AR Math</li> <li>◆ Content Mastery</li> <li>◆ Use of technology (scientific calculators)</li> <li>◆ Use of manipulatives to demonstrate practice abstract ideas</li> <li>◆ IXL</li> <li>◆ Continue enrichment for Grades 7-8 increasing classroom time by 45 minutes per day.</li> </ul>	Math department, Grand Central Station (GCS)	8/18	5/19	ESC Region 12, Study Island assessments, AR Math, STAAR Ready Workbooks, STAAR Coach Workbooks, Practice STAAR assessments  <u>Local Funds:</u> General Supplies – (11- 6399-PIC 52) General Supplies (289-11- 6399-PIC 11) EMAT – (410-11-6321-PIC 11)	Increased student performance as indicated on STAAR, Study Island practice/results, resource software	Each six week period
1.18 Improve Social Sciences program in all grades 6-8 <ul style="list-style-type: none"> <li>◆ Study Island</li> </ul>	Social Studies Department, Grand Central Station (GCS)	8/18	5/19	ESC Region 12, STAAR assessments, Study Island  <u>Local Funds:</u> General Supplies – (11-	Increased student performance as indicated on STAAR, Study Island, increased performance on benchmarks	Each six week period

## Bosqueville Middle School Campus Improvement Plan 2018-2019

<ul style="list-style-type: none"> <li>◆ STAAR Coach Workbooks</li> <li>◆ Use of technology for “visual/virtual” travel to curriculum area</li> <li>◆ Utilize online social studies curriculum resources</li> <li>◆ Continue to track student progress regarding STAAR assessments in preparation for May testing</li> </ul> <p>1.19 Improve Science program in all grades 6-8</p> <ul style="list-style-type: none"> <li>◆ Study Island</li> <li>◆ Use of technology to demonstrate</li> <li>◆ Use of manipulates and models to demonstrate abstract idea.</li> <li>◆ Utilize online science curriculum resources</li> <li>◆ District-wide review of Science curriculum, identify areas in need of improvement based on STAAR results</li> <li>◆ Research high-performing MS Campuses across the state and determine what measures they used to improve STAAR Science scores at the MS Grades</li> </ul>	<p>Science department, Grand Central Station (GCS)</p>	<p>8/18</p>	<p>5/19</p>	<p>6399-PIC 54) General Supplies (289-11-6399-PIC 11)</p> <p>ESC Region 12, Study Island, STAAR Assessments, Textbook companies</p> <p><u>Local Funds:</u> General Supplies – (11-6399-PIC 53) General Supplies (289-11-6399-PIC 11)</p>	<p>Increased student performance as indicated on STAAR, Study Island, increased performance on benchmarks</p>	<p>Each six week period</p>
<p><b>Support Systems:</b></p> <p>1.20 Continue to provide opportunities which enhance student growth, both academically, physically, and emotionally, by utilizing various support systems.</p> <ul style="list-style-type: none"> <li>◆ Before, during, and after school tutoring</li> <li>◆ Counseling</li> <li>◆ MS GCS</li> <li>◆ Maintain Career and Technology Programs</li> <li>◆ Investigate online course offerings</li> <li>◆ Spanish for HS credit</li> <li>◆ Music/Band</li> <li>◆ Art</li> <li>◆ Athletic/P.E. courses</li> <li>◆ Study Island</li> <li>◆ IXL</li> <li>◆ AR Math/AR Reading</li> <li>◆ Robotics expansion</li> <li>◆ Advisory class for MS/HS students</li> <li>◆ Counseling period added for Ms. Compo at MS</li> </ul>	<p>All Bosqueville ISD employees</p>	<p>8/18</p>	<p>5/19</p>	<p>ESC Region 12, Athletic Staff, Saturday School, Tutorials, P.E. classes, GCS</p> <p><u>Local Funds:</u> General Supplies Library (12-6399-PIC 99)</p> <p><u>Title I Funds:</u> Misc Operating Cost Comp Ed (199-11-6499-PIC 30), General Supplies (211-11-6399-PIC 30)</p>	<p>Annual attendance records, ISS records, Discipline Referral reports</p> <p>Fitness-gram test results</p> <p>Textbook assessments</p> <p>Student Projects</p>	<p>Each six week period</p>
<p><b>Federal Requirements:</b></p> <p>1.21 Ensure compliance with the requirements of Title IX (Sexual Discrimination)</p> <ul style="list-style-type: none"> <li>◆ Posted notice</li> <li>◆ Student/Staff Handbook</li> </ul> <p>1.22 Ensure compliance with the requirements of Title VI (Equal Opportunity)</p> <ul style="list-style-type: none"> <li>◆ Posted Notice</li> </ul>	<p>Administration team</p> <p>All administrative staff members</p>	<p>8/18</p> <p>8/18</p>	<p>5/19</p> <p>5/19</p>	<p>Texas Association of School Boards, School website</p> <p>Federal Govt. TEA, School website</p>	<p>Appropriate documents on file with signatures confirming receipt of materials</p> <p>Community Survey, any documents that require signatures</p>	<p>As needed during a six weeks period</p> <p>Each six week period</p>

## Bosqueville Middle School Campus Improvement Plan 2018-2019

<ul style="list-style-type: none"> <li>◆ Application forms</li> <li>◆ Student/Staff Handbook</li> </ul>						
<p>1.23 Ensure that all students and parents are informed of their rights and responsibilities</p> <ul style="list-style-type: none"> <li>◆ Student Handbook</li> <li>◆ Special Education Parental Rights Handbook</li> </ul>	Bosqueville Middle School administrators, School Board, Technology Staff	8/18	5/19	Federal Govt., TEA, school website	Community Survey, signatures from parents upon receipt of student handbook	As needed
<p>1.24 Utilize the services/support of an ESC Region 12 School Support Team</p> <ul style="list-style-type: none"> <li>◆ Campus Program</li> <li>◆ Program options/Evaluations</li> <li>◆ Plan review/revision</li> <li>◆ SBDM Training</li> </ul>	Bosqueville Middle School educators (Administration, Educators, Support Staff)	8/18	5/19	Region 12 ESC	Faculty/Staff Survey, documentation of certificates for attending workshops	As needed
<b>Staff Development:</b>						
<p>1.25 Ensure the continued utilization of <b>Staff Development</b> for professional growth.</p> <ul style="list-style-type: none"> <li>◆ Technology Training</li> <li>◆ Utilize services of Region 12</li> <li>◆ Implementation of a more stringent writing curriculum in all classes</li> </ul>	Administration team, Team Teachers, Technology Department	8/18	5/19	ESC Region 12, Webinars  <u>Local Funds:</u> ESC XII (13-6239-PIC 21) Misc Contract Services – Comp Ed (11-6299-PIC 30)	Appropriate documents on file, certificates for central office	Each six week period
<b>Communications:</b>						
<p>1.26 Utilize and further develop <b>communication</b> between staff members, students, parents, and the community.</p> <ul style="list-style-type: none"> <li>◆ E-Mail</li> <li>◆ Grade level/subject area/faculty meetings</li> <li>◆ Web Site</li> <li>◆ Parent Meetings</li> <li>◆ Facebook</li> <li>◆ Call-out phone system</li> <li>◆ Remind 101 – text important messages to parents</li> <li>◆ <b>School Messenger</b></li> </ul>	All Bosqueville Middle School Staff	8/18	5/19	Computer Technology, TXEIS, Faculty, Bosqueville ISD website, counselor, Administration	Appropriate documents on file, documentation of meetings	Each six week period
<b>Planning Opportunities / Surveys:</b>						
<p>1.27 Continue to provide <b>planning opportunities</b> to staff in order to encourage school-wide growth</p> <ul style="list-style-type: none"> <li>◆ Staff surveys</li> <li>◆ Planning teams</li> <li>◆ Conference times</li> <li>◆ Faculty meetings</li> <li>◆ Subject area meetings</li> </ul>	Campus Principal, Special Education Director	8/18	5/19	Region 12 ESC, Local Planning Time	Appropriate documents on file, certificates from teachers to central office	Each six week period
<b>Attendance:</b>						
<p>1.28 Continue to monitor student and staff <b>attendance</b></p> <ul style="list-style-type: none"> <li>◆ Awards for perfect attendance</li> <li>◆ Parent contact</li> </ul>	Classroom teachers, PEIMS clerk, Campus Principals	8/18	5/19	TXEIS computer system. Region 12 ESC, attendance committee	Appropriate documents on file, TXEIS results, Attendance committee meetings, feedback	Each six week period



## Bosqueville Middle School Campus Improvement Plan 2018-2019

<ul style="list-style-type: none"> <li>◆ Daily attendance updates</li> <li>◆ Attendance committee meetings</li> </ul>						
<p><b>Recognition:</b></p> <p>1.29 Maintain programs which offer recognition for both student and staff achievement</p> <ul style="list-style-type: none"> <li>◆ A honor roll</li> <li>◆ Certificates</li> <li>◆ Academic Awards Celebrations</li> <li>◆ Student/Staff of the Month</li> <li>◆ A-B Honor Roll</li> </ul>	Counselor, Campus Principal, MS Secretary, community nomination forms from web site	8/18	5/19	Donations from area businesses, budgeted gifts, creation of certificates, The Enterprise  <u>Local Funding:</u> School Leadership	Attendance Records, Report Cards, Increased number of students on honor roll	Each six week period
<p><b>Leadership Development:</b></p> <p>1.30 Continue to provide leadership development opportunities for students</p> <ul style="list-style-type: none"> <li>◆ Student Council</li> <li>◆ Robotics Club</li> <li>◆ National Junior Honor Society</li> <li>◆ Class Officers</li> </ul>	MS Principal, MS counselor, Class Sponsors	8/18	5/19	National Junior Honor Society, BHS NHS Sponsor, Waco Newspaper	Increased percentage of student participation, increase number of ribbons received	Each six week period

## Bosqueville Middle School Campus Improvement Plan 2018-2019

**Goal # 2:** All parents, community members, and staff will have an active partnership, focusing on the education of our children.

**Annual Performance Objective:** Parent and community involvement will increase by 5 percent during the 2018-2019 school year.

**Needs addressed:** Involvement of all parents; communication; success for all students; community support

**Components:** 6 (Parental involvement)

Strategy / Initiative	Person Responsible	Time Begin	Time End	Resources	Evaluation (Documentation / Assessment)	Benchmark Dates
<b>Communication:</b>						
2.1 Continue efforts to improve communication between the school and home. <ul style="list-style-type: none"> <li>◆ Progress Reports</li> <li>◆ <u>Waco Tribune Herald</u></li> <li>◆ Phone logs</li> <li>◆ Report Cards</li> <li>◆ MS PTO</li> <li>◆ Web Site</li> <li>◆ Facebook</li> <li>◆ E-Mail</li> <li>◆ Call-out phone system</li> <li>◆ Remind 101 – text messages to parents</li> <li>◆ Open House</li> <li>◆ Parent Portal</li> <li>◆ <b>School Messenger</b></li> </ul>	All Bosqueville Middle School Campus Employees  Compo & Thornton - PTO	8/18	5/19	Waco Tribune Herald, Internet websites, student contributions, BMS Facebook,	Appropriate documents on file, Signed grade reports, Conference log, Newspaper story portfolio, posted results	Each Six Week period
2.2 Furnish important campus documents in English and Spanish <ul style="list-style-type: none"> <li>◆ Free/Reduced Lunch form</li> <li>◆ Home Language Survey</li> <li>◆ Student Handbook form for parents to sign</li> <li>◆ Provide information on child's testing progress to parents</li> </ul>	MS office, ESL staff	8/18	5/19	ESC Region 12, Local agencies, LULAC	Appropriate documents on file	Each six week period
2.3 Conduct a parent conference for each student during the year upon request.	Counselor, Principal, SIT committee, classroom teachers	8/18	5/19	Parents, Community, teachers, and special education personnel	Appropriate documents on file	Each six week period
2.4 Continue keeping communication logs	Classroom teachers, Principal, Counselor	8/18	5/19	Parents, Community, teachers, and special education personnel	Appropriate documents on file	Each six week period

## Bosqueville Middle School Campus Improvement Plan 2018-2019

Strategy / Initiative	Person Responsible	Time Begin	Time End	Resources	Evaluation (Documentation / Assessment)	Benchmark Dates
<b>Involvement Opportunities</b>						
2.5 Provide numerous opportunities for parents to become involved in student learning and success. <ul style="list-style-type: none"> <li>◆ Volunteer Program</li> <li>◆ Booster Clubs</li> <li>◆ Concerts/field trips</li> <li>◆ Incentive Trips – students vote on 1 of 3 places or things to do. Going depends on grades, attendance, AR goals met, and discipline.</li> </ul>	Classroom teachers, Principal	8/18	5/19	Parent and community members	Record of events	Each six weeks period
<b>Planning Opportunities</b>						
2.6 Involve parents and community members in campus planning activities <ul style="list-style-type: none"> <li>◆ SBDM (Site-based Decision Making) Team</li> <li>◆ Campus Planning teams</li> <li>◆ Booster Clubs</li> </ul>	Site-based Decision Making team members, Campus Planning Team, Athletic Booster Club, Band Booster Club	8/18	5/19	Community, Students, Parents	Appropriate documents on file	Each six weeks period
<b>Clubs / Organizations</b>						
2.7 Promote involvement in school related clubs and Organizations <ul style="list-style-type: none"> <li>◆ Athletic &amp; Band Booster Clubs</li> <li>◆ Battle of the Books</li> <li>◆ Chess Club</li> <li>◆ Robotics Club</li> <li>◆ Student Council</li> <li>◆ Fellowship of Christian Athletes (FCA) at MS lunch</li> <li>◆ National Junior Honor Society</li> <li>◆ Young Life</li> </ul>	Sponsors: NJHS, Chess, Robotics, FCA Athletic Director	8/18	5/19	Community, Students, Parents	Increased parental involvement, higher membership in organizations, volunteer sign in log	Each six weeks period
<b>Rights and Responsibilities</b>						
2.8 Ensure that all students and parents are informed of their rights and responsibilities <ul style="list-style-type: none"> <li>◆ Student Handbook</li> <li>◆ Student Code of Conduct</li> </ul>	Principal, Technology Director	8/18	5/19	Middle School Handbook, Code of Conduct, Board Policy, Internet website	Appropriate documents on file, signed acceptance of documents	Each six week period
<b>Training Opportunities</b>						
2.9 Discuss holding parent information sessions or seminars. <ul style="list-style-type: none"> <li>◆ Newsletters with tips for parents</li> <li>◆ Parent Conferences</li> <li>◆ College Prep. Seminars with 8<sup>th</sup> graders</li> <li>◆ STAAR meetings</li> <li>◆ Career Preparation Seminar with 8<sup>th</sup> graders</li> </ul>	Classroom teachers, campus principal, technology instructor, math instructor, counselor	8/18	5/19	ESC, Region 12 Staff, MCC, TSTC, VOICE  Funding: Free services with VOICE (Marian Deleon Smith – 254-741-9222	Appropriate documents on file	Each six week period

## Bosqueville Middle School Campus Improvement Plan 2018-2019

**Goal #3:** Bosqueville Middle School will provide a Safe and orderly environment that promotes success for all students.

**Annual Performance Objective:** During the 2018-2019 school year, a safe, orderly climate at Bosqueville Middle School will be demonstrated by a decrease in the number of tardies and the maintaining of a Drug-Free School.

**Needs addressed:** Safety for students/staff, improved discipline, and technology in all classrooms.

**Components: 10** (Federal, state, and local services/programs)

Strategy / Initiative	Person Responsible	Time Begin	Time End	Resources	Evaluation (Documentation / Assessment)	Benchmark Dates
<b>Facility:</b>						
3.1 Continue annual maintenance and upkeep of facilities. <ul style="list-style-type: none"> <li>◆ Maintain the Public Address System</li> <li>◆ Establish plants and shrubs around the school grounds</li> </ul>	Maintenance Department, Campus Principal, School District Business Manager, School Board	8/18	5/19	School allotted funds	Maintenance logs, projects completed	Each six week period
<b>Discipline:</b>						
3.2 Continue strategies to maintain discipline on the campus. <ul style="list-style-type: none"> <li>◆ (DAEP) Alternative Education Program</li> <li>◆ Counseling</li> <li>◆ Morning, Lunch, &amp; After School Detention</li> <li>◆ In-school Suspension</li> <li>◆ Student handbook/student code of conduct</li> <li>◆ Student/admin/parent meetings</li> <li>◆ Staff orientation</li> <li>◆ Utilize "progressive discipline plan"</li> <li>◆ Student behavior contract for 6<sup>th</sup> grade PE</li> </ul>	Campus principal, Classroom teachers, D-Hall monitor, Saturday School Monitor  Campus principal, classroom teachers	8/18  8/18	5/19  5/19	TEA, Walsh-Anderson Law Firm, TASB, Student Code of Conduct  TEA, Walsh-Anderson Law Firm, TASB, teachers	SIT sign-in sheets and minutes, counselor records, student referrals, student signature on file, School rules and consequences published  Discipline referrals, number of incidents on S/DFSC evaluations	Each six week period  Each six week period
<b>Safe/Drug-free School Activities (S/DFSC):</b>						
3.3 Provide campus activities to promote student staff awareness of S/DFSC content. <ul style="list-style-type: none"> <li>◆ Guest Speakers</li> <li>◆ Red Ribbon Week activities</li> <li>◆ Drug Alcohol Violence Education curriculum</li> <li>◆ Student Drug Testing</li> <li>◆ School Resource Officer</li> <li>◆ District Safety Committee</li> </ul>	Counselor, Principal, School Board	8/18	5/19	ESC Region 12, McLennan County Sheriff's Department, Texas Department of Public Safety  <u>Local Funds:</u> Counseling Gen Supplies (31-6399-PIC 99)	School Calendar, Lesson Plans, District Title VI Evaluation, Campus Safe/Drug Free Schools and Community Report, Presentations during Red Ribbon Week	Each six week period

## Bosqueville Middle School Campus Improvement Plan 2018-2019

Strategy / Initiative	Person Responsible	Time Begin	Time End	Resources	Evaluation (Documentation / Assessment)	Benchmark Dates
<b>Technology:</b>						
3.4 Continue to support and maintain hardware and software for core subjects.	Middle School CORE teachers, Campus Principal	8/18	5/19	TSMDS (Region 12), Teacher Research	Consultation evaluation, Portfolios, assessment via STAAR, Lesson Plans, work on a comprehensive plan	Each six week period
3.5 Establish schedule allowing for core subjects to utilize building 6 computer lab				<u>Local Funds:</u> Technology - TBD		
<b>Climate Issues:</b>						
3.6 Utilize wall space to display student information. ◆ Student work ◆ Schedules ◆ Web site	Counselor, Campus Principal, Classroom Teachers	8/18	5/19	BISD facility and district web site, school allotted funds	Routine encouragement for wall decoration	Each six week period
3.7 Develop a positive, healthy, safe, and pleasing environment throughout the Middle school. ◆ Campus beautification program around building ◆ Artwork in halls and cafeteria	BISD Excellence Committee, Art Department, Maintenance Department	8/18	5/19	BISD facility and district web site	Team identified and improvements made	As needed
<b>Fire/Disaster/Intruder Drills:</b>						
3.8 Regular Fire/Disaster/Intruder drills for all students and staff ◆ Train all students in proper fire/disaster/intruder drills ◆ Fire/tornado/intruder drills	Campus Principal, Transportation Director, Multi-Hazard Operations Plan Committee	8/18	5/19	Maps for teachers, Region 12, Multi-Hazard Operations Plan committee	Disaster drill report	Specific drills conducted each month
<b>Safety Issues:</b>						
3.9 Continue working to improve and manage a safe environment for students. ◆ Security lights ◆ Visitor signs posted ◆ Visitor sign in sheet ◆ Hall passes ◆ Provide badges for staff ◆ School Resource Officer	Classroom teachers, School Aides, HS office Staff	8/18	5/19	ESC Region 12, self-evaluation  <u>Local Funds:</u> Security & Monitoring Services – TBD	Documentation of contacts, actual physical proof	Each six week period
<b>Crisis Management/Violence Prevention Plan:</b>						
3.10 Continue the Crisis Management Team ◆ CPR and First Aid training for all staff	All Bosqueville MS Staff	8/18	5/19	Multi-Hazard Emergency Operations Plan	Staff Development; Emergency Plan documentation	As needed