

AR  
Magnet Cove School District  
472 Magnet School Road  
Malvern AR 72104  
501-332-5468

### District Parent and Family Engagement Plan

<b>District Name:</b>	Magnet Cove School District
<b>Coordinator Name:</b>	Candiss Bennett, Middle School Principal/ACSIP Chair
<b>Plan Review/Revision Date:</b>	5/7/2019
<b>District Level Reviewer, Title</b>	Whitney McCutcheon, Asst Superintendent/Elementary Principal

#### Committee Members, Role:

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Jeff	Eskola	High School Principal
Whitney	McCutcheon	Asst Superintendent/Elementary Principal
Angie	Whitley	Gifted & Talented Coordinator/Teacher
Jan	Whisenhunt	Counselor/Parent Facilitator
Charlotte	Woods	Child Nutrition Director
Stephanie	Jones	Parent/Board Member

#### Committee Members, Role:

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Melissa	Hudson	High School Parent Facilitator
Carrie	Smith	Counselor
Stefanie	Evans	Parent
Sherry	Adcock	Parent
Meshele	Long	Parent
Danny	Thomas	Superintendent

#### **1: Jointly Developed Expectations and Objectives**

*(Describe/List the District expectations and objectives for parent and family engagement. Describe/List how parents will be involved in the development of the district parent and family engagement policy. Describe/List how parents will be involved in the development and review of the School Improvement/Title I Schoolwide/Title I Targeted Assistance Plan and, if applicable, the Comprehensive Support and Improvement and the Targeted Support and Improvement plans. Describe/List how the District will submit to the State comments from parents who deem the LEA Plan unsatisfactory.)*

**Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

- A district parental involvement plan will be developed/reviewed with the input of school, community and parent committee members. The plan will be submitted to ADE and on the district website by October 1 of each year. Copies will be available in the schools' Parent Centers. A summary of the parental involvement plan will be provided in the student handbook.
- Parental Involvement Committees will meet each year to review district and school plans. Title I, Part A Program and the school improvement plans will be also be reviewed and updated at this time. Agenda and sign in sheets will be kept to document participation. Responsible Person: Candiss Bennett, Middle School Principal/ACSIP Chair
- Partner with community organizations to bring educational programs to the community. The district partners with local organizations such as Rotary Club, Lions Club, Kiwanis Club and other area business/organizations to provide resources to parents and students. Person Responsible: Whitney McCutcheon, Federal Programs Coordinator
- Coordinate and integrate parental involvement strategies with programs such as ABC (Dawson prek) and Head Start. Activities include; Grandparent's Day, Thanksgiving Luncheon, Book Fair, School Counselor Visits, Designate a weekly computer lab time for PreK students and parents, Participation in Fall Festival planning and activities, extend invitation to all school parent nights to these programs. Person Responsible: Jan Whisenhunt, Parent Facilitator
- Provide space for Head Start and ABC (Dawson preK) to be located on Magnet Cove's campus.
- Provide resources and support to the Schools' Parent Centers, including parent center coordinators. Magnet Cove Elementary Parent Center Coordinator: Jan Whisenhunt
- Have available educational information and resources, community resources, and parenting information to parents through the Parent Centers. High School Parent Center Coordinator: Melissa Hudson
- Provide parents with district information through different outlets including social media, website, School Messenger, email notification, Home Access Center, and local media including weekly radio ads.
- Schedule two district wide parent/teacher conferences.
- Have an annual report to the public to provide information on academic programs, student assessment, curriculum, Title I, Part A and district programs.
- Evaluate plans annually identifying areas to improve.
- PreK students will be assessed in the fall registration before entering kindergarten. The parents will receive a packet that contains information from the parent center, which includes educational information on language, math, social development and emotional development, to assist the parent in preparing the child for kindergarten.
- Provide opportunities for parenting classes through outside organizations.
- Make available information for parents of children with disabilities or limited English through the district and school resources.
- Annual Meeting: A District Parent Involvement Committee meeting was held May 2019 to evaluate data from the 2018-2019 school year and review and update the district's parent involvement policy and evaluate its effectiveness.
- If the plan is not satisfactory to the parents, the district shall submit parent comments with the plan when the district submits the plan to the State.
- The district Federal Programs Coordinator, Whitney McCutcheon, will facilitate an annual spring meeting in April 2020 to prepare for the 2020-2021 school year, addressing the following: Update policy for Title I, Part A program, review and update the district parent involvement policy and its effectiveness and review and revise the surveys provided to parents.

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## **2: Building Staff Capacity through Training and Technical Assistance**

*(Describe/List how the district will provide support and technical assistance to all its Title I schools in planning and implementing effective parent and family engagement practices, inclusive of school parent and family engagement policies/plans, school-parent compacts, and all Title I parent and family engagement requirements. Describe/List activities such as workshops, conferences, trainings, webinars, and online resources that will be used with school staff to build their capacity to work with parents as equal partners. Include information about how the district and/or schools will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language*

*that parents can understand.)*

**Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

- Title I elementary school will develop with parents a school/parent compact that outlines how parents, the entire staff, and student will share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The Federal Programs Coordinator, Whitney McCutcheon, will monitor Title I tasks.
- Provide no less than two hours of professional development for all teachers, including special education teachers, designed to enhance understanding of effective parental involvement strategies on the cycle established by the Arkansas Department of Education. Include information to address the differing parenting needs of various subpopulation groups.
- Provide administrators no less than two hours of professional development for parental involvement.
- The district will support schools in providing parents information on the District's curriculum and ways they can assist in their child's educational needs.
- The district has created a parent information link on the website where parents can find information about the district and schools' curriculum, policies and handbooks, available programs, check student's grades, supplemental services, faculty contact information and parent center.
- The district will support schools in holding no less than 2 (1 per semester) parent nights to provide training and materials to help parents work with their children to improve academic achievement. These nights will be led by teachers or other qualified personnel or contracted providers with expertise in the topic(s) being addressed. This year's topics will include: standards based report cards, internet safety/cyberbullying, educating parents/students on dangers of vaping, literacy and math nights, positive behavior intervention support, and information on the ACT Aspire Assessment Results.
- Provide, as much as possible, school forms in a language parent can understand, when needed.
- Handbooks will be sent home with every child at the beginning of the year. Handbooks include rules and policies information on communicating with teachers and school administration. Handbooks are also located on the district website.
- The district will monitor each school to ensure that they have developed a parental involvement plan with parent input, offer parents flexible meeting times to ensure that all parents have the opportunity to be involved, and provide information to parents about the school's programs and plans.
- Monitoring will be done through agendas, sign-in sheets, observations, and scheduling.
- The Superintendent, Danny Thomas, and Federal Programs Coordinator, Whitney McCutcheon, will conduct ongoing school visits to observe parental involvement practices. Schools will enter parental involvement activities on a district calendar and newsletters.

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**3: Building Parent Capacity**

*(Describe/List activities, such as workshops, conferences, classes, online resources, and any equipment or other materials that may be necessary to support parents in helping their student's academic success. If applicable, describe how each discretionary item your district and parents chose will be implemented.)*

**Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

- Each school will hold an annual meeting, conducted by the Federal Programs Coordinator, to inform parents of the school's participation in Title I, the requirements of the program, and the right of the parents to be involved in planning, reviewing, and improving the school's Title I program.
- Parents will be provided a description and explanation of the curriculum used in the school, types of assessment, and proficiency levels as part of parental involvement meetings held during the school year. In addition, parents will be provided national, state and local education goals.
- Title I elementary school will develop with parents a school-parent compact that outlines how parents, the entire staff, and students will share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. School-parent compacts along with parent's rights will be sent home with every

student.

- Each school will designate one certified staff member to serve as a parent involvement facilitator to coordinate with other school programs, faculty, and parents to provide training for staff and parents promoting and encouraging parental involvement.
  - Parent groups active in the Magnet Cove School District include PPO, Band Booster Club and Athletic Booster Club.
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#### **4: Reservation and Evaluation**

*(Describe/List how the district will share with parents and family members the budget for parent and family engagement activities and programs and how parents and family members will be involved in providing input into how the funds are used. If the district does not receive a Title I, Part A allocation greater than \$500,000, then the district is not required to include a description of its Reservation of Funds. If a reservation is required, then a minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. Describe/List actions for how the annual evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents and family members will play.)*

#### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

- Survey parents annually. Surveys will include questions to identify barriers to parental involvement in the schools, parent interest questions, and questions to plan for school and district long term goals.
  - Include parents in the evaluation development, analysis of data, and planning process.
  - Use information gathered from the evaluation to make recommendations to each participating school for parental involvement revisions and to design school improvement policies as they relate to parental involvement. Whitney McCutcheon, Federal Programs, in collaboration with building principals will be responsible for using the findings to make recommendation and suggestions.
  - Parent participation will be documented through sign-in sheets, agendas, schedules, meeting notes, and other means as appropriate throughout the year.
  - Share the parent activity evaluation report with parents, staff, and community.
  - Each building principal will involve parents through an online annual survey to improve school effectiveness.
  - Results of the online survey will be evaluated by the building principals and a report will be developed by Whitney McCutcheon, Federal Programs Coordination in conjunction with the building principals.
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#### **5: Coordination**

*(Describe/List how the district will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families such as public preschool programs or organizations to help students transition to elementary, middle, high, and postsecondary schools or careers.)*

#### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

- Partner with community organizations to bring educational programs to the community. The district partners with local organizations such as Rotary Club, Lions Club, Kiwanis Club and other area business/organizations to provide resources to parents and students. Person Responsible: Whitney McCutcheon, Federal Programs Coordinator
- Provide resources and support to the Schools' Parent Centers, including parent center coordinators. Magnet Cove Elementary Parent Center Coordinator: Jan Whisenhunt
- Have available educational information and resources, community resources, and parenting information to parents through the Parent Centers. High School Parent Center Coordinator: Melissa Hudson
- Coordinate activities with business and industry through Hot Spring County Conversations. Invite business and community members to speak to students.
- Coordinate a field trip for middle school students to the local college, College of the Ouachitas.

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(See complete [Arkansas Guide for District Parent and Family Engagement Plan](#) for references)

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**ADE Reviewer Responses:**

Sections	Changes Required	Federal Compliance	State Compliance	Comments	Date of Feedback
Section 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Section 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Section 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Section 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Section 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		