

Home Access Center (HAC)

Parent/Guardian Help Guide



2015-2016

HAC Sample Screens

The guardians and students use their web browser to click on the Home Access Center link from the district's web site. The HAC 2.4 URL is: <http://hac24.eschoolplus.k12.ar.us>

My Students Page

If the parent/guardian is associated with multiple students, a selection can be made from a list when first logged in to HAC. If the parent/guardian has selected a student but wishes to switch to a different student, select the **My Students** from the menu on the left.

District: SE Coop Training		
My Students		Help Log Out
Student	Building	Grade
Bradley, Andrew	Building 16	12
Bradley, Ashleigh	Building 16	10

Daily Summary

Once the guardian or student has entered the Home Access Center area, they will be presented with the default "Starting Page." Guardians can get back to this screen by selecting **Daily Summary** from the menu on the left.

Building: Building 1											
Student Name: Andrew Bradley											
Daily Summary for Tuesday, September 21, 2010				Help Log Out							
Today's Attendance			Today's Schedule								
Attendance Period	Attendance Code	Dismiss Time	Arrive Time	Period	Course	Description	Teacher	Room			
1	Excused Absence			1 (08:05 AM - 09:05 AM)	211 - 3	World History	Ms. Mitchell	113			
2	Tardy Excused		9:30 AM	2 (09:10 AM - 10:10 AM)	311 - 1	Chemistry	Ms. Dawes	117			
5	School Activity			3 (10:15 AM - 11:15 AM)	111 - 2	English 3	Mr. Christopher	118			
				4 (11:20 AM - 12:20 PM)	513 - 1	French 3	Mr. Moore	115			
				5 (12:25 PM - 01:25 PM)	824 - 1	Fundamentals of Art	Ms. Mitchell	201			
				6 (01:30 PM - 02:30 PM)	411 - 1	Algebra 2	Staff	N/A			
				7 (02:35 PM - 03:35 PM)	120 - 1	Honors Literature	Mr. Christopher	115			
Classwork For This Week					Incidents During This Week						
Course	Description	Teacher	Date Assigned	Date Due	Assignment	Incident	Category	Building	Location	Incident Date/Time	Incident Role
211 - 3	World History	Ms. Mitchell		09/22/2010	Project: Silk Route	Computer Misuse		Building 1		9/20/2010 12:00:00 AM	Offender
311 - 1	Chemistry	Ms. Dawes		09/23/2010	Atomic Structure Exercise						

Student Schedule

Select **Schedule** from the menu on the left.

Building: Building 1
Student Name: Andrew Bradley

2010 - 2011 Schedule Help

Course	Description	Periods	Teacher	Room	Days	Marking Periods	Building	Status
211 - 3	World History	1	Ms. Mitchell	113	M, T, W, R, F	M1, M2, M3, M4	Building 1	Active
311 - 1	Chemistry	2	Ms. Dawes	117	M, T, W, R, F	M1, M2, M3, M4	Building 1	Active
111 - 2	English 3	3	Mr. Christopher	118	M, T, W, R, F	M1, M2, M3, M4	Building 1	Active
513 - 1	French 3	4	Mr. Moore	115	M, T, W, R, F	M1, M2, M3, M4	Building 1	Active
824 - 1	Fundamentals of Art	5	Ms. Mitchell	201	M, T, W, R, F	M1, M2, M3, M4	Building 1	Active
411 - 1	Algebra 2	6	Staff	N/A	M, T, W, R, F	M1, M2, M3, M4	Building 1	Active
120 - 1	Honors Literature	7	Mr. Christopher	115	M, T, W, R, F	M1, M2, M3, M4	Building 1	Active

2011 - 2012 Course Requests

Course	Description	Request Type
112	English 4	Regular Request
212	American Government	Regular Request
514	French 4	Regular Request
609	Physical Education	Regular Request
742	Accounting	Alternate for Course 743 Marketing
743	Marketing	Regular Request

Attendance

Select **Attendance** from the menu on the left.

Building: Building 1
Student Name: Andrew Bradley

Attendance

Color Legend

■ Absent	■ Absent Religious	■ College Visit
■ Excused Absence	■ In School Suspension	■ Nurse - Doctor's Note
■ Out of School Suspension	■ Present	■ Public Service
■ School Activity	■ Tardy Excused	■ Tardy Unexcused
■ Truant - Illegal Absence	■ Unexcused Absence	■ Multiple Attendance Codes
■ School Closed		

<< **September 2010** >>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Period: 1
Attendance: Excused Absence
Period: 2
Attendance: Tardy Excused
Arrive Time: 9:30:00 AM
Period: 5
Attendance: School Activity

Discipline Incidents

Select **Discipline Incidents** from the menu on the left.

Building: Building 1 Student Name: Andrew Bradley						
Discipline Incidents Help						
School Year	Incident	Category	Building	Location	Incident Date/Time	Incident Role
2011	Computer Misuse		Building 1		9/20/2010 12:00:00 AM	Offender
2011	Disrespect/Language		Building 1		9/8/2010 12:00:00 AM	Offender
2011	Computer Misuse		Building 1		8/27/2010 12:00:00 AM	Offender
2007	Fighting	Bullying	Building 1	Classroom	2/28/2007 9:00:00 AM	Offender

Click on the **Incident link** (Computer Misuse) to view incident details.

Discipline Incident Detail - Windows Internet Explorer

Discipline Incident Detail

Number: 253 **Incident:** Computer Misuse
Date: 9/20/2010 **Time:**
Building: Building 1 **Category:** None

Location:
Reported To: No one
Gang Related: No
Reported To Police: No
Date Reported: N/A
Police Department: N/A
Officer: N/A
Complaint Number: N/A

Click on the **Incident Role link** (Offender) to view the Discipline Incident Offender Detail.

Discipline Incident Offender Detail - Windows Internet Explorer

Discipline Incident Offender Detail

Number: 253 **Incident:** Computer Misuse
Date: 9/20/2010 **Time:**
Building: Building 1 **Category:** None

Guardian Notified: No **Notify Date:** N/A
Notified By: N/A
Referred To: No one
Police Action: None
Offenses: Computer Misuse
Actions Taken: Verbal Warning
Weapons Involved: None
Drugs Involved: None

Classwork

Select **Classwork** from the menu on the left.

Building: Building 1
Student Name: Andrew Bradley

Classwork Help | Log

View Classwork For **for Report Card Run** 1 Order by Class Refresh View

311 - 1 Chemistry ▼

311 - 1 Chemistry

Date Due	Date Assigned	Assignment	Category	Score	Weight	Weighted Score	Average Score	Total Points	Weighted Total Points	Percentage
09/23/2010		Atomic Structure Exercise	Homework		1.00			100.00	100.0000	
09/16/2010		Chemical Formulae	Homework	40.00	1.00	40.00	39.50	50.00	50.0000	80.00%
09/03/2010		Forms of Matter	Homework	44.00	1.00	44.00	42.50	50.00	50.0000	88.00%
08/27/2010		Measuring and Calculating	Homework	89.00	1.00	89.00	90.50	100.00	100.0000	89.00%
08/23/2010		Intro Pretest	Quiz	82.00	1.00	82.00	95.50	100.00	100.0000	82.00%

Categories

Category	Student's Points	/ Maximum Points	= Percent	* Category Weight	= Category Points
Homework	173.00	200.00	86.50%	1.00	0.86500
Quiz	82.00	100.00	82.00%	1.00	0.82000
Totals:				2.00	1.68500

Student's overall average is: $1.68500 / 2.00 = 84.25\%$

[Show All Averages](#)

Interim Progress Report Cards

Select **Interim Progress Report** from the menu on the left.

Building: Building 16
Student Name: Andrew Bradley

Interim Progress Report For Friday, February 07, 2014

View the Interim Progress Report for 02/07/2014 ▼

I would like to receive an Interim Progress alert when it becomes available.

Course	Description	Period	Teacher	Room	IPR	ABSE	CM1
310 - 1	Biology	1	Mr. Herda	107	95		11
722 - 2	CAD 1	3	Mr. Huynh	110	98		
110 - 1	English 2	3	Mr. Moore	118	98		11
502 - 1	Spanish 2	4	Mr. Moore	118	100		12
410 - 1	Geometry	5	Mr. Filoon	102	100		
742 - 2	Accounting	6	Mr. Makya Ish-duoh	201	85		
210 - 2	US History	7	Mrs. Akua	101	100		10

Comment Legend

Comment	Description
10	GOOD STUDENT
11	PARTICIPATES IN CLASS
12	GOOD ATTITUDE

Report Cards

Select **Report Cards** from the menu on the left.

Building: Building 16
Student Name: Andrew Bradley

Report Card For Reporting Period 2 Log Out

I would like to receive a Report Card alert when it becomes available.

Course	Description	Period	Teacher	Room	Att.Credit	Ern.Credit	MP1	MP2	EXM1	SEM1	MP3	MP4	EXM2	SEM2	CIT	ABS
310 - 1	Biology	1	Mr. Herda	107	1.0000	0.5000	100	100	100	100					11	
110 - 1	English 2	3	Mr. Moore	118	1.0000	0.5000	93	91	EX	92						
721 - 2	Visual Basic	3	Mr. Huynh	110	0.5000	0.5000	100	100	100	100					10	
502 - 1	Spanish 2	4	Mr. Moore	118	1.0000	0.5000	95	95	100	98					12	
410 - 1	Geometry	5	Mr. Filoon	102	1.0000	0.5000	90	95	90	93					11	
742 - 2	Accounting	6	Mr. Makya Ish-duoh	201	1.0000	0.5000	90	95	95	94					11	
210 - 2	US History	7	Mrs. Akua	101	1.0000	0.5000	95	98	100	99					11	

Total Earned Credit: 3.5000
Rank in Class: 0 /

	Credit	GPA	Comment Legend
Current	3.5000		
Semester	3.5000	4.0000	
Cumulative	24.0000	0.0000	

[Honor Roll Message](#)

Transcript

Select **Transcript** from the menu on the left.

Building: Building 16
Student Name: Ashleigh Bradley

Transcript Log Out

Group Courses By:

<p>Year: 2008-09 Grade: 08 Building: Building 16</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Course</th> <th>Description</th> <th>SEM1</th> <th>SEM2</th> <th>Credit</th> </tr> </thead> <tbody> <tr><td>723 - 2</td><td>Software Applications</td><td>A</td><td>A</td><td>0.5000</td></tr> <tr><td>309 - 3</td><td>Earth Science</td><td>A</td><td>A</td><td>1.0000</td></tr> <tr><td>409 - 3</td><td>Algebra 1</td><td>A</td><td>A</td><td>1.0000</td></tr> <tr><td>109 - 2</td><td>English 1</td><td>A</td><td>A</td><td>1.0000</td></tr> <tr><td>209 - 2</td><td>World Cultures</td><td>A</td><td>A</td><td>1.0000</td></tr> <tr><td>501 - 1</td><td>Spanish 1</td><td>A</td><td>A</td><td>1.0000</td></tr> <tr><td colspan="5" style="text-align: right;">Total Credit: 5.5000</td></tr> </tbody> </table>	Course	Description	SEM1	SEM2	Credit	723 - 2	Software Applications	A	A	0.5000	309 - 3	Earth Science	A	A	1.0000	409 - 3	Algebra 1	A	A	1.0000	109 - 2	English 1	A	A	1.0000	209 - 2	World Cultures	A	A	1.0000	501 - 1	Spanish 1	A	A	1.0000	Total Credit: 5.5000					<p>Year: 2009-10 Grade: 09 Building: Building 16</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Course</th> <th>Description</th> <th>SEM1</th> <th>SEM2</th> <th>Credit</th> </tr> </thead> <tbody> <tr><td>309 - 3</td><td>Earth Science</td><td>B</td><td>B</td><td>1.0000</td></tr> <tr><td>409 - 3</td><td>Algebra 1</td><td>A</td><td>A</td><td>1.0000</td></tr> <tr><td>109 - 2</td><td>English 1</td><td>A</td><td>A</td><td>1.0000</td></tr> <tr><td>209 - 2</td><td>World Cultures</td><td>B</td><td>B</td><td>1.0000</td></tr> <tr><td>511 - 1</td><td>French 1</td><td>A</td><td>A</td><td>1.0000</td></tr> <tr><td>824 - 1</td><td>Fundamentals of Art</td><td>A</td><td>A</td><td>1.0000</td></tr> <tr><td colspan="5" style="text-align: right;">Total Credit: 6.0000</td></tr> </tbody> </table>	Course	Description	SEM1	SEM2	Credit	309 - 3	Earth Science	B	B	1.0000	409 - 3	Algebra 1	A	A	1.0000	109 - 2	English 1	A	A	1.0000	209 - 2	World Cultures	B	B	1.0000	511 - 1	French 1	A	A	1.0000	824 - 1	Fundamentals of Art	A	A	1.0000	Total Credit: 6.0000				
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GPA Type	GPA	Rank
Cumulative	1.80774	9

Registration

Select **Registration** from the menu on the left.

R

Building: Building 1

Student Name: Andrew Bradley

Registration

[Help](#) | [Log Out](#)

Student Name: Bradley, Andrew	Building: Building 1	Grade: 11
Birth Date: 9/1/1995	Gender: Male	Language: English
House/Team: Blue Team	Calendar: 2010-2011 Regular Calendar	Residency: Resident
Counselor: Mrs. Kombe	Homeroom: 110	Homeroom Teacher: Ms. Cardona

Personal Information

Social Security Number: _____

Ethnicity: White

Emergency Information

Meal Status: _____ [Edit Information](#)

Classification: _____

Doctor: Dr. Kramer **Phone:** (610)555-4400 **Ext:** _____ **Hospital:** General Hospital

Insurance Information

Company: Green Cross **ID:** BC6577

Group: _____ **Subscriber:** Marshall Bradley

School Transportation

To School

Days	Description	Bus Number	Bus Route	Stop Number	Stop Time	Stop Description	Shuttle Stop
M, T, W, R, F	Bus	24	A	12	07:13 AM	Laurel and Center	

From School

Days	Description	Bus Number	Bus Route	Stop Number	Stop Time	Stop Description	Shuttle Stop
M, T, W, R, F	Bus	24	A	12	03:02 PM	Laurel and Center	

Contact Information

[Edit Information](#)

Student Mailing Address	Student Address	Guardian	Guardian	Emergency Contact
Andrew Bradley 200 Laurel St Bethlehem, PA 18018 (215) 691-3616	Andrew Bradley 200 Laurel St Bethlehem, PA 18018 (215) 691-3616	Melinda Bradley 200 Laurel St Bethlehem, PA 18018	Marshall Bradley 20 Central Ave Bethlehem, PA 18015	Joanne & Mark Bradley 133 Broad St Bethlehem, PA 18015

FERPA Information

[Edit Information](#)

Under the Family Educational Rights and Privacy Act, parents/guardians have the option of withholding students' directory information. Information checked below will be withheld from directories published by your school.

Student ID/Name Student Address
 Student Phone Student Photo

My Profile

Select **My Profile** from the menu on the left.

My Profile sample – Password change not allowed.

The screenshot shows the eSchoolPlus interface. At the top, it displays 'Building: Building 16' and 'Student Name: Andrew Bradley'. The page title is 'My Profile' with a 'Log Out' link. On the left is a navigation menu with items like 'Daily Summary', 'Schedule', 'Attendance', etc. The main content area shows user details: Name: Melinda Bradley, Address: 1620 Central Ave, BETHLEHEM, PA 18015, Logged in as: m.bradley16, and Last successful login: 3/31/2014 10:31:47 PM. A prominent red message states: 'No password changes are allowed at this time. Please contact your school district for assistance.'

OR

Sample My Profile screen when allowing guardian to change password and challenge questions required:

This screenshot shows the same eSchoolPlus interface but with additional options. Below the user details, there is a 'Change Password' section with a message: 'The password must contain 3 of the following 4 character types (Uppercase, Lowercase, Numbers, Symbols)'. It includes three input fields for 'Old Password:*', 'New Password:*', and 'Confirm New Password:*', along with 'Change Password' and 'Logout' buttons. Below this is a 'Compose 2 challenge questions and provide appropriate answers' section. It features a table with two columns: 'Questions' and 'Answers'. The first row has the question 'What is favorite color?' and the answer 'blue'. The second row has the question 'What is my pet's name?' and the answer 'snoopy'. An 'Update challenge questions' button is located at the bottom of this section.

Questions	Answers
What is favorite color?	blue
What is my pet's name?	snoopy

Email Alert Subscription

Select **My Alerts** from the menu on the left.

Sample of HAC My Alert Page

The screenshot shows the 'My Alerts' page in eSchoolPlus. At the top, it displays 'Building: Building 16' and 'Student Name: Andrew Bradley'. The page title is 'My Alerts' with a 'Log Out' link. On the left is a navigation menu with 'My Alerts' selected. The main content area is divided into two sections for 'Bradley, Andrew' and 'Bradley, Ashleigh'. Each section contains a table of alert categories with checkboxes and descriptive text.

Category	Checked	Description
Attendance	<input checked="" type="checkbox"/>	Limit Alerts to Specific Absence Codes.
Discipline	<input type="checkbox"/>	Limit Alerts to Specific Types of Discipline.
Classwork	<input type="checkbox"/>	If my student receives an assignment average below [] % or above [] %.
Interim Progress	<input type="checkbox"/>	I would like to receive Interim Progress alert when it becomes available.
Report Card	<input type="checkbox"/>	I would like to receive Report Card alert when it becomes available.

Note: The contact who subscribes to the email alert must have a valid email address on file in the eSchoolPlus database in order to receive the email.

When Attendance or Discipline alerts are selected, the phrase becomes a link where the HAC user may select specific Attendance /Discipline Codes to receive the alerts. Code will vary depending on district. Selecting 'Any' will send an alert for any/all codes assigned to the student.

Attendance Code screen example

The screenshot shows a dialog box for selecting attendance codes. The title is 'Receive alerts for the attendance selected below:'. It contains a list of codes with checkboxes. The 'Any' option is selected. There are 'Save' and 'Cancel' buttons at the top and bottom of the dialog.

Attendance Code	Selected
Any	<input checked="" type="checkbox"/>
School Business	<input type="checkbox"/>
Excused Absence	<input type="checkbox"/>
In School Suspension	<input type="checkbox"/>
Nurse Code	<input type="checkbox"/>
Out of School Suspension	<input type="checkbox"/>
Unexcused Absence	<input type="checkbox"/>
State	<input type="checkbox"/>
Present	<input type="checkbox"/>
Absent	<input type="checkbox"/>
Tardy	<input type="checkbox"/>
Absent	<input type="checkbox"/>