

AR
6th Grade Academy (Forrest City School District)
1133 N. Division St
Forrest City AR 72335
870-261-1810

School Parent and Family Engagement Plan

***Please note: Your 20-21 plan has been populated below. Please make revisions or delete and paste your updated plan for 21-22.**

[Click to view Required Components Checklist](#)

School Name:	6th Grade Academy
Facilitator Name:	Jana Washington
Plan Review/Revision Date:	7/1/2021
District Level Reviewer, Title:	LaSandra Bean, District Parent Coordinator
District Level Approval Date:	7/21/2021

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
LaSandra	Bean	District Parent Coordinator
Annie	Morgan	Art Teacher
Bernice	Word	Guidance Counselor
Koronica	Smith	parent
Ashiya	Hicks	parent
Darlene	Hughes	Secretary

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The School Parent and Engagement Plan Involve parents and will be developed jointly in the review, update, and improvement, at least annually, of the school parent and family engagement plan to meet the changing needs of parents and the school. The Parent and Engagement Plan will include the responses from the Forrest City School District Spring Survey as well as workshop evaluations. We will ensure adequate representation of parents of participating children in the process in a variety of roles. The 6th Grade Academy will offer activities centered around the needs of the student and parents. We will use parent input from any parent comments that have been

submitted to the district if the Title I School-wide Plan is not satisfactory to parents.

In order to address all opportunities of parents attending meetings in planning and hosting events that are requested the most by parents to help them stay involved with their students. Meetings will be held at different times to touch as many parents as possible: morning, afternoon, and evening meetings. We will accomplish collaboration through the coalition of parents and community representatives). Some of our community representatives are from the Pan-Hellenic Council, health department, churches, business community, parents and other volunteers.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The 6th Grade Academy will conduct an annual Title I meeting in order to inform parent of the requirements of Title I and the school's participation. Parents will also be informed of their rights under Title I.

We will host some activities in the mornings and some in the evenings to accommodate parents schedules. We will offer agendas online and in the front office for any parent that requests information.

The date of the Annual Title I Meeting will be: **Tuesday, October 19, 2021** @ 9:30 and 4:00.p.m.

The meeting will be held face to face and via Zoom Meeting Platform in order to reach more parents. The meeting will be recorded so that all parents will have access to information discussed.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The school parent and family engagement plan is available to families and the local community at school as well as on the school website. The contact information of the parent facilitator is available.

The plan is written in an understandable and uniform format, to the extent practicable, provided in a language the parents can understand, and that the informational packet is appropriate for the age and grade of each child.

Informational packets are distributed annually to include:

- *Description of Parent and Family Engagement plan
- *Recommended roles

- *Ways for a family to get involved in a variety of roles
- *Survey regarding volunteer interests
- *Schedule of activities planned throughout the school year
- *Regular, two-way, and meaningful system for parents/teachers to communicate

There is a parent-friendly summary/explanation of the parent and family engagement plan online and as a supplement to the student handbook.

During the first week of school signatures are obtained from each parent acknowledging receipt of the district's parent and family engagement plan summary.

Meetings are set at various times (such as in the morning and evening) in order to accommodate parents. In-person group meetings are conducted in order to maximize parental input and participation. For in-person meetings, social distancing regulations will be in place. For the convenience and safety of our parents, Zoom Meetings will also be an option for parents this year.

Carpooling is recommended to prevent barriers to parent and family engagement lack of participation.

The school-parent compact was developed during the Title 1 parent/staff leadership team meeting.

Parent/teacher conferences will take place in September and January. During the conference the compacts will be discussed. A second parent/teacher conference is available for students of concern in February. During this time teachers will again discuss/review the compact. Teachers will make phone calls, emails, send notes home and send out progress reports in order to keep positive communication between parents and the school community. Report cards will be sent out 4 times a year. Families are encouraged to participate, observe, and volunteer in their child's class. A volunteer training will be held in the Fall. Teachers and school staff will communicate regularly through emails, phone calls, meetings, and letters.

6th Grade Academy will also communicate with parents in the following ways:

- Parents will be contacted by phone to ensure that there is two way communication between the school and parents. Parents will also be emailed. Both phone calls and email communication will be written on a Parent Contact Log. Parents will be called at least 2 times within each nine weeks period.
- Parents will be sent letters every two weeks on Wednesdays to update them about events at the school and additional information.
- There is a Parent Communication Board in the front lobby of the school. Calendar information, updates, and other school information are posted on the board.
- Parent Meetings will take place every nine weeks to ensure that parents are updated have a voice within the school and with the school.
- There is a School Parent Committee at 6th Grade Academy. Parents have an active part in the decision making of the school in the areas of academics, activities, student materials, budgeting, field trips, fundraising, staffing, celebrations, and culture of the school.
- There is a suggestion box in the front office. Parents have an opportunity to make suggestions anonymously or by name.
- School information is posted and updated on the school website.
- There is an open door policy at the school that allows parents an opportunity to make suggestions and express concerns to the principal, school leaders, teachers, or other staff members.

Meetings will be offered at various times (such as in the morning and evening).

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The School-Parent Compact is our written agreement that is jointly developed. Our School-Parent Compact outlines how the parents, the entire staff and the students will share the responsibility for improved student academic achievement, as well as describes how the school and parents will build and develop a partnership that will help children achieve the state's high standards.

The 6th Grade Academy will address the importance of regular two-way, meaningful communication through:

- conferences (September 21, 2021 4:00-7:00 p.m. and January 25, 2021 4:00-7:00 p.m.)
- frequent reports on progress (progress reports are sent for each Mid Nine Weeks)
- reasonable access to staff (Parents can make appointments for teachers planning periods, before and after school. Parents can also email teachers and administrators regarding any suggestions or concerns.)
- opportunities to volunteer (Parents are invited to volunteer throughout the year for activities and for during school hours.) The 6th Grade Academy will encourage school staff to use volunteer surveys to compile a volunteer resource book listing interests and availability of volunteers.
- observation of classroom activities via Zoom Platform/Lincoln Learning/Canvass Learning

The 6th Grade Academy will build and develop a partnership to help children achieve the challenging state academic standards.

Parents are actively sought out in order to involve parents in a variety of roles throughout the school year.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will

share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parents will be informed and allowed to have input at the school's Parents Right to Know Meetings. At these meetings, parents are informed:

- Whether the teacher has met state qualification and licensing criteria levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;
- Whether the teacher is teaching in the field of discipline of the certification of the teacher; and
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.

The 6th Grade Academy Parent and Family Engagement Plan is written in collaboration with parents, in order to develop a school parent and family engagement plan. The plan describes how the school will involve the parents in an organized, ongoing, and timely way in the planning, review and improvement of the Title I program at the school. A copy of the plan is on the school's website and available for parents to take home when they come to the school.

The 6th Grade Academy will involve parents and family members of children receiving services under Title I in the decisions regarding how reserved funds are allotted for parent and family engagement activities (only required if the school system receives more than \$500,000 Title I, Part A allocation, and a percentage of the 1 percent reservation of funds is allocated to the school)

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

6.2: Coordinate and integrate parent and family engagement programs, activities, and strategies with early childhood programs (applicable to elementary schools), parent resource centers, or other programs that encourage and support parents in fully participating

The 6th Grade Academy will coordinate and integrate parent and family engagement strategies under Title I, Part A with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.

6th Grade Academy will coordinate and integrate parent and family engagement strategies with other relevant programs, organizations, businesses, and community partners to provide additional supports and resources to families.

Other community resources will be utilized for the Back to School Celebration, parent meetings, volunteers for student celebrations, the parent resource center, and other programs that encourage and support parents in fully participating in school events that support the instructional program.

The Health Department has been added to the School Wellness Committee to offer parents support in health resources such as obtain physicals, shots, and health services. The Health Department has also shared input on

healthy menu planning for the parents and students. and has agreed to offer their community resources in the (health) instructional program.

The Guidance Department will host a Career Day in order to provide college and career ready resources or organizations for parents. Various post secondary opportunities will be shared with students in order to expose students to various career choices.

6th Grade Academy has a Parent Resource Center located in the Parent/Teacher Resource Room. Parents are allowed to use computers for homework assistance, research, and resume assistance. Parents have the opportunity and availability to check out resources such as encyclopedias, content books, text sets, and additional research materials that will assist them with helping their child in the areas of literacy, math, social studies, science, and character education.

Each student has been given a Chromebook. Students also have the capability of taking notes in Google Docs. Students have folders organized in a systematic format for condensing and organizing notes. The student is encouraged to reflect on the material and review the notes regularly. This note-taking system not only benefits the student, but also the parent. The study notes keeps them informed of each content area of their child which facilitates homework assistance and studying. Parents also have the capabilities of logging in Lincoln Learning and Canvas Learning which are our Learning Management Systems. Parents are able to download the Parent Applications to their phones and other electronic devices in order to receive support and additional online resources for their children.

The 6th Grade Academy will also:

- Promote and support responsible parenting
- Consider recruiting alumni to create an alumni advisory commission
- Enable the formation of a Parent Teacher Association or organization

Leaders of said organization will be utilized in appropriate decisions will

- Engage in other activities that will use community resources strengthen school programs, practices, and learning
- Ensure the plan is comprehensive and coordinated in nature
- Incorporate this plan into the school's improvement plan

2020-2021: Proposed Parent Engagement Meetings

August 9-13 Teacher In Service (5)

August 13 Open House – All Schools 4:00-6:00

August 16 First Day of School

September 6 Labor Day

September 15 Mid Nine Weeks

September 21 PT Conference/Progress Reports: (Gr 6-12)- 4:00 - 7:00

October 15 End First Quarter (44 Days)

October 18 Begin 2nd Quarter

October 19 Annual Title 1 Meeting

October 21 Grades Due for 1st Quarter

October 25 Report Cards Go Home

Oct. 30 Student and Parent Awards Program

November 4-5 Teacher In-Service (2)/AEA (no students; teacher flex days)

**November 19 Thanksgiving Break Begins End of Day; Student Dismissal (2:00)
Teacher In-Service (2:00-4:00)**

November 22-26 Thanksgiving Break

November 17 Mid-Nine Weeks

November 19 Progress Reports Go Home

**December 14 Winter Wonderland Success Night (Christmas Break Activities and
Parent Information Provided) Math and Science Materials and information provided.**

December 17 Christmas Break Begins End of Day

December 20 - December 31 Christmas Break

January 3 Staff and Students Return

January 7 End Second Quarter (43 Days)

January 10 Begin 3rd Quarter

January 18 Literacy Night 6:00

January 12 Grades Due for Second Quarter

January 17 MLK Jr Holiday (No students or staff attendance)

January 18 Report Cards Go Home

January 25 PT Conference/Progress Reports: (Gr 6-12)- 4:00 - 7:00

February 17 Black History Program and Parent Meeting 9:30 a.m.

February 21 President's Day (No students or staff attendance)

Mar. 8 ACT Aspire Parent Evening (Band students perform.)

March 18 End of 3rd Quarter (48 Days)

March 21-25 Spring Break

March 28 Begin 4th Quarter

March 30 Grades Due

**April 4 Report Cards Go Home; Student Dismissal (2:00)
Teacher In-Service (2:00-4:00)**

April 15 Good Friday (No students or staff attendance)

May 20 Parent and Student End of the Year Awards Program

**May 26 End Fourth Quarter – Last Day for Students (43 Days)
Student Dismissal (2:00) / Teacher In-Service (2:00-4:00)**

May 27 Teacher In-Service – Grades Due

**Description of the supports to be provided to engage parents and community in
the school's Turnaround Efforts and Parent and Family Engagement Analysis:**

One important aspect of Turnaround Efforts is partnering with parents. Parents will

be provided materials, strategies, data analysis, and homework support in order to assist students with best practices that will lead to proficiency.

Support for Parents of Non-Proficient Students

Parents will be provided their ACT Aspire individualized reports for their children. After each Interim assessment, parents will be informed of their child's progress and areas that need to be strengthened. Categories will be disaggregated into Reporting Categories: Exceeding, Ready, Close, and In Need of Support. Parents will also be provided seminars and resources that will support ELA, Math, and Science proficiency. Parents will have an opportunity to have their child enrolled in the 6th Grade Academy Afterschool Program. Students will be provided differentiated support in literacy and math. They will also be given a meal and transportation home. Parents will receive professional development with technology in areas such as interactive websites, kindles, google classroom, and Chrome Books. These tools will be utilized to increase proficiency and support parents.

Support for Parents of Proficient Students

In order to support parents of proficient students, parents will be introduced to strategies that will provide enrichment. Parents will be given materials such as books for book studies, flash cards, examples of ACT Test formatted questions, and writing samples. The Power Reading Intervention Program will also be utilized to reinforce enrichment of literacy through technology. Parents will engage in seminars that will give them a testing experience that mirrors what their children will experience for the spring ACT Aspire summative testing. In addition, parents will also be enlightened of the keyboarding expectation.

Data analysis will be afforded to parents to emphasize the challenge of not only remaining proficient, but reaching to the Exceeding Reporting Level category.

Community Support for Turnaround Efforts

External stakeholders such as the public library, EEOC, and the Great Rivers Coop collaborate with the school staff to provide literacy support for parents. Community stakeholders offer classes that will support math proficiency in programs such as real estate and banking seminars. Four high school seniors also provide tutoring assistance and small group guided math instruction in the areas of literacy and math. Volunteers will provide materials and hands on activities that will give students real world application of math strategies and standards that they have learned in their math classes.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

6th Grade Academy will, with the assistance of its parents, educate its teachers, specialized instructional support personnel, principals, other school leaders, and other staff on how to reach out to, communicate, and work with parents as equal partners, in the value and utility of contributions of parents, and how to implement and coordinate parent programs and build ties between parents and schools.

The school will schedule regular parent involvement meetings

The 6th Grade Academy will provide parents with a description and explanation of the curriculum in use. All curriculum materials have been strategically selected to ensure that the curriculum offers on-line support for students and parents. For Reading, English, (Expeditionary Learning) math (i-Ready) and science (Pearson), there are instructional supports for standards, activities, homework, and practice. Parents have on-line access as well as school access to the library, office, and a parent center are resources that will be used with school staff to build their capacity to work with parents as equal partners. The school will provide parents with individual student academic assessment results and interpretation of those results.

The school and district will host seminars and meetings for the parents to support literacy, math and science. Workshops will be scheduled in the mornings, afternoons, and evenings in order to accommodate parents schedules.

For each semester, parent teacher data conferences and meetings have been scheduled in order to inform parents of student performance on ACT Aspire in each tested area. The school provides parents with a description and explanation of the assessments used to measure student progress and achievement levels of the challenging State academic standards. Parents receive support materials that will benefit students vocabulary, comprehension skills, and content specific areas of close and in need of support areas.

The 6th Grade Academy will provide assistance and instruction to parents of children served by the school in understanding these topics:

Arkansas Academic Standards

State and local academic assessments including alternate assessments

Title I, Part A requirements

Strategies parents can use to support their child's academic progress

Partnering with teachers to support their child's academic achievements

Incorporating developmentally appropriate learning activities

Use of ADE website and tools for parents [<http://dese.ade.arkansas.gov>]

Assistance with nutritional meal planning and preparation

How parents of high school students can be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities

Including role play and demonstration by trained volunteers

Parents will also be provided materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement.

The 6th Grade Academy will promote and support responsible parenting.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The 6th Grade Academy will ensure professional development requirements are met for teachers and administrators. The school will train teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents:

The 6th Grade Academy will have activities such as workshops, conferences, training, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used to train teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents: for school staff to build their capacity to work with parents as equal partners.

Parents play an integral role in assisting student learning. Therefore, workshops will consist of: Opportunity Culture support for parents and staff, ACT Aspire materials that they can use at home to support their child in literacy, math, science, English and writing, resume building support, cultural arts opportunities, After School Easy Health Menus, and reading support.

Parents will be communicated with regularly. With parents being equal partners, they will be given on-line access to the curriculum components that students can do on their smart phones, tablets, and computers. There is a computer available in the parent center and access in the library before and after school.

The 6th Grade Academy will implement and coordinate parent programs and build ties between home and school.

In addition, the 6th Grade Academy will welcome parents into the school and seek parental support and assistance and provide information in a format, to the extent practicable, in a language the parents can understand. The school staff will immediately respond to parent requests for parent and family engagement activities.

the 6th Grade Academy recognizes that a parent is a full partner by including in the school handbook the school's process for resolving parent concerns.

Parent collaboration will be celebrated during award programs and on school displays throughout the building.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement 6th Grade Academy will build capacity in the following ways:

6th Grade Academy will involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;

6th Grade Academy will offer ongoing Learning Management System Training for Lincoln Learning/Buzz and the Zoom Platform.

6th Grade Academy will provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;

6th Grade Academy will pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;

6th Grade Academy will train parents to enhance the involvement of other parents;

6th Grade Academy will arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators who work directly with participating children, with parents unable to attend conferences at school to maximize parental involvement and participation in their children's education.

6th Grade Academy will adopt and implement model approaches to improving parent and family engagement;

6th Grade Academy will establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs; and

6th Grade Academy will develop appropriate roles for community-based organizations and businesses in parent and family engagement activities.

(Find complete guidance on the [DESE Parent and Family Engagement Requirements](#) webpage.)

District Feedback

- Attention: Changes Needed!
 - In Compliance
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Comments: