



James Skeeler, Superintendent
Catherine Boren, Business Manager
Cliff Heath, High School Principal
Sara Mynarcik, Middle School Principal
Kelly Bray, Elementary Principal

Dear Parent/Guardian:

Thank you for your interest in Bosqueville ISD. In order for your child to be considered for acceptance as a transfer student, the following items must be attached to the completed agreement and returned to the administration office. Please read the application carefully before completing the transfer request. **Incomplete applications will not be considered.**

Items that must be included for the transfer request to be considered:

1. Completed agreement
2. Attachment "A" Questionnaire
3. Discipline record from previous school
4. Attendance record from previous school
5. Proof that the student has been promoted to the next grade for the upcoming school year

Please contact your school for items 3-5. These MUST be attached to the application at the time the application is submitted.

Due to in-district student registration, decisions regarding admitting new transfer students for the coming school year will be made in a timely fashion. If you have questions, please feel free to contact me.

Respectfully,

James Skeeler
Superintendent

OFFICE USE ONLY:

Date returned to office: _____
Received by: _____

Review of application.

- | | |
|---|--------------|
| 1. Completed agreement | ___yes ___no |
| 2. Attachment "A" Questionnaire | ___yes ___no |
| 3. Discipline record from previous school | ___yes ___no |
| 4. Attendance record from previous school | ___yes ___no |
| 5. Proof of promotion to next grade from current school | ___yes ___no |

Notes:

Application reviewed by _____ Date: _____

STATE OF TEXAS §
COUNTY OF McLENNAN §

Non-Resident Transfer Agreement

This is an agreement concerning the transfer of _____ (“Student”), a nonresident student, into the Bosqueville Independent School District (“BISD” or “the District”). The agreement is entered by _____ (“Parent”), on behalf of the student, and Superintendent of BISD, on behalf of the District. The agreement is effective only after being signed by both the parent and the Superintendent of the District.

Recitals

- 1.1 Nonresident status. Neither Parent nor Student is a resident of BISD. Student desires to enroll in BISD. Parent agrees to pay the tuition set by BISD in order for Student to attend school in the District.
- 1.2 Application only. The Parent’s signature below constitutes an application for transfer of the Student. No transfer is effective until the Superintendent’s signature appears on this document.
- 1.3 Transfer criteria. Transfer applications are considered on an individual basis without regard to sex, race, national origin, color, religion, disability, or ancestral language. In making transfer decisions, the Superintendent may consider Student’s attendance and disciplinary history, potential for academic success, as well as District’s class sizes, available resources, and any potential effect on resident students. BISD will accept nonresident transfers that meet the criteria of Civil Order 5281 (concerning impact of transfers on percentage of minority students). The student must have no more than 10 absences during the previous year. The transfer will not limit educational opportunities of resident students. The transfer must not result in BISD classrooms PK-12 surpassing local and state enrollment limits. The transfer must not create the need for additional course offerings at the secondary level at BISD.
- 1.4 UIL. Parent acknowledges that the constitution or rules of the University Interscholastic League (UIL) may require the District to exclude the Student from participating in certain extracurricular interscholastic competitions.
- 1.5 G/T program. All students who were identified GT in another district will be re-evaluated when they enter BISD. There is no guarantee of placement in the GT program. Parent acknowledges that placement, if any, of a transfer student in the District’s gifted and talented program will be contingent upon a review of records, observation reports, and student and parent conferences.
- 1.6 The transfer will **NOT** be considered without the following documentation:
 - a. Completed agreement
 - b. Attachment “A” Questionnaire
 - c. Discipline record from previous school
 - d. Attendance record from previous school
 - e. Proof that the student has been promoted to the next grade for the upcoming school year

Mutual Promises:

- 2.1 No property interest. Parent and Student acknowledge that because the Student is not a resident of BISD, any right of the Student to become or remain enrolled or to receive any educational services is based on this agreement and not on residence, state eligibility criteria, or entitlement provided by law. This agreement does not create any property interest in favor of the Student to become or remain enrolled in the BISD.
- 2.2 Tuition. The annual tuition amount to be paid by the Parent is \$900.00. Parent acknowledges that certain fees, as permitted by policy FP(LEGAL), which are not included in the tuition amount, may be required for participation in certain activities.

The Parent promises to remit tuition payment of \$900.00 in full on or before August 15, 2018 or in three (3) equal installments of \$300.00, each due and payable in the office of the Superintendent on the 1st day of each month, until paid in full, as set forth below:

1/3 on or before first day of instruction,
1/3 on or before November 2nd, and
1/3 on or before February 1st

A \$30.00 per week late fee will be charged for each pay period.
The first two payments must be made in full prior to Christmas break, or the students transfer may be revoked at the completion of the fall semester.

- 2.3 Parent's right to cancel. The parent may cancel this agreement by giving 30 days written notice to the Superintendent or by becoming a resident of BISD. In case of cancellation, the District will not refund any pre-paid tuition.
- 2.4 Revocation for nonpayment. The District may revoke this agreement for non-payment of tuition by giving 30 days prior written notice to the parent.
- 2.5 Revocation. The District may immediately revoke this agreement for any lawful reason and provide reasonable notification to Parent. Lawful reasons include, without limitation, notification by an agency of the state or federal government that the transfer contemplated by this agreement is not authorized by law or condition under which under this agreement permits revocation.
- 2.6 Superseding law. The District may revoke this agreement if it receives notice from the Texas Education Agency or from any court of competent jurisdiction that the transfer the subject of this agreement is in violation of Civil Order 5281 (pertaining to state-wide desegregation plan) or other law regulating discrimination on the basis of race, ethnicity, or national origin. The District may revoke this agreement if any of its terms become unlawful by act of the Texas Legislature. In the event that this agreement is superseded by law, the District will refund a pro-rate share of any pre-paid tuition.

**Attachment "A": Questionnaire
Application for Student Transfer
Bosqueville ISD**

Name of Student: _____ Grade Level for 2018-2019 _____

Student's Date of Birth.: _____

Date of application: _____

Name, address and phone number of Parent(s) or Guardian completing application:

Name: _____ Phone: _____

Address: _____

Email: _____

1.
 - a. Is the Student currently enrolled in a school (including public school; private, parochial or home school; charter school; or academy)?
 - b. Provide the name and address of the school in which Student is currently enrolled or has most recently been enrolled.
2. Through which grade (PK-12) has the Student successfully completed his/her education?
3.
 - a. Has the Student engaged in conduct or misbehavior within the preceding year that has resulted in removal to an alternative education program (AEP), a disciplinary assignment outside the regular classroom, or expulsion from any school district, charter school, private or parochial school or academy?
 - b. If yes, specify school (if other than listed at 1.b., above)
 - c. If yes, specify reason for removal
 - d. If yes, specify type and duration of removal
4. Is the student on probation or other conditional release for engaging in delinquent conduct or conduct in need of supervision?
5. Is the student on probation or other conditional release for conviction of a criminal offense?
6.
 - a. Has any official, administrator, or director of the school from which the Student is transferring communicated to you that the Student would not be permitted to return to the school the following academic year?

- b. If yes, for what reason? (NOTE: You need not list any reason related to disability, as it will be disregarded by BISD for purposes of the transfer decision.)
7. a. Does the Student have current vaccinations as required by the State of Texas? (See Policy FFAB, including exhibit, for requirements.)
- b. If yes, please submit a copy of the vaccination record(s) within 30 days of your application.
8. **I understand that making a false statement in this document or any other document for the purpose of school enrollment is a criminal offense under Section 37.10 of the Texas Penal Code and could subject me to imprisonment for up to two years and/or a fine up to \$10,000. I further understand that enrollment of a child under false documents is a violation of Section 25.001 of the Texas Education Code and subjects me to liability under Texas law for the greater of these amounts: the maximum tuition permitted by law or the cost per student budgeted by the District for maintenance and operating expenses.**

(SIGNED)

Parent or Legal Guardian