



ARKANSAS  
DEPARTMENT  
OF EDUCATION

## The ACT at Grade 11 Parental Waiver Information

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### Memo Information

**Memo Number:** LS-16-032

**Memo Date:** 11/4/2015

**Memo Type:** Administrative

**Section:** Learning Services

**Regulatory Authority:**

**Response Required:** NO

**Attention:** Superintendents; Principals; Test Coordinator

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### Contact Information

**Name:** Susan Gray

**Phone Number:** 501-682-4558

**Email:** susan.gray@arkansas.gov

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### Memo Text

All Arkansas 11th grade students enrolled in a public or charter school will be given the opportunity to take the ACT in March, 2016, at no cost to the student. Each public and charter school with grade 11 is expected to administer this assessment. However, a parent or guardian may request that their student not participate in this grade 11 ACT test administration.

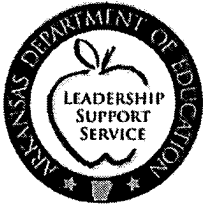
Schools must provide a copy of the attached waiver letter and form to the parent/guardian of each student in grade 11. The parents/guardians who object to this test administration must complete the attached form and return it to the school. Only students with the signed waiver form on file at the school will be exempt from the March, school-day ACT

administration. Schools must require the completed form be returned no later than February 19, 2016. Any student that does not have a signed form on file will be expected to test.

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## Attachments

- LS-16-032--Letter\_ACT\_ParentalWaiver.pdf (/Attachments/LS-16-032--Letter\_ACT\_ParentalWaiver.pdf)
- LS-16-032--Refusal\_Form\_-\_ACT\_(High\_School)1\_(003).pdf (/Attachments/LS-16-032--Refusal\_Form\_-\_ACT\_(High\_School)1\_(003).pdf)



# ARKANSAS DEPARTMENT OF EDUCATION

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Dear Parent or Legal Guardian,

During the spring of 2016, Arkansas will provide an opportunity for all Grade 11 Arkansas students to take the ACT exam free of charge on a designated school day. This is an important milestone in our state since most institutions of higher education use the ACT exam to determine entrance requirements and scholarship opportunities including the Arkansas Academic Challenge Scholarship. Depending on your local school district's decision, the ACT will either be administered March 1, 2016, for paper testing, or during the March 1-15, 2016, window for online testing. Even though these dates are not the national test dates advertised by ACT, your child or guardian will receive a college reportable score. It is my sincere hope that this opportunity will allow more Arkansas students to have access to this exam than ever before.

The Office of Student Assessment understands parents' real concerns regarding data privacy of your child or ward. The ACT does collect and share personally identifiable information to its subsidiaries and affiliates. The full ACT Privacy Policy can be viewed online at [www.act.org/privacy.html](http://www.act.org/privacy.html). Please note that the ACT privacy policy is the same for any ACT test administration whether your child or ward takes the assessment on one of the national test dates, or on the Arkansas scheduled date(s). Information gathered is used to match your child with scholarship opportunities based on the pre-test inventory that is required by ACT.

Pursuant to Ark. Code Ann. § 6-18-109 *et seq.* ("The Student Online Personal Information Protection Act of 2015"), online services are restricted in the use of public school students' personally identifiable information. The Arkansas Department of Education takes seriously its responsibility to protect the personal information of Arkansas students. In order to maintain the highest level of protection of personal information, it is the policy of the Department that your child's/ward's personal information shall not be disseminated to the ACT's Educational Opportunity Service ([www.actstudent.org/college/eos.html](http://www.actstudent.org/college/eos.html))—which students opt into during test registration and which is free of charge—if you, acting as parent/guardian, revoke consent on behalf of the child/ward.

If you decide for your Grade 11 child or ward to participate in the Arkansas administration of the ACT, no other action is necessary. However, if you have privacy and/or data concerns and do not want your child/ward to take a college reportable ACT, you have the right to waive the opportunity to participate. Please complete the form and return to your local school district only if you want to waive this opportunity for your child. Please contact your local district if you have additional questions.

Sincerely yours,

Hope Allen

A handwritten signature in black ink, appearing to read "Hope A".

Director of Student Assessment

Four Capitol Mall  
Little Rock, AR  
72201-1019  
(501) 682-4475  
[ArkansasEd.gov](http://ArkansasEd.gov)

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## Educational Opportunity Service Waiver Form

Parent/Legal Guardian



If you do not want your child/ward to take a college reportable ACT, you have the right to complete this form & return it to the High School Office of your resident school district.

If you want your child's/ward's ACT to be reportable, at no charge to you, no further action is necessary, and you may discard this form.

Name: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

MM DD YYYY

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Street and/or Route Number \_\_\_\_\_

Day Phone \_\_\_\_\_

City, State ZIP \_\_\_\_\_

Night Phone \_\_\_\_\_

Pursuant to Ark. Code Ann. § 6-18-109 *et seq.* ("The Student Online Personal Information Protection Act of 2015"), online services are restricted in the use of public school students' personal identifiable information. The Arkansas Department of Education takes seriously its responsibility to protect the personal information of Arkansas students. In order to maintain the highest level of protection of personal information, it is the policy of the Department that your child's/ward's personal information shall not be disseminated to the ACT's Educational Opportunity Service ([www.actstudent.org/college/eos.html](http://www.actstudent.org/college/eos.html))—which students opt into during test registration and which is free of charge—if you, acting as parent/guardian, revoke consent on behalf of the child/ward.

**PLEASE READ THE FOLLOWING CAREFULLY:**

**BY SIGNING BELOW, YOU ARE WAIVING THIS FREE OPPORTUNITY FOR YOUR CHILD/WARD TO TAKE A COLLEGE REPORTABLE ACT EXAM.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_